PROCEEDINGS

OF THE

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY

FROM

JULY 13, 1914 TO JUNE 26, 1916

VOL. XX

LIBRARY
OF THE
UNIVERSITY
OF ILLINOIS

027
C5326R2
1914/16

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1916

The following were members of the Board of Directors during the period covered by this volume July 13, 1914 to June 26, 1916:

*A. Lagorio	1906—1915 term expires
Max Henius	1911—1917 term expires
Philip M. Ksycki	1911—1917 term expires
Samuel Despres	1912—1915 term expires
Charles C. Breyer	1913—1917 term expires
James J. Healy	1913—1916 term expires
Frank J. Pokorney	1913—1916 term expires
T. Frank O'Connell	1913—1916 term expires
*Oscar G. Mayer	1914—1915 term expires
Alfred E. Barr	1916—1918 term expires

*Successor not appointed.

Secretary to the Board	Harry G. Wilson
Librarian	Henry E. Legler

At a regular meeting of the Library Board held June 26, 1916, it was ordered:

"That the Secretary be instructed to prepare an index to the proceedings of the Board for the two years ending June 30, 1916, and that thirty volumes be bound at an estimated cost of $50.00."

027
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1914/16

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BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JULY 13, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held June 22, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from Francis D. Connery, City Clerk, which was received and placed on file:

"City of Chicago,
"Office of the City Clerk.
"July 13, 1914.

"*Mr. H. G. Wilson, Sec'y, Board of*
"*Directors, Chicago Public Library,*
"*Chicago.*

"*Dear Sir:*—I beg to inform you that Hon. Carter H. Harrison, Mayor of the City of Chicago, on June 29, 1914, appointed Max Henius, Philip M. Ksycki and Charles C. Breyer as members of the Board of Directors of the Chicago Public Library to succeed themselves, and that the City Council concurred in said appointments on July 2, 1914.

"Very truly yours,
"FRANCIS D. CONNERY,
"*City Clerk.*"

Communications were received as follows:

From W. G. Tenney, 753 N. Dearborn avenue, requesting the Board to establish a delivery station at his store.

From Mrs. L. Rosenberg, 709 S. Kedzie avenue, requesting the Board to establish a delivery station at her store.

From Rose Matesky, resigning as keeper of delivery station No. 4 West, located at 1254 S. Ashland avenue.

From Harry Finkelstein, requesting the Board to appoint him keeper of delivery station No. 4 West.

From Mrs. Mary McNulty, requesting the Board to establish a delivery station at her store, No. 203 N. Cicero avenue.

All of which were referred to the Committe on Library.

The following communication from the Secretary of the Board of Trustees of the Public Library Employés Pension Fund:

CHICAGO, July 13, 1914.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of six first mortgage five per cent. bonds of the Northwestern Elevated Railway Company at 93 and interest.

The approval of your honorable body is asked on this purchase.

Very respectfully,

H. G. WILSON,
Secretary.

Director Despres moved that the Board approve the purchase of the bonds as specified.

Carried.

UNFINISHED BUSINESS.

The President called up the resolution of Director Despres, action on which had been postponed at the last meeting of the Board.

Director Mayer moved that the Board proceed to vote on the resolution.

Carried.

The following is the resolution:

Be it Resolved, that beginning with April, 1914, one-half of the money received from fines for retention of books shall be paid to the Public Library Employ s Pension Fund, and one-half of the fund from fines for retention of books shall be set aside and designated "SPECIAL BRANCH LIBRARY FUND," to be used only for purchase of real estate, building and equipping branch libraries and for no other purpose—such moneys to be invested and re-invested as the Board of Directors of the Chicago Public Library direct and approve.

Director Healy requested a roll call.

The resolution was lost.

Nays — Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Yeas—None.

Director Despres not voting.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 190 vols., $255.00.

Current American fiction, 70 vols., $88.00.

Current American juvenile books, 5 vols., $4.00.

Current English books, 88 vols., $221.00.

Books for Thomas Hughes room in Huntting binding, 34 vols., $22.00.

Books from the A. L. A. Publishing Board, 144 vols., $90.00.

Miscellaneous books, 452 vols., $340.00 (Regular fund), 1 vol., $4.00 (Kelly fund).

Non-fiction for branches, 11 vols., $10.00.

Fiction for branches, 4 vols., $5.00.

Juvenile books for branches, 6 vols. $7.00.

Books to be replaced for branches, 4 vols., $3.00.

Non-fiction for deposit collection, 100 vols., $74.00.

Fiction for deposit collection, 60 vols., $71.00.

Juvenile books for deposit collection, 89 vols., $77.00.

Books for music collection (Beecher fund), 4,000 vols., $2,109.99.

Regular fund:	1,257 vols.,	$1,267.00
Kelly fund:	1 vol.,	4.00
Beecher fund:	4,000 vols.,	2,109.99

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $61.10, be paid from the incidental fund.

Included in the book list is the nucleus for the music collection recently authorized by the Board. There are nearly four thousand items in this list, and the proposals received in response to our request for figures show the following totals:

Lyon & Healy, $2,268.86.

Clayton F. Summy Co., $2,109.99.

Your Committee is advised that burglars raided the Mark White Square Branch Library June 7, 1914. The sum of $5.03 in cash was secured by them. We recommend that Miss Edith Erskine be relieved from the responsibility of the loss.

Your Committee has approved a subscription list of twenty-one magazines to be used at Independence Park Branch, and recommends further that authority be given for the purchase of nineteen binders at an estimate cost of $20.00.

We also recommend the remission of the following charges for books destroyed by fire:

Ralph McCullough, two books, $1.30.

Respectfully submitted,

SAMUEL DESPRES,
JAMES J. HEALY,
Committee on Library.

CHICAGO, June 13, 1914.

Director Despres stated that the contract for books for the music collection had been awarded to Clayton F. Summy Company, the lowest bidder.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

A. C. McClurg & Co., books	$3,067.48
B. F. Stevens & Brown, books and subscriptons, £110/19/-(est.)	540.26
Em. Terquem. books, Francs 304.20 (est.)	60.84
A. Kroch & Co., books	625.39
Max N. Maisel, books	388.34
Carson. Pirie, Scott & Co., books	284.34
Chivers Book Binding Co., books	159.54
A. L. A. Publisbing Board, books	93.00
George K. Mathewson, books	92.00
C. V. Ritter, books	54.00
G. E. Stecbert & Co., books and subscriptions	38.08
O. G. Waffle, books	33.75
Elliott-Madison Co., books	31.20
R. B. Peattie, books	23.95
Boston Book Co., books	22.00
Standard Publishing Co., books	22.00
Union League Club, books	15.10
R. L. Polk & Co., books	12.00
Encyclopedia Press, books	6.00
David C. Cook Publisbing Co., books	4.80
Geo. E. Koehler, binding	886.90
Northwestern Bindery, binding	558.58
Jobn Seybold, binding	545.03
Burgmeier Book Bindery, binding	355.65
Joseph Flucke & Son, binding	309.52
Northwestern Trust and Savings Bank for Feldmann System Mfg. Co., binders	475.00
Dwight Bros. Paper Co., paper	37.10
Swigart Paper Co., paper	21.94
J. W. Butler Paper Co., paper	4.75
W. D. Messenger & Co., paper and twine	25.07
Rogers & Hall Co., printing	58.20
Max Stern's Sons, printing	84.75
Cameron, Amberg & Co., printing, miscellaneous stationery	74.35
James Watson & Co., printing	15.95
American Type Founders Co., type	4.54
Sewell-Clapp-Envelopes, envelopes	33.28
Rockwell Barnes Co., carbon paper	10.00
Dennison Mfg. Co., gummed letters and fasteners	7.09
Geo. E. Cole & Co., picture cabinet, waste baskets, stationery	117.12
Austin F. Monroe, pens	10.20
Kirk's Ink Co., paste	9.00
H. S. Parrisb & Co., pencil, date holders, rubber stamps, etc	8.45

P. A. Salisbury-Schultz Co., Buck dates	4.50
Oliver Typewriter Co., ribbons	7.50
H. G. Wilson, Sec'y, cash expenditures, June, 1914	247.99
	$9,486.53

He, also, presented the following schedule of bills, and moved that the bills be paid from the funds as indicated.

Carried.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$23.47
Geo. K. Mathewson, books	4.00
Northwestern Bindery, binding	13.32
Geo. E. Koehler, binding	2.09
	$42.88

Bills to be paid from Austin Ins. Fund.

C. V. Ritter, books	$10.00

COMMITTEE ON ADMINISTRATION.

Director Pokorney, Chairman, presented a bill from Wm. W. Thompson & Co. in the sum of $37.50 for their audit of the books and accounts of the Public Library for the quarter ended May 31, 1914, and moved that the bill be ordered paid.

Carried.

He, also, presented the following list of vacancies and appointments for June, 1914, which was received and ordered published:

Elizabeth Adams, junior library assistant, appointed temp. June 26, $420 per year.

Dagne Arentz, junior library assistant, separated May 31.

Leslie E. Argile, page, appointed June 29, $300 per year.

Borghild Asbornsen, multigraph operator, separated June 24; appointed temp. June 25, $510 per year.

Harold Backer, page, separated June 7.

Florence Barry, junior library assistant, appointed temp. June 26, $420 per year.

Louis Bassler, page, separated June 17.

Florence Berg, junior library assistant, appointed temp. June 26, $420 per year.

Max Berg, page, separated June 29.

Sol Bergman, page, appointed June 29, $300 per year.

Paul Breen, page, separated June 16; appointed civil service June 17, $300 per year.

John Bresnahan, page, separated June 11.

Frances D. Burke, junior library assistant, appointed temp. June 26, $420 per year.

Theodore Burst, page, appointed temp. June 4, $300 per year.

Walker Butler, page, appointed June 22, $300 per year.

Tony Carivello, page, separated May 29.

Ida R. Carlisle, junior library assistant, appointed temp. June 26, $420 per year.

Dominick Carsello, marble cleaner, separated June 17; appointed civil service June 18. $840 per year.

Phyllis Cleaver, junior library assistant, appointed temp. June 26, $420 per year.

Cornelius Cohen, page, resigned June 25; junior library assistant, appointed temp. June 26, $420 per year.

Francis Cooney, page, separated June 27,

Walter Deegan, page, appointed June 18, $300 per year.

David De Roches, elevator operator, separated June 7.

John English, page, appointed temp. July 2, $300 per year; separated July 3.

Richard Erwin, page, appointed June 29, $300 per year.

Veta Dee Gardner, junior library assistant, appointed temp. June 26, $420 per year.

Milton Gary, page, appointed temp. June 15, $300 per year.

Benjamin Goldman, page, appointed June 29, $300 per year.

Minnie Grube, multigraph operator, appointed June 24, $540 per year.

Frank Hauck, page, separated June 10.

Harold Hedges, page, appointed June 29, $300 per year.

Kenneth Hedges, page, separated June 28.

Walter Heraty, page, separated June 14.

Jules Herbuveaux, page, separated May 26.

Prudence Higley, junior library assistant, appointed temp. June 26, $420 per year.

George Hillman, page, separated June 16; appointed civil service June 17, $300 per year.

Tony Hrdalo, page, appointed temp. June 11, $300 per year.

Gilbert Johnson, page, appointed temp. July 7, $300 per year.

Erwin Kaluffer, page, appointed June 29, $300 per year.

Steven Klos, page, appointed June 29, $300 per year.

Jacob D. Levin, page, separated June 16; appointed civil service June 17, $300 per year.

Joe Levy, page, separated May 24.

Emmett Lord, page, separated June 29.

Jacob Lustig, page, appointed June 29, $300 per year; separated June 29

Frank Magilner, page, appointed June 22, $300 per year.

Arthur Manning, page, separated June 27.

Florence Mayerson, junior library assistant, appointed temp. June 17, $420 per year.

Charles Miller, page, appointed June 29, $300 per year.

Ralph Nehls, page, appointed June 29, $300 per year.

Sylvia Oakley, junior library assistant, appointed temp. June 26, $420 per year.

Julius Paradise, page, separated June 29.

Charles R. Patterson, page, appointed temp. May 26, $300 per year; separated June 16; appointed civil service June 17, $300 per year.

Abe Puzes, page, separated June 16; appointed civil service June 17, $300 per year.

Fred Reeves, page, separated June 16; appointed civil service June 17, $300 per year.

Charles Rich, page, separated June 16; appointed civil service June 17, $300 per year.

Chester Roberts, page, separated June 27.

Hyman W. Rosenthal, page, appointed June 29, $300 per year.

Bennie Rudy, page, appointed June 17, $300 per year.

Joe Schwartz, page, separated June 27.

John Sherry, page, appointed temp. June 3, $300 per year; separated June 4.

Jennie Smock, junior library assistant, appointed temp. June 11, $420 per year; separated June 25; appointed civil service June 26, $480 per year.

Fred W. Sprenger, page, appointed temp. June 8, 300 per year.

Bertha Tigay, page, appointed temp. June 17, $300 per year; separated June 25; appointed civil service June 26, $300 per year.

Frank J. Uhler, page, appointed June 22, $300 per year; separated June 23.

Lester Vocke, page, appointed temp. June 11, $300 per year.

Sonja Wennerblad, junior library assistant, appointed temp. June 26, $420 per year.

Peter J. Werner, page, appointed June 29, $300 per year.

John P. West, page, appointed June 18, $300 per year.

William Yonker, page, separated June 16; appointed civil service June 17, $300 per year.

Morris Zimmerman, page, separated June 27.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100.00
R. L. Hurlburt & Co., Agts., rent, North Ave. Branch	77.00
Julius Fuermann, rent, Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, Rudolph Mulac, Pres., rent, W. 26th St. Branch	75.00
Commonwealth Edison Co., current	56.34
Peoples Gas Light & Coke Co., gas	17.28
Chicago Telephone Co., telephone service	73.50
Eldridge Coal Co., coal	14.00
Illinois Electric Co., electrical supplies	59.27
W. V. Geary, cleaning and sprinkling streets (Blackstone branch)	25.00
Haegle Ice Co., ice	29.54
Sanitary Office Towel Co., laundering towels	23.91
Individual Towel & Cabinet Service Co., towel supply	8.75

Wakem & McLaughlin, Castile soap	36.00
Carson, Pirie, Scott & Co., toweling	69.38
J. H. Clark, hardware, screening, moulding, etc	17.17
Crane Mfg. Co., baler	15.50
Raymond Express Co., delivering mail	9.00
Buchanan Bros., sprinkling streets, main library	15.00
Chicago Transparency Co., coloring slides, etc	20.50
City Collector, City of Chicago, street car books	5.30
Chicago Evening Post Co., advertising	9.92
Bunge Bros. Coal Co., coal	981.24
Krehbiel Co., coal analysis	25.00
W. H. Salisbury & Co., rubber supplies	28.57
Dearborn Chemical Co, oil	25.25
James S. Kirk & Co, soft soap	24.55
Pullman Chemical Co., soap powder	6.08
Remien & Kuhnert Co., varnish, ammonia, interior finish	5.95
Library Bureau, oak cabinet and cards	57.40
Remington Typewriter Co., rebuilt typewriter	25.00
Allen Filter Service, water cooler	9.00
Charles L. Cole, insurance library property at branches; bindery	58.12
Western Slate Co., slate tile	140.00
H. Rosenbaum Roofing Co., laying slate tile	407.35
H. Rosenbaum Roofing Co., repairs to roof, etc., Lawndale Branch	55.00
William L. O'Connell, County Collector, special assessment street paving	663.53
H. G. Wilson, Secy., cash expenditures June, 1914	51.94
Knox Automobile Co., automobile parts	142.00
Standard Oil Co., gasoline	86.45
Valvoline Oil Co., oil	29.10
Goodyear Tire and Rubber Co., rubber tires	83.74
Goldsmith Bros. Smelting and Refining Co., platinum wire	21.33
Edward R. Ladew Co., leather belting	20.32
American Battery Co., repairing storage batteries	16.25
Perkins Machine Co., machinists' labor, etc	32.05
D. J. Gallagher Mfg. Co., waste and wipers	15.53
Voltz Bros., repairing touring car	40.35
	$3,983.46

He, also, presented the following schedules of bills for the maintenance of the Kelly and Sheridan branches and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Chicago Telephone Co., service	$ 3.18
Commonwealth Edison Co., current	30.54
Consumers Co., ice	2.42
	$36.14

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Wm. E. Dever, rent	$ 140.00
Library Bureau, furniture	1,810.70
John J. McGrath, signs	7.00
Marshall Field & Co., hardware	2.05
Chicago Telephone Co., telephone	3.75
Commonwealth Edison Co., current	12.67
	$1,976.17

He, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters and recommends:

1. That the Secretary be authorized to purchase a supply of incandescent lamps for use in the Library and branches as follows:

1,720 mazda lamps to be purchased from the Western Electric Company at a cost of $370.80; this quotation is made on the regular "association lamps" by the Western Electric Company, who have the contract for supplying the City of Chicago with electric lamps and who have given the Library the benefit of the discounts in the city's contracts.

Also, that an order for 1,000 refilled carbon lamps at a cost of 8 cents each and a credit of 1 cent on all burned-out carbon lamps, or bases, be given to the Safety Electric Company.

2. That the Secretary be authorized to purchase five typewriting machines for use in the various departments as follows:

Two No. 5 Royal typewriters for use in the Branch and Registry Departments,

Three No. 1 Royal typewriters for use in the Branch and Publication Departments,

For the sum of $230.00 and one old No. 6 Remington in exchange.

3. That an order be given to the United Painting and Decorating Company for redecorating the rooms in the Austin Branch Library on their proposal of $60.00; this being the lowest of two bids received.

4. That in accordance with the advertisement bids were received for a new roof, downspouts and ducts on the boiler room in the Library building as follows:

Frank H. Stowell Company	$4,540.00
Wm. Mavor Company	4,652.00
O. W. Rosenthal & Co.	5,650.00
Wieboldt Construction Co	4,300.00

On the recommendation of the architects, your Committee recommends that the contract for the work be given to the Wieboldt Construction Company in accordance with their proposal of $4,300.00, and that the bond be fixed in the amount of the contract.

Respectfully submitted,

CHAS. C. BREYER,
SAMUEL DESPRES,
Committee on Buildings and Grounds.

July 13, 1914.

REPORTS.

The Librarian presented his statistical report for the month of June, 1914, which was received and ordered published.

NEW BUSINESS.

The President announced that the next order of business would be the election of officers for the ensuing year, and stated that nominations for President were in order.

Director Despres nominated Director Lagorio to succeed himself as President.

Director Pokorney moved that nominations be closed.

Carried.

Director Despres thereupon put the question, which was carried unanimously, and Director Lagorio was declared elected President for the ensuing year.

Director Lagorio thanked the Board for the continued honor.

The President announced that nominations for Vice-President were in order.

Director Healy nominated Director Henius for Vice-President.

Director Pokorney moved that nominations be closed.

Carried.

Director Healy moved that the Secretary cast the unanimous ballot of the Board for Director Henius for Vice-President.

Carried.

The ballot was so cast and the President declared Director Henius elected Vice-President for the ensuing year.

Director Breyer moved that when the Board adjourn it adjourn to meet Monday, August 10, 1914, at five o'clock p. m.

Carried.

The President presented the following list of Standing Committees for the year 1914-15:

Library:

Directors Despres, Henius, Pokorney.

Administration:

Directors Mayer, O'Connell, Breyer.

Buildings and Grounds:

Directors Healy, Breyer, Ksycki.

On motion of Director Pokorney the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JUNE, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of June was 276,180; for the corresponding month of the previous year, 213,895. The circulation was from the following sources:

Central Library	47,861
Branches	135,935
Stations	65,223
Traveling Libraries	13,451
Deposits and Miscellaneous	13,710
	276,180

The following is a summary of the books obtained at the Central Library:

Main Collection	18,900
Open Shelf	21,388
Hughes Room	1,384
Information Desk (Teachers' and special cards)	5,651
Miscellaneous	300
Books for the Blind	238
	47,861

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,791	313	2,104
Austin	8,371	581	8,952
Bessemer Park	2,479	279	2,758
Blackstone	6,181	292	6,473
Burr School	3,638	153	3,791
Cornell Square	2,488	136	2,624
Davis Square	1,595	100	1,695
Dvorak Park	3,091	300	3,391
Eckhart Park	4,235	82	4,317
Fuller Park	3,781	224	4,005
Hamilton Park	3,829	319	4,148
Hamlin Park	3,206	161	3,367
Hebrew Institute	7,152	2,154	9,306
Holstein Park	3,920	130	4,050

Humboldt	3,604	653	4,257
Kelly	10,824	520	11,344
Lawndale	5,420	419	5,839
Lewis Institute	8,200	777	8,977
Lincoln Center	5,521	444	5,965
Logan Square	6,419	470	6,889
Mark White	3,290	138	3,428
Ogden Park	5,781	419	6,200
Palmer	3,590	69	3,659
Seward Park	2,344	439	2,783
Sheridan	6,414	238	6,652
Sherman Park	4,234	239	4,473
Stanford Park	3,681	655	4,336
Stanton	1,661	26	1,687
Sumner	3,689	78	3,767
Walker	861	18	879
West 26th Street	4,645	235	4,880
Total	135,935	11,061	146,996

TRAVELING LIBRARIES	DIRECT
Brighton	815
Grand Crossing	1,596
Edison Park	620
Fernwood	606
Irving Park	700
Longwood	690
Norwood	234
Rogers Park	1,042
Park Manor	1,017
West Pullman	1,676
Butler Memorial	571
Mayfair	909
West Englewood	836
Gano	699
West Ridge	524
St. James Parish	51
Cheltenham	847
Ashburn	18
Total	13,451

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	135,935	11,061	146,996
Traveling Libraries	13,451	.....	13,451
Business House Deposits	13,375	3,302	16,677
Miscellaneous References	335	.....	335
Total	163,096	14,363	177,459

Of the 65,223 books supplied through the Stations Department 11,061 were sent to 31 branches and 54,162 to 72 stations. The books supplied for the same month of the preceding year numbered 62,577 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 10,622.

REFERENCE ROOM.

Number of books issued from stacks 29,323
Number of recorded visitors 10,898

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,090. Visitors, 868.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 7,651. Visitors, 2,310.

CIVICS ROOM.

Magazines issued, 1,504; directories consulted, 1,818; bound documents, 1,411; books, 935; pamphlets, 11,715. Visitors, 4,317.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,104. No record was kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 181. Average maximum attendance per hour, 231.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,122; issued in June of the previous year, 3,696.

Number of non-fiction cards issued, 3,473; juvenile cards, 3,611; research cards, 8; vacation cards, 429; teachers' cards, 68. The number of three-year cards outstanding is 162,254.

BINDERY DEPARTMENT.

Number of books at binderies June 1, 1914	7,013
Number of books sent to binderies in June, 1914	6,307
Total number of books at binderies in June, 1914	13,320
Number of books received from binderies in June, 1914	6,612
Number of books at binderies July 1, 1914	6,708
Number of books repaired in Library in June, 1914	5,038

GROWTH OF THE LIBRARY.

The total number of volumes in the Library July 1, 1914, was 575,837. Received since June 1, 1914, 8,262. Books worn out and discarded since June 1, 1914, 642. Books lost and paid for since June 1, 1914, 153. Books found and money refunded since June 1, 1914, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, July 13, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 10, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held July 13, 1914, were approved as recorded and printed, without being read.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas—Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 260 vols., $352.00.

Current American fiction, 34 vols., $34.00.

Current American juvenile books, 30 vols., $22.00.

Books to be purchased from the Ryder fund, 31 vols., $273.00.

Miscellaneous books, 177 vols., $192.00

Maps, 39, $14.50.

Non-fiction for branches, 240 vols., $318.00.

Juvenile books for Stanton Park, 54 vols., $54.00.

Juvenile books for Seward Park, 68 vols., $61.00.

Non-fiction for Kelly Branch (Kelly fund), 10 vols., $15.00.

Regular fund:	902 vols.,	$1,047.50
Ryder fund:	31 vols.,	273.00
Kelly fund:	10 vols.,	15.00
Total:	904 vols.,	$1,321.00

Your Committee also recommends that a list of miscellaneous bills herewith sub-

mitted, amounting to $32.27, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Aug. 10, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

A. C McClurg & Co., books	$2,615 66
C. V. Ritter, books	130.00
H. R. Huntting Co., books	83.97
Boston Book Co., books	63.00
E. P. Dutton & Co., books	45.79
German Publication Society, books	40.50
Standard Publishing Co., books	23.75
A. Kroch & Co., books	15.29
C. S. Hammond & Co., books	10.50
R. R. Bowker Co., books	8 46
R. L. Polk & Co, books	5.00
Bennett's Newspaper and Magazine Agency, periodicals	16.95
Geo. E. Koehler, binding	658.41
Northwestern Bindery, binding	493.52
John Seybold, binding	427.19
Joseph Flucke & Son, binding	144.44
Burgmeier Book Bindery, binding	84.51
Bradner Smith & Co., paper and envelopes	11.76
Graham Paper Co, blotting paper	8.50
W. D. Messinger & Co., twine	7.35
Max Stern's Sons, printing, etc	93.75
James Watson & Co., printing	65.45
Holmes Mfg. Co., stationery	28.75
Cameron, Amberg & Co., directors' committee cards	5.75
Library Bureau, book pockets, oak trays, cards	134.10
Bright Envelope Co., envelopes	27.80
Geo. E. Cole & Co., stationery	19.19
Dennison Mfg. Co., glue	5.25
Goodyear Rubber Co., rubber bands	4.95
H. G. Wilson, Sec'y, cash expenditures July, 1914	242.97
Feldmann System Mfg. Co., bookholders	18.05
	$5,540.56

He, also, presented, the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund

A. C. McClurg & Co., books	$178.88
Northwestern Bindery, binding	6.92
	$185.80

Bills to be paid from Ryder Fund Income Acc't.

Geo. H. Polley & Co., books	$27.50
Geo. Busse, books	21.00
The Bruno Hessling Co., books	7.50
	$56.00

Bills to be paid from Beecher Fund Income Acc't.

Clayton F. Summy Co., books on music	$988.96

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following list of vacancies and appointments for July, 1914, which was received and ordered published.

Elizabeth Adams, junior library assistant, separated July 25.

Leslie E. Argile, page, resigned August 2.

Borghild Asbornsen, multigraph operator, separated July 25.

Helen Barlow, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Florence L. Berg, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Sol Bergman, page, resigned July 24.

Thomas Brennan, page, appointed temp. July 27, $300 per year.

Frances D. Burke, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Hazel Burke, junior library assistant, appointed temp. July 13, $420 per year.

Theodore Burst, page, separated June 13.

Phyllis G. Cleaver, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

James J. Daly, elevator operator, resigned July 13.

Harry Echardt, page, appointed temp. August 3, $300 per year.

Elizabeth A. Ellicott, junior library assistant, appointed temp. July 18, $420 per year.

Lillian Fenneman, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Milton Gary, page, separated July 26.

Isadore Glick, messenger, appointed page July 21, $420 per year.

Benjamin Goldman, page, discharged July 7.

Prudence Higley, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Elmer Holy, page, appointed temp. July 11, $300 per year.

Adolph Johnson, page, appointed temp. July 27, $300 per year.

Helen M. LaBerge, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Ellen McDonald, janitress, resigned July 24.

Margaret McDonald, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Joseph A. Murphy, page, appointed temp. August 3, $300 per year.

Mortimer Noonan, page, appointed temp. July 14, $300 per year.

Sylvia Oakley, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

Nellie Patterson, junior library assistant, appointed temp. August 3, $420 per year.

Mrs. Rose Prince, janitress, appointed temp. July 9, $660 per year; separated July 19.

Frances V. Rice, senior library assistant, appointed principal branch librarian July 26, $1,020 per year (promotional).

Geraldine A. Scott, junior library assistant, separated July 10; appointed civil service July 11, $480 yer year.

John Scully, page, transferred to City Hall July 27.

Henry Trivisonno, junior library assistant, appointed temp. July 13, $420 per year.

Mrs. Anna Walski, janitress, appointed temp. July 20, $15 per month.

Sonja Wennerblad, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

John P. West, page, discharged July 6.

Nell Willis, junior library assistant, separated July 10; appointed civil service July 11, $480 per year.

He, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration, and their acceptance is recommended. The Librarian is hereby authorized to fill the vacancies by requisition on the Civil Service Commission:

Harold Hedges, page, August 10.

Walker Butler, page, August 9.

James J. Daly, elevator operator, July 13.

Sol Bergman, page, July 24.

Leslie E. Argile, page, August 2.

Ellen McDonald, janitress, July 26.

Jessie Booth Perry, principal assistant, October 15.

Your Committee further recommends granting leaves of absence as follows:

Cecelia Troy and Margaret Ely, for one year from September 26.

Edith G. Coyne, for six months from August 26.

E. Holy, August 3 to 8, inclusive, without deduction of salary.

Gertrude M. Watt, for six months ending March 26, 1915.

Your Committee further recommends placing on file the application from Mrs. L. Rosenberg, 709 S. Kedzie avenue, for delivery station, as this location is only three blocks distant from the station at Albany and Harrison streets; granting the application of W. T. Tenney, 753 N. Dearborn avenue, for delivery station; transferring delivery station 4 West to Harry Finkelstein, who has purchased the

store wherein said station is located; transferring station 21 North to 5846 Glenwood avenue.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Aug. 10, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Owing to the pressure on the shelves in all departments of the main book collection, it has become absolutely essential to make provision for additions. Some of the overflow is now housed in inaccessible places, some is ranged on tables and bins required for sorting, and in other ways the surplus is impeding the prompt and efficient service necessary in the stacks. We find also that the limit of capacity has been reached in the open shelves. In order to make room in both places, and in order that added privileges may be granted readers of books in foreign languages, your Committee on Buildings and Grounds has considered plans for installing on the fourth floor of the building approximately twenty-five thousand volumes representing the German, French, Italian, Polish, Bohemian, Swedish, Dano-Norwegian, Lettish, Yiddish, Russian and other books in foreign languages. Such a transfer of books from the main collection will not only relieve the crowded condition of the stacks in the core of the building, but will also prove fruitful in giving to foreign-born patrons of the Library added privileges of personal inspection, such as has been so largely appreciated since the open shelf division was installed on the third floor. We, therefore, recommend that the necessary step be taken for the purchase of the required furniture and equipment for the foreign-book room, and for suitably equipping on the fifth floor headquarters for the training class, in lieu of those which must be vacated to enable this to be done. We recommend that the matter be referred to the Committee on Buildings and Grounds with power to order the necessary furniture within a total amount not exceeding $1,800. The equipment contemplated is based on the following list for this and other needs of the Library.

Foreign book room—14 ranges of 4 sections each, double eight-inch shelves; approximate cost, $1,050.

Desk—approximate cost, $100.

Training class room and staff meeting room—15 individual tables with drawer, at an approximate cost of $180; 48 chairs with arm rest at an approximate cost of $270.

Miscellaneous—4 signs (stands) for corridors, $80; 25 signs for traveling libraries at an approximate cost of $100.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, August 10, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100.00
R. L. Hurlburt & Co., Agts., rent, North Ave. Branch	77.00
Julius Fuermann, rent, Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, Rudolph Mulac, Pres., rent, W. 26th St. Branch	75.00
Commonwealth Edison Co., current	55.11
Peoples Gas Light & Coke Co., gas	12.64
Chicago Telephone Co., telephone service	64.46
Sanitary Office Towel Co., laundering towels	32.27
Individual Towel & Cabinet Service Co., towel supply	9.10
Haegle Ice Co., ice	32.60
Carson, Pirie, Scott & Co., toweling and cheesecloth	99.45
A. P. A. Paper Co., toilet supplies	60.00
J. H. Clark, hardware	14.22
Buchanan Bros., sprinkling streets	15.00
Raymond Express Co., delivering mail	9.00
Jones & Laughlin Steel Co., steel	4.24
Cudahy Packing Co., soap powder	12 00
International Time Recording Co., cards	7.50
Chicago Evening Post Co., advertising	4.10
Bunge Bros. Coal Co., coal	460.91
Krehbiel Co., coal analysis	25.00
General Specialty Co., engineering supplies	23.25
Western Electric Co., mazda lamps	237.60
McMaster-Carr Supply Co., oil	6.83
D. J. Gallagher Mfg. Co., waste and wipers	15.51
James S. Kirk & Co., soft soap	17.20
Shavings & Sawdust Co., sawdust	10.25
Morrisson, Plummer & Co., ammonia, alcohol, etc	7.54
Remien & Kuhnert Co., janitor supplies	4.30
Charles L. Cole, insurance	157.25
Tice & Lynch, freight charges on books	14.45
Royal Typewriter Co., typewriting machines	230.00
Alexander H. Revell & Co., table	8.40
Mitchel & Halbach Co., decorating, etc., Blackstone Branch	618.10
United Painting and Decorating Co., decorating Austin Branch	50.00
John Mohr & Sons, steel tank and hopper	660.00
C. J. McKeon Co., roof on Blackstone Branch	380.00
H. Rosenbaum Roofing Co., repairing domes	345.23
Rice & Son, tuckpointing	20.30
Vierling Steel Works, repairing iron window frames	75.44
Tyler & Hippach, setting glass	15.03
W. H. Salisbury & Co., rubber mats, etc	243.35
Knox Motors Co., automobile parts	43.90
Standard Oil Co., gasoline	113 85
Valvoline Oil Co., gas engine oil	14.85
United States Tire Co., rubber tires	36.27
Beckley-Ralston Co., automobile accessories	6.31
American Battery Co., repairing storage battery	5.25
Northern Rubber Works, repairing casing	5.00
Weniger Garage, storing car, etc	9.00
Henry Landgraf, signs, hanging, etc	17.50
C. A. Taylor Trunk Works, telescopes	15.00
H. G. Wilson, Secy., cash expenditures July, 1914	90.19
	$5,445.33

He, also, presented the following list of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Commonwealth Edison Co., current	14.97
Chicago Telephone Co., service	3.75
Consumers Co., ice	2.28
Library Bureau, oak units	82.35
	$103.35

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Wm. E. Dever, rent	$ 140.00
Commonwealth Edison Co., current	5.63
Chicago Telephone Co., service	3.75
Library Bureau, book truck	25.00
	$174.38

REPORTS.

The Librarian presented his statistical report for the month of July, 1914, which was received and ordered published.

He, also, presented the following communications which were made a part of the records.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Included in the list of resignations submitted at this meeting of the Board is that of Mrs. Jessie Booth Perry, principal assistant. Mrs. Perry has been connected with this Library for a period of twenty-six years, and during this time has uniformly rendered interested and efficient service. Her devotion to the work of the Library, as it has been entrusted to her from time to time, and her faithful and intelligent discharge of

duties, warrant the entering of this note of appreciation in the minutes of the Board.

Respectfully,
HENRY E. LEGLER,
Librarian.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—During the past year story hours were conducted in fourteen centers. There was a total attendance of 30,453, a gain of 19,441 over the attendance for the preceding year. The increase in attendance was due partly to the fact that Miss Georgene Faulkner gave instructions to the training class and members of the staff. This instruction was made possible through the kind offices of the Library Extension Committee of the Chicago Women's Club, who financed a course of ten lessons given by Miss Faulkner.

Respectfully submitted,
HENRY E. LEGLER,
Librarian.

CHICAGO, August 10, 1914.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JULY, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library foi home use during the month of July was 278,470; for the corresponding month of the previous year, 209,718. The circulation was from the following sources:

Central Library	54,438
Branches	136,401
Stations	59,555
Traveling Libraries	13,640
Deposits and Miscellaneous	14,436
	278,470

The following is a summary of the books obtained at the Central Library:

Main Collection	20,739
Open Shelf	22,093
Hughes Room	1,577
Information Desk (Teachers' and special cards)	9,420
Miscellaneous	380
Books for the Blind	229
	54,438

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,820	289	2,109
Austin	9,322	521	9,843
Bessemer Park	2,101	232	2,333
Blackstone	7,657	227	7,884
Burr School	2,679	97	2,776
Cornell Square	2,237	94	2,331
Davis Square	1,429	105	1,534
Dvorak Park	2,159	237	2,396
Eckhart Park	3,931	76	4,007
Fuller Park	3,783	253	4,036
Geo. C. Walker	833	67	900
Hamilton Park	4,133	327	4,460
Hamlin Park	2,947	136	3,083
Hebrew Institute	7,172	2,340	9,512
Holstein Park	3,637	102	3,739
Humboldt	3,892	800	4,692
Independence Park	648	....	648
Kelly	11,593	434	12,027
Lawndale	5,550	432	5,982
Lewis Institute	8,676	740	9,416
Lincoln Center	5,832	466	6,298
Logan Square	6,794	414	7,208
Mark White Square	2,720	170	2,890
Ogden Park	5,625	379	6,004
Palmer Park	2,938	86	3,024
Seward Park	2,543	353	2,896
Sheridan	6,989	200	7,189
Sherman Park	4,033	213	4,246
Stanford Park	3,417	645	4,062
Stanton Park	2,255	48	2,303
Sumner School	2,814	86	2,900
West 26th Street	4,242	229	4,471
Total	136,401	10,798	147,199

TRAVELING LIBRARIES.

	Direct Circulation		Direct Circulation
Ashburn	286	Irving Park	781
Brighton Park	786	Longwood	703
Butler House	430	Mayfair	954
Cheltenham	1,083	Norwood Park	257
Chicago Lawn	1,042	Park Manor	810
Edison Park	693	Rogers Park	952
Fernwood	825	West Englewood	813
Gano	835	West Pullman	1,180
Grand Crossing	1,210	Total	13,640

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	136,401	10,798	147,199
Traveling Libraries	13,640	.....	13,640
Business House Deposits	13,959	3,087	17,046
Miscellaneous References	477	.....	477
Total	164,477	13,885	178,362

Of the 59,555 books supplied through the Stations Department 10,798 were sent to 31 branches and 48,757 to 70 stations. The books supplied for the same month of the preceding year numbered 58,226 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 10,710.

REFERENCE ROOM.

Number of books issued from stacks 27,156
Number of recorded visitors 10,027

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 2,774. Visitors, 727.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 6,245. Visitors, 1,968.

CIVICS ROOM.

Magazines issued, 1,788; directories consulted, 1,963; bound documents used, 1,629; books, 1,005; pamphlets, 10,485. Visitors, 4,171.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,080. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 86,793.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,159; issued in July of the previous year, 3,536.

Number of non-fiction cards issued, 3,945; juvenile cards, 2,778; research cards, 9; vacation cards, 779; teachers' cards, 100. The number of three-year cards outstanding is 163,945.

BINDERY DEPARTMENT.

Number of books at binderies July 1, 1914	6,708
Number of books sent to binderies in July, 1914	5,330
Total number of books at binderies in July, 1914	12,038
Number of books received from binderies in July, 1914	4,521
Number of books at binderies August 1, 1914	7,517
Number of books repaired in Library in July, 1914	4,146

GROWTH OF THE LIBRARY.

The total number of volumes in the Library August 1, 1914, was 582,662. Received since June 1, 1914, 12,896; since July 1, 1914, 7,768. Books worn out and discarded since June 1, 1914, 2,113; since July 1, 1914, 1,471. Books lost and paid for since June 1, 1914, 296; since July 1, 1914, 143. Books found and money refunded since June 1, 1914, 31; since July 1, 1914, 19.

HENRY E. LEGLER,
Librarian.

CHICAGO, August 10, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

SPECIAL MEETING.

CHICAGO, THURSDAY, AUGUST 13, 1914.

OFFICIAL RECORD.

The Secretary read the following call for the meeting:

CHICAGO, Aug. 12, 1914.

Mr. H. G. Wilson, Sec'y, Board of Directors, Chicago Public Library.

Dear Sir: — Please call a special meeting of the Board of Directors of the Chicago Public Library for Thursday, Aug. 13, 1914, at 12:15 o'clock p. m.

The purpose of this meeting is to take action on the death of Mr. Frederick H. Hild, former librarian, who died in Virginia, Aug. 11th inst.

Very truly yours,

A. LAGORIO.
President.

The President directed the Secreary to read the following

MEMORIAL MINUTE.

The Board of Directors of the Chicago Public Library has learned with deep regret of the death of Frederick H. Hild, former librarian, who passed away August 11, 1914.

Mr. Hild's connection with the Chicago Public Library covered a period of over thirty-five years. He entered the library service in 1874 as a page and, advancing through various positions, was elected librarian, October 15, 1887. For twenty-two years he served the city of Chicago as librarian, retiring in 1909.

Mr. Hild's genial and kindly nature, his wonderful memory and knowledge of books and their contents, and his great fund of information on all current topics, were of great value and service to the library and its patrons during his many years of service.

His most unusual gift of knowing books and authors was the prime factor in the upbuilding of the book collection of the Chicago Public Library. During his term as librarian the number of volumes in the library tripled, and it may be well said that the selection of a quarter of a million books was his great personal work.

Frederick H. Hild gave the best years of his life to the betterment of the Public Library of the City of Chicago. He was a faithful public servant, highminded, of absolute integrity and a character beyond

reproach. His death is mourned by all who knew him.

The Board of Directors of the Chicago Public Library testifies to his character as a man, a public official and a citizen, and extends its deepest sympathies to his bereaved mother and brothers.

Resolved, That this memorial minute be spread upon the records of the Board and that a copy thereof be sent to the family of the deceased.

Director Healy moved the adoption of the resolution by rising vote.

Carried.

Director Despres moved that the resolution be suitably engrossed and presented to the family of the deceased.

Carried.

Director Despres moved that the flag be displayed at half-mast until after the funeral of Mr. Hild.

Carried.

The President appointed the following named committee to represent the Board at the funeral.

Directors Lagorio, Despres, Healy, Breyer, the Secretary and Librarian.

On motion of Director Despres, the Board adjourned.

H. G. Wilson,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 24, 1914.

OFFICIAL RECORD.

There being no quorum present, the Board adjourned.

H. G. WILSON, *Secretary.*

REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 14, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Healy, Pokorney and Mayer.

Absent—Directors Ksycki, Breyer and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held August 10, 1914, and the special meeting held August 13, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Charles C. Fitzmorris, Secretary to the Mayor, enclosing a communication from the Chicago Woman's Aid in reference to the establishment of a comfort station at Garland court and Randolph street.

Referred to the Committee on Buildings and Grounds.

From Amelia M. Prendergast, Secretary of the Eighth Grade Teachers' As-

sociation, requesting permission to hold the meetings of that association on the third Saturday of each school month in the Public Library building.

Director Pokorney moved that the request be granted.

Carried.

From Englewood Commercial Association, requesting permission to hold their meetings in the hall in the Hiram Kelly Branch Library on the fourth Monday evening of each month.

Director Healy moved that the request be granted.

Carried.

From Mrs. W. G. Tegtmeier, Corresponding Secretary of the Garfield W. C. T. U., requesting permission to hold the meetings of that association in the hall of the Hiram Kelly Branch Library on the first Friday of each month at two o'clock p. m.

Referred to the Committee on Buildings and Grounds.

The following communications relative to delivery stations were referred to the Committee on Library:

A. C. Stewart, resignation as keeper of delivery station No. 16 South, located at 146 W. Sixty-ninth street.

Joseph P. Bush, requesting the Board to appoint him keeper of delivery station No. 16 South.

Mrs. G. Benson, resigning as keeper of delivery station No. 42 West, located at 1105 N. California avenue.

L. Dorfman, requesting the Board to appoint him keeper of delivery station No. 42 West.

Maurice Levene, requesting the Board to establish a delivery station in his store, 1057 N. Crawford avenue.

The following communication from the Secretary of the Public Library Employés Pension Fund:

CHICAGO, Sept. 14, 1914.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of $4,000 Joliet (Illinois) Refunding 4½% Bonds due July 30, 1927 and 1928, at 95.124 and interest. This price yields 5% per annum.

The approval of your honorable body is requested on this purchase.

Very truly yours,

H. G. WILSON,
Secretary Board of Trustees Public Library Employes' Pension Fund.

Director Mayer moved that the Board approve of the purchase of the bonds as indicated.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 319 vols., $420.00.

Current American fiction, 110 vols., $122.00.

Current American juvenile books, 102 vols., $87.00.

Extra copies of non-fiction for stacks and open shelves, 217 vols., $332.00.

Extra copies of fiction for stacks and open shelves, 74 vols., $85.00.

Extra copies of fiction for open shelves in Chivers binding, 175 vols., $228.00.

Books for Civics Room, 35 vols., $54.00.

Books for Thomas Hughes Room, 50 vols., $26.00.

Books to be replaced for Thomas Hughes Room, 11 vols., $11.00.

Miscellaneous books, 42 vols., $101.00.

Books purchased from R. B. Peattie, 63 vols., $42.00.

Books to be purchased from the Ryder fund, 23 vols., $59.00.

Regular fund:	1,198 vols.,	$1,508.00
Ryder fund:	23 vols.,	59.00
Total:	1,221 vols.,	$1,567.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $41.29, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
MAX HENIUS,
Committee on Library.

CHICAGO, Sept. 14, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

A. C. McClurg & Co., books	$ 913.94
A. Kroch & Co., books	797.98
H. W. Crew & Co., books	7.50
C. V. Ritter, books	61.65
Max N. Maisel, books	612.91
Standard Book Co., books	158.26
A. L. A. Publishing Board, periodical cards, books, magazines	42.88
Current Literature Publishing Co., books	37.80
H. R. Huntting Co., books	23.58
Boston Book Co., books	17.58
Rand McNally & Co., books	15.40
Fitzgerald Book Co., books	11.17
John Clark Co., books	7.00
Matthew Bell & Co., binding, £18/10/- (est.)	90.06
Geo. E. Koehler, binding	435.18
Joseph Flucke & Son, binding	367.75
Northwestern Bindery, binding	335.06
Brabrandt & Valters Book Bindery, binding	302.16
John Seybold, binding	282.46
Burgmeier Book Bindery, binding	162.75
Barrett Bindery Co., binders	13.25
Kirk's Ink Co., paste	6.45
Slade, Hipp & Meloy, cloth board and gummed muslin	5.00
Rogers & Hall Co., linotype metal	30.70
James Watson & Co., printing	72.55
Max Stern's Sons, printing	48.00
Holmes Mfg. Co., stationery	17.80
Dwight Bros. Paper Co., paper	32.33
Bradner Smith & Co., paper	6.75
W. D. Messinger & Co., twine	6.45
Bright Envelope Co., envelopes	27.80
Illinois Pencil Co., pencils	63.80
Geo. E. Cole & Co., stationery	17.45
A. H. Abbott & Co., shellac	7 50
Austin F. Monroe, stationery	7.35
Pilcher-Hamilton Co., paper	9.54
P. A. Salisbury-Schulz Co., "Buck" holders	9.00
Dennison Mfg. Co., gummed labels	7.88
Library Bureau, cards, book pockets, card case, etc	313.20
H. G. Wilson, Sec'y, cash expenditures Aug., 1914	255.92
	$5,641.79

He, also, presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund,

A. C. McClurg & Co., books	$ 20.55
Joseph Flucke & Son, binding	37.69
Northwestern Bindery, binding	14.09
John Seybold, binding	12.79
Brabrandt & Valters Book Binding Co	9.16
Geo. E. Koehler, binding	5.97
	$100.25

Bills to be paid from Ryder Fund Income Acc't.

A. Kroch & Co., books	$37.45
Stephan Scultety, books	20.00
A. C. McClurg & Co., books	18 00
George F. Kelly, books	7.50
	$82.95

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Miss Helen Fix, librarian in charge of the Burr School Branch, has submitted a report of loss sustained through the rifling of the desk in the said branch by persons unknown. The sum of $4.88, representing fines collected, was taken from the desk, and no clew has been obtained as to the persons who committed the theft. Inasmuch as the branch librarian seems to have taken all the precautions possible to safeguard the money in her charge, your Committee on Library feels that it would not be just to hold her accountable for the sum abstracted. We, therefore, recommend that Miss Fix be relieved from responsibility.

Your Committee further recommends that the branch librarians be cautioned not to permit the accumulation of fines in their possession and that weekly remittances must be sent to the Secretary in cash boxes provided for that purpose. While theft and burglary cannot be absolutely prevented under the conditions which obtain in some of our branches, at any rate measures can be taken that will minimize the possibility of loss.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
MAX HENIUS,
Committee on Library.

CHICAGO, Sept. 14, 1914.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received, and their acceptance is recommended with authority for filling the positions in the usual manner:

Ralph Nehls, page, August 25.
Israel Robins, page, September 7.
Frank Magilner, page, September 4.
Charles Miller, page, September 7.
Hildegarde Gardner, bindery assistant, August 9.
Edith E. Coyne, senior library assistant, September 9.

Your Committee on Administration submits the following recommendations:

Granting leave of absence to Geraldine A. Scott from September 25, 1914, to July 1, 1915, to permit attendance at a university.

Allowing Minnie E. Wills leave of absence without deduction of salary from August 17 to 22, inclusive, absence having been due to illness.

That the Librarian and Secretary be authorized to represent the Library officially at the annual meeting of the Illinois Library Association to be held in Springfield, and that the sum of $40.00 be appropriated for payment of necessary expenses.

Respectfully submitted,

OSCAR G. MAYER,
Committee on Administration.

CHICAGO, Sept. 14, 1914.

He, also, presented the following list of vacancies and appointments for August, which was received and ordered published:

Thomas Brennan, page, separated August 20.
Ellyn C. Broomell, junior library assistant, appointed temp. August 26, $480 per year.
Charles Buscher, page, appointed temp. August 11, $300 per year
Walker Butler, page, resigned August 10.
Hans Ellison, janitor, appointed temp. August 17, $25 per month; separated August 28.
Harvey Erhardt, page, appointed temp. August 3, $300 per year.
Thomas Fitzsimmons, page, appointed emp. September 1, $300 per year.

Hildagarde Gardner, bindery assistant, resigned August 9.

Cecelia Georgas, junior library assistant, appointed temp. August 13, $420 per year.

Clara L. German, senior library assistant, separated August 18; appointed civil service August 19, $720 per year.

Bernard Gunther, page, appointed temp. September 1, $300 per year.

Harold Hedges, page, resigned Aug. 10.

Joseph Hirsch, page, appointed temp. August 31, $300 per year.

Elmer Holy, page, separated Aug. 25.

Gilbert Johnson, page, separated Aug. 29.

Milton McCarthy, page, appointed temp. August 26, $300 per year.

Joseph Murphy, page, appointed temp. August 3, $300 per year; separated Aug. 26.

Thomas Murray, page, appointed temp. August 11, $300 per year; separated August 29.

Ralph Nehls, page, resigned Aug. 25.

Nellie Patterson, junior library assistant, appointed temp. August 3, $420 per year.

Edward Robin, page, appointed temp. August 11, $300 per year.

Hyman Rosenthal, page, discharged August 9.

Edward Saperstein, page, separated August 29.

Frank Sedgwick, page, appointed temp. August 31, $300 per year.

Florence Sheeler, junior library assistant, separated August 9.

Charles Smith, page, appointed temp. September 1, $300 per year.

Fred Sprenger, page, separated Aug. 22.

James Sweeney, page, appointed temp. August 31, $300 per year.

George M. Thompson, page, appointed messenger August 11, $540 per year (promotional).

Peter J. Thurston, mechanical and electrical engineer, separated August 19.

Mark Turbyfill, page, appointed temp. August 31, $300 per year.

George Wedel, elevator operator, laid off August 31.

Maurice Weitzman, page, appointed temp. August 11, $300 per year.

Sanford Wittenberg, page, appointed temp. August 31, $300 per year.

He, also, presented proposals from Wm. W. Thompson & Co. and Baker, Vawter & Wolf, Public Accountants, for audit of the books and accounts of the Public Library for the Library fiscal year, and moved that the contract be awarded to Wm. W. Thompson & Co. on their bid of $180.00.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, etc., Austin Branch	100.00
R. L. Hurlburt & Co., Agts., rent, etc., North Ave. Branch	77.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, Rudolph Mulac, Pres., rent. W. 26th St. Branch	75.00
Commonwealth Edison Co., current	39.89
Peoples Gas Light & Coke Co., arc lamp rental	8.25
Peoples Gas Light & Coke Co., gas	15.68
Chicago Telephone Co., telephone service	73.65
Consumers Co., ice	4.00
Sanitary Office Towel Co., laundering towels	28.94
Individual Towel & Cabinet Service Co., towel supply	9.10
Haegle Ice Co., ice	43.30
Bullard & Gormley Co., hardware	14.14
Citizens Street Cleaning Bureau, removing ashes	62.30
Raymond Express Co., delivering mail	9.00
Buchanan Bros., sprinkling streets	15.00
City Collector, street car books	5.30
Bunge Bros. Coal Co., coal	604.56
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	39.33
D. J. Gallagher Mfg. Co., waste and wipers	14.65

Crane Co., engineering supplies	8.68
Samuel Harris & Co., machinists' supplies	7.20
Illinois Electric Co., electrical supplies.	50.33
Western Electric Co., mazda lamps	133.19
Safety Electric Co., carbon lamps	49.11
H. Channon Co., mops	32.40
James S. Kirk & Co., soft soap	19.80
West Disinfecting Co., pipe cleaner	8.00
Fleming H. Revell Co., truck	7.60
Wieboldt Construction Co., first payment contract boiler room roof	2,400.00
United Painting and Decorating Co., decorating interior Austin Branch	10.00
Knox Motors Co., automobile parts	30.40
Standard Oil Co., gasoline	88 90
Valvoline Oil Co., oil	33.35
United States Tire Co., rubber tires	88.19
Weniger Garage, storing touring car, etc.	15.45
C. A. Taylor Trunk Works, trunk keys	6.60
H. G. Wilson, Sec'y, cash expenditures for Aug., 1914	58.80
Newton & Hoit Co., furniture	823.00
	$5,310.09

He, also, presented the following list of bills to be paid from the special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Commonwealth Edison Co., current	16.48
Chicago Telephone Co., telephone	3.75
Consumers Co., ice	2.28
	$22.51

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Wm. E. Dever, rent	$140.00
Commonwealth Edison Co., current	6.79
Chicago Telephone Co., telephone	3.75
	$150.54

He, also, presented four proposals for supplying the Library with cylinder and dynamo oil for the year beginning September 1, 1914, and moved that the contract be awarded to Dearborn Chemical Company, the lowest bidder, in accordance with their proposal as follows:

"We will guarantee that the maximum face of our bills for the said lubricating oils shall not exceed $250.00 per year. Should our bills exceed this amount, we are to accept $250.00 in full payment for all oils used from the first day of September, 1914, to the thirty-first day of August, 1915, inclusive, and these oils are to be billed as follows:

"Cylinder oil.....55 cts. per gallon
"Less a discount of 10%
"Engine oil.....35 cts. per gallon
"Less a discount of 10%
Oil delivered to Library Building.

"We will agree, as heretofore, to be at all times responsible for any trouble in the boilers due to the oils we are supplying, and guarantee the oils to be made of the very highest grade Pennsylvania stocks, free from any grease or gummy ingredients, and to be of uniform quality."

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—7.

Nays—None.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres. Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters which were referred to the Committee with power to act:

Your Committee awarded a contract for miscellaneous furniture, consisting of chairs, bookstacks, lockers and tables, to the Newton & Hoit Company on their bid of $1,670.50, this being the lowest of three bids received.

Your Committee also awarded a contract to Wells Bros. Company for the erection of a flagstaff at the Randolph street side of the Library building on

their bid of $215.00, this being the lowest of four proposals received.

Also, an order was given to the Enameled Steel Sign Company for 25 double enameled steel signs for the sum of $100.75.

The approval of the Board is asked on the Committee's action.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
P. M. KSYCKI,
Committee on Buildings and Grounds.

Sept. 14, 1914.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds, to whom was referred, with authority to act, the question of the installation of a public comfort station under the sidewalk the of Randolph street side of the Library building, begs leave to report as follows:

Your Committee received a plan prepared by the City Architect and forwarded by Dr. Young, Commissioner of Health. At the time your Committee considered the tentative plan, a delegation including the City Architect, Alderman Jacob Lindheimer and Mrs. M. L. Purvin, representing the Chicago Womans' Aid, addressed the Committee on behalf of the project. After a thorough discussion of the matter, your Committee unanimously agreed that it was opposed to the installation of the public comfort station as indicated by the plans submitted.

All of which is respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
P. M. KSYCKI,
Committee on Buildings and Grounds.

Sept. 14, 1914.

REPORTS.

The Librarian presented the statistical report for the month of August, 1914, which was received and ordered published.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR AUGUST, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of August was 281,505; for the corresponding month of the previous year, 207,234. The circulation was from the following sources:

Central Library	56,424
Branches	139,565
Stations	57,010
Traveling Libraries	13,206
Deposits and Miscellaneous	15,300
	281,505

The following is a summary of the books obtained at the Central Library:

Main Collection	22,316
Open Shelf	21,893
Hughes Room	1,664
Information Desk (Teachers' and special cards)	9,938
Miscellaneous	408
Books for the Blind	205
	56,424

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,709	297	2,006
Austin	9,418	444	9,862
Bessemer Park	1,813	219	2,032
Blackstone	7,834	264	8,098
Burr School	2,658	103	2,761
Cornell Square	2,355	109	2,464
Davis Square	1,211	92	1,303
Dvorak Park	2,051	186	2,237
Eckhart Park	3,837	83	3,920
Fuller Park	3,881	262	4,143
Geo. C. Walker	995	90	1,085
Hamilton Park	4,250	285	4,535
Hamlin Park	2,839	140	2,979
Hebrew Institute	7,060	2,114	9,174
Holstein Park	3,131	72	3,203
Humboldt	4,278	842	5,120
Independence Park	2,885	....	2,885
Kelly	11,804	401	12,205
Lawndale	5,500	365	5,865
Lewis Institute	9,193	718	9,911
Lincoln Center	5,775	342	6,117
Logan Square	7,649	399	8,048
Mark White Square	2,490	144	2,634
Ogden Park	5,820	356	6,176
Palmer Park	2,680	87	2,767
Seward Park	1,949	385	2,334

Sheridan	7,822	254	8,076
Sherman Park	4,270	174	4,444
Stanford Park	3,465	730	4,195
Stanton Park	1,833	45	1,878
Sumner School	2,775	99	2,874
West 26th Street	4,335	206	4,541
Total	139,565	10,307	149,872

TRAVELING LIBRARIES.

	Direct Circulation		Direct Circulation
Ashburn	210	Longwood	626
Brighton Park	810	Mayfair	992
Butler House	590	Norwood Park	254
Cheltenham	1,064	Park Manor	640
Chicago Lawn	1,033	Rogers Park	1,186
Edison Park	633	West Englewood	660
Fernwood	990	West Pullman	1,023
Gano	566	West Ridge	85
Grand Crossing	1,212	Total	13,206
Irving Park	632		

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	139,565	10,307	149,872
Traveling Libraries	13,206	.....	13,206
Business House Deposits	15,041	2,674	17,715
Miscellaneous References	259	.....	259
Total	168,071	12,981	181,052

Of the 57,010 books supplied through the Stations Department 10,307 were sent to 29 branches and 46,703 to 72 stations. The books supplied for the same month of the preceding year numbered 53,996 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 10,827.

REFERENCE ROOM.

Number of books issued from stacks 28,221

Number of recorded visitors 10,455

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 2,962. Visitors, 741.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 6,188. Visitors, 1,860.

CIVICS ROOM.

Magazines issued, 1,823; directories consulted, 1,956; bound documents used, 1,808; books, 1,316; pamphlets, 9,855. Visitors, 4,659.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,063. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 97,106.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,195; issued in August of the previous year, 3,290.

Number of non-fiction cards issued, 3,491; juvenile cards, 1,685; research cards, 6; vacation cards, 357; teachers' cards, 63. The number of three-year cards outstanding is 168,007.

BINDERY DEPARTMENT.

Number of books at binderies August 1, 1914	7,517
Number of books sent to binderies in August, 1914	4,033
Total number of books at binderies in August, 1914	11,550
Number of books received from binderies in August, 1914	4,875
Number of books at binderies September 1, 1914	6,675
Number of books repaired in Library in August, 1914	3,238

GROWTH OF THE LIBRARY.

The total number of volumes in the Library September 1, 1914, was 586,444. Received since June 1, 1914, 17,546; since August 1, 1914, 3,864. Books worn out and discarded since June 1, 1914, 2,113; since August 1, 1914, ... Books lost and paid for since June 1, 1914, 398; since August 1, 1914, 102. Books found and money refunded since June 1, 1914, 51; since August 1, 1914, 20.

HENRY E. LEGLER,
Librarian.

CHICAGO, September 14, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 28, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and O'Connell.

Absent—Directors Ksycki, Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held September 14, 1914, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From the Chicago English Club, requesting permission to use a room in the library building on Saturday, October 31, 1914, from 9:30 a. m. to noon.

Director Breyer moved that the request be granted.

Carried.

From the Reunion Francaise, requesting a renewal of the permission to hold their meetings in the Hiram Kelly Branch.

Director Breyer moved that the request be granted.

Carried.

From Mrs. L. Miller, 3555 Ogden avenue, petitioning the Board to establish a delivery station in her store at that number.

From Louis Rosenberg, 7050 S. Halsted street, requesting the Board to establish a delivery station in his store at that number.

From Mrs. Della Harris, requesting the Board to establish a delivery station in her store, 3819 W. Fullerton avenue.

All of which were referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library submits the following recommendations in connection with the Stations service:

That Station 16 South, Wentworth avenue and Sixty-ninth street, be transferred from A. C. Stewart to J. P. Busch.

That Station 42 West, California avenue and Thomas street, be transferred from Mrs. J. A. Benson to L. Dorfman.

That a station be opened on trial at 1057 N. Crawford avenue in charge of Maurice Levene.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Sept. 28, 1914.

He, also, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Mayer and the President—6.

Yeas—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to invitations for proposals to supply the Chicago Public Library all the current American magazines and newspapers required for the year 1915, your Committee on Library received three offers. Two of them were for the complete list submitted, the totals being as follows:

Bennett's Newspaper and Magazine Agency, $4,432.39.

A. D. Salomon, $4,726.05.

A third proposal was received from the Western News Co., but as it was fragmentary, nearly fifty items being omitted, could not be considered. In their proposal they said: "You will notice we have not quoted on some of the publications and daily newspapers, but this is owing to the change in prices by the publishers from time to time, and we have not on file the listed quotations." This firm also failed to include in bids for daily newspapers the Sunday editions of those listed for their consideration.

Your Committee recommends that the contract be awarded to Bennett's Newspaper and Magazine Agency, lowest bidders for the total list required, for the sum of $4,432.39. Of this amount not to exceed the sum of $240 is to be paid from the Kelly Branch fund, and not to exceed $40 from the Ryder Income fund.

Respectfully snbmitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Sept. 28, 1914.

He, also, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 137 vols., $197.00.

Current American fiction, 161 vols., $186.00.

Current American juvenile books, 21 vols., $19.00.

Current English books, 56 vols., $118.00.

Extra copies of non-fiction books, 21 vols., $25.00.

Books for Thomas Hughes Room, 27 vols., $29.00.

Non-fiction for branches, 355 vols., $349.00.

Fiction for branches, 649 vols., $721.00.

Juvenile books for branches, 1,594 vols., $1,416.00.

Books to be replaced for branches, 181 vols., $120.00.

Non-fiction for Deposit Collection, 85 vols., $91.00.

Fiction for Deposit Collection, 343 vols., $388.00.

Juvenile books for Deposit Collection, 838 vols., $869.00.

Books to be replaced for Deposit Collection, 274 vols., $204.00.

Non-fiction for Kelly Branch (Kelly fund), 38 vols., $56.00.

Fiction for Kelly Branch (Kelly fund), 31 vols., $33.00.

Juvenile books for Kelly Branch (Kelly fund), 38 vols., $33.00.

Regular fund:	4,742 vols.,	$4,732.00
Kelly fund:	107 vols.,	122.00
Total:	4,849 vols.,	$4,854.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Sept. 28, 1914.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received, and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Eli M. Aaron, page, September 25, 1914.

Florence C. A. Quinn, junior library assistant, September 26, 1914.

Ben R. Horwich, page, September 15, 1914.

It is recommended that leave of absence for six months without pay be and the same is hereby granted William T. Horrobin, a member of the Evening and Holiday Staff.

Your Committee recommends that from and after October 26 the following branch libraries be placed in class 3 and that the salaries of the librarians in charge be rated accordingly:

Ogden Park Branch, Austin Branch, West Twenty-sixth St. Branch.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Sept. 28, 1914.

He, also, presented the report of William W. Thompson & Co., public accountants, on their audit of the books and accounts of the Chicago Public Library for the quarter ending August 31, 1914, and moved that the report be received and published.

Carried.

September 28, 1914.

To the President and Board of Directors, Chicago Public Library, Chicago, Illinois.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended August 31, 1914, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances August 31, 1914.

"B" Statement of Receipts and Disbursements of the Chicago Pub-

lic Library Fund for the three months ended August 31, 1914.

"C" Statement of Cash Receipts and Disbursements for the three months ended August 31, 1914.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts from fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved the additions of the ledger, journal and voucher record and cash book.

In company with two of the directors and the secretary, we examined the securities of the various funds and found them intact.

We were permitted by the city treasurer's office to examine the Library Account in the books of the City and we found that the receipts of interest, taxes, etc., entered therein agreed with the receipts in the library books.

Yours faithfully,

WM. W. THOMPSON & CO.

LEDGER BALANCES, AUGUST 31, 1914.

Debits.

Tax Levy—1913 Balance		$ 101,298.13
Cash in hands of City Treasurer		70,182.35
		171,480.48
Certificate of Deposit	240.54	
Bonds	277,759.46	
Cash	17,249.37	295,249.37
Total Debits		466,729.85

Credits.

Public Library Fund	171,480.48	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65.000.00	
Hiram Kelly Fund, Income	10,412.97	
Hiram Kelly Branch Library Fund	2,730.91	
Hiram Kelly Fund (Sheridan Branch)	291.23	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	518.84	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	1,662.22	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	224.43	
Sherman Park Fund	3.72	
Austin Insurance Fund	.52	
Incidental Fund	185.28	
Security Deposits	1,119.25	
Special Deposits	100.00	
Total Credits		$466,729.85

Statement of Receipts and Disbursements, Three Months Ended August 31, 1914.

Receipts.

Cash in hands of City Treasurer June 1, 1914			$55,302.44
Receipts during period:			
Taxes, 1913		$113,616.36	
Interest on Cash in hands of City Treasurer		383.31	
Sundry Receipts		652.74	
Total Receipts			114,652.41
			$169,954.85

Disbursements.

Books		$11,352.80	
Newspapers and Periodicals		43.06	
Binding		6,967.44	
Finding Lists		177.40	
Freight and Express		86.25	
Postage		480.00	
Printing and Stationery		1,333.87	
Delivery Stations—Miscellaneous		1,063.67	
Branches—Miscellaneous		1,648.86	
Salaries:			
Main Building	$49,322.83		
Branches	13,776.56		
Delivery Stations	1,828.21		
		64,927.60	
Miscellaneous		1,026.52	
Fuel		2,121.71	
Heating and Generating Plant		147.80	
Elevator Supplies and Repairs		43.48	
Electric Supplies and Repairs		492.27	
Repairs, Alterations and Improvements		6,083.33	
Janitor Expense		133.32	
Insurance		221.49	
Furniture and Fixtures		1,357.50	
Books lost and paid for—Refunds		64.13	
Total Disbursements			99,772.50
Balance, Cash in hands of City Treasurer Aug. 31, 1914.			$70,182.35

Public Library Fund.

Taxes 1913, Balance of Levy	$101,298.13
Cash in hands of City Treasurer	70,182.35
Library Fund	$171,480.48

Cash Receipts and Disbursements, Three Months Ended August 31, 1914.

Receipts.	June	July	August
Cash Balance at close of previous month	$19,963.35	$19,552.55	$19,525.79
Kelly Fund Income	.....	153.88	.....
" " " Kelly Branch	680.00	2,636.54	9.91
Ryder Fund Income	50.00	67.03	.....
Jackson Fund Income	.....	3.06	.....
Beecher Fund Income	40.00	38.68	.....
Deposits	219.55	209.95	199.20
Incidental Fund	364.60	299.93	333.16
Fines	1,603.01	1,379.41	1,185.55
Finding Lists	34 59	38 90	31.71
Books Lost and Paid for	141.71	117.42	102.57
Miscellaneous	101.02	35.73	49.09
	$23.197.83	$24,533.08	$21,436.98
Disbursements.			
Treasurer	$ 277.32	$ 192.05	$ 183.37
Pension Fund	1,603.01	1,379.41	1,185.55
Books	23.36	28.52	26.77
Newspapers and Periodicals	11.80	.....	5.50
Freight and Express	23.60	13.86	34.34
Printing and Stationery	10.33	11.74	12.93
Postage	165.00	165.00	150.00
Delivery Stations—Miscellaneous	22.48	29.86	7.10
Branches	11.15	.50	1.55
Heating and Generating Plant	1.50	5.28	3.00
Insurance	6.12	.....	.....
Books Lost and Paid for—Refunds	13.90	23.85	26.38
Miscellaneous Expense	10.69	54.55	47.15
Kelly Fund Income, Kelly Branch	844.26	630.04	817.07
" " " Sheridan Branch	382.61	2,184.50	432.59
Ryder Fund Income	.....	76.08	56.00
Beecher Fund Income	.....	.....	988.96
Austin Insurance Fund	.....	10.00	.....
Deposits Refunded	238.15	202.05	209.35
Cash Balance at close of month	19,552 55	19.525.79	17,249.37
	$23,197.83	$24,533.08	$21,436.98

Summary of Balances.

	June	July	August
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	10,259.09	10,412.97	10,412.97
Hiram Kelly Fund (Branch Library)	1,531.57	3,538.07	2,730.91
Hiram Kelly Fund (Sheridan Branch)	2,908.32	723.82	291.23
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00

W. H. Ryder Fund, Income	583.89	574.84	518.84
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
Jerome Beecher Fund, Income	2,612.50	2,651.18	1,662.22
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H. W. Jackson Fund, Income	221.37	224.43	224.43
Sherman Park Fund	3.72	3.72	3.72
Austin Insurance Fund	10.52	.52	.52
Incidental Fund	200.07	166.84	185.28
Security Deposits	1,121.50	1,129.40	1,119.25
Special Deposits	100.00	100.00	100.00
	$297,552.55	$297,525.79	$295,249.37
Deduct Investments:			
Certificate of Deposit	240.54	240.54	240.54
Bonds	277,759.46	277,759.46	277,759.46
	$278,000,00	$278,000.00	$278,000.00
Cash Balance:	19,552.55	19,525.79	17,249.37
	$297,552.55	$297,525.79	$295,249.37

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands, and would recommend:

(1) That the request of the Garfield Women's Christian Temperance Union for permission to use the Assembly Hall in the Hiram Kelly Branch for their monthly meetings be not granted. This action is recommended in conformity to the policy of the Board in refusing permission for meetings of religious or political nature.

(2) That a contract be given to the Fidelity Brass Manufacturing Company for three hundred brass nozzles for the external fire protection of the library building on their bid of twenty-nine cents each, this proposal being the lowest of four received.

(3) That authority be given for the purchase of a Multiplex Hammond typewriter at a cost of $81.

All of which is respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, Sept. 28, 1914.

NEW BUSINESS.

Director Despres moved that authority be given for the expenditure of a sum not to exceed $25 to be used for the purpose of sending out announcements for the opening of the Music Room.

Carried.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 12, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy and Pokorney.

Absent—Directors Ksycki, O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Henius the minutes of the regular meeting held September 28, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

From Mrs. Sarah Barnett, resigning as keeper of delivery station No. 17 West, located at 3308 W. Twelfth street and recommending Mrs. Minnie Shapiro as her successor.

Referred to the Committee on Library.

The following communication from the Secretary of the Board of Trustees of the Public Library Employés Pension Fund, was received and ordered published:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I have the honor to report that at the annual election for trustees of the Public Library Employés Pension Fund held October 5, 1914, Mr. Oscar G. Mayer was elected a trustee of the Pension Fund, representing the Board of Directors of the Chicago Public Library, for a term of one year, and Mr. James J. Linehan, representing the contributors to the fund, was elected for a term of two years.

Very respectfully yours,
H. G. WILSON,
Secretary.

CHICAGO, Oct. 12, 1914.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

Yeas — Directors Henius, Despres,

Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 80 vols., $82.00.

Current American fiction, 142 vols., $152.00.

Current American juvenile books, 26 vols., $26.00.

Fiction to be replaced, 1016 vols., $825.00.

Fiction to be replaced in Chivers binding, 402 vols., $559.00.

Books for Civic Room, 79 vols., $72.00.

Books from the A. L. A. Publishing Board, 244 vols., $90.00.

Miscellaneous books—

Regular fund:	712 vols.,	$871.00
Kelly fund:	11 vols.,	34.00

Non-fiction for branches, 85 vols., $82.00.

Books to be purchased from the Ryder fund, 17 vols., $145.00,

Regular fund:	2,786 vols.,	$2,759.00
Kelly fund:	11 vols.,	34.00
Ryder fund:	17 vols.,	145.00
Total:	2,814 vols.,	$2,938.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $60.94, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Oct. 12, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library recommends that the sum of five hundred dollars be, and the same is hereby appropriated for the payment of printed library cards secured from the Library of Congress, and for a deposit to cover additional orders for such cards.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Oct. 12, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—For many reasons the removal of the Lawndale branch library to more suitable quarters is advisable. After a thorough investigation of localities and possible quarters, your Committee is convinced that the most available location is on Twelfth street, between St. Louis and Central Park avenues. We recommend that the leasing of quarters in this district be referred to the Committee on Buildings and Grounds, with power to act, and that the sum of $1,000 be appropriated from the Kelly Income fund

for the purchase of additional furniture required.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Oct. 12, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

A. C. McClurg & Co., books	$1,878.01
B. F. Stevens & Brown, books and subscriptions, £122/14/9 (est.)	597.68
Otto Harrassowitz (Knanth, Nachod & Kuhne, Agts) books	520.60
Chivers Book Binding Co., books	171.00
Chicago Directory Co., books	160.00
Standard Book Co., books	131.56
A. L. A. Publishing Board, books and periodicals	108.20
H. R. Huntting Co., books	103.06
Houghton Mifflin Co., books	100.00
C. V. Ritter, books	76.70
Benziger Bros., books	58.87
Boston Book Co., books	55.00
R. B. Peattie, books	34.65
Saul Bros., books	15.00
G. E. Stechert & Co., books and periodicals	14.20
R. L. Polk & Co., books	7.50
A. Kroch & Co., books and periodicals	4.56
Bennett's Newspaper and Magazine Agency, subscription for 1915	4,205.47
R. S. Henshaw, subscription to newspapers	23.10
Geo. E. Koehler, binding	666.95
John Seybold, binding	538.13
Northwestern Bindery, binding	226.02
Brabrandt & Valters Book Binding Co	199.59
Joseph Flucke & Son, binding	154.64
Burgmeier Book Bindery, binding	151.27
Kirk's Ink Co., paste	12.00
Dwight Bros. Paper Co., paper	32.16
Pilcher-Hamilton Co., paper	39.00
Swigart Paper Co., paper	30.32
Bradner Smith & Co., paper and envelopes	22.80
Graham Paper Co., blotting paper	9.50
W. D. Messinger & Co., twine	4.50
Max Stern's Sons, printing	133.50
James Watson & Co., printing	33.60
Cameron, Amberg & Co., order books, cash boxes and cards	30.90
Rogers & Hall Co., printing monthly bulletins	84.00
Holmes Mfg. Co., embossing stationery	9.00
Library Bureau, book pockets, cards	100.25
Robt. S. Leete & Co., paper	14.00
Geo. E. Cole & Co., stationery	9.92
Dennison Mfg. Co., gummed stars and glue	6.00
Rolle Rubber Co., rubber bands	4.95
City Collector. pay roll sheets	4.60
H. S. Parrish & Co., rubber stamps, pencil date tips	15.75
H. G. Wilson, Sec'y, cash expenditures Sept., 1914	207.85
Librarian of Congress, printed catalogue cards, etc	500.00
	$11,506.96

He, also, presented the following bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Fund Income Account.

A. C. McClurg & Co., books	$ 86.86
C. V. Ritter, books	10.00
Chicago Directory Co., books	10.00
Houghton Mifflin Co., book	1.75
Bennett's Newspaper and Magazine Agency, periodicals	190.28
Geo. E. Koehler, binding	21.77
John Seybold, binding	15.06
Joseph Flucke & Son, binding	8.98
	$344.70

Bills to be paid from Ryder Fund Income Account.

G. Broes Van Dort Co., books	$128.25
A. C. McClurg & Co., books	39.45
The American Architect, books	12.75
Bennett's Newspaper and Magazine Agency, periodicals	35.34
	$215.79

Bill to be paid from Beecher Income Account.

Clayton F. Summy Co., books	$387.70

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Breyer presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In compliance with a request from the City Comptroller asking for estimates covering expenses of the Municipal Reference Library for the year 1915, your Committee on Administration recommends that the following budget be submitted:

Salaries and Wages:—

1 Chief of Division (Library Service, Grade V.)	$2,400.00
1 Stenographer	1,080.00
1 Cataloger and Index Clerk	1,020.00
1 Senior Library Assistant	780.00
1 Senior Library Assistant	720.00
1 Page	300.00
Total Salaries and Wages	$6,300.00
Purchase of Furniture, Fittings and Library	$ 400.00
Printing, Stationery and Office Supplies	900.00
Services, Benefits, Claims and Refunds	50.00
Grand Total	$7,650.00

The above estimates contemplate a transfer of the municipal reference librarian from the salary list of the Chicago Public Library to that of the Reference Bureau attached to the Mayor's office. Provision is also made therein for such increase in the staff of catalogers and indexers as will permit the organization of the work on an efficient basis. This has not been possible heretofore for want of adequate assistance.

The following resignations have been received and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Oliver Eustace, page, October 4.

Marco Rosenfeldt, page, October 11.

Erwin Kaeuffer, page, October 4.

It is further recommended:

That leave of absence without pay for six months be granted Naomi W. Pollard, senior assistant, from October 26, 1914.

Also leave of absence to Margaret Kearney, senior assistant, for one month from October 16, 1914, without deduction of salary, Miss Kearney's long and faithful service in this Library fully warranting such action in her case.

Unexpected inroads have been made on the binding fund this year through the acquisition of an unusually large number of books in foreign languages which are published with paper covers and require rebinding, and of the music collection recently authorized by the Board. For this reason the amount set aside at the beginning of the year will prove insufficient. Your Committee on Administration therefore recommends that the sum of two thousand dollars be, and the same is hereby appropriated out of any unexpended portion of the Kelly income fund for the payment of bindings required for the music and Russian collections.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, October 12, 1914.

He, also, presented the following list of vacancies and appointments for September, 1914, which was received and ordered published:

Eli Aaron, page, resigned September 25.

Florence Barry, junior library assistant, separated September 25.

Ellyn C. Broomell, junior library assistant, separated September 3; appointed civil service September 4, $480 per year.

Hazel Burke, junior library assistant, separated September 20.

Charles A. Buscher, page, separated September 1.

Percy H. Clark, page, appointed temp. September 14, $300 per year.

Cornelius Cohen, junior library assistant, separated October 4.

Elizabeth Ellicott, junior library assistant, separated September 20.

Thomas P. Fitzsimmons, page, separated September 14.

Charles I. Gingrich, page, appointed temp. September 16, $300 per year.

Joseph Hirsch, page, separated September 13.

Dean Horrobin, page, appointed temp. September 26, $300 per year.

Ben Horwich, page, resigned September 15.

Erwin Kaeuffer, page, resigned October 4.

Harold Krulewich, page, appointed temp. September 8, $300 per year.

Milton McCarthy, page, separated September 6.

Frank Magilner, page, resigned September 4.

Charles Miller, page, resigned September 7.

Joseph Miller, page, appointed temp. September 28, $300 per year.

Tavenner Moss, page, appointed temp. September 8, $300 per year.

Mathilde Mulsow, junior library assistant, appointed temp. September 26, $420 per year.

Nellie Patterson, junior library assistant, separated September 10.

Florence Quinn, junior library asistant, resigned September 25.

Israel Robins, page, resigned September 7.

Louis Rotheiser, page, appointed temp. September 8, $300 per year.

Frank Sedgwick, page, separated September 25.

Harold Shapiro, page, appointed temp. September 14, $300 per year.

Ralph Small, page, separated September 7.

Isidore Solomon, page, appointed temp. September 14, $300 per year; separated September 18.

Sanford Wittenberg, page, separated September 13.

Mrs. Anna Wolski, janitress, separated September 22.

D. W. Works, page, appointed temp. September 12, $300 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Lewis Institute, rent, W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent; Austin Branch	100.00
R. L. Hurlburt & Co., Agts., rent, etc., North Ave. Branch	77.00
Julius Fuermann, rent, Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, (Rudolph Mulac, Pres.,) rent, W. 26th St. Branch	75.00
Commonwealth Edison Co., electric current	43.42
Peoples Gas Light & Coke Co., gas	16.32
Peoples Gas Light & Coke Co., arc lamp rental	5.50
Chicago Telephone Co., telephone service	65.20
H. M. Nichols Co., coal	114.00
Consumers Co., coal and ice	37.05
Remien & Kuhnert Co., janitor supplies	32.25
A. Hannibal, repairs to chairs	30.00
Marshall Field & Co., cork carpet	18.00
Haegle Ice Co., ice	38.64
Sanitary Office Towel Co., laundering towels	30.21
Individual Towel & Cabinet Service Co.,	8.75
Buchanan Bros., street sprinkling	15.00
Citizens Street Cleaning Bureau, removing cinders	12.00
L. O. Liljegren, repairs to master clock	15.00
Raymond Express Co., delivering mail	9.00
Bunge Bros. Coal Co., coal	699.06
Krehbiel Co., coal analysis	25.00
Ball Engine Co., bonnett for throttle valve and governor spring	20.00
W. H. Salisbury & Co., rubber supplies	11.78
Lunkenheimer Co., globe and angle valves	10.72
Perkins Machine Co., machinist's labor	7.30
E. W. Blatchford Co, mdse	4.40
McMaster Carr Supply Co., engineering supplies	4.29
Manhattan Electrical Supply Co., electrical supplies	13.43
Inland Electric Co., sockets	10.05
Illinois Electric Co., electrical supplies	4.14
James S. Kirk & Co., soft soap and soap powder	24.80
Morrisson Plummer & Co., almond oil, ammonia, etc	9.40
Pullman Chemical Co., soap powder	6.08
Newton & Hoit Co., bookstacks, lockers, tablet arm chairs, etc	1686.50
Harter Mfg. Co., electric light fixtures	39.20

Hammond Typewriter Co., multiplex typewriter, etc.	81.24
Wells Brothers Co., flag pole	215.00
Edward Hines Lumber Co., lumber	40.35
H. Rosenbaum Roofing Co., floor lights	6.90
Knox Motors Co., automobile accessories	5.30
United States Tire Co., rubber tires	71.95
Standard Oil Co., gasoline	102 30
New York & New Jersey Lubricant Co., oil	40.60
Valvoline Oil Co., oil	16.40
D. J. Gallagher Mfg. Co., waste	10.92
Samuel Harris & Co., machinists' supplies	7.51
Wayman & Murphy Co., automobile body, etc.,	352.25
The Weniger Garage, storage, touring car	15.00
H. G. Wilson, Sec'y, cash expenditures Sept., 1914	35.16
	$4,494.37

He, also, presented the following bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Commonwealth Edison Co., current	18.72
Chicago Telephone Co., service	3.75
Consumers Co., ice	.44
Western Electric Co., mazda lamps	46.20
Guaranty Wire & Iron Co., iron fence	37.00
Englewood Improvement Assn., cleaning streets, etc	16.00
	$122.11

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Wm. E. Dever, rent	$140.00
Commonwealth Edison Co., current	7.56
Chicago Telephone Co., service	3.75
	$151.31

He, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters:

1. That a contract be awarded to Rice & Son for the necessary tuck-pointing on the Public Library building and also on the Blackstone Branch Library building in accordance with their bid as follows:

$6.00 per day for mechanic,
$3.00 per day for laborer,
plus 8% on the above.

This proposal includes the cost of material and was the lowest of two received.

2. The flag pole now in place at the south end of the Library building having become unsafe on account of decay, your Committee, through the architects of the building, has received proposals, ranging from $512.00 to $1,450.00, for erecting a steel pole on the roof. A device for holding the pole was submitted after the figures were received which will probably lower the expense of putting up the pole. Your Committee recommends that the matter be referred to the Committee on Buildings and Grounds with power to award a contract in a sum not to exceed $500.00.

3. The training class, whose quarters were formerly on the fourth floor adjoining the Hughes' room, have been forced to move on account of the installation of the foreign collection in that room, and there being no other suitable quarters for class room and staff meeting purposes, your Committee recommends that the training class be authorized to use the room on the fifth floor, formerly used as a Directors' room, and that the actions of the Board giving permission to various organizations to hold meetings in that room be and are hereby revoked, this action to take effect November 1, prox.

All of which is respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

Oct. 12, 1914.

REPORTS.

The Librarian presented the statistical report for September, 1914, which was received and ordered published.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of September was 271,590; for the corresponding month of the previous year, 204,648. The circulation was from the following sources:

Central Library	52,754
Branches	134,013
Stations	54,752
Traveling Libraries	14,873
Deposits and Miscellaneous	15,198
	271,590

The following is a summary of the books obtained at the Central Library:

Main Collection	23,513
Open Shelf	22,228
Hughes Room	1,357
Information Desk (Teachers' and special cards)	5,158
Miscellaneous	334
Books for the Blind	164
	52,754

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	1,644	274	1,918
Austin	9,070	425	9,495
Bessemer Park	1,951	207	2,158
Blackstone	6,848	324	7,172
Burr School	2,833	82	2,915
Cornell Square	2,451	66	2,517

Davis Square	1,206	92	1,298
Dvorak Park	2,359	225	2,584
Eckhart Park	3,976	102	4,078
Fuller Park	3,535	224	3,759
Hamilton Park	4,099	299	4,398
Hamlin Park	2,776	126	2,902
Hebrew Institute	5,792	1,666	7,458
Holstein Park	3,186	89	3,275
Humboldt	4,220	831	5,051
Independence Park	2,613	1	2,614
Kelly	10,729	424	11,153
Lawndale	5,156	371	5,527
Lewis Institute	9,343	615	9,958
Lincoln Center	5,279	372	5,651
Logan Square	7,016	386	7,402
Mark White Square	2,461	127	2,588
Ogden Park	5,424	286	5,710
Palmer Park	2,508	93	2,601
Seward Park	2,159	380	2,539
Sheridan	7,164	260	7,424
Sherman Park	3,957	175	4,132
Stanford Park	3,445	449	3,894
Stanton Park	1,745	37	1,782
Sumner School	2,675	136	2,811
Walker	950	65	1,015
West 26th Street	5,443	207	5,650
Total	134,013	9,416	143,429

TRAVELING LIBRARIES.

	Direct Circulation		Direct Circulation
Ashburn	207	Irving Park	582
Brighton Park	766	Longwood	584
Butler House	746	Mayfair	946
Cheltenham	888	Norwood Park	270
Chicago Lawn	1,200	Park Manor	900
Edison Park	539	Rogers Park	1,269
Fernwood	719	West Englewood	680
Gano	756	West Pullman	1,139
Grand Crossing	1,110	West Ridge	680
Gresham	963	Total	14,873

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	134,013	9,416	143,429
Traveling Libraries	14,873	.....	14,873
Business House Deposits	14,609	3,078	17,687
Miscellaneous References	589	.....	589
Total	164,084	12,494	176,578

Of the 54,752 books supplied through the Stations Department 9,416 were sent to 32 branches and 45,336 to 68 stations. The books supplied for the same month of the preceding year numbered 51,418 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 10,864.

REFERENCE ROOM.

Number of books issued from stacks 28,987

Number of recorded visitors 11,297

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,636. Visitors, 897.

PATENTS AND PUBLIC DOCUMENTS

Volumes consulted, 6,200. Visitors, 1,921.

CIVICS ROOM.

Magazines issued, 1,515; directories consulted, 1,708; bound documents used, 1,472; books, 979; pamphlets, 9,045. Visitors, 4,979.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,388. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 111,148.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,602; issued in September of the previous year, 4,314.

Number of non-fiction cards issued, 4,983; juvenile cards, 1,893; research cards, 6; vacation cards, 13; teachers' cards, 110. The number of three-year cards outstanding is 168,862.

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BINDERY DEPARTMENT.

Number of books at binderies September 1, 1914	6,675
Number of books sent to binderies in September, 1914	7,161
Total number of books at binderies in September, 1914	13,836
Number of books received from binderies in September, 1914	5,061
Number of books at binderies October 1, 1914	8,775
Number of books repaired in Library in September, 1914	4,940

GROWTH OF THE LIBRARY.

The total number of volumes in the Library October 1, 1914, was 586,826. Received since June 1, 1914, 20,028; since September 1, 1914, 2,482. Books worn out and discarded since June 1, 1914, 4,147; since September 1, 1914, 2,034. Books lost and paid for since June 1, 1914, 483; since September 1, 1914, 85. Books found and money refunded since June 1, 1914, 70; since September 1, 1914, 19.

HENRY E. LEGLER,
Librarian.

CHICAGO, October 12, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 26, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy and Pokorney.

Absent—Directors Ksycki, O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held October 12, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

A communication was received from his honor, the Mayor, in reference to the installation of a public comfort station under the Randolph street sidewalk of the Library building.

Referred to the Committee on Buildings and Grounds.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Included in numerous changes which have been directed by act of Congress bearing on the issuance and distribution of public documents is one which vitally affects this Library's collection of patents. The monthly edition of Specifications and Drawings of Patents was discontinued from and after June, 1912. After considerable correspondence this Library's file has been completed up to and including that date. The only publications relating to United States patents issued since June, 1912, are the Official Gazette and the full-sized copies of Specifications and Drawings. In order that libraries desiring to have the complete set of copies in continuation of the monthly edition may be in a position to

do so, the Commissioner of Patents has directed that a set of full-sized specifications and drawings issued from July 1 to December 31, 1912, be furnished for $25.00, and that such specifications and drawings be furnished thereafter for the sum of $50.00 per annum, payable in advance. It is, of course, important that the Chicago Public Library, which possesses a collection of patent reports second to none in the country and which caters to a constituency of great industrial interests, should continue to keep up this department to the point of greatest efficiency and completeness. If it is found impossible to secure, as heretofore, from the government contributions of these publications without charge, it is recommended that the necessary sum be appropriated for their purchase under the rulings of the Commissioner of Patents, supplementing to date the drawings and specifications now in the Library for the period terminating in June of 1912. This will involve not only the subscription required by the Department of the Interior for the purpose mentioned, but also the binding of the loose sheets into suitable volumes, which it is estimated will cost about two hundred dollars additional to the one hundred and seventy-five dollars needed for the subscription mentioned above.

Since the beginning of the European war a number of journals published abroad, especially French and Belgian, have been received irregularly. Our agents advise us that they are making special efforts to secure shipments and that service has been started recently via Holland and Italy. It is customary at this time of year to send subscriptions for foreign periodicals. In view of the disturbed condition of affairs it does not seem advisable to enter into new relationships that might add to the confusion and non-receipt of periodicals. We, therefore, recommend that the Librarian be given authority to extend for one year the arrangements now effective with reference to subscriptions for foreign periodicals and newspapers.

Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 160 vols., $172.00.

Current American fiction, 101 vols., $119.00.

Current American juvenile books, 28 vols., $27.00.

Current English books, 16 vols., $27.00.

Extra copies of fiction for stacks and open shelves, 304 vols., $336.00.

Extra copies of fiction for stacks and open shelves in Chivers binding, 90 vols., $131.00.

Fiction to be replaced, 412 vols., $313.00.

Fiction to be replaced in Chivers binding, 263 vols., $276.00.

Miscellaneous books and periodicals, 62 vols., $135.00.

Books to be purchased from Wallace Rice, 18 vols., $22.00.

Fiction for branches, 527 vols., $451.00.

Juvenile books for branches, 397 vols., $371.00.

Books to be replaced for branches, 52 vols., $41.00.

Books for Deposit Collection, 247 vols., $265.00.

Books for School Deposit, 300 vols., $358.00.

Books to be purchased from the Ryder fund, 17 vols., $147.00.

Regular fund:	2,977 vols.,	$3,044.00
Ryder fund:	17 vols.,	147.00
Total:	2,994 vols.,	$3,191.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Oct. 26, 1914.

Director Despres moved that the sum of $375.00 be appropriated from the regular fund for completing the file of specifications and drawings of the Patent Office.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

He, also, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library submits the following recommendations with reference to the Stations service:

Establishing a station at 3555 Ogden avenue, in charge of L. Miller, to meet in part the needs of users of the Lawndale Branch, which is about to be removed to another district.

Establishing a station at 7550 South Halsted street, in charge of Louis Rosenberg, for the usual probationary term. The nearest station now operative is more than a mile away.

Placing on file a petition from Mrs. Della Harris, 3819 West Fullerton avenue, to locate a station at said place. This location is but four blocks distant from Station 48 West.

Transferring Station 41 West at 2101 W. Twelfth street to David Miller at 2013 W. Twelfth street.

Appointing Mrs. M. E. Lord as custodian of Station 28 South, located at 5902 Wentworth avenue. the former owner of the store having sold the place to her.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Oct. 26, 1914.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Breyer presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignation has been received and its acceptance is recommended with instructions to the Librarian to fill the position by requisition on the Civil Service Commission:

Helen R. Bayne, junior library assistant, October 25.

Leaves of absence are recommended as follows:

Mrs. Ella J. Horrobin, senior assistant, two months from September 26.

Josephine M. Johnson, senior assistant, six months dating from October 26.

Walter Faerber, page, three weeks from October 26.

Joseph Wesley, automobile care-taker, two months from October 19.

Chester Cole, page, two weeks from October 26.

Respectfully submitted,

CHAS. C. BREYER,
Committee on Administration.

CHICAGO, October 26, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters:

1. That a contract for supplying the additional furniture and fixtures needed at the new branch library, Nos. 3527-29 West Twelfth street, be awarded to the Library Bureau on their bid of $884.20, this being the lowest of two bids received.

2. That an order be given to Jordan Brothers for supplying one "Jordan" commutator truing device for the sum of $108.00.

All of which is respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, Oct. 26, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Wieboldt Construction Co., final payment alterations on boiler-room roof.....	$1,900.00
Shepley, Rutan & Coolidge, professional services	239.85
	$2,139.85

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 9, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held October 26, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. Amelia Prendergast, Secretary of the Eighth Grade Teachers' Association, thanking the Board for its courtesy in allowing the association to hold its meetings in the Library building.

Received and placed on file.

From the Secretary of the Public Library Employés Pension Fund as follows:

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of three ($500) River Grove Improvement 5% bonds at 98½ and accrued interest, and the approval of your honorable body is requested on this purchase.

Respectfully,

H. G. WILSON,
Secretary.

CHICAGO, Nov. 9, 1914.

Director Despres moved that the Board approve the purchase of the bonds as specified.

Carried.

Also a communication from the Secretary of the Public Library Employés Pension Fund, transmitting the annual report of the Pension Fund for the year ending September 30, 1914

Director Despres moved that the communication and report be received and published.

Carried.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—In accordance with the instructions of the Board of Trustees of the Public Library Employés Pension Fund, I beg to hand you herewith a copy of the annual report of the Board for the year ending September 30, 1914.

Respectfully submitted,

H. G. WILSON,
Secretary.

CHICAGO, Nov. 9, 1914.

To the President and Trustees of the Public Library Employes Pension Fund, Chicago.

Gentlemen:—In accordance with Article VII of the by-laws of the Board, I have the honor to present for your consideration the ninth annual report on the condition of the pension fund for the year ended September 30, 1914.

The contributors to the fund now number 215, a net increase of 14 for the year. There are 39 probational employés on the Library pay roll who will shortly become eligible for membership.

During the year just closed the total pension roll amounted to $3,736.50.

The present pension roll amounts to $262.50 with the following pensioners:

Kate M. Henneberry	$50.00
C. A. Lange	35.00
Otto Goldberger	47.50
Charles R. Barnes	45.00
Henrietta Lovi	50.00
Samuel Rogalski	35.00

Two pensioners have died during the year, Frederick H. Hild and John A. Young, who received $50.00 and $35.00 per month respectively.

Twenty-five employés, contributors to the fund, have resigned from the library service, and one-half the amounts paid into the fund. aggregating $223.10, were refunded.

The policy of the Board of Trustees in investing the funds in high-grade municipal and public utility bonds has been continued. Municipal bonds with a par value of $19,500.00 and public service companies bonds with a par value of $12,000.00 have been purchased at an expenditure of $30,574.92. The condition of the money market during the year has made possible the investment of funds in the highest type of securities at rates that will average a little better than five per cent. per annum.

The funds invested in securities held by the Board aggregate $103,586.51 with a par value of $106,000.00 and a cash balance of $2,164.04 Sept. 30, 1914.

Appended hereto are the following:

I. Statement of receipts and expenditures.

II. Resources of fund Sept. 30, 1914, including itemized list of securities.

Respectfully submitted,

H. G. WILSON,
Secretary.

CHICAGO, Nov. 9, 1914.

FINANCIAL STATEMENT FOR YEAR ENDED SEPTEMBER 30, 1914.

RECEIPTS.

Balance cash in treasurer's hands October 1, 1914	$ 7,523.42
Cash collected as fines and turned over to Pension Fund by Library Board	17,244.39
Deductions from salaries of contributors	1,877.76
Deduction from salaries of contributors Kelly and Sheridan Branches	57.00
Liquidation of bonds maturing	6,000.00

Income from investments	4,585.14
Interest on cash balances with treasurer	115.34
Total receipts	$37,403.05

DISBURSEMENTS.

Pension rolls	$3,736.50	
Refunds to contributors (one-half amount paid)	223.10	
Printing	65.25	
Premium on treasurer's bond (2 years)	298.84	
Investments:		
5 Proviso Township 5% Bridge bonds ($500)	2,530.37	
Accrued interest on above	54.16	
3 Fernwood Park District 4½% bonds	2,902.59	
Accrued interest on above	9.38	
3 School District No. 98 (Cook Co.) 5% bonds	3,079.20	
Accrued interest on above	3.75	
3 East St. Louis Park District 4½% bonds	2,943.30	
Accrued interest on above	12.38	
4 Marion (Ill.) Township High School 4% bonds	3,832.00	
Accrued interest on above	46.22	
6 Western United Gas and Electric Co. 5% bonds	5,902.50	
Accrued interest on above	119.17	
6 Northwestern Elevated Railway Co. 5% bonds	5,580.00	
Accrued interest on above	110.84	
8 ($500) Joliet (Ill.) Refunding 4½% bonds	3,804.96	
Accrued interest on above	22.50	
Total expenditure		35,277.01
Balance cash on hand September 30, 1914		$ 2,126.04

RESOURCES OF FUND OCTOBER 1, 1914.

	Par Value	
Balance cash in treasurer's hands		$ 2,126.04
8 Chicago City Ry. Co. 5% bonds	($8,000.00)	7,840.00
7 North Shore Electric Co. 5% bonds	(7,000.00)	6,940.00
4 Commonwealth Edison Co. 5% bonds	(4,000.00)	4,100.00
6 Colorado & Southern Ry. Co. 4½% bonds	(6.000.00)	5,880.00
5 Metropolitan W. Side Elevated Ry. Co. 4% bonds	(5,000.00)	4,143.75
5 Cicero Gas Co. 5% bonds	(5,000,00)	4,735.00
10 Public Service Co. Northern Illinois 5% bonds	(10,000.00)	9,750.00
5 Spokane (Wash.) Water Fund 5% bonds	(5,000.00)	5,019 50
5 Chicago Telephone Co. 5% bonds	(5,000.00)	5,050.00
10 Proviso Township Bridge 5% bonds ($500)	(5,000.00)	5,157.87
5 Mutual Fuel Co. 5% bonds	(5,000.00)	5,025.00
2 Maywood (Ill.) Improvement 5% bonds	(1,000,00)	1,005.42
2 Maywood (Ill.) Municipal 5% bonds	(1.000.00)	1,005.42
3 Old Portage Park District 5% bonds	(3,000.00)	3,120.00
3 City of Chicago 4% bonds	(3,000.00)	2,940.00

3 Cook County Hospital 4% bonds	(3,000.00)	2,880.00
1 Lincoln Park 4% bond	(1,000.00)	950.00
3 Fernwood Park District 4½% bonds	(3,000.00)	2,902.59
3 School District No. 98 (Cook Co.) 5% bonds	(3,000.00)	3,079.20
3 East St. Louis Park District 4½% bonds	(3,000.00)	2,943.30
4 Marion (Ill.) Township High School 4% bonds	(4,000.00)	3,832.00
3 Western United Gas and Electric Co. 5% bonds	(3,000.00)	2,951.25
6 Western United Gas and Electric Co. 5% bonds	(3,000.00)	2,951.25
6 Northwestern Elevated Ry. Co. 5% bonds	(6,000.00)	5,580.00
8 Joliet (Ill.) Refunding 4½% bonds	(4,000.00)	3,804.96
		$105,712.55

I, H. G. Wilson, Secretary of the Board of Trustees of the Public Library Employés Pension Fund, do hereby certify that the foregoing statements are true and correct to the best of my knowledge and belief.

H. G. WILSON,
Secretary.

Signed and sworn to before me this ninth day of November, A. D. 1914.

JAMES BUGGIE,
Notary Public.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 125 vols., $154.00.

Current American fiction, 61 vols., $75.00.

Current American juvenile books, 1 vol., $1.00.

Current English non-fiction, 64 vols., $175.00.

Current English fiction, 7 vols., $9.00.

English fiction to be replaced, 376 vols., $345.00.

Books for Civics Room, 12 vols., $15.00.

Books from the A. L. A. Publishing Board, 196 vols., $90.00.

Miscellaneous books, 7 vols., $22.00.

Books to be replaced for School Collection, Wadsworth School (Insurance fund), 149 vols., $95.00.

Regular fund:	849 vols.,	$886.00
Insurance fund:	149 vols.,	95.00
Total:	998 vols.,	$981.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $50.26, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 9, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

A. C. McClurg & Co., books	$4,524.59
H. R. Huntting Co., books	153.38
Chivers Book Binding Co., books	128.20
A. L. A. Publishing Board, books	92.75
Max N. Maisel, books	41.52
Wallace Rice, books	24.33
C. V. Ritter, books	22.25
German Publication Society, books	18.00
S. E. Hendricks Co., books	10.00
Boston Book Co., books	9.00
Thomas Publishing Co., books	7.50
Geo. E. Koehler, binding	526.25
John Seybold, binding	514.29
Joseph Flucke & Son, binding	360.62
Northwestern Bindery, binding	350.83
Brabrandt & Valters Book Binding, binding	264.62
Gaylord Bros., pamphlet binders	31.22
Kirk's Ink Co., paste	16.20
Slade, Hipp & Meloy, gummed muslin	12.00
H. W. Wilson Co., subscription	100.00
Rogers & Hall Co., printing	72.60
Dwight Bros. Paper Co., paper	33.75
Swigart Paper Co., paper	39.50
W. D. Messinger & Co., paper	25.38
Bradner Smith & Co., paper	20.28
Pilcher-Hamilton Co., envelopes and paper	28.25
Cameron, Amberg & Co., printing	83.25
James Watson & Co., printing	27.05
Max Stern's Sons, printing	9.00
Geo. E. Cole & Co., stationery	60.09
Dennison Mfg. Co., gummed letters and figures	9.36
H. S. Parrish & Co., pencil date holders, rubber dates, etc	8.55
Library Bureau, cards, etc	61.00
H. G. Wilson, Sec'y, cash expenditures	295.30
	$8,062.91

He, also, presented the following lists of bills to be paid from the various trust funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Fund Income Account.

A. C. McClurg & Co., books	$14.17
Geo. E. Koehler, binding	12.15
Northwestern Bindery, binding	5.69
Joseph Flucke & Son, binding	4.45
	$36.46

Bills to be paid from Ryder Fund Income Account.

A. Kroch & Co., books	$117.10
Boston Book Co., books	17.19
Architectural Book Publishing Co., books	8.10
Renee B. Stern, books	7.50
	$150.89

Bills to be paid from Kelly Fund Income Account.

Clayton F. Summy Co., hinging sheet music	$ 57.88
Burgmeier Book Bindery, binding music books	1,637.55
	$1,695.43

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Walter Deegan, page, November 1.

Ellyn C. Broomell, junior library assistant, November 16.

It is further recommended:

That leave of absence without deduction of salary be granted George S. King, head assistant, from November 4th to 8th, inclusive, absence having been due to illness.

Also leave of absence to Gertrude C. Shine, junior stenographer, from October 30th to November 3d, inclusive, without deduction of salary, absence having been due to illness.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Nov. 9, 1914.

He, also, presented the following list of vacancies and appointments for October, 1914, which was received and ordered published.

Julia Baker, senior library assistant, appointed principal branch librarian October 26, $1020 per year (Promotional).

Helen Bayne, junior library assistant, resigned October 25.

Mildred M. Burke, junior library assistant, appointed temp. October 12, $420 per year.

Harry Chermin, page, appointed temp. October 27, $300 per year.

Minnie S. Clark, senior library assistant, appointed principal branch librarian October 26, $1020 per year (Promotional).

Oliver J. Eustace, page, resigned October 4.

Michael Freund, junior library assistant, appointed temp. October 8, $420 per year.

Joseph Greenspan, page, appointed temp. October 16, $300 per year.

William Horrobin, junior library assistant, appointed temp. October 26, $420 per year.

Michael Janowsky, page, appointed temp. October 12, $300 per year.

John Kamacker, page, appointed temp. October 7, $300 per year.

Frank Kratschvil, page, appointed temp. October 27, $300 per year.

Harold Krulewich, page, separated October 29.

William R. Malone, janitor, laid off October 25.

Bird Morrison, senior library assistant, appointed principal branch librarian October 26, $1020 per year (Promotional).

Tavenner Moss, page, separated October 15.

Jessie B. Perry, principal library assistant, resigned October 15.

Fritz Pottasch, page, appointed temp. October 26, $300 per year.

Earle Rath, page, appointed temp. October 5, $300 per year; separated October 25.

Marco Rosenfeldt, page, resigned October 11; resignation withdrawn and reappointed October 29, $360 per year.

Thomas Scandiff, page, appointed temp. October 5, $300 per year; separated October 5.

Waldine Schneider, junior library assistant, appointed temp October 12, $420 per year.

Gertrude C. Shine, stenographic assistant, separated November 1; appointed junior stenographer November 2, $840 per year.

Arthur B. Wilkes, page, appointed temp. October 5, $300 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Lewis Institute, rent, etc., W. Madison St. Branch	$100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100.00
Skola Vojta Naprstek, (Rudolph Mulac, Pres.,) rent, etc., W. 26th St. Branch	75.00
R. L. Hurlburt & Co., Agts., rent, etc., North Ave. Branch	77.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Isenstein & Eisenstein, rent, etc., Douglas Park Branch	125.00
Peoples Gas Light & Coke Co., gas	24.96
Consumers Co., coal	60.79
Commonwealth Edison Co., electric current	73.85
Chicago Telephone Co., telephone service	66.73
Haegele Ice Co., ice	33.63
Sanitary Office Towel Co., laundering towels	36.80
Individual Towel & Cabinet Service Co., towel supply	9.45
City Collector, elevator inspections	18.00
W. V. Geary Teaming Co., sprinkling and cleaning streets (Branch)	25.00
Buchanan Bros., sprinkling streets (main library)	15.00
Raymond Express Co., delivering mail	9.00
Riordan Bros., plumbing	6.45
Bunge Bros. Coal Co., coal	727.98
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	56.32
Valvoline Oil Co., oil	17.45
D. J. Gallagher Mfg. Co., waste and wipers	16.11
Samuel Harris & Co., machinists' supplies	12.87
Crane Co., engineering supplies	8.49
McMaster Carr Supply Co., engineering supplies	5.65
Jenkins Bros., engineering supplies	4.60
Inland Electric Co., electrical supplies	23.48
Manhattan Electrical Supply Co., electrical supplies	21.06
Adams-Bagnall Electric Co., engineering supplies	18.60
Illinois Electric Co., electrical supplies	4.44

Wm. Dilley, brooms and brushes	66.00
James S. Kirk & Co., soft soap	20.55
W. H. Salisbury & Co., rubber goods	8.95
Bullard & Gormley Co., hardware	24.44
Royal Typewriting Co., typewriting machine, etc.	38.50
H. Rosenbaum Roofing Co., repairs to dome	151.73
Rice & Son, tuck-pointing on Library building	259.61
W. J. Gemeny Co., pipe repairs in basement of Library building	127.07
American Radiator Co., radiator	13.27
Marshall Field & Co., cork carpet	7.38
Standard Oil Co., gasoline	89.65
Knox Motors Co., automobile accessories	49.20
American Battery Co., repairing storage battery	25.50
The Weniger Garage Co., storing touring car	15.00
Enameled Steel Sign Co., signs	100.75
Velie Motor Co., repairing touring car	10.44
H. G. Wilson, Sec'y, cash expended for moving branch furniture	50.15
H. G. Wilson, Sec'y, cash expenditures Oct., 1914	79.72
	$3,011.62

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Consumers Co., coal	$100.70
Commonwealth Edison Co., light	26.10
Chicago Telephone Co., telephone	3.75
Wm. Smith, painting fence	38.25
Library Bureau, book stacks	25.00
Western Electric Co., socket extensions	5.00
	$198.80

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Wm. E. Dever, rent	$140.00
J. C. Daly, sprinkling	6.00
Chicago Telephone Co., telephone	3.75
Commonwealth Edison Co., light	10.88
	$160.63

REPORTS.

The Librarian presented the statistical report for October, 1914, which was received and ordered published.

He, also, presented the following letter:

"City of Chicago,
"Office of the Mayor.
"October 27, 1914.

"Mr. Henry E. Legler,
"Librarian, Chicago Public Library.

"Dear Sir:—Mrs. Frank C. Letts, Chairman of the City Welfare Exhibit of the Woman's City Club, has made a request to be permitted to install part of this exhibit in one of the corridors of the Public Library for a week or two, feeling that it would reach a number of people that would not be reached otherwise.

"I will be obliged if you will let me know at your early convenience whether this can be done or not.

"Yours very truly,
"Carter H. Harrison,
"*Mayor.*"

Director Pokorney moved that the matter be referred to the Committee on Buildings and Grounds with authority to act.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. Wilson,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of October was 335,476; for the corresponding month of the previous year, 255,172. The circulation was from the following sources:

Central Library	59,619
Branches	175,490
Stations	64,477
Traveling Libraries	18,697
Deposits and Miscellaneous	17,193
	335,476

The following is a summary of the books obtained at the Central Library:

Main Collection	28,423
Open Shelf	25,602
Hughes Room	2,044
Information Desk (Teachers' and special cards)	2,803
Miscellaneous	561
Books for the Blind	186
	59,619

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	2,085	250	2,335
Austin	10,352	515	10,867
Bessemer Park	2,825	245	3,070
Blackstone	7,655	413	8,068
Burr School	3,551	128	3,679
Cornell Square	3,971	117	4,088
Davis Square	1,568	125	1,693
Dvorak Park	3,922	253	4,175
Eckhart Park	5,882	243	6,125
Fuller Park	4,292	238	4,530
Hamilton Park	4,823	413	5,236
Hamlin Park	3,914	191	4,105
Hebrew Institute	7,826	1,866	9,692
Holstein Park	4,657	125	4,782
Humboldt	5,767	1,024	6,791
Independence Park	2,855	22	2,877
Kelly	13,280	548	13,828
Lawndale	7,065	438	7,503

Lewis Institute	11,157	700	11,857
Lincoln Center	6,071	416	6,487
Logan Square	9,024	604	9,628
Mark White Square	3,613	174	3,787
Ogden Park	7,045	391	7,436
Palmer Park	3,347	133	3,480
Seward Park	3,252	468	3,720
Sheridan	9,074	436	9,510
Sherman Park	4,647	276	4,923
Stanford Park	5,059	549	5,608
Stanton Park	2,981	49	3,030
Sumner School	2,987	189	3,176
Walker	1,254	78	1,332
West 26th Street	9,689	248	9,937
Total	175,490	11,865	187,355

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	155	..	155	Longwood	726	..	726
Brighton Park	807	..	807	Mayfair	982	..	982
Butler House	1,163	..	1,163	Norwood Park	333	..	333
Cheltenham	879	..	879	Park Manor	1,053	..	1,053
Chicago Lawn	1,392	..	1,392	Rogers Park	1,555	28	1,583
Edison Park	658	..	658	East Rogers Park	532	14	546
Fernwood	953	..	953	West Englewood	624	..	624
Gano	783	..	783	West Pullman	1,408	..	1,408
Grand Crossing	1,223	..	1,223	West Ridge	883	..	883
Gresham	1,941	..	1,941				
Irving Park	647	..	647	Total	18,697	42	18,739

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	175,490	11,865	187,355
Traveling Libraries	18,697	42	18,739
BusinessHouse Deposits	16,483	3,509	19,992
Miscellaneous References	710	.....	710
Total	211,380	15,416	226,796

Of the 64,477 books supplied through the Stations Department 11,865 were sent to 32 branches and 52,612 to 73 stations. The books supplied for the same month of the preceding year numbered 60,569 volumes.

The circulation department was open on 27 week days. The daily average week day circulation was 12,425.

REFERENCE ROOM.

Number of books issued from stacks..... 39,308
Number of recorded visitors..... 15,414

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,186. Visitors, 1,093.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 7,666. Visitors, 2,225.

CIVICS ROOM.

Magazines issued, 2,072; directories consulted, 2,447; bound documents used, 1,859; books, 1,189; pamphlets, 15,405. Visitors, 5,629.

READING ROOM.

Periodicals issued at the counter at Central Library, 13,170. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 139,925.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 9,306; issued in October of the previous year, 7,122.

Number of non-fiction cards issued, 6,985; juvenile cards, 4,882; research cards, 24; vacation cards, ..; teachers' cards, 210. The number of three-year cards outstanding is 171,681.

BINDERY DEPARTMENT.

Number of books at binderies October 1, 1914	8,775
Number of books sent to binderies in October, 1914	3,422
Total number of books at binderies in October, 1914	12,197
Number of books received from binderies in October, 1914	7,382
Number of books at binderies November 1, 1914	4,815
Number of books repaired in Library in October, 1914	5,670

GROWTH OF THE LIBRARY.

The total number of volumes in the Library November 1, 1914, was 592,842. Received since June 1, 1914, 27,290; since October 1, 1914, 7,262. Books worn out and discarded since June 1, 1914, 5,276; since October 1, 1914, 1,129. Books lost and paid for since June 1, 1914, 623; since October 1, 1914, 140. Books found and money refunded since June 1, 1914, 93; since October 1, 1914, 23.

HENRY E. LEGLER,
Librarian.

CHICAGO, November 9, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 23, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held November 9, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communication from his honor, the Mayor, which was received and referred to the Committee on Buildings and Grounds:

"City of Chicago,
"Office of the Mayor.
"Nov. 17, 1914.

"*Board of Directors,*
"*Chicago Public Library.*

"*Gentlemen:*—Your letter of November 14th addressed to the Commissioner of Health has been handed to me for reply.

"I have looked over the situation in Garland Court and believe the use of it at Randolph street and Washington street as entrances to two public comfort stations, one for men and one for women, offers a satisfactory solution to the controversy. I shall communicate with Mr. Kallal at once and ask him to take up with you plans in line with this suggestion.

Yours very truly,
"Carter H. Harrison, *Mayor.*"

From Mrs. R. J. Roulston, President of the Community Welfare Club of Englewood, requesting permission to use the assembly hall in the Hiram Kelly Branch Library building on the first and third Tuesday evenings of each month.

Director Henius moved that the request be granted.

Carried.

From Charles Goldstein, 132 S. Western avenue, requesting the Board to es-

tablish a delivery station at that number.

Referred to the Committee on Library.

From Mrs. W. E. Burgess, praying the Board to establish a delivery station at Sixty-third street and Langley avenue.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 95 vols., $114.00.

Current American fiction, 26 vols., $30.00.

Current American juvenile books, 2 vols., $4.00.

Books to be purchased from Wallace Rice, 40 vols., $32.00.

Non-fiction for branches, 82 vols., $95.00.

Fiction for branches, 162 vols., $180.00.

Juvenile books for branches, 145 vols., $143.00.

Juvenile books for Sumner School Branch, 76 vols., $57.00.

Books to be replaced for Branch No. 5, 68 vols., $55.00.

Non-fiction for Kelly Branch (Kelly fund), 30 vols., $30.00.

Fiction for Kelly Branch (Kelly fund), 50 vols., $49.00.

Juvenile books for Kelly Branch (Kelly fund), 14 vols., $16.00.

Books to be replaced for Kelly Branch (Kelly fund), 15 vols., $11.00.

Regular fund:	696 vols,	$710.00
Kelly fund:	109 vols.,	106.00
Total:	805 vols.,	$816.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 23, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Owing to the war conditions existing on the continent, the Library exhibit prepared for the Leipzig Exposition, including the contribution made by the Chicago Public Library, will not prove available for transfer to the Pan-American Exposition at San Francisco next year. For this reason the American Library Association is preparing, with such material as is now obtainable, a new exhibit to be installed there. A committee of this organization has sent a communication asking that pictures, reports, leaflets, diagrams, catalogues, book lists and kindred material be forwarded at once to the state library at Sacramento, California, in order that such material may be suitably prepared for exhibit purposes. Your Committee recommends that the Librarian be authorized to respond in such manner as may seem best, and that the sum of one hundred dollars be appropriated to

cover incidental expenses of securing material and other preparation for the exhibit.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 23, 1914.

He, also, presented the following report, which was received and ordered filed:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—For the first time in the history of the Library the average weekly direct circulation in the branches has exceeded fifty thousand. Inasmuch as the entire collection of books in the thirty-two branches contains but little more than twice this number of volumes, the wear and tear on the books is so great that it is becoming a serious question whether the present stock will outlast the busy winter season without replenishment from some source. So many books are being discarded because wornout, and such large numbers of them are being sent to the binderies for repair, that the reduced stock remaining is wholly inadequate at this time to meet demands, and will be increasingly inadequate with the coming of the busiest months of the year.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 23, 1914.

He, also, presented a bill, in favor of the Commissioner of Patents, in the sum of $125.00 for Specifications and Drawings of United States Patents Office from June 1, 1912, to December 31, 1914, and moved that the bill be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignation has been received and its acceptance is recommended with instructions to the Librarian to fill the position by requisition on the Civil Service Commission:

Paul H. Breen, page, to take effect November 10, 1914.

Owing to the extra pressure on the resources of the Library, particularly in the branches, the question of adequate service has become an extremely embarrassing problem. The increased circulation in most of the branches has compelled a partial stoppage of reference and other work in order to care for the most urgent demands which have come from the public. As a result, most of the branches find themselves understaffed. If the experience of the Library for many years past is repeated, this is but the beginning of the busiest season of the Library year, which is likely to continue until the middle of April. The services of the training class are being utilized during the afternoons. It is recommended that in accordance with the usual practice the members of the training class be assigned after the holidays to service in such branches and departments as may most require them, with compensation at the half-day rate, the resumption of class duties to be taken up about the first or middle of April.

Your Committee recommends that leave of absence granted Mrs. Ella J. Horrobin, branch librarian, be extended for three months from November 26, 1914, as her

illness continues, and she will probably not be able to report for duty until the expiration of the period above mentioned.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Nov. 23, 1914.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, reported that a notice had been received from the building department of the city ordering the installation of a fire escape from the hall on the second floor of the Hiram Kelly Branch Library building, located at Sixty-second street and Normal boulevard, and stated that Charles S. Frost, architect of the building, had been requested to procure bids for the installation of a fire escape, cutting a door through the wall and other necessary work, and had submitted a bid from E. P. Strandberg Company to supply the necessary labor and material for the sum of $490.00.

Director Healy moved that additional bids be asked for and that the Committee on Buildings and Grounds be given authority to award a contract for the work in a sum not to exceed $490.00.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

REPORTS.

The following report from the Secretary was received and ordered filed:

CHICAGO, Nov. 23, 1914.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—I have the honor to report that in reply to a request made on the City Comptroller for the taxes of 1913 collected for the credit of the Morgan Park Library fund, an order was passed by the City Council directing the City Comptroller and City Treasurer to transfer to the Public Library fund the sum of $1,317.00. The balance of the appropriation for the Morgan Park Library will be available about December 1st, or as soon as the County Collector makes his returns on the taxes of 1913.

Respectfully submitted,

H. G. WILSON,
Secretary.

NEW BUSINESS.

Director Henius presented the following resolution:

Whereas, the demand of the public for books and library facilities has reached such proportions that it is impossible to meet them with the revenue now derived for library purposes, and

Whereas, the City Council has appropriated the maximum amount possible under existing laws, and

Whereas, any change in the library tax rate must come through amendments to State laws,

Therefore, Be it Resolved that the President of the Board of Directors of the Chicago Public Library appoint a special committee of three whose duty shall be to devise ways and means of increasing the revenues of the library.

Director Despres moved the adoption of the resolution.

Carried.

The President appointed the following as members of this special committee:

Directors Henius, O'Connell and Breyer.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 14, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held November 23, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

The President stated that a delegation of citizens from the vicinity of Lawndale avenue and Twenty-second street desired to address the Board in connection with the removal of the Lawndale Branch Library.

Permission being granted, the delegation entered the room, Alderman John Toman, acting as spokesman, addressed the Board.

Mrs. C. D. Pence, President of the Millard Avenue Woman's Club, presented a resolution adopted by that club.

Rev. John Best addressed the Board on behalf of the Lawndale Ministers' Association, and presented a resolution adopted by the association. He also presented a resolution adopted by a mass meeting of citizens of Lawndale.

Miss St. Clair addressed the Board in reference to the loss sustained by the public schools by the removal of the branch.

The various resolutions and petitions were referred to the Committee on Library.

The delegation withdrew from the room.

The President stated that Mr. Charles W. Kallal, City Architect, desired to address the Board with reference to the proposed comfort stations.

Permission was given.

After an explanation of the plans and

a general outline of the proposition Mr. Kallal withdrew from the room.

The following communications were referred to the Committee on Library:

From Paul A. Zahlman, resigning as keeper of delivery station No. 50 West, and an application from E. Hoiles requesting the Board to appoint him keeper of delivery station No. 50 West, located at No. 2147 Augusta street.

A communication from L. E. Gosselin, Deputy Comptroller, which was received and ordered published:

"City of Chicago,
"Department of Finance,
"Office of the Comptroller,
"Dec. 11, 1914.

"*Mr. H. G. Wilson,*
"*Secretary Public Library,*
"*Chicago.*

"*Dear Sir:*—Herewith enclosed please find statement showing the analysis of the County Collector's report of taxes collected in 1914 on account of the Public Library.

"Yours very truly,
"L. E. GOSSELIN,
"*Deputy Comptroller.*"

ANALYSIS OF COUNTY COLLECTOR'S REPORT OF TAXES COLLECTED IN 1914, ON ACCOUNT OF PUBLIC LIBRARY.

Taxes of 1913:	
Based on valuation and rate	$392,715.03
Gain in extension of taxes,	54.55
Total tax extended	$392,769.58
Losses:	
Forfeited to state	$ 1,195.45
Judgments refused	249.66
Errors	148.65
Pending	.47
Personal property uncollected	13,545.44
Total losses	$ 15,136.67
Total amount collected	$ 377,629.91
Costs:	
Town collector's commission 2%	$ 1,792 04
County collector's commission 1%	2,880.87
County Clerk's fee for extension	531.70
Total costs	$ 5,204.61
Cash received, town collector	87,809.72
Cash received, county collector	284,615.58
Total cash received account taxes 1913	$ 372,425.30
Taxes of 1912:	
Amount extended on warrant	$ 15,691.63
Amount collected not on warrant	1,485.27
Total amount to be collected	$ 17,176.90
Losses:	
Forfeited to state	$ 14,935.58
Judgments refused	333.52
Errors	83.31
Total losses	$ 15,352.41
Total amount collected	1,824.48
County collector's commission 1%	18.24
Total cash received account 1912 and prior	$ 1,806.24
Summary:	
Cash received account taxes 1913	$372,425.30
Cash received account taxes 1912 and prior	1,806.24
Total cash collected	$374,231.54

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library submits the following recommendations, and asks for their adoption:

That E. Hoiles be appointed station keeper of Station 50 West, the former custodian having sold his store.

That the station at 753 N. Dearborn street, in charge of W. T. Tenney, be discontinued for lack of patronage.

That applications for location of a station at 63d street and Langley avenue and at 132 S. Western avenue be placed on file for the reason that the proposed locations are too near stations now in operation to warrant their establishment.

Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 190 vols., $275.00.

Current American fiction, 121 vols., $143.00.

Current American juvenile books, 13 vols., $16.00.

Current English books, 17 vols., $49.00.

American books for reference collection, 38 vols., $52.00.

English books for reference collection, 14 vols., $20.00.

Books to be purchased from Campana Publishing Company, 12 vols., $5.00.

Miscellaneous books, 1704 vols., $1,105.00 (regular fund), 2 vols., $14.00 (Ryder fund).

Books to be replaced for Douglas Park Branch, 189 vols., $174.00.

Books to be replaced for School Deposit, 183 vols. (regular fund)...$145.00
317 vols. (insurance fund).. 120.00

Regular fund:	2481 vols.,	$1,984.00
Ryder fund:	2 vols.,	14.00
Insurance fund:	317 vols.,	120.00
Total:	2800 vols.,	$2,118.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $61.05, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
MAX HENIUS,
Committee on Library.

CHICAGO, Dec. 14, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

A. C. McClurg & Co., books	$2,245.63
M. Appel, books	813.97
Chivers Book Binding Co.. books	537.30
A. L. A. Publishing Board, books and subscriptions	105.85
C. V. Ritter, books	65.10
Wallace Rice, books	28.03
German Publication Society, books	18 00
H. B. Walker, books	15.00
The Essex Institute, books	14.00
G. P. Putnam's Sons, books	13.76
Home and School Education Society, books	10.00
R. R. Bowker Co., subscriptions	80.00
The Mentor Association, subscription	47.50
H. W. Wilson Co., subscription	42.70
A. W. Shaw Co., subscription	26.00
Library Bureau, subscription	11.20
Illinois Publishing Co., subscription	10.50
Boston Book Co., subscription	10.00
John Seybold, binding	443.79
Brabrandt & Valters Book Binding Co., binding	376.02

Geo. E. Koehler, binding	360.11
Northwestern Bindery, binding	208.89
Joseph Flucke & Son, binding	173.08
Burgmeier Book Bindery, binding	168.13
Rogers & Hall Co., printing, etc.	96 75
Max Stern's Sons, printing	103.45
James Watson & Co., printing	31.15
Cameron, Amberg & Co., paper	5.75
Library Bureau, card and shelf label holders	55.50
Swigart Paper Co., paper	47.03
Dwight Bros. Paper Co., paper	37.63
W. D. Messinger & Co., twine and paper sacks	11.00
Dennison Mfg. Co., glue and gummed letters	10.05
Graham Paper Co., blotting paper	9.50
Bradner Smith & Co., paper	4.80
A. H. Abbott & Co., shellac	7.50
Geo. E. Cole & Co., stationery	5.20
Rolle Rubber Co., rubber bands	4.95
H. S. Parrish & Co., rubber dates, rubber stamps, ink	9.10
H. G. Wilson, Sec'y, cash expenditures Nov., 1914	253.65
	$6,517.57

He, also, presented the following bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 71.52
The Mentor Association, subscription	2.50
A. W. Shaw Co., subscription	2.00
A. L. A. Publishing Board, subscription	.40
Brabrandt & Valters Book Binding Co., binding	37.41
John Seybold, binding	6.36
Geo. E. Koehler, binding	4.40
	$124.59

Bills to be paid from Ryder Fund Income Account.

Frederic F. Sherman, books	$10.00

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., books	$107.96

Bills to be paid from Kelly Fund Income Account.

Burgmeier Book Bindery, binding	$139.35
Burke-Rice Envelope Co., binding for music	20.00
	$159.35

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and recommends their acceptance with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Bernard P. Caraher, page, December 2.

Mortimer Noonan, page, December 3.

Nell Wills, junior library assistant, December 10.

Your Committee further recommends:

That leave of absence without deduction of salary be granted Agnes Donoghue for the following period, during which she was prevented from performing her duties by illness, November 27 to December 12, inclusive.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Dec. 14, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to submit herewith the following recommendation for the Library tax levy for the year 1915; that the City Council be requested to levy the sum of $1,050,000.00. This amount

is based on a rate of one mill on the dollar on the equalized valuation for 1915, which is estimated at $1,050,000,000.00.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Dec. 14, 1914.

He, also, presented the following list of vacancies and appointments for November, 1914, which was received and ordered published.

Esther Aaron, junior library assistant, appointed temp. November 19, $420 per year.

Gladys Arnold, senior cataloger, separated November 25; appointed principal cataloger November 26, $1020 per year.

Annie Batchelder, junior library assistant, appointed temp. November 16, $420 per year.

Sarah Berman, junior library assistant, appointed temp. November 23, $420 per year.

Louis Bloom, page, appointed November 30, $300 per year.

Paul Breen, page, resigned November 10.

Mrs. Anna Broadbent, janitress, separated November 1.

Ellyn C. Broomell, junior library assistant, resigned November 16.

Emmet F. Byrne, page, appointed December 7, $300 per year.

Bernard P. Caraher, page, appointed December 2, $300 per year; resigned December 2.

George S. Carr, page, appointed November 30, $300 per year.

Ruth Chandler, junior library assistant, appointed temp. November 12, $420 per year.

Harry Chermin, page, separated November 25.

Percy Clark, page, separated December 2.

Walter Deegan, page, resigned November 1.

Earl H. DeRoque, page, appointed November 27, $300 per year.

Lee R. Egan, page, appointed November 30, $300 per year.

Ray C. Faucher, page, appointed November 27, $300 per year.

James Feeney, page, appointed December 2, $300 per year.

Sol L. Fishman, page, appointed November 30, $300 per year.

Michael Freund, junior library assistant, separated November 27.

Charles I. Gingrich, page, separated November 22; appointed civil service November 23, $300 per year.

Max Goldenson, page, appointed December 3, $300 per year.

Joseph M. Haimowitz, page, appointed December 2, $300 per year.

Donald Hanson, page, appointed temp. November 5, $300 per year; separated November 25.

Cora Hough, junior library assistant, appointed temp. November 18, $420 per year.

Daniel J. Hussey, page, appointed December 2, $300 per year.

Michael Janowsky, page, separated November 22; appointed civil service November 23, $300 per year.

Jacob L. Levin, page, separated November 22; appointed civil service November 23, $300 per year.

Frank Leviton, page, appointed November 27, $300 per year.

Thomas B. Lewis, page, appointed messenger November 26, $540 per year (Promotional).

Joseph M. Lindenbaum, page, appointed December 5, $300 per year.

Frank Magilner, page, appointed temp. November 4, $300 per year; separated November 30.

Joseph Miller, page, separated November 10.

George D. Mills, page, appointed November 30, $300 per year.

Mary Moser, junior library assistant, appointed senior cataloger November 26, $720 per year (Promotional).

Mortimer Noonan, page, separated November 22; appointed civil service November 23, $500 per year; resigned December 3.

William P. Perlman, page, appointed November 24, $300 per year.

Meyer Pidot, page, appointed November 30, $300 per year.

Mrs. Rose Prince, janitress, appointed temp. November 30, $660 per year.

Jesse Pruskauer, page, appointed temp. November 30, $300 per year.

Harold Regan, page, appointed temp. November 14, $300 per year.

Edwin Robin, page, separated November 29.

Joseph I Rogers, page, appointed November 27, $300 per year.

Marco Rosenfeldt, page, appointed temp. October 29, $360 per year; separated November 8; reinstated November 9, $360 per year.

Adolph Schlesser, page, appointed temp. November 2, $300 per year.

Abe Shapiro, page, appointed November 27, $300 per year.

Leo J. J. Sheridan, page, appointed November 28, $300 per year.

Charles Smith, page, separated November 25.

Lawrence J. Strauss, page, separated November 22; appointed civil service November 23, $300 per year.

Mark Turbyfill, page, separated December 2.

Lester Vocke, page, separated December 1.

Evelyn Wall, junior library assistant, appointed temp. November 11, $420 per year.

Maurice Weitzman, page, separated November 25.

Bob Yates, janitor, appointed temp. November 2, $20 per month.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report and moved that the action of the Committee be concurred in.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters which have been referred to this Committee with power to act:

1. That your Committee awarded a contract to Elmer E. Carr for furnishing and erecting a steel flag pole on the roof of the Library building at the southeast corner, the total cost of the completed work to be $316.00. The understanding in this case being that the Library would furnish the labor in erecting the steel foundation on the roof.

2. That your Committee granted permission to Mrs. Frank C. Letts, Chairman of the City Welfare Exhibit of the Woman's City Club, to install a part of this exhibit in the corridors of the Public Library building for a period not to exceed two weeks.

3. That your Committee awarded a contract to Robert Goldie Company, for the installation of a fire escape from the second floor assembly hall of the Hiram Kelly Branch, for the sum of $390.00.

All of which is respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Dec. 14, 1914.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Isenstein & Eisenstein, rent, etc., Douglas Park Branch	$125.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
Wm. A. Giles (F. A. Hill & Co., Agts.), rent, Austin Branch	100.00
R. L. Hurlburt & Co., rent, etc., North Ave. Branch	77.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, (Rudolph Mulac, Pres.,) rent, etc., W. 26th St. Branch	75.00

Commonwealth Edison Co., current	77.19
Peoples Gas Light & Coke Co., gas	18.88
Peoples Gas Light & Coke Co., arc lamp rental	7.00
H. M. Nichols Co., wood	6.10
Chicago Telephone Co., telephone service	71.89
John J. McGrath, lettering windows, repainting sign, etc	38.00
Haegele Ice Co., ice	15.84
Sanitary Office Towel Co., laundering towels	32.58
Individual Towel & Cabinet Service Co., clean towel supply	8.40
Wakem & McLaughlin, Castile soap	39.00
A. P. W. Paper Co., toilet supplies	60.00
Raymond Express Co., delivering mail	9.00
G. L. Stronach, repairing door checks	5.75
Bunge Bros. Coal Co., coal	836.04
Krehbiel Co.. coal analysis	25.00
Samuel Harris & Co., machinists' supplies	17.46
Lammert & Mann, making new piston rod sleeve, etc	14.20
Crane Co., engineering supplies	4.21
Cutler Hammer Mfg. Co., engineering supplies	4.08
Gallaher & Speck, forging and fitting up steel wrenches	4.00
Manhattan Electrical Supply Co., electrical supplies	41.76
Western Electric Co., electric lamps	19.01
Inland Electric Co.. electrical supplies	17.56
Bullard & Gormley Co., hardware	24.16
Remien & Kuhnert Co., shellac and varnish	4.60
James S. Kirk & Co.. soft soap	20.50
Charles L. Cole, insurance on library property in branches and bindery	86.88
Newton & Hoit Co., special standards	80.00
Taylor Instrument Companies, thermometer	7.40
Jordan Bros.. commutator truing device	108.00
Jenkins Bros., valves	37.68
Tyler & Hippach, plate glass	162.00
E. Baggot Co., plumbing	100.10
Rice & Son, tuck-pointing, etc	56.66
Jos. F. Baumeister Co., repairing chairs	50.00
W. H. Salisbury & Co., tubing, hose and mats	19.37
Knox Motors Co., automobile accessories	68.00
Standard Oil Co., gasoline	88.20
Valvoline Oil Co., oil	17.80
United States Tire Co.. rubber tires	69.18
Polack Tire and Rubber Co.. rubber tire	45.81
McGraw Tire and Rubber Co.. rubber tire	44.37
Perkins Machine Co.. machinist's labor, etc	105.80
D. J. Gallagher Mfg. Co., waste	10.73
W. D. Allen Mfg. Co., belting	10.39
Wayman & Murphy Co, automobile accessories	11.00
Weniger Garage. storing automobile	13.90
H. G. Wilson, Sec'y cash expenditures Nov., 1914	51.22
	$3,218.70

He, also, presented bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Commonwealth Edison Co., current	$27.16
Chicago Telephone Co.. service	3.75
Angert Wire and Iron Works, steel	9.00
Consumers Co., sand and cement	2.38
	$42.29

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Wm. E. Dever, rent	$140.00
Chicago Telephone Co., service	3.75
Commonwealth Edison Co., current	11.06
	$154.81

Director Healy, Chairman, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds to whom the question of the installation of a public comfort station was referred, begs to report as follows:

Following the letter received from the Mayor at the last meeting of the Board your Committee met the City Architect, who submitted revised plans, as outlined in the Mayor's letter, showing one station under the Randolph street sidewalk for men and one under the Washington street sidewalk for women with entrances on Garland Court.

After consideration of the plans submitted, your Committee discussed the question of comfort stations around the library building, and decided by a majority vote to recommend that the plans be not approved, and that the consent of the Board to the installation be refused on the grounds that such an installation is entirely out of place in or near the Public Library.

Respectfully submitted,

JAMES J. HEALY,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Dec. 14, 1914.

Director Breyer presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I respectfully dissent from the report submitted by the Committee on Buildings and Grounds and beg leave to recommend that the revised plans, as submitted by the City Architect, be approved and that the Board give its consent to the installation of the two comfort stations as proposed.

Respectfully submitted,

CHAS. C. BREYER.

CHICAGO, Dec. 14, 1914.

Director Henius moved that the Board go into executive session.

Carried.

The President appointed Director Mayer to act as Secretary of the executive session.

Director Healy moved the adoption of the majority report of the Committee on Buildings and Grounds.

The motion was lost.

Yeas—Directors Healy and Ksycki—2.

Nays—Directors Henius, Despres, Breyer, Pokorney, Mayer and the President—6.

Director Despres moved the adoption of the minority report.

Carried.

Yeas—Directors Henius, Despres, Breyer, Pokorney, Mayer and the President—6.

Nays—Directors Healy and Ksycki—2.

The Board then resumed open session and Director Mayer, Secretary of the executive session, reported the adoption of the minority report.

Director Henius moved that the action of the Board in executive session be made the action of the Board.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—Director Healy—1.

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, reported progress in the work of that Committee, and stated that the Committee had designed a folder giving facts and figures in connection with the work of the Library, and moved that the Committee be authorized to expend the sum of $250.00 for printing and circulation of the folder.

The motion prevailed.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

REPORTS.

The Librarian presented the statistical report for the month of November, 1914, which was received and ordered published.

NEW BUSINESS.

The Librarian stated that reports from the Douglas Park Branch relative to the conduct of boys and young men frequenting the place made it imperative that a special officer be detailed to guard this branch. He stated that the matter had been reported informally to the Committee on Library, and the Committee had recommended that a special officer be employed by the Board to be detailed to the Douglas Park Branch.

Director Mayer moved that a special policeman be employed at a salary of not to exceed sixty dollars per month for the purposes as outlined in the statement of the Librarian.

Carried.

Director Breyer moved that if the city and county buildings, banks and retail department stores are to be closed Saturday, December 26th inst., that the Public Library be closed, except the departments that are usually open on Sundays and holidays.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR NOVEMBER, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of November was 374,255; for the corresponding month of the previous year, 281,216. The circulation was from the following sources:

Central Library	60,908
Branches	210,489
Stations	66,453
Traveling Libraries	20,110
Deposits and Miscellaneous	16,295
	374,255

The following is a summary of the books obtained at the Central Library:

Main Collection	24,802
Open Shelf	25,699
Hughes Room	4,417
Information Desk (Teachers' and special cards)	2,939
Music Room	2,533
Miscellaneous	327
Books for the Blind	191
	60,908

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	3,000	252	3,252
Austin	11,576	431	12,057
Bessemer Park	3,036	270	3,306
Blackstone	7,653	370	8,023
Burr School	4,516	134	4,650
Cornell Square	5,201	123	5,324
Davis Square	2,310	113	2,423
Douglas Park	12,654	1,216	13,870
Dvorak Park	4,714	248	4,962
Eckhart Park	7,452	245	7,697
Fuller Park	4,853	254	5,107
Hamilton Park	5,377	436	5,813
Hamlin Park	4,713	211	4,924
Hebrew Institute	8,913	1,833	10,746
Holstein Park	6,518	123	6,641
Humboldt	7,394	1,158	8,552
Independence Park	3,310	77	3,387
Kelly	14,392	604	14,996
Lewis Institute	12,267	735	13,002
Lincoln Center	6,576	478	7,054
Logan Square	10,131	666	10,797
Mark White Square	4,569	162	4,731
Ogden Park	8,412	381	8,793
Palmer Park	3,855	118	3,973
Seward Park	4,092	622	4,714
Sheridan	9,462	414	9,876
Sherman Park	5,556	331	5,887
Stanford Park	5,876	519	6,395
Stanton Park	4,143	89	4,232
Sumner School	3,683	163	3,846
Walker	1,241	102	1,343
West 26th Street	13,044	320	13,364
Total	210,489	13,248	223,737

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	219	..	219	Longwood	915	..	915
Brighton Park	741	..	741	Mayfair	961	..	961
Butler House	1,524	.	1,524	Norwood Park	247	..	247
Cheltenham	951	..	951	Park Manor	1,056	..	1,056
Chicago Lawn	1,391	..	1,391	Rogers Park	1,453	..	1,453
Edison Park	577	..	577	East Rogers Park	595	73	668
Fernwood	824	..	824	West Englewood	630	..	630
Gano	848	..	848	West Pullman	1,773	..	1,773
Grand Crossing	1,438	..	1,438	West Ridge	1.144	..	1,144
Gresham	2,206	..	2,206				
Irving Park	617	..	617	Total	20,110	73	20,183

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	210,489	13,248	223,737
Traveling Libraries	20,110	73	20,183
Business House Deposits	15,660	3,273	18,933
Miscellaneous References	635	.....	635
Total	246,894	16,594	263,488

Of the 66,433 books supplied through the Stations Department 13,248 were sent to 32 branches and 53,205 to 75 stations. The books supplied for the same month of the preceding year numbered 60,569 volumes.

The circulation department was open on 23 week days. The daily average week day circulation was 15,594.

REFERENCE ROOM.

Number of books issued from stacks 40,941
Number of recorded visitors 15,964

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,888. Visitors, 1,015.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 7,208. Visitors, 2,140.

CIVICS ROOM.

Magazines issued, 1,852; directories consulted, 2,341; bound documents used, 1,990; books, 1,477; pamphlets, 14,685. Visitors, 5,614.

READING ROOM.

Periodicals issued at the counter at Central Library, 13,065. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 157,197.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 9,705; issued in November of the previous year, 7,109.

Number of non-fiction cards issued, 6,641; juvenile cards, 6,499; research cards, 12; vacation cards, ..; teachers' cards, 153. The number of three-year cards outstanding is 174,566.

BINDERY DEPARTMENT.

Number of books at binderies November 1, 1914	4,815
Number of books sent to binderies in November, 1914	3,482
Total number of books at binderies in November, 1914	8,297
Number of books received from binderies in November, 1914	4,591
Number of books at binderies December 1, 1914	3,706
Number of books repaired in Library in November, 1914	5,176

GROWTH OF THE LIBRARY.

The total number of volumes in the Library December 1, 1914, was 595,635. Received since June 1, 1914, 31,428; since November 1, 1914, 4,138. Books worn out and discarded since June 1, 1914, 6,525; since November 1, 1914, 1,249. Books lost and paid for since June 1, 1914, 736; since November 1, 1914, 113. Books found and money refunded since June 1, 1914, 110; since November 1, 1914, 17.

HENRY E. LEGLER,
Librarian.

CHICAGO, December 14, 1914.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 28, 1914.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Healy, O'Connell and Mayer.

Absent—Directors Ksycki, Breyer and Pokorney.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held December 14, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communications were referred to the Committee on Library:

From S. Govodetzky, requesting the Board to establish a delivery station at 1924 W. Division street.

From S. Bernstein, 2845 W. Thirty-eighth street, requesting the Board to establish a delivery station at that number.

From Thomas A. Doyle, in reference to the opening of a delivery station at 2845 W. Thirty-eighth street.

From Oliver L. Watson, in reference to the establishment of a delivery station in the vicinity of Sixty-fourth and Addison avenues.

The following communication from the Secretary of the Public Library Employés Pension Fund:

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of one $1,000 Fernwood Park District (Chicago, Illinois) Improvement 4½% bond due July 15, 1924, at 96.207 and interest. This price yields 5% per annum. The approval of your honorable body is requested on this purchase.

Very respectfully yours,
H. G. WILSON,
Secretary.

CHICAGO, Dec. 28, 1914.

Director Despres moved that the Board approve of the purchase of the bond.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, O'Connell, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The need has become increasingly evident for some one to be attached to the Branches Division to attend to small repair jobs and other incidental jobs as they arise in the thirty-two branches which the Library is now maintaining. At irregular but frequent intervals urgent need arises for immediate attention to wants which cannot be anticipated. Inasmuch as every year, in order to care for the vacation schedule, a special janitor is appointed for a period of approximately three months at the main building and six weeks at the two branches, where regular janitors are employed, it would seem advisable to care for this supply and at the same time to have on duty regularly, as needed, an additional member of the janitors' force, whose time could be profitably employed in the main building when not required at the branches. Your Committee on Library recommends that the Administration Committee be authorized to make such appointment for the ensuing year.

Your Committee further recommends the remission of charges for damage by fire to a book borrowed by Gus Jablonske, 745 N. Keith street—Lang's Gray Fairy Book—the circumstances attending the injury to the volume warranting such action.

A theft of $1.75 from the cash drawer of the Thomas Hughes room has been reported to your Committee. Inasmuch as the attendants in charge used all due precautions to safeguard the cash box, we recommend that they be relieved from responsibility for this loss.

Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 219 vols., $261.00.

Current American fiction, 3 vols., $3.00.

Current American juvenile books, 9 vols., $12.00.

Books for Thomas Hughes room, 16 vols., $14.00.

List of English documents, 37 vols., $5.00.

Extra copies of non-fiction for stacks and open shelves, 141 vols., $150.00.

Extra copies of fiction for stacks and open shelves, 247 vols., $260.00.

Revised statutes of separate states of the Union, 40 vols., $200.00.

Miscellaneous books (regular fund), 55 vols., $73.00; (Ryder fund), 1 vol., $8.00.

Non-fiction for branches, 289 vols., $274.00.

Fiction for branches, 708 vols., $702.00.

Juvenile books for branches, 1,169 vols., $917.00.

Books to be replaced for branches (Kelly fund), 1,324 vols., $1,095.00; (Kelly fund), 120 vols., $163.00.

Books on vocational guidance for branches, 660 vols., $568.00.

Books on Illinois for branches, 80 vols., $50.00.

Non-fiction for Douglas Park branch, 76 vols., $87.00.

Fiction for Douglas Park branch, 85 vols., $90.00.

Juvenile books for Douglas Park branch, 411 vols., $344.00.

Non-fiction for deposit collection, 117 vols., $136.00.

Fiction for deposit collection, 554 vols., $554.00.

Juvenile books for deposit collection, 893 vols., $1,014.00.

Non-fiction for Kelly Branch (Kelly fund), 81 vols., $51.00.

Fiction for Kelly Branch (Kelly fund), 48 vols., $48.00.

Juvenile books for Kelly Branch (Kelly fund), 19 vols., $13.00.

Books to be replaced for Kelly Branch (Kelly fund), 6 vols., $5.00.

Regular fund:	5,809 vols.,	$5,714.00
Kelly fund:	1,598 vols.,	1,375.00
Ryder fund:	1 vol,,	8.00
Total:	7,408 vols.,	$7,097.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Dec. 28, 1914.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, O'Connell, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Various resolutions and petitions relative to the transfer of the Lawndale Branch from its location at Millard avenue and Twenty-second street to quarters about a mile distant were referred to your Committee on Library at the last meeting of the Board following the presentation of verbal statements from residents of that district. Concerning these your Committee would report as follows, summarizing the facts which are known to the Board and upon which their action was based:

The closing of the Lawndale Branch, something more than a month ago, was due to conditions which not only interfered with the library service rendered to the district, but which threatened the safety of the girls and young women using the branch. For a long time past the branch librarian had endured without complaint physical discomforts of all sorts, which need not be enumerated here. To these were added latterly many annoyances growing out of the turbulent actions of a gang of hoodlums who congregated in the dark places of the premises, and particularly on the outside of the building, where they were subject to no control, and where they were enabled to carry on their unpleasant behavior at night because the place was practically unlighted. Threats of violence made to the attendants and gross indignities to which they were otherwise subjected were borne patiently in the hope that a change of conditions could be brought about, not only near the premises, but in the parkway, which, being practically unlighted at night, gave to the gangs gathered there encouragement and opportunity. When, however, it seemed likely that these disturbances would assume a more serious turn and would endanger the young girls and women who had to pass through this unilluminated district from the street to the center of the parkway, it became evident that failure to properly safeguard the entire premises would not only justify the closing of the branch, but would leave the Board of Directors no other alternative. For a period of more than a year repeated attempts were made to induce the West Park Board and the Special Park Commission to undertake the proper lighting of the place, but with unsatisfactory results. Similarly, for a long period back the police force were requested on numerous occasions to furnish adequate protection. Although they expressed desire to meet these wishes, it proved impossible to secure continued attendance of a patrolman during the evening hours. While a police officer usually called once during the evening at the branch, his presence was limited to a few minutes, and hostile demonstrations ceased only during the limited time he was on the grounds. Immediately upon his departure there was a renewal of their rudeness and disturbing

tactics. Having, therefore, attempted to cope with conditions beyond their own control, the Library Board concluded—not in a hasty or ill-advised manner, but after having made every effort to remedy conditions by invoking the aid and co-operation of the other public authorities herein mentioned—that they would not be justified to keep the library open.

While your Committee sympathizes deeply with the sense of loss expressed by the citizens of Lawndale who made up the delegation that appeared before your body, and while they would be glad were it possible to restore the branch library under proper conditions, they are unanimously of the opinion that circumstances have not altered, and that irrespective of all financial considerations that now apply, they would not be justified in the renewed occupancy of the premises recently abandoned. To do so would be to invite a repetition of what has transpired and to make possible happenings that would shock the community and would render the members of this Board culpable. Until, therefore, steps can be taken with absolute certainty of remedying the conditions enumerated, it is the positive judgment of your Committee that the Lawndale Branch should not be reopened. Nor would it be possible to re-establish the branch at this time, even were it possible to remedy the conditions, because there are no funds left with which to maintain it.

The implication of the chairman of the delegation that political or racial considerations had determined the conclusion of the Board in this matter was as uncalled for as it was baseless. Your Committee takes this opportunity to reaffirm the position, which the Board of Directors has always maintained, that neither personal pressure nor political considerations shall affect their determination of matters coming before them. Their policy has been to act solely on the merits of the case, and this will continue to be their policy.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Dec. 28, 1914.

Director Despres moved that a copy of the report of the Committee on Library on the removal of the Lawndale Branch be sent to each of the representatives of the various clubs and organizations who addressed the Board at its meeting December 14, 1914, protesting against the removal of this branch.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Samuel Kaplan, page, January 4, 1915.
Frank Leviton, page, December 14, 1914.

Your Committee further recommends:

That the absence of Marguerite Hollingsworth, on account of serious illness from November 17 to December 12, be excused without loss of salary, nine of the twenty-three days being applied to vacation period.

Also, that the absence of Harry A. Quinn from November 9 to November 14

be applied to vacation period without loss of salary during such period.

Respectfully submitted,

OSCAR G. MAYER,
T. FRANK O'CONNELL,
Committee on Administration.

CHICAGO, Dec. 28, 1914.

He, also, presented the report of William W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Chicago Public Library for the quarter ended November 30, 1914, which was received and ordered published.

The following is the report:

December 28, 1914.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended November 30, 1914, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances November 30, 1914.

"B" Statement of Receipts and Disbursements of the Chicago Public Library Fund for the three months ended November 30, 1914.

"C" Statement of Cash Receipts and Disbursements for the three months ended November 30, 1914.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts from fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved the additions of the ledger, journal and voucher record and cash book.

In company with the Chairman of the Committee on Administration and the Secretary, we examined the securities of the various funds and found them intact.

We were permitted by the city treasurer's office to examine the Library Account in the books of the City and we found that the receipts of interest, taxes, etc., entered therein agreed with the receipts in the library books.

Yours faithfully,
WM. W. THOMPSON & CO.

LEDGER BALANCES, NOVEMBER 30, 1914.

Debits.		
Tax Levy—1913 Balance		$22,397.83
Cash in hands of City Treasurer		47,432.42
		69,830.25
Certificate of Deposit	240.54	
Bonds	277,759.46	
Cash	13,740 87	291,740.87
Total Debits		361,571.12
Credits.		
Public Library Fund	69,380 25	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	
Hiram Kelly Fund, Income	7,217.54	

Hiram Kelly Branch Library Fund	2,528.91	
Hiram Kelly Fund (Sheridan Branch)	632.31	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	160.21	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	1,274.52	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	249.43	
Sherman Park Fund	3.72	
Insurance Fund	216.35	
Incidental Fund	195.13	
Security Deposits	1,162.75	
Special Deposits	100.00	
Total Credits		$361,571.12

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED NOVEMBER 30, 1914.

Receipts.

Cash in hands of City Treasurer Sept. 1, 1914		$70,182.35
Receipts during period:		
Taxes, 1913	$78,900.30	
Taxes, 1913, Morgan Park Library	1,317.00	
Interest on Cash in hands of City Treasurer	467.24	
Sundry Receipts	555.64	
Total Receipts		81,240.18
		$151,422.53

Disbursements.

Books		$13,169.07	
Newspapers and Periodicals		4,605.95	
Binding		5,833.65	
Finding Lists		324.60	
Freight and Express		45.50	
Postage		455.00	
Printing and Stationery		1,690.80	
Delivery Stations—Miscellaneous		1,445.82	
Branch Reading Rooms—Miscellaneous		2,188.70	
Salaries:			
Main Building	$48,779.40		
Branch Reading Rooms	14,189.16		
Delivery Stations	1,873.09		
		64,841.65	
Miscellaneous		848.21	
Fuel		2,338.08	
Heating and Generating Plant		365.81	
Elevator Supplies and Repairs		11.20	
Electric Supplies and Repairs		157.43	

Repairs, Alterations and Improvements	5,075.38	
Janitor Expense	191.79	
Insurance	90.18	
Furniture and Fixtures	245.09	
Books lost and paid for—Refunds	66.20	
Total Disbursements		103,990.11
Balance, Cash in hands of City Treasurer Nov. 30, 1914.		$47,432.42

PUBLIC LIBRARY FUND.

Taxes 1913, Balance of Levy	$22,397.83
Cash in hands of City Treasurer	47,432.42
Library Fund	$69,830.25

CASH RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED NOVEMBER 30, 1914.

Receipts.	September	October	November
Cash Balance at close of previous month	$17,249.37	$16,577.87	$16,314.90
Kelly Fund Income, Kelly Branch	73.11	1,720.00	278.03
Ryder Fund Income	.....	50.00	40.00
Jackson Fund Income	.....	25.00	.....
Insurance Fund	215.83	.....	.....
Deposits	242.85	300.15	256.50
Incidental Fund	314.72	243.01	375.22
Fines	1,273.30	1,402.74	1,502.36
Finding Lists	32.96	40.39	29.05
Books Lost and Paid for	86.34	141.23	96.74
Miscellaneous	43.99	35.49	49.45
	$19,532.47	$20,535.88	$18,942.25
Disbursements.			
Treasurer	$ 163.29	$ 217.11	$ 175.24
Pension Fund	1,273.30	1,402.74	1,502.36
Books	33.59	50.91	53.42
Newspapers and Periodicals	11.80	9.00	7.20
Freight and Express	8.39	26.27	10.84
Printing and Stationery	10.42	5.62	8.14
Postage	125.00	175.00	155.00
Delivery Stations—Miscellaneous	3.85	11.71	4.55
Branches	4.60	3.80	2.45
Heating and Generating Plant	13.45	4.21	7.50
Elevator Supplies and Repairs	1.00	.....	.....
Electric Supplies and Repairs	.....	.....	2.00
Janitor Expense	.....	1.00	.....
Insurance	3.30	.....	.....
Books Lost and Paid for—Refunds	18.65	28.50	19.05

Miscellaneous Expense	8.96	59.20	34.72
Kelly Fund Income	.....	.....	1,695.43
" " " Kelly Branch	597.60	954.46	721.08
" " " Sheridan Branch	378.60	386.31	394.01
Ryder Fund Income	82.95	215.79	149.89
Beecher Fund Income	.....	387.70	.....
Deposits Refunded	215.85	281.65	258.50
Cash Balance at close of month	16,577.87	16,314.90	13,740.87
	$19,532.47	$20,535.88	$18,942.25

SUMMARY OF BALANCES.

	September	October	November
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	8,912.97	8,912.97	7,217.54
Hiram Kelly Fund (Branch Library)	2,206.42	2,971.96	2,528.91
Hiram Kelly Fund (Sheridan Branch)	1,412.63	1,026.32	632.31
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income,	435.89	270.10	160.21
Jerome Beecher Fund	2,000.00	2,000.00	2.000.00
Jerome Beecher Fund, Income	1,662.22	1,274.52	1,274.52
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H.W. Jackson Fund, Income	224.43	249.43	249.43
Sherman Park Fund	3.72	3.72	3.72
Insurance Fund	216.35	216.35	216.35
Incidental Fund	256.99	124.78	195.13
Security Deposits	1,146.25	1,164.75	1,162.75
Special Deposits	100.00	100.00	100.00
	$294,577.87	$294,314 90	$291,740.87
Deduct Investments:			
Certificate of Deposit	240.54	240.54	240.54
Bonds	277,759.46	277,759.46	277,759.46
	$278,000.00	$278,000.00	$278,000.00
Cash Balance:	16,577.87	16,314.90	13,740.87
	$294,577.87	$294,314.90	$291,740.87

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 11, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held December 28, 1914, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Willis O. Nance in reference to the establishment of a branch library at 5723 Dorchester avenue.

Referred to the Committee on Library.

From Mary E. Marnell, principal of the Dunning School, requesting the Board to establish a delivery station at 6443 Addison avenue.

Referred to the Committee on Library.

The following communication from Michael Zimmer, City Comptroller, which was received and ordered published:

"City of Chicago,
"Department of Finance,
"Office of the City Comptroller,
"Chicago, Jan. 11, 1915.

"Chicago Public Library,
"Michigan Ave. and Washington St.,
"Chicago, Ill.

"Gentlemen:—Please be informed that the tax rate for the Public Library for the year 1914 is .04 on every $100 of assessed valuation.

"We also enclose for your information official statement of assessed valuations for the year 1914 as supplied by the County Clerk.

"Very truly yours,
"Michael Zimmer,
"*Comptroller.*

CITY OF CHICAGO,

Assessed Valuation for 1914,

	Real Estate	Personal Property	Capital Stock	Railroad	Grand Total
Calumet	$ 4,561,279	$ 955,057	$ 1,000	$ 1,223,574	$ 6,740,910
Evanston	5,537,698	584,103	1,000	105,473	6,228,274
Maine	127,663	7,575	.....	20,651	155,889
Niles	22,661	.....	.....	.....	22,661
Norwood Park	234,864	20,787	1,000	42,446	299,097
Hyde Park	90,793,106	19,168,645	154,000	8,898,769	119,014,520
Jefferson	28,927,350	1,540,134	23,000	1,400,396	31,890,880
Lake	53,856,608	12,141,824	74,000	9,863,479	73,935,911
Lake View	58,926,911	9,343,914	110,500	2,212,924	70,593,249
North Chicago	46,180,807	19,619,569	213,500	1,527,155	67,541,031
South Chicago	245,121,763	117,636,000	27,978,325	7,209,501	397,945,489
West Chicago	173,075,669	36,963,153	551,900	13,838,427	224,429,149
Totals	$707,386,379	$217,979,761	$29,108,125	$46,342,795	$1,000,797,060

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 185 vols., $210.00.

Current American fiction, 40 vols., $47.00.

Current American juvenile books, 4 vols., $5.00.

Books from the A. L. A. Publishing Board, 149 vols., $90.00.

Miscellaneous books, 313 vols., $255.00 (regular fund); 2 vols., $3.00 (Kelly fund).

Books to be purchased from the Ryder fund, 4 vols., $32.00.

Juvenile books to be replaced for branches, 1,377 vols., $1,100.00.

Juvenile books to be replaced for Kelly branch (Kelly fund), 88 vols., $70.00.

Regular fund:	2,068 vols.,	$1,707.00
Kelly fund:	90 vols.,	73.00
Ryder fund:	4 vols.,	32.00
Total:	2,162 vols.,	$1,812.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $88.04, be paid from the incidental fund.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, January 11, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library submits the following recommendations:

That the station at 4405 Broadway be closed, as the owner of the store declines to continue it.

That the traveling library in Brighton be located at 2845 W. Thirty-eighth street.

That a station be located at 1924 W.

Division street in charge of S. Govodetzky.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY.
Committee on Library.

CHICAGO, Jan. 11, 1915.

He, also, presented the following schedule of bills, regularly audited and approved and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

A. L. A. Publishing Board, books	$ 90.00
A. C. McClurg & Co., books	4,082.51
B. F. Stevens & Brown, books and periodicals, £109/-/2	527.57
Chivers Book Binding Co., books	408.03
C. V. Ritter, books	159.00
Commissioner of Patents, specifications and drawings U. S. Patents	50.00
Callaghan & Co., books	36.00
Encyclopedia Britannica Co., books	31.50
Boston Book Co., books	12.64
R. L. Polk & Co., books	12.00
American Institute of Instruction, books	9.25
The Century Co., books	9.00
G. E. Stechert & Co., books	8.31
Arthur H. Clark Co., books	4.50
H. W. Wilson Co., subscription	235.70
Geo. E. Koehler, binding	579.39
Northwestern Bindery, binding	362.47
John Seybold, binding	335.71
Joseph Flucke & Son, binding	216.02
Brabrandt & Valters Book Binding Co., binding	159.69
Burgmeier Book Bindery, binding	155.55
Matthew Bell & Co., binding specifications, £7/7/	35.58
Kirk's Ink Co., paste	21.90
Slade, Hipp & Meloy, gummed muslin	20.00
Dowst Magazine Binder, parts for binders	4.10
Rogers & Hall Co., printing, etc	83.50
J. W. Butler Paper Co., paper	116.46
Dwight Bros. Paper Co., paper	21.47
Cameron, Amberg & Co., printing, etc	172.00
Max Stern's Sons, printing	57.92
James Watson & Co., printing	42.05
Holmes Mfg. Co., printed noteheads	22.50
Swigart Paper Co., paper	64.58
Pilcher-Hamilton Co., paper	9.50
Graham Paper Co., paper	7.15
Library Bureau, cards and file pockets	32.50
Geo. E. Cole & Co., stationery	23.62
Sewell-Clapp-Envelopes, envelopes	31.73
City Collector, pay roll sheets, etc	7.20
Austin F. Monroe, rubber bands	7.25
Edwards & Hancock, paper	5.00
Hammond Typewriter Co., typewriting supplies	4.30
A. H. Abbott & Co., shellac	3.75
H. G. Wilson, Sec'y, cash expenditures Dec., 1914	308.24
	$8,587.14

He, also, presented the following list of bills to be paid from various funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 94.91
C. V. Ritter, books	22.00
H. W. Wilson Co., periodicals	18.00
John Seybold, binding	36.55
Northwestern Bindery, binding	26.35
Geo. E. Koehler, binding	14.88
	$212.69

Books for Branches to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$637.26
H. R. Huntting Co., books	91.25
	$728.51

Bills to be paid from Kelly Fund Income Account.

Burgmeier Book Bindery, binding music	$228.10

Bills to be paid from Ryder Fund Income Account.

A. C. McClurg & Co., books	$ 7.88
B. F. Stevens & Brown, books £5/2/10	25.00
Frederic Fairchild Sherman, books	12.50
Brothers of the Book, books	10.00
Walpole Society, books	5.70
Architectural Book Publishing Co., books	4.05
	$65.13

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., music books	$167.27

Bills to be paid from Insurauce Fund.

A. C. McClurg & Co., books	$97.42

Bills to be paid from Sherman Park Fund.

A. C. McClurg & Co., books	$3.72

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors,
Chicago Public Library.

Gentlemen:—The following resignation has been received by your Committee on Administration and its acceptance is recommended with authority to the Librarian to fill the position by requisition on the Civil Service Commission:

Clarence Collier, page, January 3, 1915.

We recommend that leave of absence be granted as follows:

Philomena E. Brennan, junior assistant, from November 29 to December 14 without loss of salary, nine days of this period being applied to vacation allowance. Miss Brennan's absence was due to serious illness.

At the time that the Board authorized the appointment of a special officer at the Douglas Park Branch, fixing his compensation at the rate of $60.00 per month, it was proposed to employ for this service a retired patrolman on the pension roll. Inasmuch as it was found that this could not be done legally, it was necessary to appoint some one not otherwise drawing pay. Under the circumstances it would seem fair to fix the salary at the rate of $75.00 per month, dating from and after January 1, 1915. Your Committee so recommends.

Respectfully submitted,
OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 11, 1915.

He, also, presented the following report and moved that the recommendation of the Committee be concurred in.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen: — In order to close the books and accounts of the Library for the year it will be necessary to make certain transfers of funds from Accounts "A" (salaries main library) and "F" (books) to various accounts as indicated below.

From

"A" (salaries main library) to "B" (salaries branches)	$2,726.13
"F" (books) to the following:	
G (Bindery)	$1,694.28
I (Printing and stationery)	485.96
S (Freight and express)	64.96
T (Postage)	355.00
P (Janitor expense)	65.53
R (Insurance)	169.44
Q (Furniture)	17.06
V (Alterations and improvements)	251.15

Your Committee on Administration recommends that transfers be made in accordance with the above schedule.

Respectfully submitted,
OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 11, 1915.

He, also, presented the bill of William W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Public Library for the quarter ended November 30, 1914, in the sum of $45.00, and moved that the bill be ordered paid.

Carried.

He, also, presented the following list of vacancies and appointments for December, 1914, which was received and ordered published.

Clara M. Barnes, junior library assistant, appointed temp. December 29, $420 per year.

Stanley Beckwith, page, appointed December 30, $300 per year.

Dorothy Brown, junior library assistant, appointed temp. December 28, $420 per year.

Hazel Burke, junior library assistant, appointed temp. December 26, $420 per year.

Mildred Burke, junior library assistant, separated December 25.

Ada Cole, junior library assistant, appointed temp. December 28, $420 per year.

William H. Curtis, page, appointed December 11, $300 per year.

David DeRoches, elevator operator, appointed temp. December 21, $840 per year; separated December 27.

Helen T. Doan, junior library assistant, appointed temp. December 26, $420 per year.

Carmen Filippi, junior library assistant, appointed temp. December 28, $420 per year.

Grace L. Flack, junior library assistant, appointed temp. December 26, $420 per year.

Ethel A. Fox, junior library assistant, appointed temp. December 28, $420 per year.

Joseph Greenspan, page, separated December 9; appointed civil service December 10, $300 per year.

Bernard J. Gunther, page, separated December 9; appointed civil service December 10, $300 per year.

George S. Harris, page, appointed December 14, $300 per year.

Mary L. Hughes, junior library assistant, appointed temp. December 28, $420 per year.

Albert Ifland, automobile care-taker, appointed temp. December 14, $600 per year.

Adolph Johnson, page, separated December 14.

John Kamacher, page, separated December 11.

Bertha Klein, junior library assistant, appointed temp. December 28, $420 per year.

Abraham Klepak, page, appointed December 12, $300 per year.

Lillian V. Leviash, junior library assistant, appointed temp. December 28, $420 per year.

Frank Leviton, page, resigned December 14.

Harriet E. McCay, junior library assistant, appointed temp. December 26, $420 per year.

Nellie W. Marlatt, junior library assistant, appointed temp. December 26, $420 per year.

Mabel C. Moderwell, junior library assistant, appointed temp. December 26, $420 per year.

Evelyn Morgan, junior library assistant, appointed temp. December 26, $420 per year.

Henry Petersen, page, separated December 9; appointed civil service December 10, $300 per year.

Mrs. Rose Prince, janitress, separated December 14; appointed temp. December 18, $660 per year.

Alfred C. Rogers, page, appointed December 12, $300 per year.

Helen Rountree, junior library assistant, appointed temp. December 26, $420 per year.

Stephen A. Ryan, page, appointed December 14, $300 per year.

James Sweeney, page, separated December 28.

Ruth Sweeney, junior library assistant, appointed temp. December 26, $420 per year.

George D. Wedel, elevator operator, reinstated December 28, $840 per year.

Joseph J. Wesley, automobile care-taker, separated December 20.

Nell Willis, junior library assistant, resigned December 10.

W. D. Works, page, separated December 10.

Sue Wuchter, junior library assistant, appointed temp. December 28, $420 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Weniger Garage, storing touring car, etc.	$ 5.81
Consumers Co., coal.....	134.60
Commonwealth Edison Co., current.....	92.56

Peoples Gas Light & Coke Co., gas	24.80
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Chicago Telephone Co., service	71.90
Sanitary Office Towel Co., laundering towels	31.36
Individual Towel & Cabinet Service Co., clean towel supply	8.75
McNeil & Higgins Co., soap, etc	16.70
Cudahy Packing Co., soap powder	9.60
Haegele Ice Co., ice	13.98
Riddiford Bros., brooms	4.50
Citizens Street Cleaning Bureau, removing ashes	55.20
Raymond Express Co., delivering mail	9.00
City Collector, elevator inspections	4.00
City Collector, street car book	2.65
John J. McGrath, lettering oak bulletins, etc	24.00
Draper Mfg. Co., thermometer charts	12.35
Burke & Atwell, negatives and prints	12.00
Bunge Bros. Coal Co., coal	1,325.16
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	56.21
McMaster-Carr Supply Co., packing, files, blades, etc	77.46
Crane Co., pipe, ells, unions, plugs, etc	25.65
Westinghouse Air Brake Co., pump governor	24.00
The Lunkenheimer Co., engineering supplies	10.85
McCord Mfg. Co., gaskets	6.20
Jordan Bros., roughing wheels	6.00
Gallaher & Speck, machinists labor, etc	5.63
D. J. Gallagher Mfg. Co., waste and wipers	30.58
Illinois Electric Co., electrical supplies	23.82
Manhattan Electrical Supply Co., electrical supplies	17.83
Inland Electric Co., electrical supplies	9.54
Western Electric Co., socket extensions	5.00
Joseph Dixon Crucible Co., grease and paint	21.90
Perkins Machine Co., labor and material	19.80
Burdett-Rowntree Mfg. Co., elevator supplies and repairs	9.80
Kaestner & Hecht Co., elevator parts	6.90
James S. Kirk & Co., soft soap and soap powder	45.75
Colonial Soap Co., soap powder	5.63
Peter Van Schaack & Sons, sponges and chamois	92.30
Wm. Dilley, brooms, etc	45.00
Royal Waste Co., cheese cloth	18.90
Remien & Kuhnert Co., alcohol, benzine, paint, etc	21.73
E. E. Carr, installing flag pole complete	260.00
Weir & Craig Mfg. Co., channels, angles, plates, etc., flag pole support	56.00
James H. Rhodes & Co., lump pumice stone	47.09
Fidelity Brass Mfg. Co., brass nozzles, etc	99.00
Thomas & Smith, pump casing, labor, etc.	39.83
Tyler & Hippach, plate glass light	32.00
A. Hannibal, repairing chairs	14.75
Knox Motors Co., automobile parts	64.55
Standard Oil Co., gasoline	100.50
Valvoline Oil Co., oil	17.63
Goodyear Tire & Rubber Co., rubber tires	86.99
United States Tire Co., rubber tires	70.14
McGraw Tire and Rubber Co., rubber tires	44.37
Bullard & Gormley Co., hardware	37.64
Western Tool & Metal Co., steel	16.50
Samuel Harris & Co., machinists' supplies	10.11
Beckley-Ralston Co., automobile accessories	9.32
Chicago Engineer Supply Co., grease cups	4.65
Goldsmith Bros. Smelting and Refining Co., platinum wire	39.55
American Battery Co., repairing storage battery, etc	32.75
The Fair, blanket, etc	2.29
Voltz Bros., repairing touring car	127.74
Wayman & Murphy Co., automobile accessories	19.30
H. G. Wilson, Sec'y, cash expenditures Dec., 1914	135.55
	$3,842.15

He, also, presented the following bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Consumers Co., coal	$88.20
Commonwealth Edison Co., current	29.99
Chicago Telephone Co., service	3.75
Hocking & Penhallegon, plumbing	2.75
	$124.69

Bills for maintenance of Sheridan Branch to be paid from Kelly Fund Income Acc't.

Chicago Telephone Co., service	3.75
Commonwealth Edison Co., current	13.44
Illinois Electric Co., switches	8.50
Crane Electric Specialty Co., Mazda lamps	5 40
	$31.09

Bills for Douglas Park Branch to be paid from Kelly Fund Income Acc't.

Library Bureau, furniture	$927.20
Marshall Field & Co., furniture	15.00
Newton & Hoit, furniture	15.00
	$957.20

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, presented the following report of progress, which was received and ordered published.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Special Committee on Ways and Means, to whom has been entrusted preliminary steps to bring about legislation for the relief of the Chicago Public Library, submits herewith a report of progress.

With a view to making available to the public accurate and full information concerning the actual needs of the Library, your Committee prepared a statement giving facts and figures bearing on the situation, and illustrating the relative position occupied by the Library by means of charts and a map showing the grouping of the branch libraries. Ten thousand copies of a folder comprising this information have been issued, and these, accompanied by a letter calling special attention to the importance of the subject matter, have been sent to members of the Legislature representing Cook county, members of the City Council, city officials, the local press and leading citizens belonging to commercial and civic organizations.

By special appointment your Committee secured an interview with Mayor Carter H. Harrison, submitted to him the facts bearing on the case, together with the steps which have been taken to bring the matter before the present session of the Legislature for their consideration, and obtained from him assurances of his cordial approval and support. Your Committee visited the representatives of the local daily newspapers, and called attention to the needs of the Library in order to effectively reach all sections and elements of the community. Numerous articles, sympathetic in tone and informative as to facts, have appeared both in the editorial and news columns as a result of this series of visits, and other articles are to follow.

To give the widest publicity to the efforts which your Committee is making in this direction, an additional edition of 50,000 copies of the folder will be issued for distribution among the adult patrons of the Library through the circulation division of the main building and the branches.

The proposed Legislation is embodied in a bill which aims to amend the general library law of the state. It has been drawn up and approved by a committee of the Illinois Library Association, and bears the endorsement, not only of that organization, but also of the Library Trustees Association of Illinois. A copy of the bill accompanies this report, together with extracts from the Chicago press bearing on the situation, and also a copy of the folder which has been distributed and which it is proposed to issue in an enlarged edition for additional circulation.

Respectfully submitted,
MAX HENIUS,
CHAS. C. BREYER,
Committee on Ways and Means.

CHICAGO, Jan. 11, 1915.

The following is the bill:—

An Act to amend Section 1 and 5 of an Act entitled, "An act to authorize cities, incorporated towns and townships to establish and maintain free public libraries and reading rooms," approved and in force March 7, 1872, as amended by subsequent acts.

Be it enacted by the people of the State of Illinois, represented in the General Assembly; That Sections 1 and 5 of "An Act to authorize cities, incorporated towns and townships to establish and maintain free public libraries and reading rooms," approved and in force March 7, 1872, as amended by subsequent acts, be amended so as to read as follows:

Section 1. CITY MAY ESTABLISH—TAX—FUND, ETC. That the city council of each incorporated city, whether organized under general law or special charter, shall have power to establish and maintain a public library and reading room for the use and benefit of the inhab-

itants of such city, and may levy a tax of not to exceed *two* mills on the dollar annually on all the taxable property in the city: Provided, that in cities of over one hundred thousand inhabitants after the year 1896, such tax shall not exceed *one mill on the dollar* annually, such tax to be levied and collected in like manner with the general taxes of said city, and to be known as a library fund: Provided, that said annual library tax in cities of over fifteen hundred inhabitants shall not be included in the aggregate amount of taxes as limited by section one (1) of article eight (8) of "An Act for the incorporation of cities and villages," approved April 10, 1872, and the amendatory Acts thereto, or by any provision of any special charter under which any city in this state is now organized.

Section 5. ORGANIZATION—POWER OF DIRECTORS—FUNDS.

Said directors shall, immediately after appointment, meet and organize by the election of one of their number president, and by the election of such other officers as they may deem necessary. They shall make and adopt such by-laws, rules and regulations for their own guidance and for the government of the library and reading room as may be expedient, not inconsistent with this act. They shall have the exclusive control of the expenditure of all moneys collected to the credit of the library fund, and of the construction of any library building, and of the supervision, care and custody of the grounds, rooms or buildings constructed, leased or set apart for that purpose, *and it shall be the duty of the directors of such public library, annually and at least three weeks prior to the passage of the annual tax levy ordinance by any such city, incorporated town or township to make written recommendation to the officers of such city, incorporated town or township as to the financial requirements of any such public library and the rate of tax which in the judgment of said directors it will be necessary to levy for library purposes:* Provided, that all moneys received for such library shall be deposited in the treasury of said city to the credit of the library fund, and shall be kept separate and apart from other moneys of such city, and drawn upon by the proper officers of said library, upon the properly authenticated vouchers of the library board. Said board shall have power to purchase or lease grounds, to occupy, lease or erect an appropriate building or buildings for the use of said library, shall have power to appoint a suitable librarian and necessary assistants, and fix their compensation, and shall also have power to remove such appointees, and shall, in general, carry out the spirit and intent of this Act, in establishing and maintaining a public library and reading room.

Director Henius presented a bill from Fred Klein Company amounting to $151.75 for printing folders, envelopes, etc., and moved that the bill be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

REPORTS.

The Librarian presented the statistical report for December, 1914, which was received and ordered published.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR DECEMBER, 1914.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of December was 375,674; for the corresponding month of the previous year, 305,178. The circulation was from the following sources:

Central Library	60,334
Branches	202,834
Stations	75,351
Traveling Libraries	21,564
Deposits and Miscellaneous	15,591
	375,674

The following is a summary of the books obtained at the Central Library:

Main Collection	26,623
Open Shelf	25,629
Hughes Room	2,132
Music Room	2,393
Information Desk (Teachers' and special cards)	2,922
Miscellaneous	444
Books for the Blind	191
	60,334

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCH	DIRECT	STATIONS	TOTAL
Armour Square	3,057	295	3,352
Austin	9,636	511	10,147
Bessemer Park	3,027	298	3,325
Blackstone	6,444	364	6,808
Burr School	5,005	142	5,147
Cornell Square	4,627	164	4,791
Davis Square	2,279	83	2,362
Douglas Park	12,344	2,359	14,703
Dvorak Park	5,030	363	5,393
Eckhart Park	7,796	377	8,173
Fuller Park	5,285	297	5,582
Hamilton Park	4,860	415	5,275

Hamlin Park	4,397	217	4,614
Hebrew Institute	9,957	2,171	12,128
Holstein Park	6,645	165	6,810
Humboldt	7,766	1,482	9,248
Independence Park	3,018	51	3,069
Kelly	13,030	577	13,607
Lewis Institute	11,563	790	12,353
Lincoln Center	6,392	449	6,841
Logan Square	8,926	725	9,651
Mark White Square	4,408	199	4,607
Ogden Park	8,074	410	8,484
Palmer Park	3,610	126	3,736
Seward Park	3,858	837	4,695
Sheridan	8,635	458	9,093
Sherman Park	5,370	332	5,702
Stanford Park	6,604	596	7,200
Stanton Park	3,889	146	4,035
Sumner School	3,565	176	3,741
Walker	1,140	78	1,218
West 26th Street	12,597	384	12,981
Total	202,834	16,037	218,871

TRAVELING LIBRARIES.

	Direct	Station	Total
Ashburn	210	..	210
Brighton Park	1,277	..	1,277
Butler House	1,407	..	1,407
Cheltenham	857	..	857
Chicago Lawn	1,563	..	1,563
Edison Park	561	..	561
Fernwood	830	..	830
Gano	921	..	921
Grand Crossing	1,990	..	1,990
Gresham	2,250	..	2,250
Irving Park	566	68	634
Longwood	597	..	597
Mayfair	985	..	985
Norwood Park	236	..	236
Park Manor	1,142	..	1,142
Rogers Park	1,395	34	1,429
East Rogers Park	696	113	809
Washington Heights	310	..	310
West Englewood	704	..	704
West Pullman	1,969	..	1,969
West Ridge	1,098	..	1,098
Total	21,564	215	21,779

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	202,834	16,037	218,871
Traveling Libraries	21,564	215	21,779

Business House Deposits.....	14,900	3,169	18,069
Miscellaneous References.....	691	.....	691
Total.....	239,989	19,421	259,410

Of the 75,351 books supplied through the Stations Department 16,037 were sent to 32 branches and 59,314 to 75 stations. The books supplied for the same month of the preceding year numbered 74,602 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 14,449.

REFERENCE ROOM.

Number of books issued from stacks... 45,592
Number of recorded visitors..... ...17,662

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,870. Visitors, 1,016.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 7,897. Visitors, 2,357.

CIVICS ROOM.

Magazines issued, 1,703; directories consulted, 2,457; bound documents used, 2,136; books, 1,427; pamphlets, 14,640. Visitors, 5,786.

READING ROOM.

Periodicals issued at the counter at Central Library, 13,249. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 168,626.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,837; issued in December of the previous year, 6,317.

Number of non-fiction cards issued, 4,919; juvenile cards, 3,770; research cards, 11; vacation cards, ..; teachers' cards, 103. The number of three-year cards outstanding is 176,298.

BINDERY DEPARTMENT.

Number of books at binderies December 1, 1914.....	3,706
Number of books sent to binderies in December, 1914.....	5,630
Total number of books at binderies in December, 1914.....	9,336

Number of books received from binderies in December, 1914	4,918
Number of books at binderies January 1, 1915	4,418
Number of books repaired in Library in December, 1914	5,897

GROWTH OF THE LIBRARY.

The total number of volumes in the Library January 1, 1915, was 598,831. Received since June 1, 1914, 35,774; since December 1, 1914, 4,346. Books worn out and discarded since June 1, 1914, 7,615; since December 1, 1914, 1,090. Books lost and paid for since June 1, 1914, 816; since December 1, 1914, 80. Books found and money refunded since June 1, 1914, 130; since December 1, 1914, 20.

HENRY E. LEGLER,
Librarian.

CHICAGO, January 11, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 25, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy and Mayer.

Absent—Directors Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held January 11, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Louis Lieberman, 1343 W. Fourteenth street, requesting the Board to establish a delivery station at his store.

From Stella M. Campbell, praying the Board to appoint her keeper of the delivery station located at 7050 S. Halsted street.

From Mrs. L. C. Johns, requesting the Board to establish a delivery station at her store, 3843 Madison street.

The communications were referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us, and recommended for purchase:

Current American non-fiction, 251 vols., $346.00.

Current American fiction, 58 vols., $69.00.

Current American juvenile books, 78 vols., $82.00.

Current English books, 46 vols., $94.00.

Extra copies of non-fiction for stacks and open shelves, 266 vols., $330.00.

List of German books, 18 vols., $26.00.

List of books for the blind in American Braille and Moon type, 205 vols., $264.00 (Jackson fund).

Miscellaneous books, 34 vols., $59.00.

Books to be purchased from the Ryder fund, 9 vols., $83.00.

Non-fiction for branches, 179 vols., $178.00.

Fiction for branches, 166 vols., $178.00.

Juvenile books for branches, 1560 vols., $1390.00.

Extra copies of juvenile books for branches, 940 vols., $631 00.

Juvenile books for school collection, 2719 vols., $1956.00.

Non-fiction for Kelly Branch (Kelly fund), 7 vols., $8.00.

Fiction for Kelly Branch (Kelly fund), 7 vols., $8.00.

Juvenile books for Kelly Branch (Kelly fund), 64 vols., $47.00.

Regular fund:	6315 vols.,	$5339.00
Ryder fund:	9 vols.,	83.00
Jackson fund:	205 vols.,	264.00
Kelly fund:	78 vols.,	63.00
Total:	6607 vols.,	$5749.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Jan. 25, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations:

Alexander S. LaZoris, page, January 28.

Abraham Klepak, page, January 25.

Jacob Shapiro, page, January 25.

We recommend that leaves of absence without loss of salary be granted as follows:

Helen E. Doran, from December 26 to 29 and from January 11 to 17, a period of eleven days, absence being caused by illness.

J. Cornelia Wyse, from November 24 to 30 and December 3 to 5, absence having been due to illness.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 25, 1915.

He, also, presented the following statement of receipts and expenditures for the year 1914 which was received and ordered published:

Library Fund, 1914.

STATEMENT OF RECEIPTS AND EXPENDITURES.

RECEIPTS.

Balance cash Library Fund Jan. 1, 1914			$ 42,820.51
Taxes 1913 as per valuation and rate		$392,715.03	
Gain in extending taxes		54.55	
		392,769.58	
Less loss and costs:			
Losses	$15,139.67		
Costs	5,204.61	20,344.28	
			372,425.30
Taxes 1912 and prior collected		1,824.48	
Less County Collector's commission,		18.24	
			1,806.24
Miscellaneous receipts			2,717.48
Interest on cash balances			1,356.82
Taxes received on account Morgan Park library tax			1,967.83
			$423,094.18

EXPENDITURES.

A	Salaries—main library	$191,547.62	
B	Salaries—branches	54,726.13	
C	Salaries—delivery stations	7,987.52	
D	Delivery stations—miscellaneous	6,726.02	
E	Branches—miscellaneous	7,831.66	
F	Books	61,766.85	
G	Binding	26,694.00	
H	Finding lists	2,621.19	
I	Printing and stationery	6,485.94	
J	Newspapers and periodicals	7,033.45	
K	Miscellaneous	3,877.17	
L	Fuel	10,414.37	
M	Heating and generating plant	1,046.66	
N	Electrical supplies and repairs	784.95	
O	Elevator supplies and repairs	288.15	
P	Janitors expense	965.53	
Q	Furniture and fixtures	2,017.06	
R	Insurance	2,369.44	
S	Freight and expressage	214.96	
T	Postage	1,855.00	
U	Books lost and paid for—refunds	217.78	
V	Repairs, alterations and improvements	12,251.15	409,722.60
	Balance Dec. 31, 1914		$ 13,371.58

Trust Funds, 1914.

RECEIPTS AND EXPENDITURES FOR YEAR ENDED DECEMBER 31, 1914.

Jackson Fund Income:

Balance cash on hand Jan. 1, 1914	$ 163.62	
Interest on investments	50.00	
Interest on bank balances	5.81	
Balance Dec. 31, 1914		249.43

Beecher Fund Income:

Balance cash on hand Jan. 1, 1914	2,534.98	
Interest on investments	80.00	
Interest on bank balances	76.20	
		2,691.18
EXPENDITURES.		
Books—music		1,651.89
Balance Dec. 31, 1914		1,039.29
Outstanding orders for music		348.11
Balance available Dec. 31, 1914		691.18

Ryder Fund Income:

Balance cash on hand Jan. 1, 1914	736.50	
Interest on investments	400.00	
Interest on bank balances	20.79	
		1,157.29
EXPENDITURES.		
Books and subscriptions		1,022.21
Balance Dec. 31, 1914		135.08

Kelly Fund Income:

Balance Jan. 1, 1914	15,126.60	
Interest on bank balances	380.83	
Interest certificate of deposit	5.54	
Surplus transferred from Kelly Br. Fund	839.09	
		16,352.06
EXPENDITURES.		
Binding (music collection)	2,082.88	
Furniture Douglas Park Branch	957.20	
Leipzig Exposition	100.00	
Maintenance and equipment Sheridan Branch	6,500.00	
		9,640.08
Balance Dec. 31, 1914		6,711.98

Sheridan Branch Fund:

Transferred from Kelly income Fund		6,500.00

EXPENDITURES.

Rent	1,540.00	
Salaries	2,285.28	
Furniture and fixtures	2,147.17	
Light	75.06	
Periodicals	65.00	
Miscellaneous	176.90	
		6,289.41
Balance Dec. 31, 1914		$ 210.59

Kelly Branch Fund:

Balance Jan. 1, 1914	$ 1,392.84	
Interest on investments	10,695.00	
Interest on bank balances	104.04	
		$12,191.88

EXPENDITURES.

Hiram Kelly Branch:		
Salaries	$5,990.30	
Books	1,045.63	
Binding	568.36	
Periodicals	198.81	
Heat and light	760.33	
Improvements	394.81	
Miscellaneous	94.60	
Total for maintenance	9,052.84	
Outstanding contract (fire escape)	390.00	
	9,442.84	
Books for Branches:		
Paid for from Kelly Branch Fund	1,638.46	
Outstanding orders	271.49	
	11,352.79	
Transferred to Kelly Income Fund	839.09	
		12,191.88

Insurance Fund:

Balance Jan. 1, 1914	82.07	
Insurance on account fire Wadsworth School	215.83	
		297.90

EXPENDITURES.

Books for Austin Branch	81.55	
Books for school deposit collection	97.42	
		178.97
Balance Dec. 31, 1914		118.93

He, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Administration herewith presents its estimates of revenue and expenditure for the year 1915, and recommends the adoption of the same as the budget for the year beginning January 1, 1915.

In making up these figures, your Committee was confronted with the problem of making the available revenue for 1915, which is approximately $26,000 less than for 1914, cover estimated expenditures of $500,000, an increase of over $90,000 over expenditures for 1914.

Itemized estimates were received from the Committees on Library and Buildings and Grounds showing the amounts needed to carry on the work of the Library coming under the supervision of these committees, and while it was evident that the estimates were made with the reduced available revenue in mind, your Committee on Administration was forced to reduce still further in order to bring the total expenditures down to the estimated receipts for the year.

Your Committee further recommends:—

That the sum of $9,000 from the current income of the Kelly fund be appropriated for the maintenance of the Kelly Branch Library.

That the sum of $8,500 from the Kelly fund income account be appropriated for the payment of rent of the various branch libraries in leased quarters.

That the estimated available funds in the remaining Trust fund accounts be apportioned as follows:

Ryder fund income (books on arts and crafts), $550.00.

Beecher fund income (music), $783.00.

Jackson fund income (books for the blind), $303.00.

Insurance fund (books, school deposits), $118.00.

That the expenditures be kept within the estimates for the various accounts, and that the Secretary of the Board be instructed to issue no vouchers in excess of any particular appropriation without the action of the Board of Directors.

The following is the statement of estimates as prepared by the Committee:

STATEMENT OF AVAILABLE CASH RECEIPTS AND EXPENDITURES FOR YEAR 1915.

RECEIPTS.

Library Fund:		
Balance cash on hand Jan. 1, 1915	$ 13,371.58	
Less outstanding bills	250.00	
Available balance		$13,121.58
Taxes 1914 collectible 1915, 4 cents on each one hundred dollars of assessed valuation $1,000,797,060	400,318.82	
Less amount reserved for loss and costs	20,000.00	
		380,318.82
Estimated collection taxes 1913 and prior		1,000.00

Miscellaneous receipts		2,500.00
Interest on balances		1,000.00
Total available—Library Fund		397,940.40

Trust Fund Income:

(includes balances Jan. 1, and income for year 1915)		
Kelly fund income	17,511.98	
Ryder fund income	550.08	
Beecher fund income	783.18	
Jackson fund income	303.43	
Insurance fund	118.93	
Total available from trust funds		19,267.60
Grand total available cash		417,208.00

EXPENDITURES.

Library Fund:

A & B	Salaries—main and branch libraries	262,885.00
C	Salaries—delivery and deposit stations	8,500.00
D	Delivery stations—miscellaneous (includes care and maintenance of 7 automobiles)	5,000.00
E	Branches—miscellaneous	2,200.00
F	Books	45,000.00
G	Binding	25,000.00
H	Finding lists	2,000.00
I	Printing and stationery	6,000.00
J	Newspapers and periodicals	7,250.00
K	Miscellaneous	4,000.00
L	Fuel	11,000.00
M	Heating and generating plant	1,300.00
N	Electric supplies and repairs	1,000.00
O	Elevator supplies and repairs	500.00
P	Janitors expense	900.00
Q	Furniture and fixtures	2,500.00
R	Insurance	2,400.00
S	Freight and expressage	250.00
T	Postage	2,250.00
U	Refunds—books lost and paid for	250.00
V	Repairs, alterations and improvements	7,000.00
W	Interest	750.00
	Total from Library Fund	$397,935.00

Brought forward		$397,935.00
Trust Fund Income:		
Kelly Fund Income—		
Maintenance Kelly Branch Library	$ 9,000.00	
Rent of branches	8,500.00	
	17,500 00	
Ryder Fund Income—		
Books—Arts and Crafts	550.00	
Beecher Fund Income—		
Books—Music	783.00	
Jackson Fund Income—		
Books for the blind	303.00	
Insurance Fund—		
Books for school deposits	118.00	
Total from Trust funds		19,254.00
Grand total estimated expenditures		$417,189.00

We submit herewith the estimates received from the other committees and recommend that they be made a part of this report.

All of which is respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 22, 1915.

To the Chairman and Members,
Committee on Administration.

Gentlemen:—We submit herewith an estimate of the amounts needed for book purchases during the current calendar year to provide the main building, the thirty-two branches, the hundred stations, the twenty traveling libraries, the two-score deposits and class room collections. The total amount required is $131,000. This sum would be about sufficient to maintain the work as now carried on in the several agencies enumerated, to replace the 20,000 volumes annually discarded because worn out, and to care for the increased use shown by an additional issue of 756,000 volumes during the past twelve months. It does not contemplate the equipment of a single branch additional to those existing now.

While, therefore, the sum asked for represents conservatively what is essential for present purposes, the Library Committee realizes that the present cramped condition of the Library's finances will not permit the setting aside of the full amount for book purchases. If, however, it is possible to continue the appropriation at the same amount as last year, $69,000, when provision had to be made for seven of the branches for part of the year only, the Committee will endeavor as long as possible to carry on the work without absolutely discontinuing any of the distributing agencies.

In addition we ask for $27,000 for binding, $7,500 for periodicals needed in the thirty-three reading rooms, $2,500 for finding lists, $2,500 for postage, $6,500 for printing and stationery, $250 for freight and expressage, and $250 for refunds, books lost and paid for. Total of these items is approximately the same as allowed last year, the item of binding showing $2,000 more and finding lists $1,500 less.

SUMMARY.

Books	$69,000
Binding	27,000
Periodicals	7,500
Finding list	2,500
Postage	2,500
Printing and Stationery	6,000
Freight and Expressage	250
Refunds	250
	$115,000

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, January 21, 1915.

To the Chairman and Members, Committee on Administration.

Gentlemen: — In submitting the attached estimate of expenditures for the various items coming directly under the supervision of this committee for the year 1915, the Committee on Buildings and Grounds has taken into consideration the reduced amount of available revenue for the year and has cut its estimates to the lowest possible figure. The majority of the estimates submitted are practically fixed charges and there was very little chance to reduce except in the matter of repairs and alterations, and in the amount estimated for delivery stations, miscellaneous, which includes the cost of maintenance and upkeep of the seven automobiles owned by the library.

In the estimate submitted by the station department, an item of $1,800 was included for the purpose of purchasing a new automobile delivery truck to replace one of the old automobiles which has been in use over ten years. Your Committee was forced to strike out this item, and the service for book deliveries will necessarily be impaired.

In the figures submitted for repairs and improvements, the Committee has been forced to omit several items for improvements asked for, and has included only what seemed absolutely essential for the care and maintenance of the library building.

The following are the estimates:

Fuel	$11,000.00
Heating and generating plant	1,300.00
Electrical supplies and repairs	1,000.00
Elevator supplies and repairs	500.00
Janitors expense	900.00
Miscellaneous	4,000.00
Furniture and fixtures	2,500.00
Insurance	2,400.00
Repairs, alterations and improvements	7,000.00
Branches, miscellaneous	10,700.00
Delivery stations, miscellaneous	5,000.00
	$46,300.00

Respectfully submitted,
JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Jan. 21, 1915.

Director Mayer presented the following resolution and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

Whereas, in order to provide funds for the prompt payment of the pay rolls and miscellaneous expenses of the Chicago Public Library, it will be necessary to sell anticipation tax warrants against the library tax levy of the year 1914, therefore, be it

Resolved, That the City Council be and is hereby requested to authorize his honor, the Mayor and the City Comptroller to issue warrants against and in anticipation of the taxes levied by the City of Chicago for the Public Library tax for the year 1914 as shall be needed to meet salaries and current expenses to an amount not exceeding 75 per centum of the total tax levy for Library pnrposes

for said year, and to attach to such warrants interest coupons for interest thereon at a rate not exceeding five per centum per annum, payable only out of the taxes against which said warrants shall be drawn when collected.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following bills and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

Kelly Branch Fund:

Robert Goldie Co., installing fire escape at Kelly Branch (unpaid bill 1914)	$390.00

Bills for rental of Branches to be paid from Kelly Fund Income Account.

Isenstein & Eisenstein, rent, etc. Douglas Park Branch	$125.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
Wm. A. Giles (F. A. Hill & Co., Agents), rent, etc., Austin Branch	100.00
Skola Vojta Naprstek (Rudolph Mulac, Pres.), rent. etc., W. 26th St. Branch	75.00
R. L. Hurlburt & Co., Agents, rent, etc., North Av. Branch	77.00
Julius Fuermann, rent, etc., Fullerton Av. Branch	75.00
Wm. E. Dever, rent, etc., Sheridan Branch	140.00
	$692.00

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, presented the following report, which was received and made a part of the records.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Largely as the result of the publicity which the daily press has given the affairs of the Chicago Public Library, cordial assurances of co-operation in efforts at relief through legislation have reached your Ways and Means Committee from leading business men and organizations. Additional copies of the folder, recently authorized, have been distributed through the mails and otherwise, and gratifying responses have come in the form of letters from recipients expressing willingness to assist in the campaign for needed revenues. Within a week 50,000 of the folders will be distributed through the circulation departments of the main library and branches.

One of the regrettable circumstances resulting from lack of funds is the inability this year to provide books in foreign languages. The installation of the open shelf foreign room has exhibited strikingly the incompleteness, and in many respects unsatisfactory condition of the foreign collections. Some sections are conspicuous because they are bare of books and others are notable only because many volumes in sets, discarded and never replaced, serve merely to disappoint readers who are unable to finish what they begin, or find merely the concluding volumes without opportunity to read or consult the first volumes. Some languages, for which a considerable demand has been shown, are entirely unrepresented.

Leaving out of consideration the desirability of furnishing to the large foreign population of Chicago books in their own tongues, undeniably a library of major importance ought to have on its shelves the great literature of the world in its original form. The culture value of such a possession needs no argument in justification. The fact that the Chicago Public Library is also a popular library for all the people of Chicago, as well as the only educational instrument available to many thousands of the community, likewise warrants large attention to the needs of the foreign born. It is worthy of note that many thousands of them are eager to read in their own language because unfamiliar with any other

books that deal with American institutions, American ideals, and American customs. Such a desire should not remain unsatisfied. Rightly directed, the native strength and qualities of our foreign born citizens will bring a splendid contribution in the making of a virile citizenship. Frequently they are misunderstood, and frequently they misunderstand. The problem is one of education. Here perhaps, the library may render the most distinct service, in that it can bring to them in their own tongues the ideals and the underlying principles of life and custom in their adopted country; and through their children, as they swarm into the children's rooms, is established a point of contact which no other agency could so effectually provide.

Under the repressive measures of old world governments, the racial culture and national spirit of Poles, Lithuanians, Finns, Balkan Slavs and Russian Jews have been stunted. Here both are warmed into life and renewed vigor, and in generous measure are given back to the land of their adoption. Such racial contribution must prove of enormous value, whether, as many sociologists believe, this country is to prove a great melting pot for the fusing of many races, or whether as Dr. Zhitlowsky contends, there is to be one country, one set of laws, one speech, but a vast variety of national cultures, contributing each its due share to the enrichment of the common stock.

It is interesting in this connection to note that out of a total of 882,516 minors enumerated in the last school census of Chicago, only 278,461 were children of American-born fathers. According to the last federal census there were resident in Chicago at that time 1,693,918 white persons of foreign birth or parentage. While practically all the children embraced in these groups prefer to read books in English, and seldom take books in other languages from the library except for the use of their parents, there are thousands of adult men and women whose familiarity with the language of the country is so limited that they would be unable to use the library if books in their own tongues were not provided.

From the report of the Administration Committee it will be seen that it will be impossible this year to provide all the books needed in the English language, and it is therefore evident that purchase of books in foreign languages is wholly out of the question for the time being. Your Committee, therefore, would place renewed emphasis upon the absolute necessity for securing more funds than are now at the disposal of this Board, if the work of this library in its large and important features is to be continued and strengthened.

Respectfully submitted,
MAX HENIUS,
CHAS. C. BREYER,
Committee on Ways and Means.

CHICAGO, Jan. 25, 1915.

REPORTS.

The Librarian stated that he had received a request from the Woman's City Club asking permission to be allowed to install a part of the exhibit on City Welfare at the Hiram Kelly Branch Library.

Director Healy moved that permission be given.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 8, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held January 25, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From S. R. Friedlander, No. 1480 Summerdale avenue, requesting the Board to establish a delivery station at his store.

Referred to the Committee on Library.

The following communication from the Secretary of the Board of Trustees of the Public Library Employés Pension Fund:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I beg to submit herewith a list of securities agreed upon by the Trustees of the Public Library Employés Pension Fund for the investment of that fund, and the approval of your honorable body is asked on this purchase.

Two West Frankfort, Illinois, Water Works 5% bonds, due Dec. 15, 1926, at 102.27 and interest, $2,060.40.

Two ($500) Kansas, Illinois, Water Works 5% bonds, due Aug. 1, 1923-24, at 101.81 and interest, $1,044.21.

Both lots netting 4¾ % income.

Respectfully submitted,

H. G. WILSON,
Secretary.

CHICAGO, Feb. 8, 1915.

Director Despres moved that the Board approve of the purchases as requested.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 288 vols., $334.00.

Current American fiction, 41 vols., $48.00.

Current American juvenile books, 23 vols., $26.00.

Current English books, 55 vols., $66.00.

Books for the Thomas Hughes Room, 38 vols., $30.00.

Books from the A. L. A. Publishing Board, 96 vols., $90.00.

List of A. L. A. publications, 63 vols., $19.00.

List of Spanish text books, 55 vols., $50.00.

Books to be purchased from Wallace Rice, 30 vols., $29.00.

Miscellaneous books (regular fund), 220 vols., $259.00.

Miscellaneous books (Ryder fund), 1 vol., $5.00.

Miscellaneous books (Kelly fund), 1 vol., $1.00.

Yiddish books for main library and deposit collection, 1200 vols., $839.00.

Juvenile books for deposit collection, 1884 vols., $1696.00.

Regular fund:	3993 vols.,	$3486.00
Ryder fund:	1 vol.,	5.00
Kelly fund:	1 vol.,	1.00
Total:	3995 vols.,	$3492.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $52.47, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY.
Committee on Library.

CHICAGO, Feb. 8, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Some time during Saturday night, January 30th, burglars entered the Austin branch library and rifled the contents of the cash drawer. It contained five dollars in cash and about fifty cents in stamps. It is recommended that the librarians in charge be relieved of obligation for the sum taken, as the loss was in no way attributable to carelessness.

Your Committee recommends opening a station at 3842 W. Madison street on trial. There has been much agitation in this locality for a branch.

It is further recommended that the request for a station at 1343 W. 14th street be placed on file.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Feb. 8, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

A. C. McClurg & Co., books	$3,389.61
M. Appel, books	826.95
C. V. Ritter, books	98.25
A. L. A. Publishing Board, books	90.00
H. R. Huntting Co., books	84.73
J. B. Lyon Co., books	61.50
A. Kroch & Co., books and subscriptions	60.53
Statute Law Book Co., books	56 55
Elliott-Madison Co., books	55.00
Callaghan & Co., books	38.00
H. W. Wilson Co., books	32.51
Houghton Mifflin Co., books	26.50
Chivers Book Binding Co., books	17.05
German Publication Society, books	13.50
The Novelty News, books	10.00
American Bureau of Public Speaking, books	8.00
Standard Map Co., books	6.50
Geo. E. Koehler, binding	462.37
John Seybold, binding	437.88
Brabrandt & Valters Book Binding Co., binding	288.64
Burgmeier Book Bindery, binding	252.80
Joseph Flucke & Son, binding	169.09
Northwestern Bindery, binding	154.77
Clayton F. Summy Co., hinging and binding music	11.80
Gaylord Bros., pamphlet binders	33.29
Rogers & Hall Co., printing "Books of 1914" and bulletins	343.00
Dwight Bros. Paper Co., paper	32.25
Bradner Smith & Co., envelopes and paper	25.82
Swigart Paper Co., paper	5.04
J. W. Butler Paper Co,. typewriting paper	4.75
James Watson & Co., printing	52.05
Cameron, Amberg & Co., printing, making vouchers, etc.	41.25
Max Stern's Sons, printing, etc.	36.25
Library Bureau, cards, pencil date holders	14.25
Dennison Mfg. Co., gummed letters and glue	10.04
Geo. E. Cole & Co., stationery	35.58
H. S. Parrish & Co., rubber stamps, dates, pencil date holders	21.75
Universal Sales Co., stationery	13.13
Louis Melind Co., ink pads	5.00
H. G. Wilson, Secretary, cash expenditures, Jan., 1915	279.83
	$7,607.81

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	60.74
Northwestern Bindery, binding	11.86
John Seybold, binding	9.48
Geo. E. Koehler, binding	1.77
	$83.85

Bills to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books (outstanding bill, 1914)	$237.01

Bills to be paid from Insurance Fund.

A. C. McClurg & Co., books	$27.60

Bills to be paid from Ryder Fund Income Account.

H. C. Perleberg, books	$ 62.75
A. Kroch & Co., books	52.16
Alfred A. Goldschmidt, books	23.70
Architectural Book Publishing Co., books	11.10
G. Broes Van Dort Co., books	3.75
	$153.46

Bills (Music) to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., books	$65.46

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Henry J. Kelly, page, January 31.
Earl DeRoque, page, February 7.
Paul S. Fallon, page, February 1.
Roland J. Kehoe, page, February 7.

We recommend that leaves of absence be granted as follows:

Anna J. Ferguson, February 1 to 3, on account of illness, without loss of salary.

Janet M. Green, February 8 to 13, inclusive, on account of illness, with no loss of salary.

R. G. Allison, three months on half-pay. Mr. Allison has been employed in the Library for seventeen years, and, on account of tuberculosis in its incipient stages, is compelled to seek another climate.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Feb. 8, 1915.

He, also, presented the list of vacancies and appointments for January, 1915, which was received and ordered published:

John Balfour, janitor, separated January 25.

Harry Barkowsky, page, separated January 4.

James Berardo, page, appointed January 26, $300 per year.

Harry Blummer, page, appointed January 8, $300 per year.

Romaine H. Boulton, page, appointed January 26, $300 per year.

Clarence Collier, page, resigned January 3.

Clarence Daly, page, appointed January 26, $300 per year.

Harvey Erhardt, page, separated January 25.

Paul Fallon, page, resigned January 31.

Mary Hughes, junior library assistant, separated January 26.

Anton E. Kamarit, special officer, appointed temp. January 1, $900 per year.

Samuel Kaplan, page, resigned January 3; appointed temp. as senior library assistant January 4, $720 per year.

Henry J. Kelly, page, appointed January 4, $300 per year; resigned January 31.

Abraham Klepak, page, resigned January 25.

Frank Kratochvil, page, separated January 10.

Alexander S. Lazoris, page, resigned January 25.

Mathilde Mulsow, junior library assistant, separated January 14.

Isadore Paradise, page, appointed January 26, $300 per year.

Mrs. Rose Prince, janitress, separated December 25; appointed temp. January 29, $660 per year.

Otto Refke, page, separated January 21; appointed civil service January 22, $300 per year.

Harold Regan, page, separated January 25.

Frederick Rex, head assistant, appointed chief of division January 26, $2400 per year (Promotional).

Camille Rigali, junior library assistant, appointed temp January 28, $420 per year.

Louis Rotheiser, page, separated January 25.

Isaac Salanovitz, page, appointed January 15, $300 per year.

Adolph Schlesser, page, separated January 3.

Jacob Shapiro, page, resigned January 25.

Frank Smith, janitor, appointed temp. January 18, $780 per year.

Lester Vocke, page, appointed February 1, $300 per year.

George Wedel, elevator operator, laid off January 17.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Commonwealth Edison Co., electric current	$ 94.97
Peoples Gas Light & Coke Co., gas	25.76
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Chicago Telephone Co., telephone service	81.06
Sanitary Office Towel Co., laundering towels	37.10
Individual Towel & Cabinet Service Co., clean towel supply	8.40
Haegele Ice Co., ice	9.64
Carson, Pirie, Scott & Co., toweling	95.63

Bnllard & Gormley Co., hardware	16.86
John J. McGrath, brass signs	35.00
Burke & Atwell, negatives and prints	24.00
Raymond Express Co., delivering mail	9.00
Citizens Street Cleaning Bureau, removing cinders, etc	35.70
Bnnge Bros. Coal Co.. coal	1,341.67
Krehbiel Co.. coal analysis	25.00
John Mohr & Sons, material and labor	24.45
McMaster-Carr Supply Co., engineering supplies	6.56
D. J. Gallagher Mfg. Co., wipers	4.55
National Carbon Co., engineering supplies	4.30
Edward Hines Lumber Co., lumber	57.02
Davia Bros., furnishing marble base	10.00
E. Baggot Co., plumbing	4.00
Knox Motors Co., automobile accessories	11.10
Standard Oil Co., gasoline	80.00
Valvoline Oil Co., oil	16.93
Perkins Machine Co., material and labor	29.20
Beckley-Ralston Co., automobile accessories	8.25
A. J. Belanger, valve patterns	6.50
Samuel Harris & Co., machinists' snpplies	5.12
Chicago Auto Eqnipment Co., winter attachment on touring car	40.00
Splitdorf Electrical Co., repairs to tonring car	15.00
Weniger Garage, storing antomobile	15.08
H. G. Wilson, Sec'y, cash expenditures January, 1915	86.96
	$2,268.31

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for Maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Consumers Co., coal	$ 88.20
Commonwealth Edison Co., current	28.27
Chicago Telephone Co., telephone	3.75
	$120.22

Bills for rental of Branches to be paid from Kelly Fund Income Account.

Isenstein & Eisenstein, rent, etc., Dongias Park Branch	$125.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
Wm. A. Giles (F. A. Hill & Co., Agents), rent, etc., Austin Branch	100.00
Skola Vojta Naprstek (Rndolph Mulac, Pres.), rent, etc., W. 26th St. Branch	75.00
R. L. Hurlburt & Co., Agents, rent, etc., North Av. Branch	77.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Wm. E. Dever, rent, etc., Sheridan Branch	140.00
	$692.00

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, presented a bill from Fred Klein Company, in the sum of $95.00, for printing 50,000 folders, and moved that the bill be ordered paid.

Carried.

REPORTS.

The Librarian presented his statistical report for the month of January, 1915, which was received and ordered published.

The Secretary reported, informally, the provisions of the proposed consolidation bill which is being prepared by the Charter Committee of the City Council.

Director Healy moved that the matter be referred to the Special Committee on Ways and Means with power to act.

Carried.

The President stated that the next regular meeting of the Board would fall on February 22, a legal holiday, and inquired the wishes of the Board in regard to holding a meeting on that day.

Director Pokorney moved that the matter of holding a meeting of the Board on February 22 be left to the President.

Carried.

On motion of Director Breyer, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JANUARY, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of January was 402,333; for the corresponding month of the previous year, 332,166. The circulation was from the following sources:

Central Library	66,523
Branches	216,589
Stations	79,774
Traveling Libraries	22,621
Deposits and Miscellaneous	16,826
	402,333

The following is a summary of the books obtained at the Central Library:

Main Collection	29,184
Open Shelf	28,580
Hughes Room	2,322
Music Room	2,395
Information Desk (Teachers and special cards)	3,413
Miscellaneous	412
Books for the Blind	217
	66,523

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	3,147	339	3,486
Austin	10,813	450	11,263
Bessemer Park	3,443	366	3,809
Blackstone	6,867	310	7,177
Burr School	5,344	126	5,470
Cornell Square	4,711	189	4,900
Davis Square	2,777	82	2,859
Douglas Park	11,816	2,499	14,315
Dvorak Park	5,867	412	6,279
Eckhart Park	7,724	512	8,236
Fuller Park	5,697	354	6,051
Hamilton Park	5,238	426	5,664

Hamlin Park	4 669	231	4,900
Hebrew Institute	9,981	2,585	12,566
Holstein Park	7,661	152	7,813
Humboldt	8,563	1,559	10,122
Independence Park	3,251	76	3,327
Kelly	14,365	570	14,935
Lewis Institute	12,560	1,038	13,598
Lincoln Center	6,627	465	7,092
Logan Square	9,200	712	9,912
Mark White Square	4,817	197	5,014
Ogden Park	8,668	415	9,083
Palmer Park	3,548	153	3,701
Seward Park	4,189	1,033	5,222
Sheridan	9,646	449	10,095
Sherman Park	5,723	395	6,118
Stanford Park	7,537	617	8,154
Stanton Park	4,222	140	4,362
Sumner School	3,961	161	4,122
Walker	1,283	87	1,370
West 26th Street	12,674	361	13,035
Total	216,589	17,461	234,050

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	105	..	105	Longwood	764	..	764
Brighton Park	1,459	..	1,459	Mayfair	1,077	..	1,077
Butler House	1,760	.	1,760	Norwood Park	273	..	273
Cheltenham	1,013	..	1,013	Park Manor	1,219	..	1,219
Chicago Lawn	1,712	..	1,712	Rogers Park	1,882	32	1,914
Edison Park	763	..	763	East Rogers Park	964	141	1,105
Fernwood	786	..	786	Washington Heights	384	..	384
Gano	795	..	795	West Englewood	719	..	719
Grand Crossing	1,811	..	1,811	West Pullman	2,473	..	2,473
Gresham	2,116	..	2,116				
Irving Park	546	77	623	Total	22,621	250	22,871

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	216,589	17,461	234,050
Traveling Libraries	22,621	250	22,871

Business House Deposits.....	16,033	3,254	19,287
Miscellaneous References.....	793	.....	793
Total.....	256,036	20,965	277,001

Of the 79,774 books supplied through the Stations Department 17,461 were sent to 32 branches and 62,313 to 76 stations. The books supplied for the same month of the preceding year numbered 79,645 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 16,093.

REFERENCE ROOM.

Number of books issued from stacks... 47,481
Number of recorded visitors..... ...18,767

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 5,035. Visitors, 1,353.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 8,313. Visitors, 2,338.

CIVICS ROOM.

Magazines issued, 2,033; directories consulted, 2,752; bound documents used, 2,258; books, 1,619; pamphlets, 16,125. Visitors, 6,128.

READING ROOM.

Periodicals issued at the counter at Central Library, 14,155. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 175,974.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,798; issued in January of the previous year, 7,687.

Number of non-fiction cards issued, 5,977; juvenile cards, 8,054; research cards, 11; vacation cards, ..; teachers' cards, 106. The number of three-year cards outstanding is 177,608.

BINDERY DEPARTMENT.

Number of books at binderies January 1, 1915.....	4,418
Number of books sent to binderies in January, 1915	4,635
Total number of books at binderies in January, 1915.....	9,053
Number of books received from binderies in January, 1915.....	4,471
Number of books at binderies February 1, 1915.....	4,582
Number of books repaired in Library in January, 1915.....	7,000

GROWTH OF THE LIBRARY.

The total number of volumes in the Library February 1, 1915, was 604,638. Received since June 1, 1914, 42,758; since January 1, 1915, 6,984. Books worn out and discarded since June 1, 1914, 8,705; since January 1, 1915, 1,090. Books lost and paid for since June 1, 1914, 917; since January 1, 1915, 101. Books found and money refunded since June 1, 1914, 144; since January 1, 1915, 14.

HENRY E. LEGLER,
Librarian.

CHICAGO, February 8, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 22, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Healy, Pokorney and Mayer.

Absent—Directors Ksycki, Breyer and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held February 8, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Anna Angel, 1809 S. Kedzie Avenue, requesting the Board to establish a delivery station at her store.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 211 vols., $259.00.

Current American fiction, 108 vols., $122.00.

Current American juvenile books, 38 vols., $36.00.

Current English books, 25 vols., $34.00; 1 vol., $2.00 (Kelly fund).

Extra copies of books on business English, 53 vols., $50.00.

Books for Thomas Hughes Room, 53 vols., $49.00.

Miscellaneous books, 277 vols., $204.00; 6 vols., $3.00 (Kelly fund).

Non-fiction for branches, 145 vols., $181.00.

Fiction for branches, 2,138 vols., $1,836.00.

Juvenile books for branches, 562 vols., $414.00.

Fiction to be replaced for branches, 202 vols., $171.00.

Non-fiction for deposit collection, 96 vols., $94.00.

Fiction for deposit collection, 1,953 vols., $1,676.00.

Books to be replaced for deposit collection, 181 vols., $127.00.

Fiction for branches and deposit in Huntting binding, 44 vols., $53.00; 2 vols., $2.00 (Kelly fund).

Fiction for Kelly Branch (Kelly fund), 120 vols., $127.00.

Juvenile books for Kelly Branch (Kelly fund), 14 vols., $11.00.

Fiction to be replaced for Kelly Branch (Kelly fund), 22 vols., $19.00.

Regular fund:	6,086 vols.,	$5,306.00
Kelly fund:	165 vols.,	164.00
Total:	6,251 vols.,	$5,470.00

Your Committee recommends that proposals be invited to furnish for the use of the library and its branches a total of six hundred and fifty magazine binders, and that a sum not exceeding eight hundred dollars ($800.00) be and the same is hereby appropriated for the purchase of the same.

In the hope that the members of the Board may find it possible to make a tour of the thirty-two branches now maintained as a part of the public library system, an itinerary has been prepared that will enable a visit to each of the branches by utilizing four afternoons for the purpose. Your Committee has selected the first and third Saturdays of March and of April as the dates for making a tour of the branches, and all the members of the Board are urged to participate. Your Committee need not point out the desirability of a trip such as proposed that will enable the members at first hand to observe the work and learn the needs of the important library agencies located in the branches.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Feb. 22, 1915.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Every public library is confronted with the problem of meeting the extraordinary demand for the popular books of the day at the time that they are first issued and attract attention by reason of comment in the periodical press and in newspapers. At the end of six months or a year the call for many of these titles has almost ceased. It is, of course, impossible for any library to supply a sufficient number of copies during this period of popularity to satisfy all patrons. While it is questionable whether, even with a large book fund, a library is justified in duplicating copies of the ephemeral books of the day to any considerable degree, there is no question that with a meager allowance for the purchase of books the volumes of more permanent value cannot be provided if the books of the class mentioned are purchased in any considerable quantity.

The problem of a depleted book treasury and an insistent demand for books unprocurable because of the shortage of funds just now confronts the Chicago

Public Library. In this emergency your Library Committee suggests, experimentally, the inclusion in the main library and in such branches as the Librarian may designate, of a rental collection comprising duplicates of the more popular titles subject to the following conditions of loan and use:

(1) No title to be included in the rental collection which is not represented by free copies in the main library and in the branches.

(2) All copies of such rental volumes whose initial cost is met from rental sources to be transferred to the regular shelves of the library and its branches and subject to the same regulations as apply to regular purchases.

It will be seen from this brief statement that the rights of any patron of the library will not be abridged in any manner by acquiring the rental collection such as proposed. As a matter of fact, the copies which will be included in the rental collection would not otherwise be in the library at all, and at the termination of a reasonable period of service, averaging probably not to exceed ninety days, all these copies will be added to the general collection without rental requirement, and to that extent that number of copies will be added to the supply which would ordinarily be at the disposal of the public. This method of meeting the demand of the day will also serve to regulate the quota of purchases absolutely according to demand, and additional copies may be placed in the rental collection if the use thereof warrants.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Feb. 22, 1915.

REPORTS.

The Librarian stated that there were no facilities in the library building for taking care of any of its patrons who might meet with accidental injuries or become suddenly ill.

Director Henius moved that the matter be referred to the Committee on Administration with power to act.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 8, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy and Mayer.

Absent—Directors Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held February 22, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. H. A. Walstrum, resigning as keeper of delivery station No. 41 South, located at 7036 Stoney Island avenue.

From Noren & Thiebault, requesting the Board to appoint them keepers of delivery station No. 41 South, they having purchased the store from the former keeper.

From Isidore Izicson, praying the Board to appoint him keeper of delivery station No. 49 West, located at 1303 Blue Island avenue, he having purchased the store from the former keeper.

All of which were referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian,

duly approved by us and recommended for purchase:

Current American non-fiction, 109 vols., $129.00.

Current American fiction, 110 vols., $115.00.

Current American juvenile books, 13 vols., $10.00.

Books from the A. L. A. Publishing Board, 305 vols., $90.00.

Miscellaneous books, 57 vols., $59.00; 1 vol., $10.00 (Ryder fund).

Regular fund:	594 vols.,	$403.00
Ryder fund:	1 vol.,	10.00
Total:	595 vols.,	$413.00

Your Committee on Library recommends that the following requests for establishment of delivery stations be placed on file, the proposed locations being within easy reach of stations already established:

S. R. Friedlander, 1480 Summerdale avenue.

Anna Angel, 1809 South Kedzie avenue.

We recommend that Noren & Thiebault be appointed station keepers of station No. 41 South, and Isidore Izicson station keeper of station No. 49 West.

It is further recommended that authority be given for the purchase of a new multigraph for the Catalog Department, arranging for such allowance as may be obtained in part exchange for the two old multigraphs now used in the Library, and that an appropriation of one hundred and ninety dollars be made for such purchase.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, March 8, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

A. C. McClurg & Co., books	$6,741.30
B. F. Stevens & Brown, subscriptions, £179/12/4 (est.)	874.11
A. L. A. Publishing Board, books	109.31
Houghton Mifflin Co., books	88.50
William Wood & Co., books	52.64
University of Chicago Press, subscriptions and books	32.18
Wallace Rice, books	26.25
H. R. Huntting Co., books	23.99
C. V. Ritter, books	23.75
Rand, McNally & Co., books	15.00
R. L. Polk & Co., books	15.00
Max N. Maisel, books	13.46
Albert M. Friedenberg, Sec'y American Jewish Historical Society, books	11.00
Mary B. K. Sherman, books	7.50
Cromarty Law Book Co., books	7.00
Technical Supply Co., books	5.52
Unpopular Review, subscription	4.50
American Contractor Publishing Co., subscription	10.00
Burgmeier Book Bindery, binding	338.77
John Seybold, binding	336.99
Geo. E. Koehler, binding	324.26
Northwestern Bindery, binding	269.11
Joseph Flucke & Son, binding	252.60
Brabrandt & Valters Book Binding Co., binding	201.86
Slade, Hipp & Meloy, gummed muslin	10.80
Rogers & Hall Co., printing, etc	80.00
Cameron, Amberg & Co., printing	54.75
Northern Bank Note Co., making bank checks	30.00
James Watson & Co., printing	24.75
Max Stern's Sons, printing	19.75
Dwight Bros. Paper Co., paper	27.50
Bradner, Smith & Co., paper	33.05
Pilcher-Hamilton Co., paper	26.00
Bourke-Rice Envelope Co., special pockets	25.00
Graham Paper Co., blotting paper	9.50
Library Bureau, pamphlet boxes, cards, etc	68.50
Geo. E. Cole & Co., stationery	29.15
Edwards & Hancock, typewriting supplies	21.00
Dennison Mfg. Co., gummed letters, glue, etc	13.08
A. H. Abbott & Co., shellac	7.50
Austin F. Monroe, rubber bands	7.25
P. A. Salisbury, Schulz Co., dates	4.50
H. S. Parrish & Co., rubber stamps	4.05
American Type Founders Co., type	4.69
H. G. Wilson, Sec'y, cash expenditures, Feb., 1915	243.13
	$10,528.55

He, also, presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$160.63
C. V. Ritter, books	9.00
A. L. A. Publishing Board, books	1.35
H. R. Huntting Co., books	1.20
John Seybold, binding	30.83
Geo. E. Koehler, binding	2.10
Brabrandt & Valters Book Binding Co., binding	.77
Northwestern Bindery, binding	.40
	$206.28

Bills to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books (outstanding bill, 1914)	$34.48

Bills to be paid from Ryder Fund Income Account.

Harry A. Bliss, books	$10.00
Architectural Book Publishing Co., books	4.05
	$14.05

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., books	$164.29

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Conformable with the authorization of the Board relative to emergency facilities in the Central Library in cases of injury or illness, your Committee on Administration has taken steps to procure for the purpose a first aid kit, a stretcher and a cot, and has arranged for the necessary attendance on the part of employés, or from outside sources, as the occasion may warrant.

The following resignations have been received:

Clarence Daly, page, February 25.

Isadore Paradise, page, February 16.

Romaine H. Boulton, page, February 14.

Jacob L. Levin, page, February 20.

Abe Levy, page, February 19.

Mrs. Emma Spiering, janitress, February 10.

Berne C. Zink, junior assistant, March 25.

George D. Mills, page, February 25.

Your Committee recommends that leaves of absence without deduction of salary be granted to the following employés who were kept from duty by illness:

Erva E. Romaine, junior assistant, February 8 to 11, inclusive, four days.

Frances V. Rice, principal branch librarian, February 8 to 14, six days.

John F. Phelan, chief of branches division, March 1 to 6, six days.

Emil Schoenbacher, janitor, February 6 to 13, inclusive, eight days.

A. S. Einstein, night watchman, January 18 to February 7, inclusive, twenty-one days.

Your Committee further recommends that leave of absence granted Mrs. Ella J. Horrobin, branch librarian, be extended from February 26 to April 26.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, March 8, 1915.

He, also, presented a list of vacancies and appointments for February, 1915, which was received and ordered published.

Margaret Battcher, bindery assistant, appointed temp. February 23, $1.50 per day.

Axel Bay, page, appointed temp. February 23, $300 per year.

Irwin Bercu, page, appointed temp. February 2, $300 per year; separated February 2; appointed civil service February 3, $300 per year.

Romaine Boulton, page, resigned February 14.

Ercole Caprio, page, appointed temp. February 25, $300 per year.

Earl DeRoque, page, resigned February 7.

Ray C. Faucher, page, discharged February 19.

Ethel A. Fox, junior library assistant, separated February 23.

D. E. Halberstadt, mechanical and electrical engineer, appointed temp. February 23, $110 per month.

Roy Harestad, page, appointed temp. February 17, $300 per year; separated February 19.

Roland Kehoe, page, resigned February 7.

Frank Kratochvil, page, appointed temp. February 17, $300 per year.

Michael Leberstein, page, appointed temp. February 10, $300 per year; separated February 16; appointed civil service February 17. $300 per year.

Abe Levy, page, appointed February 4, $300 per year.

Frank Magilner, page, appointed temp. February 1, $300 per year; separated February 2; appointed civil service February 3, $300 per year.

James O'Connor, page, appointed temp. February 22, $300 per year.

Marjorie Owen, junior library assistant, separated January 25.

Isadore Paradise, page, resigned February 16.

Morris Pick, page, appointed temp. February 20, $300 per year.

Mrs. Rose Prince, janitress, appointed temp. February 11, $660 per year.

Harold Regan, page, appointed temp. February 11, $300 per year.

Louis Rotheiser, page, appointed temp. February 13, $300 per year.

Louis Salanovitz, page, appointed temp February 20, $300 per year.

Mrs. Anna Spiering, janitress, resigned February 10.

George D. Wedel, elevator operator, appointed temp, February 23, $840 per year.

Joseph Weitzenfeld, page, separated February 2; appointed civil service February 3, $300 per year.

Harry C. Zaun, page, appointed temp. February 20, $300 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

Commonwealth Edison Co., electric current	$125.57
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Consumers Co., coal	60.80
Chicago Telephone Co., service	79.61
Sanitary Office Towel Co., laundering towels	29.11
Individual Towel & Cabinet Service Co., towel supply	8.40
Haegele Ice Co., ice	7.11
Raymond Express Co., delivering mail	9.00
Burke & Atwell, negatives and prints	14.50
Chicago Mill and Lumber Co., boxes	43.00
Bunge Bros. Coal Co., coal	1,161.48
Krehbiel Co., coal analysis	25.00
John Mohr & Sons, repairs to boiler, etc	45.70
Jordan Bros., roughing wheels	6.53
Inland Electric Co., electrical supplies	7.23
Perkins Machine Co., machinists' labor, etc	39.98
Royal Waste Co., cheese cloth	51.86
James S. Kirk & Co., soft soap	19.75
Colonial Soap Co. (payable to American Credit & Trust Co.), soap powder	6.08
Knox Motors Co., automobile parts	20.90
Polack Tire and Rubber Co., rubber tire	50.09
Standard Oil Co., gasoline	80.05
Valvoline Oil Co., oil	16.50
Tuthill Spring Co., springs	121.65
D. J. Gallagher Mfg. Co., waste	10.73
Beckley-Ralston Co., automobile accessories	13.68
Wayman & Murphy Co., automobile accessories	5.90
Weniger Garage, storing, etc., touring car	18.40
Henry Landgraf, hanging station signs, etc	80.25
H. G. Wilson, Sec'y, cash expenditures February, 1915	63.91
	$2,226.27

He, also, presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

Bills for rental of Branches to be paid from Kelly Fund Income Account.

Isenstein & Eisenstein, rent, Douglas Park Branch	$125.00
Lewis Institute, rent, W. Madison St. Branch	100.00
F. A. Hill & Co., Agts., rent, Austin Branch	100.00
Skola Vojta Naprstek (Rudolph Mulac, Pres.), rent, W. 26th St. Branch	75.00
R. L. Hurlburt & Co., rent, etc. North Av. Branch	77.00
Julius Fuermann, rent, Fullerton Ave. Branch	75.00
Wm. E. Dever, rent, Sheridan Branch	140.00
	$692.00

Bills for Maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Commonwealth Edison Co., current	$25.20
Chicago Telephone Co., service	3.75
Marshall Field & Co., linoleum	1.50
	$30.45

REPORTS.

The Librarian presented the statistical report for the month of February, 1915, which was received and ordered published.

NEW BUSINESS.

Director Mayer moved that steps be taken to have certain changes made in the entrance and exits at the Humboldt Park Branch to insure the safety of library patrons, and moved that the matter be referred to the Committee on Buildings and Grounds with power to act.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR FEBRUARY, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of February was 379,726; for the corresponding month of the previous year, 312,158. The circulation was from the following sources:

Central Library	62,792
Branches	203,555
Stations	75,026
Traveling Libraries	21,556
Deposits and Miscellaneous	16,797
	376,726

The following is a summary of the books obtained at the Central Library:

Main Collection	27,433
Open Shelf	27,188
Hughes Room	2,296

Music Room	2,195
Information Desk (Teachers and special cards)	3,063
Miscellaneous	402
Books for the Blind	215
	62,792

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,974	328	3,302
Austin	10,433	576	11,009
Bessemer Park	3,253	334	3,587
Blackstone	6,940	366	7,306
Burr School	4,944	140	5,084
Cornell Square	4,522	161	4,683
Davis Square	2,866	89	2,955
Douglas Park	11,115	1,951	13,066
Dvorak Park	5,406	328	5,734
Eckhart Park	7,123	473	7,596
Fuller Park	4,953	348	5,301
Hamilton Park	4,959	389	5,348
Hamlin Park	4 421	187	4,608
Hebrew Institute	8,859	2,154	11,013
Holstein Park	6,926	147	7,073
Humboldt	7,493	1,436	8,929
Independence Park	3,129	67	3,196
Kelly	13,760	591	14,351
Lewis Institute	11,743	1,013	12,756
Lincoln Center	6,404	444	6,848
Logan Square	8,935	622	9,557
Mark White Square	5,128	154	5,282
Ogden Park	8,331	435	8,766
Palmer Park	3,640	156	3,796
Seward Park	3,773	1,099	4,872
Sheridan	8,824	413	9,237
Sherman Park	5,427	356	5,783
Stanford Park	6,958	413	7,371
Stanton Park	3,958	120	4,078
Sumner School	3,593	148	3,741

Walker	1,364	101	1,465
West 26th Street	11,401	387	11,788
Total	203,555	15,926	219,481

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	130	..	130	Mayfair	1,146	..	1,146
Brighton Park	1,427	..	1,427	Norwood Park	234	..	234
Butler House	1,696	..	1,696	Park Manor	1,169	..	1,169
Cheltenham	1,052	..	1,052	Rogers Park	1,977	46	2,023
Chicago Lawn	1,621	..	1,621	East Rogers Park	925	135	1,060
Edison Park	743	..	743	Washington Heights	319	..	319
Fernwood	718	..	718	West Englewood	746	..	746
Gano	742	..	742	West Pullman	2,105	..	2,105
Grand Crossing	1,639	..	1,639	West Ridge	....	..	.....
Gresham	1,931	..	1,931				
Irving Park	556	81	637	Total	21,556	262	21,818
Longwood	680	..	680				

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	203,555	15,926	219,481
Traveling Libraries	21,556	262	21,818
Business House Deposits	15,839	3,068	18,907
Miscellaneous References	958	.....	958
Total	241,908	19,256	261,164

Of the 75,026 books supplied through the Stations Department 15,926 were sent to 32 branches and 59,100 to 77 stations. The books supplied for the same month of the preceding year numbered 71,409 volumes.

The circulation department was open on 22 week days. The daily average week day circulation was 17,260.

REFERENCE ROOM.

Number of books issued from stacks 38,880

Number of recorded visitors 15,951

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,632. Visitors, 1,183.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 6,909. Visitors, 2,046.

CIVICS ROOM.

Magazines issued, 1,937; directories consulted, 2,194; bound documents used, 1,933; books, 1,165; pamphlets, 14,205. Visitors, 5,721.

READING ROOM.

Periodicals issued at the counter at Central Library, 12,749. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 149,289.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,979; issued in February of the previous year, 6,708.

Number of non-fiction cards issued, 5,233; juvenile cards, 3,564, research cards, 6; vacation cards, ..; teachers' cards, 104. The number of three-year cards outstanding is 178,719.

BINDERY DEPARTMENT.

Number of books at binderies February 1, 1915	4,582
Number of books sent to binderies in February, 1915	5,371
Total number of books at binderies in February, 1915	9,953
Number of books received from binderies in February, 1915	4,050
Number of books at binderies March 1, 1915	5,903
Number of books repaired in Library in February, 1915	7,818

GROWTH OF THE LIBRARY.

The total number of volumes in the Library March 1, 1915, was 616,001. Received since June 1, 1914, 54,877; since February 1, 1915, 12,129. Books worn out and discarded since June 1, 1914, 9,400; since February 1, 1915, 695. Books lost and paid for since June 1, 1914, 997; since February 1, 1915, 80. Books found and money refunded since June 1, 1914, 153; since February 1, 1915, 9.

HENRY E. LEGLER,
Librarian.

CHICAGO, March 8, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 22, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy and Pokorney.

Absent — Directors O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held March 8, 1915, were approved as recorded and printed without being read.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 189 vols., $225.00.

Current American fiction, 148 vols., $171.00.

Current American juvenile books, 51 vols., $41.00.

Books and pamphlets for Civics Department, 32 vols., $34.00.

List of books on salesmanship, 96 vols., $62.00.

Books from the A. L. A. Publishing Board, 103 vols., $90.00.

List of second-hand fiction and juvenile books, 915 vols., $489.00.

Miscellaneous books, 993 vols., $333.00.

Non-fiction for branches, 624 vols., $669.00.

Fiction for branches, 291 vols., $325.00.

Juvenile books for branches, 409 vols., $341.00.

Non-fiction to be replaced for branches, 29 vols., $31.00.

Non-fiction for Deposit Collection, 128 vols., $142.00.

Fiction for Deposit Collection, 207 vols., $249.00.

Juvenile books for Deposit Collection, 79 vols., $85.00.

Non-fiction for Kelly Branch (Kelly fund), 44 vols., $44.00.

Books to be replaced for Kelly Branch (Kelly fund), 2 vols., $2.00.

Fiction for Kelly Branch (Kelly fund), 10 vols., $11.00.

Juvenile books for Kelly Branch (Kelly fund), 19 vols., $10.00.

Non-fiction for Main and branches, Rental Collection, 39 vols., $65.00.

Fiction for Main and branches, Rental Collection, 726 vols., $847.00.

Regular fund:	4,294 vols.,	$3,287.00
Kelly fund:	75 vols.,	67.00
Rental collection:	765 vols.,	912.00
Total:	5,134 vols.,	$4,266.00

In response to invitations for proposals to supply magazine binders of various sizes, representing a total of seven hundred and fifty, the offers listed below were received. In asking for prices your Committee made it plain that these would be considered in connection with convenience of devices offered, durability of material and in all other respects important for library service in the use of magazine binders:

Dowst Magazine Binder, $637.61 in half leather.

Barrett Bindery Co., $511.50 in half leather.

Feldmann System Mfg. Co., $730.00 in half leather.

Gaylord Bros., $1,129.70 in half leather.

Your Committee recommends that action on the contract be deferred to the next meeting.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, March 22, 1915.

COMMITTEE ON ADMINISTRATION.

Director Breyer, in the absence of the Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations for leaves of absence:

Faith E. Smith, instructor of training class, from June 21 to August 14, without pay.

Mary E. Pomerene, branch librarian, from May 26 to August 25, without pay.

A. S. Einstein, watchman, from March 26 to May 26, without pay.

R. Arentz, chief of periodicals division, from March 11 to 13, inclusive, without deduction of salary.

Katharine H. Smith, junior assistant, from March 10 to 14, without deduction of salary.

Eliza R. Pendry, senior assistant, from March 3 to 10, inclusive, without deduction of salary.

Agnes Donoghue, senior assistant, from January 30 to February 23, and March 4 to 8, on half pay.

In all cases mentioned above where allowance is made for full or part payment, absence was attributable to illness.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, March 22, 1915.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, stated that the Knox Motors Company was about to close its Chicago office, and that a list of extra supply and repair parts for the Knox automobiles had been submitted to

the Library with a liberal discount if the parts were purchased.

Director Healy moved that authority be given for the purchase of the automobile parts in the amount of $95.74.

Carried.

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, reported, informally, that the bill amending the Library Act and changing the rate for Library purposes had been introduced in both branches of the legislature, and that a committee was to go to Springfield that evening to appear before the Committee on Municipalities of the House Tuesday, March 23, 1915.

Director Despres moved that the Secretary be authorized to defray the necessary expenses of the Committee on its trip to Springfield.

Carried.

REPORTS.

The Librarian reported, informally, that the rental collection was opened to the public March 18, 1915.

The President announced the death of Mr. Z. P. Brosseau, former President of the Library Board, and presented the following

MEMORIAL MINUTE.

The Board of Directors of the Chicago Public Library has learned with regret of the death of Zenophile P. Brosseau, who served the city as a member of the Library Board for almost ten years.

Mr. Brosseau was chairman of the Committees on Library and Finance, and also served as a member of the Committees on Administration and Buildings and Grounds.

Mr. Brosseau was elected president of the Board in July, 1905. He was a delegate, representing the Library Board, to the Charter Convention of 1905.

Mr. Brosseau was a man of scholarly attainments, of broad experience and marked literary ability. His services as chairman of the Library Committee, and as a member of the Buildings and Grounds Committee, especially during the period of construction of the library building, were of inestimable value to the Chicago Public Library.

Mr. Brosseau's interest in the library continued after leaving the Board, and his counsel and advice, especially in matters relating to French literature, were frequently used in subsequent years.

In his death the Chicago Public Library has lost a valued friend and Chicago a worthy citizen.

As a mark of appreciation of the life and services of Zenophile P. Brosseau, be it

Resolved, That the sympathy of the Board be extended to the bereaved family, and be it further

Resolved, That this minute be spread upon the records of this Board, and that a copy thereof be sent to the family of the deceased.

Director Healy moved the adoption of the resolution by rising vote.

Carried unanimously.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 12, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Pokorney and Mayer.

Absent—Directors Healy and O'Connell.

MINUTES APPROVED.

On motion of Director Mayer, the minutes of the regular meeting held March 22, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mr. Louis C. Brosseau, as follows:

"CHICAGO, March 29, 1915.

"*Mr. H. G. Wilson,*

"*Sec'y Chicago Public Library Board,*

"*Chicago, Ill.*

"*Dear Sir:*—On behalf of our family, I wish to thank the Board for their sympathy at this time. It was father's greatest pride that he was a member of the Board, especially during the erection of the Library building. We deeply appreciate your kind remembrance of him.

"Most sincerely yours,

"Louis C. Brosseau."

The communication was ordered filed.

From Director James J. Healy, extending greetings to the members of the Board and to the staff.

Received and placed on file.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors,
Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 277 vols., $258.00.

Current American fiction, 162 vols., $185.00.

Current American juvenile books, 37 vols., $38.00.

Books for civics room, 25 vols., $19.00.

Books for Thomas Hughes room, 28 vols., $23.00.

Extra copies of non-fiction for stacks and open shelves, 150 vols., $147.00.

Extra copies of fiction for stacks and open shelves, 126 vols., $146.00.

Extra copies of juvenile books for main Library, 123 vols., $106.00.

Non-fiction to be replaced, 336 vols., $311.00.

Books on amusements to be replaced, 111 vols., $132.00.

Miscellaneous books. 179 vols., 146 pamphlets, $167.00; 1 vol., $40.00 (Ryder fund).

Fiction for main and branches, Rental Collection, 137 vols., $126.00.

Regular fund:	1,554 vols.,	$1,532.00
Ryder fund:	1 vol.,	40.00
Rental Collection:	137 vols.,	126.00
Total:	1,692 vols.,	1,698.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $53.65, be paid from the incidental fund.

Your Committee on Library recommends that the Secretary be authorized to remit to the Librarian of Congress the sum of five hundred dollars ($500.00) as deposit for catalogue cards ordered for the use of the Chicago Public Library.

During the past month burglars entered the Armour Square Branch Library and the Mark White Square Library, securing the sum of $13 05 at the former place and $1.50 at Mark White Square. Of the sum secured at Armour Square, $9.79 represented fines collected which should have been turned into the Secretary a week before the burglary occurred, but which was retained in possession of the branch librarian in violation of the rules and regulations. Your Committee recommends that the librarian in charge be absolved from responsibility for the remainder, amounting to $3.26, and that similar action be taken with reference to the sum secured from the Mark White Square Branch.

The owner of the store at 500 E. Sixty-first street, wherein station 38 S. has been located, having moved elsewhere, it is recommended that this station be transferred to 632 E. Sixty-first street and the custody thereof placed in charge of Jorgesen & Wade.

An increasing number of applications for duplicate cards to replace those claimed to have been lost or misplaced has placed a considerable burden upon the Registry Department. It is customary to issue lost card checks which can be exchanged for duplicate cards at the end of thirty days. To accommodate those who are anxious to use their cards before the expiration of this period, it is recommended that authorization be given to issue these cards immediately upon application upon payment of ten cents for each card so issued.

At the last meeting of the Board, your Committee reported bids received for supplying magazine binders required during the current year for the Reading Room in the Main Library and the reading rooms in the branches. With a view to securing better terms by substituting canvas covers for half leather, your Committee deferred final recommendation until new figures could be secured. We now recommend that the contract be awarded to the Dowst Magazine Binder for $422.00, being for 740 magazine binders of various sizes, as per list furnished to the bidders.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, April 12, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—None.

B. F. Stevens & Brown, books and subscriptions, £176/2/9 (est.)	$ 857.78
A. C. McClurg & Co., books	6,346.86
Marshall Field & Co., books	206.78
R. S. Anderson & Co., books	166.90
A. L. A. Publishing Board, books	90.00
Carson, Pirie, Scott & Co., books	58.55
Thomas & Eron, books	58.00
C. V. Ritter, books	27.50
A. Kroch & Co., books	27.11
Moody Manual Co., books	20.00
Boston Book Co., books	14.87
American Technical Society, books	13.91
Thomas J. Caie Co., books	12.00
The Theopolitan, books	10.00
D. Appleton & Co., books	10.00
Otto Harrassowitz (Knauth, Nachod & Kuhne) books	8.95
H. R. Huntting Co., books	7.00
Chivers Book Binding Co., books	6.95
G. E. Stechert & Co., books and subscriptions	1,427.19
R. S. Henshaw, subscriptions	23.10
Geo. E. Koehler, binding	760.46
John Seybold, binding	515.24
Brabrandt & Valters Book Binding Co., binding	377.77
Joseph Flucke & Son, binding	325.11
Northwestern Bindery, binding	268.60
Burgmeier Book Bindery, binding	208.60
Clayton F. Summy Co., binding	35.58
Kirk's Ink Co., paste	21.70
Arabol Mfg. Co., glue	8.91
Rogers & Hall Co., printing	60.94
Dwight Bros. Paper Co., paper	39.15
Bradner, Smith & Co., paper and envelopes	21.47
Pilcher-Hamilton Co., paper	16.73
W. D. Messinger & Co., twine	6.30
Swigart Paper Co., paper	5.10
Max Stern's Sons, printing	67.00
James Watson & Co., printing	21.80
Cameron, Amberg & Co., slips	18.50
Library Bureau, book pockets, cards, etc	95.00
Dennison Mfg. Co., gummed labels, bank note paper and glue	56.62
M. B. Cook Co., typewriting supplies	38.00
Geo. E. Cole & Co., stationery	37.17
American Lead Pencil Co., lead pencils	8.75
Abbott & Co., shellac	7.95
P. A. Salisbury, Schulz Co., holders and dates	6.60
Addressograph Co., addresses	4.15
Hammond Typewriter Co., rental of typewriting machine	6.00
H. G. Wilson, Sec'y, cash expenditures, March, 1915	263.09
Librarian of Congress, catalogue cards and proof sheets	500.00
	$13,195.74

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$93.34
Marshall Field & Co., books	15.89
John Seybold, binding	28.71
Geo. E. Koehler, binding	3.74
Joseph Flucke & Son, binding	2.54
	$144.22

Bills to be paid from Ryder Fund Income Account.

Alfred A. Goldschmidt, books	$40.50

Bills to be paid from Jackson Fund Income Account.

American Printing House for the Blind, books	$123.15

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received, and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Gertrude M. Watt, junior assistant, March 25.

George M. Gerew, page, March 22.

Your Committee recommends that leave of absence be granted as follows:

Carrie E. Elliott, Chief of the Reference Department, from March 20th to April 6th and April 9th and 10th, nineteen days, without loss of salary.

Olive Pillsbury, principal branch librarian, from March 8th to 29th, inclusive, without loss of salary.

Miss Elliott's absence was due to a serious accident, and that of Miss Pillsbury was compulsory on account of quarantine.

Your Committee further recommends that the sum of $300.00 be appropriated for official representation at the Annual Conference of the American Library Association to be held in Berkeley.

Resolved that leave of absence without deduction of salary be given to members of the staff, whose places can be supplied without extra expense to the library, for attendance at the Annual Conference of the American Library Association, such absence to be by arrangement with and subject to the approval of the librarian.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, April 12, 1915.

He, also, presented the list of vacancies and appointments for March, 1915, which was received and ordered published.

Margaret Battcher, bindery assistant, separated March 14.

Axel T. Bay, page, separated February 25; appointed February 26, $300 per year.

Louis Bloom, page, discharged March 10.

Guy T. Cannon, elevator operator, reinstated March 8, $840 per year; discharged March 21.

Frank Conlon, mechanical and electrical engineer, separated March 21.

Clarence Daly, page, resigned February 25.

Thomas Davis, oiler, separated on account of death March 12.

David DeRoches, elevator operator, appointed temp. March 1, $840 per year; separated March 7; appointed temp. March 27, $840 per year.

Sollie Fishman, page, discharged February 23.

Ernst Grabe, watchman, reinstated April 2, $900 per year.

George M. Gerew, page, appointed March 10, $300 per year; resigned March 22.

Otto Hegbom, special officer, appointed temp. March 26, $900 per year.

William J. Horrobin, junior library assistant, separated March 25.

Anton Kamarit, special officer, separated March 10.

Louis M. Kaplan, page, appointed temp. March 4, $300 per year; separated March 4; appointed March 5, $300 per year.

Jacob L. Levin, page, resigned February 20.

Abe Levy, page, resigned February 19; appointed temp, March 24, $300 per year.

J. C. Lindsley, oiler, appointed temp. March 15, $1080 per year.

Walter Loeffler, page, appointed temp. March 29, $300 per year.

Mary Mangan, janitress, appointed March 3, $660 per year.

George Mills, page, resigned February 25.

James O'Connor, page, separated March 4; appointed March 5, $300 per year.

Mrs. Rose Prince, janitress, separated March 3.

Harry Quinn, page, resigned March 14.

William J. Russo, page, appointed temp. March 11, $300 per year; separated March 19; appointed March 20, $300 per year.

Edward Saperstein, page, appointed temp March 8, $300 per year.

Carl Schilling, mechanical and electrical engineer, appointed temp. March 31, $1300 per year.

Harold Shapiro, page, separated March 10.

Frank Smith, janitor, separated March 22.

Clarence Tryling, page, appointed temp. March 6, $300 per year; separated March 26.

Gertrude Watt, junior library assistant, resigned March 25.

Reuben Weathers, page, appointed temp. March 30, $300 per year.

George D. Wedel, elevator operator, separated February 25; reinstated February 26, $840 per year.

Lawrence Wilson, page, appointed temp. March 3, $300 per year.

Harry C. Zaun, page, appointed February 23.

Berne Zink, junior library assistant, resigned March 18.

He, also, presented the report of Wm. W. Thompson & Co., public accountants, on their audit of the books and accounts of the Chicago Public Library for the quarter ended February 28, 1915, and moved that the report be received and published.

Carried.

April 1st, 1915.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended February 28, 1915, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances February 28, 1915.

"B" Statement of Receipts and Disbursements of the Chicago Public Library Fund for the three months ended February 28, 1915.

"C" Statement of Cash Receipts and Disbursements for the three months ended February 28, 1915.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts from fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved the additions of the ledger, journal and voucher record and cash book.

In company with the Chairman of the Committee on Administration and the Secretary, we examined the securities of the various funds and found them intact.

We were permitted by the city treasurer's office to examine the Library Account in the books of the City and we found that the receipts of interest, taxes, etc., entered therein agreed with the receipts in the library books.

Yours faithfully,
WM. W. THOMPSON & CO.

LEDGER BALANCES, FEBRUARY 28, 1915.

Debits.

Tax Levy—1914 Balance		$384,790.87
Cash in hands of City Treasurer		10,733.02
		395,523.89
Less:—1914 Tax Warrants Outstanding		45,000.00
		350,523.89
Certificate of Deposit	240.54	
Bonds	277,759.46	
Cash	9,895.81	287,895.81
Total Debits		$638,419.70

Credits.

Public Library Fund	350,523 89	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	
Hiram Kelly Fund, Income	5,541.13	
Hiram Kelly Branch Library Fund	1,483.57	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	53.26	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	983.69	
H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	252.97	
Insurance Fund	91.33	
Incidental Fund	192.96	
Security Deposits	1,196.90	
Special Deposits	100.00	
Total Credits		$638,419.70

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED FEBRUARY 28, 1915.

Receipts.

Cash in hands of City Treasurer Dec. 1, 1914			$47,432.42
Taxes, 1912 and prior		$1,806.24	
Taxes, 1913		2,108.10	
Taxes, 1913, Morgan Park Library		650.83	
Tax Warrants Sold on Acct. of 1914 Taxes, $60,000.00			
Received on Account of 1914 Taxes	15,527.95		
	75,527.95		
Less: Paid on Account of Tax Warrants	15,000.00		
		60,527.95	
Interest on Cash in hands of City Treasurer		244.06	
Sundry Receipts		589.27	
			65,926.45
Total Receipts			$113,358.87

Disbursements.

Books	$17,625.54
Newspapers and Periodicals	1,193.88
Binding	5,431.44
Finding Lists	690.43
Freight and Express	50.44
Postage	515.00
Printing and Stationery	1,398.03
Delivery Stations—Miscellaneous	1,346.67
Branch Reading Rooms—Miscellaneous	699.84

Salaries :			
Main Building	$48.664.29		
Branch Reading Rooms	16,250.42		
Delivery Stations	2,346.05		
		67,260.76	
Miscellaneous		940.08	
Fuel		3,903.31	
Heating and Generating Plant		394.90	
Elevator Supplies and Repairs		104.62	
Electric Supplies and Repairs		62.41	
Repairs, Alterations and Improvements		560.60	
Janitor Expense		373.99	
Books lost and paid for—Refunds		44.85	
Interest on Tax Warrants		29.06	
Total Disbursements			102,625.85
Balance, Cash in hands of City Treasurer Feb. 28, 1915.			$ 10,733.02

PUBLIC LIBRARY FUND.

Taxes 1914, Balance of Levy	$384,790.87
Cash in hands of City Treasurer	10,733.02
	395,523.89
Less: Tax Warrants, 1914, Outstanding	45,000.00
Library Fund	$350,523.89

CASH RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED FEBRUARY 28, 1915.

Receipts.	December 1914	January 1915	February 1915
Cash Balance at close of previous month	$13,740.87	$10,427.35	$11,635.19
Kelly Fund Income	.....	119.09	4.74
Kelly Fund Income, Kelly Branch	687.62	2,627.50	.....
Ryder Fund Income	50.00	61.64	10.00
Beecher Fund Income	40.00	9.86	.....
Jackson Fund Income	.....	3.54	.....
Deposits	190.50	285.00	267.75
Incidental Fund	304.87	443.79	366.79
Fines	1,715.80	1,874.00	1,541.24
Finding Lists	37.20	52.40	60.86
Books Lost and Paid for	93.16	95.93	76.06
Duplicates	.....	1.00	.....
Miscellaneous	46.92	65.48	60.26
	$16,906.94	$16,067.48	$14,022.89

Disbursements.

Treasurer	$ 177.28	$ 214.81	$ 197.18
Pension Fund	1,715.80	1,874.00	1,541.24
Books	51.00	56.54	36.65
Newspapers and Periodicals	18.05	32.50	22.43
Freight and Express	20.51	21.06	8.87
Printing and Stationery	.93	1.93	.88
Postage	200.00	150.00	165.00
Delivery Stations—Miscellaneous	27.90	1.50	8.73
Branches	8.80	5.45	1.85
Heating and Generating Plant	4.72	4.50	1.50
Janitor's Expense	4.53	.....	.....
Books Lost and Paid for—Refunds	17.75	17.80	9.30
Miscellaneous Expense	89.60	75.51	51.83
Kelly Fund Income	1,344.65	692.00	692.00
" " " Kelly Branch	1,715.95	878.92	926.50
" " " Sheridan Branch	421.72	121.27	.....
Ryder Fund Income	75.13	.....	153.46
Beecher Fund Income	275.23	.....	65.46
Insurance	97.42	.....	27.60
Sherman Park Fund	3 72	.....	.....
Deposits Refunded	208 90	284.50	216.60
Cash Balance at close of month	10,427.35	11.635.19	9.895.81
	$16,906.94	$16.067.48	$14.022.89

SUMMARY OF BALANCES.

	December	January	February
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	6,711.98	6,139.07	5.541.13
Hiram Kelly Fund (Branch Library)	661.49	2,410.07	1,483.57
Hiram Kelly Fund (Sheridan Branch)	210.59	89.32	.....
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income	135.08	196.72	53.26
Jerome Beecher Fund	2.000.00	2,000.00	2.000.00
Jerome Beecher Fund, Income	1,039.29	1,049.15	983 69
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H W. Jackson Fund, Income	249.43	252.97	252.97
Insurance Fund	118.93	118.93	91.33
Incidental Fund	56.21	133.21	192.96
Security Deposits	1,144.35	1,145.75	1,196.90
Special Deposits	100.00	100.00	100.00
	$288,427.35	$289,635.19	$287 895.81
Deduct Investments:			
Certificate of Deposit	240.54	240.54	240.54
Bonds	277.759.46	277.759.46	277.759.46
	$278,000,00	$278,000.00	$278,000.00
Cash Balance:	10,427.35	11,635 19	9.895.81
	$288,427.35	$289,635.19	$287,895.81

Director Mayer also presented the bill of Wm. W. Thompson & Co., in the sum of $45.00, for audit of the books and accounts for the quarter ended February 28, 1915, and moved that the bill be ordered paid.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Breyer, in the absence of the Chairman, presented the following schedule of bills and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—None.

Commonwealth Edison Co., current	92.69
Peoples Gas Light & Coke Co., gas	52.64
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Consumers Co., coal	60.80
Chicago Telephone Co., service	74.20
Sanitary Office Towel Co., laundering towels	34.29
Individual Towel & Cabinet Service Co., clean towel supply	9.45
Haegele Ice Co., ice	7.90
A. P. W. Paper Co., toilet supplies	60.00
Shavings & Sawdust Co., sawdnst	10.00
Citizens Street Cleaning Bureau, removing rubbish	39.10
Raymond Express Co., delivering mail	9.00
John J. McGrath, painting and lettering directory boards	48.00
The Lamson Co., repairing leather carriers	7.46
City Collector City of Chicago, street car books	2.65
Bunge Bros. Coal Co., coal	1075.55
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	30.56
Bartell Bros., kerosene	6.00
D. J. Gallagher Mfg. Co., waste and wipers	15.01
Bullard & Gormley Co., hardware	41.05
Samuel Harris & Co., machinists supplies	24.05
Gallaher & Speck, machinists labor, etc.	5.75
McMaster-Carr Supply Co., engineering supplies	4.01
McCord Mfg. Co., gaskets	5.69
Inland Electric Co., electrical supplies	6.31
Manhattan Electrical Supply Co., electrical supplies	4.24
Thayer & Lynn, fibre insulation for generator	25.50
Otis Elevator Co., relining brake bands	8.95
Kaestner & Hecht Co., repairing elevator	8.50
Westinghouse Air Brake Co., engineering supplies	6.21
H. Channon Co., mops	23.40
James S. Kirk & Co., soft soap	20.30
Fuller-Morrisson Co., janitor supplies	4.60
American Multigraph Sales Co., multigraph	254.60
Marshall Field & Co., curtains, poles, shades, linen	62.50
Eliel & Loeb, insurance library property at bindery	31.25
John Caretti & Co., mosaic	12.15
Knox Motors Co., antomobile parts	56.94
McGraw Tire & Rnbber Co., rubber tire	40.43
Goodyear Tire & Rnbber Co., rnbber tire	38.80
Standard Oil Co., gasoline	98.33
Valvoline Oil Co., oil	34.20
Vacunm Oil Co., oil	6.83
A. J. Belanger, making pattern	12.60
American Battery Co., repairs to storage battery	7.25
Beckley-Ralston Co., automobile accessories	7.15
W. D. Allen Mfg. Co., belting	5 19
Pellet's Magneto Exchange, antomobile supplies	4.20
C. A. Taylor Trunk Works, telescope and keys	13.75
Haskell Bros., telescope case	5.50
Weniger Garage, storing automobile	10.10
H. G. Wilson, Secretary, cash expenditures, Mar., 1915	113.15
	$2,667.28

He, also, presented the following lists of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Mayer and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Consumers Co., coal	$88.20
Commonwealth Edison Co., light	21.63
Chicago Telephone Co., telephone	4.47
Englewood Improvement Ass'n., cleaning, etc., streets	12.00
	$126.30

Bills for rental of branches to be paid from Kelly Fund Income Account.

Wm. E. Dever, rent Sheridan Branch	$140.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
R. L. Hurlburt & Co., Agts., rent North Av. Branch	77.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent 26th St. Branch	75.00
Isenstein & Eisenstein, rent Douglas Park Branch	125.00

Lewis Institute, rent W. Madison St. Branch	100.00
F. A. Hill & Co., Agents, rent Austin Branch	100.00
	$892.00

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, reported, informally, on the Committee's visit to Springfield March 22d ult.

NEW BUSINESS.

Director Despres moved that the question of a new location for the Humboldt Branch be referred to the Committee on Buildings and Grounds with authority to lease suitable quarters for a term of not exceeding three years, and that the Committee be requested to give preference to the store No. 2553 W. North avenue.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Pokorney, Mayer and the President—7.

Nays—None.

REPORTS.

The Librarian presented the statistical report for March 1915, which was received and ordered published.

On motion, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MARCH, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of March was 422,921; for the corresponding month of the previous year, 346,004. The circulation was from the following sources:

Central Library	71,749
Branches	224,390
Stations	85,311
Traveling Libraries	23,312
Deposits and Miscellaneous	18,159
	422,921

The following is a summary of the books obtained at the Central Library:

Main Collection	33,037
Open Shelf	30,037
Hughes Room	2,437
Music Room	2,496
Information Desk (Teachers and special cards)	3,001
Miscellaneous	488
Books for the Blind	253
	71,749

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	3,302	333	3,635
Austin	11,555	553	12,108
Bessemer Park	3,838	382	4,220
Blackstone	8,100	414	8,514
Burr School	4,813	242	5,055
Cornell Square	4,900	197	5,097
Davis Square	3,120	96	3,216
Douglas Park	12,843	1,810	14,653
Dvorak Park	5,416	379	5,795
Eckhart Park	7,740	522	8,262
Fuller Park	5,217	333	5,550
Hamilton Park	5,647	411	6,058
Hamlin Park	4,682	204	4,886
Hebrew Institute	9,900	2,454	12,354
Holstein Park	7,011	213	7,224
Humboldt	8,064	1,612	9,676
Independence Park	3,632	102	3,734
Kelly	15,759	786	16,545
Lewis Institute	13,183	1,239	14,422
Lincoln Center	7,060	525	7,585
Logan Square	10,390	751	11,141
Mark White Square	5,552	190	5,742
Ogden Park	9,364	415	9,779
Palmer Park	4,805	152	4,957
Seward Park	4,197	1,045	5,242
Sheridan	10,013	462	10,475
Sherman Park	5,763	348	6,111
Stanford Park	7,468	396	7,864
Stanton Park	4,579	108	4,687
Sumner School	3,992	194	4,186
Walker	1,609	111	1,720
West 26th Street	10,876	425	11,301
Total	224,390	17,404	241,794

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	90	..	90	Mayfair	1,249	..	1,249
Brighton Park	1,423	..	1,423	Norwood Park	264	..	264
Butler House	1,897	.	1,897	Park Manor	1,349	..	1,349
Cheltenham	1,096	..	1,096	Rogers Park	1,949	57	2,006
Chicago Lawn	1,808	..	1,808	East Rogers Park	922	215	1,137
Edison Park	685	..	685	Washington Heights	298	..	298
Fernwood	879	..	879	West Englewood	874	..	874
Gano	832	..	832	West Pullman	2,055	..	2,055
Grand Crossing	1,499	..	1,499	Woodlawn	589	..	589
Gresham	2,126	..	2,126				
Irving Park	629	77	706	Total	23,312	349	23,661
Longwood	799	..	799				

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	224,390	17,404	241,794
Traveling Libraries	23,312	349	23,661
Business House Deposits	17,437	3,659	21,096
Miscellaneous References	722	.....	722
Total	265,861	21,412	287,273

Of the 85,311 books supplied through the Stations Department 17,404 were sent to 32 branches and 67,907 to 77 stations. The books supplied for the same month of the preceding year numbered 84,253 volumes.

The circulation department was open on 27 week days. The daily average week day circulation was 15,664.

REFERENCE ROOM.

Number of books issued from stacks 44,790

Number of recorded visitors 18,049

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,830. Visitors, 1,251.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 7,926. Visitors, 2,236.

CIVICS ROOM.

Magazines issued, 2,335; directories consulted, 2,866; bound documents used, 2,365; books, 1,368; pamphlets, 17,490. Visitors, 6,244.

READING ROOM.

Periodicals issued at the counter at Central Library, 14,062. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 166,305.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,162; issued in March of the previous year, 7,194.

Number of non-fiction cards issued, 5,436; juvenile cards, 3,465, research cards, 5; vacation cards, ..; teachers' cards, 103. The number of three-year cards outstanding is 180,040.

BINDERY DEPARTMENT.

Number of books at binderies March 1, 1915	5,903
Number of books sent to binderies in March, 1915	6,713
Total number of books at binderies in March, 1915	12,616
Number of books received from binderies in March, 1915	6,282
Number of books at binderies April 1, 1915	6,334
Number of books repaired in Library in March, 1915	9,882

GROWTH OF THE LIBRARY.

The total number of volumes in the Library April 1, 1915, was 623,400. Received since June 1, 1914, 63,656; since March 1, 1915, 8,769. Books worn out and discarded since June 1, 1914, 10,710; since March 1, 1915, 1,310. Books lost and paid for since June 1, 1914, 1,070; since March 1, 1915, 73. Books found and money refunded since June 1, 1914, 166; since March 1, 1915, 13.

HENRY E. LEGLER,
Librarian.

CHICAGO, April 12, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 26, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held April 12, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From John M. Thomsen, 1023 E. Forty-third street, requesting the Board to open a delivery station in his store at the corner of Forty-third street and Berkeley avenue.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 160 vols., $196.00.

Current American fiction, 69 vols., $72.00.

Current American juvenile books, 14 vols., $15.00.

Books for Civics Department, 13 vols., $16.00.

Fiction to be replaced, 160 vols., $157.00.

List of books on checkers, 143 vols., $124.00.

Books on business topics, 150 vols., $224.00.

Books from the A. L. A. Publishing Board, 128 vols., $90.00.

Miscellaneous books, 42 vols., 216 pamphlets, $85.00; 2 vols., $31.00 (Ryder fund).

Non-fiction for branches, 462 vols., $336.00.

Fiction for branches, 313 vols., $360.00.

Juvenile books for branches, 252 vols., $220.00.

Books to be replaced for branches, 162 vols., $175.00.

Non-fiction for Deposit Collection, 125 vols., $105.00.

Fiction for Deposit Collection, 323 vols., $328.00.

Juvenile books for Deposit Collection, 36 vols., $42.00.

Non-fiction for Kelly Branch (Kelly fund), 47 vols., $65.00.

Fiction for Kelly Branch (Kelly fund), 25 vols., $29.00.

Juvenile books for Kelly Branch (Kelly fund), 8 vols., $9.00.

Regular fund:	2,552 vols., 216 pamphlets - -	$2,545.00
Kelly fund:	80 vols.,	103.00
Ryder fund:	2 vols.,	31.00
Total:	2,634 vols., 216 pamphlets -	$2,679.00

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, April 26, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Harry A. Quinn, page, March 14.

Josephine M. Johnson, senior assistant, April 26.

We recommend that leaves of absence be granted as follows:

John Toman, for one year additional from April 26, without pay.

Naomi W. Pollard, for two months additional from April 26, without pay.

Frances D. Burke, for seven months from March 10, without pay.

Lilyan G. Morawski, from April 13 to 20, eight days, without deduction of salary, absence having been due to illness.

Margaret M. Bates, March 4 to April 22, on half-pay, absence having been caused by serious illness.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, April 26, 1915.

Director Mayer moved that consideration of a second report in the hands of the Committee on Administration be postponed.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters and recommends that the Secretary be authorized to advertise for proposals for coal for the main library building and branches for the year beginning July 1, 1915; the contract for the main building to be let on the B. T. U. basis as heretofore..

2. That a lease for the premises No. 2553 W. North avenue for a term of three years, beginning May 1, 1915, has been closed, and the Humboldt Branch will be moved to this location about the 28th inst.; the monthly rental for this store being $100.00, with certain concessions made by the owner which are incorporated in a letter attached to said lease,

3. That a contract be awarded to Library Bureau for installing additional furniture and fixtures needed at Humboldt Branch for the sum of $365.00.

4. That an order be given the Western Slate Company for 1,000 slate at 14 cents each.

The proposal in each case being the lowest received.

All of which is respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, April 26, 1915.

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, reported, informally, that bills amending the Library Act had been advanced to third reading in both houses of the General Assembly.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Special Committee on Ways and Means, in answer to the invitation of the Hon. Thomas N. Gorman, Chairman of the Committee on Municipalities of the House of Representatives, Springfield, to appear before that committee Wednesday, April 28th inst., at a hearing on the so-called Park Consolidation Bill, recommends that the Committee on Ways and Means be delegated to represent the Board of Directors at the hearing.

Your Committee also recommends the adoption of the following resolution:

Whereas, House Bill No. 162, known as the Park Consolidation Bill, now pending before the General Assembly at Springfield, removes the Chicago Public Library from the provisions of An Act to authorize cities, incorporated towns and townships to establish and maintain free public libraries and reading rooms, and

Whereas, No definite tax rate is provided in said bill for the maintenance and support of said Chicago Public Library, and

Whereas, The Chicago Public Library as an integral part of the educational system of the city is worthy of the same consideration shown the Board of Education, and

Whereas, The Board of Directors of the Chicago Public Library interpose no objection to the general principle of consolidation,

Therefore Be It Resolved, That the Board of Directors of the Chicago Public Library respectfully asks that amendments be made to House Bill No. 162, which will prevent any curtailment of present activities or insecurity as to policies which time and experience have proved wise and fruitful, and

Be It Further Resolved, That if it is concluded to retain the Chicago Public Library in the act of consolidation, the Board urges that regardless of the form

of management which may be determined upon finally, that the measure of support for the Public Library shall be safeguarded by fixing a definite minimum percentage of funds available, which shall not be applied to any purpose except that of library maintenance, and as expressed in a communication to the Charter Commission of the City Council, this rate for library purposes should be not less than seven-tenths of a mill on the dollar of the assessed valuation.

MAX HENIUS,
CHAS. C. BREYER,
T. FRANK O'CONNELL.
Special Committee on Ways and Means.

CHICAGO, April 26, 1915.

On motion of Director Mayer, the Board went into

EXECUTIVE SESSION,

Director Despres acting as Secretary.

Director Mayer, Chairman, presented the following report of the Committee on Administration on salaries for the year beginning April 26, 1915, and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In reporting the list of employés with salary recommendations, as is customary annually during the month of April, your Committee on Administration has borne in mind the cramped condition of available funds. A number of competent and faithful employés who merit recognition are therefore rated at the same salaries as for the previous year. The sum apportioned in January for the year's payroll will barely suffice to meet required salaries, including the automatic increases, which are based on efficiency. The list which is subjoined comprises all certified employés and does not include temporary and sixty-day employés, who are not subject to the salary regulations applicable to the members of the regular staff.

With a view to unifying the service of the Library in all its branches, your Committee further recommends modifications in the schedules, classification and general rules pertaining to the Library and related service as follows:

Members of the Evening and Holiday staff shall be rated as to salary on the same basis as now applies to the day classified service, proportioned to correspond to the time embraced in the weekly schedule of hours, with one-fifth special added allowance for night and holiday service. On this basis, with a schedule of twenty-seven hours weekly, the salary rate shall be four-fifths of the salary fixed in Grades I, II, III and IV for corresponding day service. The above change shall go into effect beginning June 26, 1915.

Automatic increases for pages shall be subject to an efficiency average rating of 78, as follows:

Page—Group D, $300; Group C (at least six months' service in lower group), $360; Group B (at least six months' service in next lower group), $420; Group A (at least one year's service in next lower group), $480.

From and after April 26, 1915, efficiency rating for members of the Library staff required for automatic increase of salary shall not be less than an average of 78 for the six months prior to such automatic increase.

Respectfully submitted,
OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, April 26, 1915.

ADMINISTRATION.

Henry E. Legler, $8000; Carl B. Roden, $3750; Walter Faerber, $480 (September 26); Gertrude C. Shine, $960 (November 26); Harry G. Wilson, $5000; Emanuel Holy, $1500; Minnie E. Wills, $1440; James W. McGovern, $660; Ray A. O'Connell, $480 (May 26).

BINDERY.

J. Ritchie Patterson, $1740; Margaret Crain, $960; George E. Hillman, $420; Mary M. Hishen, $1200; Kathryn A. Stevens, $1.50 per day.

BRANCHES.

John F. Phelan, $2400; Harry Blummer, $360; Roey Cowen, $720 (Grade II); Nellie Doran, $960; Prudence Higley, $540 (July 26); Faith Mix, $960 (January 26); Marie L. Ryan, $960 (January 26); Stephen Ryan, $420 (September 26); Pearl I. Field, $1440 (June 26); Dorothy Bastin, $960 (January 26); Ida B. Johnson $960; Adah M. Anderson, $900 (March 26); Helen S. Babcock, $600 (January 26); Harriet Baer, $960 (March 26); Julia A. Baker, $1080 (October 26); Helen Barlow, $540 (July 26); Margaret M. Bates, $600 (November 26); Axel T. Bay, $300; Evangeline Beck, $600 (October 26); Elizabeth Bell, $540; Irwin Bercu, $300; Maude Blake, $960; Rebecca M. Bond, $540; Philomena E. Brennan, $600 (October 26); Emmet F. Byrne, $300; Lorene Campbell, $600 (December 26); Frances C. Cantner, $780 (May 26); George S. Carr, $300; Kate B. Chase, $960 (November 26); Minnie S. Clark, $1080 (October 26); Phyllis G. Cleaver, $540 (July 26); Thomas P. Conry, $1460; Roberta P. Cooke, $540; Helen L. Crowe, $540; Anna L. Cylkowski, $600 (October 26); Muriel Dunne, $840 (June 26); Melville E. Eaton, $300; Edward F. Eckhardt, $300; Lee R. Egan, $300; Edith Erskine, $960 (January 26); Alice M. Farquhar, $900 (November 26); Pearl E. Feddersen, $960 (January 26); Lillian N. Fenneman, $540 (July 26); Helen I. Fix, $840; Helen H. Forman, $840; Louise Foster, $600 (October 26); Catherine J. Fox, $900 (September 26); Julia A. Gerloff, $900 (September 26); Clara L. German, $780 (August 26); Max Goldenson, $300; Mildred F. Goodnow, $540; Janet M. Green, $1140 (August 26); Olive Griffith, $540 (May 26); Joseph M. Haimowitz, $300; Louise M. Hannagan, $960 (August 26); Vivian G. Harsh, $840; Charlotte E. Hartmann, $540; Fanchon Henderson, $600 (October 26); Leo W. Henikoff, $300; Ella J. Horrobin, $840; Gertrude L. Husenetter, $780 (May 26); Daniel J. Hussey, $300; Louis M. Kaplan, $300; Anna I. Kelley, $600 (October 26); Augusta G. Kessell, $660; Nathan Kier, $300; Steven Klos, $300; William J. Kurzin, $300; Helen A. LaBerge, $540 (July 26); Winifred J. Lagorio, $840; Ada M. Lanquist, $960 (August 26); Otto Laske, $300; Jessie M. Lawson, $840; Michael Leberstein, $300; Gertrude Leberstine, $600 (October 26); Emma Levin, $900; Jacob D. Levin, $300; Joseph M. Lindenbaum, $300; Mary Livshis, $600 (October 26); Edith F. Long, $600 (October 26); Alberta L. McDermott, $960 (November 26); Margaret McDonald, $540 (July 26); Daisy I. McHale, $840 (September 26); Ruth K. McLaughlin, $480; Catherine McNulty, $780; Gladstone Matejka, $300; Emily T. Menz, $180; Bird Morrison, $1080 (October 26); Adeline Neiman, $540; Mathilda S. Nodek, $960 (January 26); Sylvia Oakley, $540 (July 26); James O'Connor, $300; Genevieve M. O'Leary, $660; Charlotte L. Olson, $780 (May 26); Emmett J. O'Neill, $300; Eliza Pendry, $900 (June 26); William P. Perlman, $300; Meyer Pidot, $300; Olive E. Pillsbury, $1080 (May 26); Naomi W. Pollard, $840 (December 26); Mary Pomerene, $780 (May 26); Abe Puzes, $300; John Renkosicwicz, $810; Frances V. Rice, $1080 (July 26); Joseph I. Rogers, $300; Erva E. Romaine, $600 (October 26); Bennie Rudy, $300; William J. Russo, $300; Myrtle E. Sette, $1080; Jennie M. Smock, $540 (June 26); Anna W. Thayer, $960; Bertha Tigay, $300; Sonja Wennerblad, $540 (July 26); Peter Werner, $300; Adah F. Whitcomb, $1380 (August 26); Mary A. Wilson, $960; Mary W. Wood, $1440; William Yonker, $300.

CATALOGUE.

Bessie Goldberg, $1620; Florence W. Arnold, $780; Gladys Arnold, $1080 (November 26); Lucy E. Brown, $1200; Minnie E. Grube, $600 (June 26); Emily T. Larson, $1200; Amelia M. Platt, $1200; Anna C. Reque, $1200; Pyrrha B. Shef-

field, $840 (August 26); Irma L. Snyder, $840 (March 26); J. Cornelia Wyse, $960.

CIRCULATION.

James C. Barbee, $1500; Louise Ayers, $540; Elizabeth Barnes, $840; Stanley Beckwith, $360; James Berardo, $360; Florence L. Berg, $540 (July 26); May I. Carroll, $1380 (August 26); Chester Cole, $480 (July 26); James E. Edwards, $840 (January 26); Katharine H. Firebaugh, $600 (October 26); George S. Harris, $360; Irene Ives, $840; Michael Janowsky, $420 (September 26); George S. King, $1440; Frank Magilner, $360 (May 26); Mary Moser, $780 (November 26); Margaret C. O'Shaugnessy, $1200; Charles Patterson, $420; Jessie E. Reed, $840; Charles Rich, $420; Lora A. Rich, $840 (September 26); Alfred C. Rogers, $360; Isaac Salanovitz, $360; Louis H. Saperstein, $480 (September 26).

EVENING AND HOLIDAY.

Benjamin M. Smith, $2040; Joseph J. Augustus, $600; Harry Cohen, $300; Nathan Dolnitzky, $300; Charles I. Gingrich, $300; William T. Horrobin, $300; Salvatore Lange, $480; Nathan Levin, $600; Rocco Motto, $300; Leo J. J. Sheridan, $300; William Sheridan, $480.

INSTRUCTION.

Faith E. Smith, $1620; Cora E. Hinkins, $840 (August 26).

ORDER.

Caroline Bernhardt, $1140 (October 26); Katherine E. Brady, $900 (October 26); Anna V. Donnelly, $720 (Grade II); Rosalind L. Lillibridge, $900 (October 26); Ethel Owen, $780; Bessie H. Palmer, $900 (February 26).

PERIODICALS.

Reidar Arentz, $1620; James H. Biddle, $960; Charles Macko, $840 (January 26).

PUBLICATIONS.

Anna J. Ferguson, $1200; Maude H. T. Freeman, $780; Anna Riordan, $1200.

REFERENCE.

Carrie L. Elliott, $1800; Bert Bloom, $480 (September 26); Walter B. Flintrup, $840 (January 26); Charles L. Green, $960; J. Frank James, $1140; Margaret Kearney, $960; Charles Lhotka, $1740; Mary E. Rae, $960; Frank E. Waska, $1440; Charles F. Zak, $1140 (December 26); Edith Kammerling, $900; Agnes Donoghue, $960; Edward Henwood, $960; Edward M. Peterson, $840 (March 26); Jessie M. Woodford, $1200.

REGISTRY.

Lilyan G. Morawski, $1550; Loretto M. Crowe, $960; Katharine Donovan, $1200; Daisy Furchgott, $600 (November 26); Isadore Glick, $540; Mary Neylen, $600; Anna A. O'Brien, $960 (June 26); Mary Ryan, $960; Blanche V. Shaw, $720 (Grade II).

STATIONS.

William A. Purer, $2040; George F. Bell, $960; Jacob Cohen, $660; William H. Curtis, $360: Raymond Dwyer, $840 (February 26); Richard Erwin, $360; James Feeney, $360; Joseph Greenspan, $360; Bernard J. Gunther, $360; Harold Hellgren, $840 (September 26); Elie Hudon, $960; Herman L. Miller, $840 (January 26); Henry Petersen, $360; Jesse Pruskauer, $360; Otto Refke, $360; William Renner, $840 (September 26); Joseph Rzepinski, $840 (December 26); Fred A. A. Schweizer, $660; Abe Shapiro, $360; Emma L. Shaw, $780 (May 26); Christian Sonne, $1200; Lawrence J. Strauss, $360; George M. Thompson, $600 (August 26); Joseph Weitzenfeld, $360 (May 26); Agatha Wieboldt, $660.

Automobile Operators—John D. Barchard, $1100; John Gawron, $1100; Fred C. Lutter, $1100; William Soper, $1100; George A. Wiborg, $1100; John P. Wallenborn, $1100.

JANITORS.

James J. Linehan, $1920; John Ampey, $780; Josephena Anderson, $660; N. A. Anderson, carpenter's union scale; Joseph Bennett, $780; Frank Bergman, $960; Oscar Carlson, $840; Dominick Carsello, $840; John Christian, $1000; Agnes F. Cronin, $660; Josephine Cubecheck, $660; Alessandro Farroli, $960; Ernst Grabe, $900; Mary Higgins, $660; Charles F. Jackson, $840; James C. King, $1020; Martin Logan, $780; William McDearmed, $780; John McKay, $840; Frank Malina, $780; Mary Mangan, $660; Catherine Murphy,

$660; Peter Murphy, $780; Catherine Murray, $660; Axel F. Olson, $840; Robert H. Proudie, $840; William Scanlon, $840; Martin Schnee, $840; Emil Schoenbacher, $900; William P. Shanley, $780; Michael J. Sheridan, $840; Christian Ullrich, $1160; George D. Wedel, $840.

Switch Board Clerk — Rebecca M. Burke, $840.

ENGINEERS.

Jacob Reitz, $2500; Robert G. Allison, $1500; Amby J. Beery, $1080; John Clarke, $960; John Guthrie, $1080; Thomas Guthrie, $1080; Ernest A. Hart, $1740; Peter G. Ledeboer, $1500; Charles I. Moulton, $1920; John Murray, $960; Cosmo Pacente, $900; John Stretch, $1080.

The Board resumed open session.

Director Despres, Secretary, reported the action of the Board in executive session.

Director Mayer moved that the action of the Board in executive session be made the action of the Board.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

REPORTS.

The Secretary presented the following report, which was received and placed on file:

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—I beg to report that a settlement has been made with the Fireman's Underwriters of Newark, New Jersey, for the loss caused by fire March 16, 1915, at delivery station No. 6 West, located at 821 South Western avenue.

The full amount of the claim ($39.40) was paid, and the money has been placed to the credit of the "Insurance Fund," and will be used to replace the books and bindings destroyed.

Respectfully submitted,
H. G. WILSON,
Secretary.

The Librarian reported informally that Mrs. Ella Flagg Young, Superintendent of Schools, had presented her private library to the Chicago Public Library.

On motion of Director Henius, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 10, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Healy, Pokorney and Mayer.

Absent—Directors Ksycki, Breyer and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held April 26, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Jessie Massenberg, 3112 Broadway, requesting the Board to establish a delivery station at her store.

From J. Kushner, 1564 S. Kedzie avenue, requesting the Board to establish a delivery station at his store.

From Joseph Raskin, 1003 S. Wood street, requesting the Board to establish a delivery station at his store.

Referred to the Committee on Library.

From the Corporation Counsel giving notice that "the Village of Clearing and all that part of the City of Evanston, County of Cook, State of Illinois, lying east of the east line of the original right-of-way of the Chicago, Evanston and Lake Superior Railway Company and south of the south boundary line of Calvary Cemetery and said south boundary line produced east to the east boundary line of said City of Evanston," were legally annexed to the City of Chicago and are now a part of the city.

Received and placed on file.

The following communication from the Secretary of the Board of Trustees of the Public Library Employés Pension Fund:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of the following securities: $3,000 Marion

Township High School District 4 % bonds, due July 1, 1924. at 97 and interest; yield being a little better than 4.40%. The approval of your honorable body is hereby requested on this purchase.

Very respectfully yours,
H. G. WILSON,
May 10, 1915. *Secretary.*

Director Mayer moved that the Board approve of the purchase as requested.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Also, the following communication from the Secretary of the Library Board:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I beg to submit herewith a communication from Sears, Megler & Whitney in reference to a claim of the Peoples Gas Light & Coke Co. for damages to one of their motor trucks due to a collision with one of the delivery wagons belonging to the Public Library.

The matter has been pending since May 1, 1911, the date of the collision, and the Gas Company has renewed its claim of $29.75.

A counter claim for damage to the library car, amounting to $186.49, was presented to the Gas Company at the time of the collision.

I beg to present herewith all the correspondence and other documents in the case and respectfully recommend that the entire matter be turned over to the Corporation Counsel of the city with a request that the matter be adjusted through his office.

Respectfully yours,
H. G. WILSON,
Secretary.

Director Despres moved that the Board concur in the recommendation of the Secretary.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 148 vols., $142.00.

Current American fiction, 85 vols., $96.00.

Current English books, 51 vols., $103.00.

Extra copies of non-fiction for stacks and open shelves, 80 vols., $61.00.

Books for Thomas Hughes room, 40 vols., $37.00.

Books from the System Company, 145 vols., $76.00.

Miscellaneous books and pamphlets, 140 vols., 89 pamphlets, $201.00.

Fiction for branches, 56 vols., $66.00.

Fiction for Kelly Branch (Kelly fund), 10 vols., $12.00.

Regular fund:	745 vols. (89 pamphlets),	$782.00
Kelly fund;	10 vols.,	12.00
Rental Collection:	99 vols.,	116.00
Total:	854 vols.,	$910.00

Your Committee also recommends that a list of miscellaneous bills herewith sub-

mitted, amounting to $82.53, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, May 10, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

M. Appel, books	$ 43.05
A. C. McClurg & Co., books	3,700.87
A. W. Shaw Co., books	275.69
A. L. A. Publishing Board, books	94.00
Carson, Pirie, Scott & Co., books	80.47
Niel Morrow Ladd Co., books	68.75
Lyman Stearns Co., books	66.20
C. V. Ritter, books	59.70
H. R. Huntting Co., books	30.60
Boston Book Co., books	26.19
Encyclopedia of Horticulture Corporation, books	20.00
A. Kroch & Co., books	19.01
R. L. Polk & Co., books	18.60
Willard Co., books	17.50
O. G. Waffle, books	17.00
Charles Evans, books	15.00
Cromarty Law Book Co., books	11.40
Benziger Bros., books	11.26
Otto Harrassowitz (Knauth, Nachod & Kuhne, bankers) books	10.49
A. J. Nystrom & Co., books	5.00
Arthur H. Clark Co., books	54.50
John Seybold, binding	500.56
Geo. E. Koehler, binding	470.09
Brabandt & Valters Book Binding Co., binding	344.20
Northwestern Bindery, binding	310.20
Burgmeier Book Bindery, binding	255.90
Joseph Flucke & Son, binding	160.34
Rogers & Hall Co., printing and metal.	74.81
James Watson & Co., printing	42.40
Max Stern's Sons, printing	28.25
Cameron, Amberg & Co., cutting paper and printing	13.00
W. D. Messinger & Co., paper and twine	64.08
Bradner Smith & Co., paper	65.44
Dwight Bros. Paper Co., paper	58.20
Swigart Paper Co., paper	46.40
Bourke-Rice Envelope Co., music cover pockets	23.00
Dennison Mfg. Co., gummed labels	10.10
A. W. Faber, stationery	20.25
Geo. E. Cole & Co., stationery	18.70
Illinois Pencil Co., pencils	13.75
Rockwell Barnes Co., scratch pads	7.76
H. S. Parrish & Co., pencil date holders, rubber stamps, etc	11.90
H. G. Wilson, Sec'y, cash expenditures, April, 1915	265.26
	$7,398.67

He, also, presented the following lists of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$84.21
John Seybold, binding	31.31
Brabandt & Valters Book Binding Co., binding	26.05
Northwestern Bindery, binding	18.77
Geo. E. Koehler, binding	10.87
Cameron, Amberg & Co., labels	2.00
	$173.21

Bills to be paid from Ryder Fund Income Account.

L. Bauer, books	$27.00
Architectural Book Publishing Co., books	4.05
	$31.05

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration submits the following recommendations and asks for their approval:

Fixing the salary of bindery assistants regularly certified by the Civil Service Commission at $480 per annum.

Granting leave of absence on half pay to Edith Erskine, branch librarian, for the period from March 2nd until April 20th, absence having been due to serious illness.

Respectfully submitted.

OSCAR G. MAYER,
Committee on Administration.

CHICAGO, May 10, 1915.

He, also, presented the following list of vacancies and appointments for April, 1915, which was received and ordered published.

Hazel Burke, junior library assistant, separated April 26

Ercole Caprio, page, separated April 25.

Chauncey Cummings, page, appointed temp. April 16, $300 per year .

Aaron S. Einstein, watchman, separated by death April 12.

Edward Harkin, page, appointed temp. April 12, $300 per year.

Josephine Johnson, senior library assistant, resigned April 25.

Frank Kratochvil, page, separated March 29.

William Latimer, janitor, appointed temp. April 15, $25 per month.

Ruth K. McLaughlin, junior library assistant, appointed April 5, $480 per year.

F. C. Maxwell, page, appointed temp. April 5, $300 per year; separated April 6.

Frank Prochaska, elevator operator, appointed temp. April 6, $840 per year; separated April 11.

Tony Petrone, page, appointed temp. April 20, $300 per year.

Mrs. Rose Prince, janitress, appointed temp. April 9, $660 per year; separated April 13.

Irma A. Sachen, junior library assistant, appointed temp. April 20, $420 per year.

Louis P. Salanovitz, page, separated April 28.

Carl Schilling, mech and elec. engineer, separated April 25.

Adolph Sedevic, janitor, appointed temp. April 15, $780 per year; separated April 19.

Edna Vineburg, junior library assistant, appointed temp. April 6, $420 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Commonwealth Edison Co., electric current	$ 73.80
Peoples Gas Light & Coke Co., gas	11.36
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Consumers Co., coal	15.20
H. M. Nichols Co., coal	7.60
Chicago Telephone Co., telephone service	77.56
Wakem & McLaughlin, soap	39.00
Sanitary Office Towel Co., laundering towels	37.11
Individual Towel & Cabinet Service Co., towels	9.10
Haegele Ice Co., ice	11.10
Bullard & Gormley Co., hardware	12.66
Veeder Mfg. Co., counters	9.12
B. F. Cummins Co., repairing perforator	4.91
City Collector, elevator inspections	22.00
Buchanan Bros., sprinkling streets around Library bldg	15.00
Citizens Street Cleaning Bureau, removing cinders	12.00
Raymond Express Co., delivering mail	9.00
Bunge Bros. Coal Co., coal	851.04
Krehbiel Co., coal analysis	25.00
John Mohr & Sons, grate bars	51.45
Paul J. Krez & Co., covering pipe and fittings	34.90
Crane Co., engineering supplies	15.78
W. H. Salisbury & Co., rubber supplies	12.56
Gallaher & Speck, machinists labor	7.85
Crandall Packing Co., packing	8.38
Casco-Bar-Metallic Packing Co., packing	6.25
D. J. Gallagher Mfg. Co., waste and wipers	27.34
Western Electric Co., electrical supplies	11.06
Crane Electric Specialty Co., mazda lamps	5.40
James S. Kirk & Co., soft soap	21.40
Colonial Soap Co. (Payable to Commonwealth Commercial Co.) soap powder	6.08
Chas. L. Cole, liability insurance	1835.22
Eliel & Loeb, insurance library property at bindery	31.25
Library Bureau, oak charging desks, cards, etc	254.50
Wm. H. Hepburn, wire book supports	37.50
Marshall Field & Co., linoleum	12.10
Standard Oil Co., gasoline	75.53
Valvoline Oil Co., oil	17.28
Goodyear Tire & Rubber Co., tires	43.27
McGraw Tire & Rubber Co., rubber tire	40.43
The Avenue Garage, automobile accessories	55.00
Perkins Machine Co., machinists labor and material	172.15
Samuel Harris & Co., machinists labor, etc	5.79
American Battery Co., repairing storage battery	14.75
Weniger Garage, automobile storage	6.25
H. G. Wilson, Secretary, cash expenditures, Apr., 1915	228.94
H. G. Wilson, Secretary, cash expenditures, May 1-8, 1915	237.71
	$4,542.18

He, also, presented a list of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Despres, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., current	$18.72
Chicago Telephone Co., service	4 14
Vaughan's Seed Store, grass seed, etc.	4.35
	$27.21

Bills for rental, etc., for branches to be paid from Kelly Fund Income Account.

F. A. Hill & Co., Agents, rent Austin Branch	$100.00
Lewis Institute, rent W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent 26th St. Branch	75.00
Wm. E Dever, rent Sheridan Branch	140.00
Bills for Improvements, Branch at 2553 West North Avenue, to be deducted from first months rent.	
Harter Mfg. Co., ceiling clusters, etc., Humboldt Branch	37.26
Central Chandelier Co., assembling and installing clusters, Humboldt Branch	9.75
John W. DeTamble, repairing wires, etc., Humboldt Branch	5.35
	$667.36

SPECIAL COMMITTEES.

Director Henius, Chairman of the Special Committee on Ways and Means, reported, informally, that Senate Bill No. 114, amending the library rate, had been advanced to the order of second reading in the House and that its successful passage was expected at an early date.

REPORTS.

The Librarian presented the statistical report for the month of April, 1915, which was received and ordered published.

He, also, presented the following memorandum:

In 1885 the musical library of the Beethoven Society, a local choral organization, was presented to the Chicago Public Library. In 1890 the collection was transferred, with the consent of all parties, to the Newberry Library. It consists in all of 566 pieces, including in some cases many copies of the same work. Since the opening of our music room it has occurred to some former members of the Beethoven Society, which is now disbanded, that these volumes of classical choral music would be of more use if made a part of our music collection so that they could be borrowed by musical societies under our rules. Inquiry at the Newberry Library brought the reply from the Librarian that that Library would be satisfied to keep one copy of each work for its own shelves and that he could see no reason why the duplicates, consisting of 319 volumes, should not be returned to the Public Library, and that he would be pleased to make a recommendation to the Board of Directors of the Newberry Library to that effect, if the Public Library should address him officially on the subject.

Director Despres moved that the Secretary be authorized to make an official request on the Board of Directors of the Newberry Library for the transfer of the 319 volumes referred to.

Carried.

Director Henius stated that he intended to sail for Europe next week and would be absent from the city for three months, and requested that the Board grant him a leave of absence for that length of time.

Director Healy moved that a leave of absence of three months be granted Dr. Henius.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR APRIL, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of April was 354,840; for the corresponding month of the previous year, 304,441. The circulation was from the following sources:

Central Library	60,317
Branches	184,438
Stations	72,514
Traveling Libraries	21,816
Deposits and Miscellaneous	15,755
	354,840

The following is a summary of the books obtained at the Central Library:

Main Collection	26,702
Open Shelf	25,988
Hughes Room	2,119
Music Room	1,770
Information Desk (Teachers and special cards)	3,046
Miscellaneous	390
Books for the Blind	302
	60,317

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,627	282	2,909
Austin	10,066	446	10,512
Bessemer Park	3,013	296	3,309
Blackstone	7,190	356	7,546
Burr School	3,424	139	3,563
Cornell Square	3,330	171	3,501
Davis Square	2,440	103	2,543
Douglas Park	11,505	1,357	12,862

Dvorak Park	3,982	324	4,306
Eckhart Park	6,482	383	6,865
Fuller Park	4,335	265	4,600
Hamilton Park	4,802	314	5,116
Hamlin Park	4,025	162	4,187
Hebrew Institute	9,358	1,650	11,008
Holstein Park	4,861	169	5,030
Humboldt	6,297	1,398	7,695
Independence Park	2,917	72	2,989
Kelly	12,693	634	13,327
Lewis Institute	11,167	972	12,139
Lincoln Center	6,548	438	6,986
Logan Square	8,778	657	9,435
Mark White Square	4,052	140	4,192
Ogden Park	8,337	379	8,716
Palmer Park	4,041	137	4,178
Seward Park	3,116	890	4,006
Sheridan	8,734	409	9,143
Sherman Park	4,513	304	4,817
Stanford Park	6,117	353	6,470
Stanton Park	3,634	91	3,725
Sumner School	3,083	202	3,285
Walker	1,457	82	1,539
West 26th Street	7,514	304	7,818
Total	184,438	13,879	198,317

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	110	..	110	Mayfair	1,210	..	1,210
Brighton Park	1,123	..	1,123	Norwood Park	220	..	220
Butler House	1,732	.	1,732	Park Manor	1,112	..	1,112
Cheltenham	947	..	947	Rogers Park	1,783	71	1,854
Chicago Lawn	1,457	..	1,457	East Rogers Park	868	183	1,051
Edison Park	527	..	527	Washington Heights	207	..	207
Fernwood	813	..	813	West Englewood	811	..	811
Gano	844	..	844	West Pullman	1,527	..	1,527
Grand Crossing	1,262	..	1,262	West Ridge	535	.	535
Gresham	2,267	..	2,267	Woodlawn	1,221	..	1,221
Irving Park	524	88	612				
Longwood	716	..	716	Total	21,816	342	22,158

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	184,438	13,879	198,317
Traveling Libraries	21,816	342	22,158
Business House Deposits	15,069	3,192	18,261
Miscellaneous References	686	.....	686
Total	222,009	17,413	239,422

Of the 72,514 books supplied through the Stations Department 13,879 were sent to 32 branches and 58,635 to 75 stations. The books supplied for the same month of the preceding year numbered 77,196 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 13,648.

REFERENCE ROOM.

Number of books issued from stacks 41,055
Number of recorded visitors 15,952

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,195. Visitors, 1,044.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, 7,283. Visitors, 2,052.

CIVICS ROOM.

Magazines issued, 2,134; directories consulted, 2,486; bound documents used, 1,835; books, 1,169; pamphlets, 13,905. Visitors, 5,520.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,761. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 120,503.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,950; issued in April of the previous year, 4,971.

Number of non-fiction cards issued, 3,796; juvenile cards, 2,467; research cards, 9; vacation cards, ..; teachers' cards, 106. The number of three-year cards outstanding is 181,385.

BINDERY DEPARTMENT.

Number of books at binderies April 1, 1915 6,334
Number of books sent to binderies in April, 1915 5,031

Total number of books at binderies in April, 1915	11,365
Number of books received from binderies in April, 1915	4,828
Number of books at binderies May 1, 1915	6,537
Number of books repaired in Library in April, 1915	10,496

GROWTH OF THE LIBRARY.

The total number of volumes in the Library May 1, 1915, was 629,828. Received since June 1, 1914, 70,674; since April 1, 1915, 7,018. Books worn out and discarded since June 1, 1914, 11,226; since April 1, 1915, 516. Books lost and paid for since June 1, 1914, 1,161; since April 1, 1915, 91. Books found and money refunded since June 1, 1914, 183; since April 1, 1915, 17.

HENRY E. LEGLER,
Librarian.

CHICAGO, May 10, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 24, 1915.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Lagorio, in the chair, and Directors Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held May 10, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From N. C. Kretschmer, 947 Wellington avenue, praying the Board to establish a delivery station in his store at that number.

Referred to the Committee on Library.

From E. J. Staples, 2004 Addison street, requesting the Board to establish a delivery station in his store at that number.

Referred to the Committee on Library.

The following communication from the Secretary of the Public Library Employés Pension Fund:

CHICAGO, May 24, 1915.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of the following described securities: $4,000 New Trier (Ill.) Township High School 4½ % due July 1, 1927, at par and accrued interest.

The approval of your honorable body is hereby requested.

Very truly yours,

H. G. WILSON,
Secretary.

Director Mayer moved that the Board approve of the purchase of the bonds.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, pre-

sented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 122 vols., $151.00.

Current American juvenile books, 21 vols., $22.00.

Fiction to be replaced, 53 vols., $45.00.

Extra copies of juvenile books in Hunting binding, 73 vols., $144.00.

Books from the A. L. A. Publishing Board, 201 vols., $90.00.

Miscellaneous books, 119 vols., $255.00.

Non-fiction for branches, 583 vols., $529.00.

Fiction for branches, 146 vols., $167.00.

Juvenile books for branches, 37 vols., $27.00.

Books to be replaced for branches, 60 vols., $48.00.

Business books for branches, 17 vols., $22.00.

Non-fiction for deposit collection, 62 vols., $72.00.

Fiction for deposit collection, 97 vols., $99.00.

Non-fiction for Kelly Branch (Kelly fund), 60 vols., $63.00.

Fiction for Kelly Branch (Kelly fund), 5 vols., $5.00.

Books to be replaced for Kelly Branch (Kelly fund), 17 vols., $12.00.

Regular fund:	1,591 vols.,	$1,671.00
Kelly fund:	82 vols.,	80.00
Total:	1,673 vols.,	$1,751.00

Your Committee recommends that authority be given to advertise for proposals for current American books, and for the various grades of binding required by the library for the ensuing year.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, May 24, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library recommends that the following requests for delivery stations be ordered placed on file for the reasons given in each case:

John M. Thomsen, 1023 E. 43rd street. A station in this location was closed a short time ago for lack of circulation.

Joseph Raskin, 1003 S. Wood street. This location is midway between two large stations already established and is too near to both of them to warrant being open.

J. Kushner, 1564 S. Kedzie avenue. Station No. 17 West is located a short distance from this place, and another station in the same locality is not needed.

Jessie Massenberg, 3112 Broadway. Inasmuch as there is a deposit station at Broadway and Belmont, four blocks distant, a station in this vicinity is not needed.

Respectfully submitted.

SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, May 24, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignation has been received, and its acceptance is recommended with instructions to the Librarian to fill the position by requisition on the Civil Service Commission:

Emmet F. Byrne, page, May 10th.

Your Committee recommends that leaves of absence be granted as follows:

Edith Erskine, senior library assistant, from June 26th to July 25th, inclusive, without pay.

R. G. Allison, mechanical and electrical engineer, extension of leave from June 17th for two months, without pay.

Emma L. Shaw, senior library assistant, from May 10th to 14th, inclusive, without loss of salary.

Your Committee has been advised that the Civil Service Commission has called an examination for pages to be held May 28th, for junior assistants June 2d, both being subject to the usual conditions; also, that an examination will be called for book repairers with the following conditions prescribed:

The minimum age: Seventeen.

Salary schedule: Group D, $420; group C, after not less than six months in the service in the previous group, $450; group B, after not less than six months service in previous group, $480; group A, after not less than one year's service in previous group, $540.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, May 24, 1915.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds submits herewith the schedule of proposals received for furnishing coal for the Library Building for the year beginning July 1, 1915:

In accordance with the recommendation of Krehbiel Company, analyzing engineers, your Committee recommends that the awarding of a contract be postponed until the next regular meeting of the Board, and that the Secretary be authorized to purchase not to exceed five loads of coal from the Pottinger-Flynn Coal Company for the purpose of testing out the coal in regard to smoke.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, May 24, 1915.

TABULATION OF BIDS FOR POCAHONTAS MINE RUN COAL.

Bidders	Moist	Ash (Dry)	B. T. U. (Dry)	Price per Ton Delivered	Origin County and State	Net B. T. U. for 1c.
Pottinger-Flynn Coal Co	2.5	6.0	14900	$3.75	Mercer, W. Va.	76865
Northern Coal Co	3.0	7.0	14700	3.70	Randolph, W. Va.	76353
Franklin Coal Co	2.0	5.0	14700	3.80	Fayette, W. Va.	75325
Bunge Bros. Coal Co	2.5	7.0	14900	3.83	McDowell, W. Va.	75174
O. S. Richardson Coal Co	3.3	4.0	15000	3.90	Fayette, W. Va.	74005
Pilsen Coal Co	4.0	7.0	15000	3.90	McDowell, W. Va.	73189
Henry Hafer & Sons Coal Co	3.0	6.5	14800	3.90	Fayette, W. Va.	73012
Consumers Co	2.0	6.0	15010	4.00	Fayette, W. Va.	73001
Taylor Coal Co	2.0	6.0	14800	3.95	McDowell, W. Va.	72884
Edwin F. Daniels & Co	3.0	5.0	14850	3.95	Raleigh, W. Va.	72476
F. G. Hartwell Co	3.0	6.0	15000	4.00	McDowell, W. Va.	72208
R. B. Arnold Coal Co	2.0	6.0	14800	4.05	Fayette, W. Va.	71098
Data on last year's contract coal, Bunge Bros. Coal Company, Dealers.						
Guarantee	2.50	7.0	14900	4.00	McDowell, W. Va.	72007
As delivered for 10 months	3.32	7.13	14613	3.889	McDowell, W. Va.	72007

Director Ksycki entered the room and took his seat.

REPORTS.

The Librarian reported that the West Park Board were fitting up the library room in the field house at Pulaski Park and requested instructions from the Board in reference to the necessary attendants, books and other equipment furnished by the Library.

Director Healy moved that the Librarian be authorized to make such transfer of attendants and books as may be necessary to equip the new branch.

Carried.

NEW BUSINESS.

Director Despres brought up the question of the accommodations to be provided in the two comfort stations which are being installed by the city on the Garland court side of the Library Building.

Director Mayer moved that the Committee on Buildings and Grounds be requested to confer with the City Architect and Commissioner of Public Works in reference to increased facilities in the comfort station for men located at the corner of Garland court and Randolph street.

Carried.

The President, Director Lagorio, presented the following

MEMORIAL MINUTE.

The Board of Directors of the Chicago Public Library has learned with deepest regret of the death of Mr. and Mrs. Charles A. Plamondon, passengers on board the ill-fated steamship Lusitania.

Mr. Plamondon was appointed to the Board of Directors of the Chicago Public Library in July, 1899, and served as a member of the Committees on Buildings and Grounds, Finance, and Administration, acting as chairman of the first two committees, and was elected president in 1901.

Mr. Plamondon was reappointed a member of the Board at the expiration of his term, but resigned later to serve as a member of the Board of Education.

Mr. Plamondon was a high minded man of broad experience in public affairs, courteous and affable in his dealings with his co-workers and beloved by all who came in contact with him.

In his death Chicago loses a worthy and exemplary citizen whose death is mourned by all who knew him.

As a mark of appreciation of the life and services of Charles A. Plamondon, be it

Resolved, That the sympathy of the Board be extended to the bereaved family, and

Resolved, That this minute be spread upon the records of this Board and a copy thereof be sent to the family of the deceased.

Director Healy moved the adoption of the Memorial Minute by rising vote.

Carried.

On motion of Director Despres, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 14, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Ksycki, Breyer, Healy and Mayer.

Absent—Directors Despres, Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Ksycki, the minutes of the regular meeting held May 24, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mose Barnett, requesting the Board to appoint him keeper of delivery station No. 31 West, located at 4114 W. Twelfth street, he having purchased the business from the former keeper.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

In the absence of the members of the Committee on Library, Director Mayer moved that the matters in the hands of the Committee be considered in open Board.

Carried.

Director Mayer presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Mayer and the President—5.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library has invited proposals for printing a second edition of the Rule Book for the Guidance of the Staff in Branches. We recommend that the contract for printing one thousand copies of the pamphlet be awarded to Max Stern's Sons for $85.00 on the basis of sixty-four pages. This figure embraces composition, press work, binding and stock. The bid of the Tucker-Kenworthy Company was $87.60.

Your Committee herewith presents a

schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 188 vols., $227.00.

Current American fiction, 99 vols., $115.00.

Current American juvenile books, 11 vols., $11.00.

Current English Books, 13 vols., $10.00.

Extra copies of non-fiction for stacks and open shelves, 125 vols., $210.00.

Books for Thomas Hughes room, 8 vols., $9.00.

Miscellaneous books, 150 vols., 62 pamphlets, $215.00.

Non-fiction for branches, 149 vols., $145.00.

Reference books for branches, 22 vols., $84.00.

Business books for branches, 20 vols., $14.00.

Fiction for branches, 166 vols., $210.00.

Juvenile books for branches, 425 vols., $332.00.

Juvenile books to be replaced for branches, 99 vols., $72.00.

Non-fiction for Kelly Branch (Kelly fund), 37 vols., $56.00.

Fiction for Kelly Branch (Kelly fund), 16 vols., $31.00.

Juvenile books for Kelly Branch (Kelly fund), 11 vols., $10.00.

Regular fund:	1475 vols., 62 pamphlets,	$1654.00
Kelly fund:	64 vols.,	97.00
Rental Collection:	77 vols.,	94.00
Total:	1616 vols.,	$1845.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $60.14, be paid from the incidental fund.

Respectfully submitted,

Committee on Library.

CHICAGO, June 14, 1915.

He, also, presented the following schedule of bills, audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Mayer and the President—5.

Nays—None.

A. C. McClurg & Co., books	$1,309.55
A. L. A. Publishing Board, books	100.50
H. R. Huntting Co., books	94.78
George K. Mathewson, books	84.00
Thoms & Eron, books	22.50
A. W. Shaw Co., books	21.28
C. V. Ritter, books	21.26
A. Kroch & Co., books and subscriptions	19.50
Cromarty Law Book Co., books	18.00
R. L. Polk & Co., books	17.00
Wallace Rice, books	12.28
C. W. Hughes, books	10.60
Otto Harrassowitz (Knauth, Nachod & Kuhne) books	8.09
Johns Hopkins Press, books	8.00
Theo. Audel & Co., books	7.20
McDevitt-Wilson's, books	6.00
Walter M. Hill, books	4.00
John Seybold, binding	496.08
Brabandt & Valters Book Binding Co., binding	391.98
Northwestern Bindery, binding	363.87
Geo. E. Koehler, binding	346.05
Joseph Flucke & Son, binding	314.24
Burgmeier Book Bindery, binding	275.37
Kirk's Ink Co., paste	25.00
Rogers & Hall Co., printing	93.16
Dwight Bros. Paper Co., paper	48.35
Swigart Paper Co., paper	116.91
Bradner Smith & Co., paper	38.15
Graham Paper Co., blotting paper	9.50
Pilcher-Hamilton Co., paper	6.55
J. W. Butler Paper Co., paper	5.33
Max Stern's Sons, printing, etc.	97.75
James Watson & Co., printing	27.90
Cameron, Amberg & Co., record books	10.75
Geo. E. Cole & Co., stationery	31.37
Edwards & Hancock, paper	12.00
A. H. Abbott & Co., shellac	7.50
Library Bureau, cards, book pockets, etc.	120.71
Hammond Typewriter Co., typewriting supplies	10.40
Rockwell Barnes Co., carbon paper	10.00
Dennison Mfg. Co., glue, fasteners and labels	8.33
H. S. Parrish & Co., ink and rubber stamps	4.35
H. G. Wilson, Sec'y, cash expenditures, May, 1915	329.62
	$4,965.18

He, also, presented the following list of bills to be paid from special funds,

and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Mayer and the President—5.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$83.53
Geo. K. Mathewson, books	4.00
University of Chicago Press, books	1.35
Brabandt & Valters Book Binding Co., binding	39.08
John Seybold, binding	16.59
Geo. E. Koehler, binding	8.40
Northwestern Bindery, binding	6.93
Joseph Flucke & Son, binding	4.12
	$164.00

Bills to be paid from Ryder Fund Income Account.

The Book Shop, books	$4.00

Bills to be paid from Jackson Fund Income Account.

The Moon Society, books, £16/9/7 (est.)	$80.24

Bills to be paid from Insurance Fund.

A. C. McClurg & Co., books	$ .90
Northwestern Bindery, binding	1.54
	$2.44

Rental Collection.

H. R. Huntting Co., books	$ 30.00
A. C. McClurg & Co., books	116.51
	$146.51

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—As a result of the strike inaugurated today on the surface car lines and on the elevated roads, your Committee on Administration has been much concerned with regard to the branch librarians and library assistants employed in the outside agencies. It is a pleasure to report that despite difficulties, discouragements and physical discomforts nearly all members of the staff reported for duty at their respective stations, although a considerable number could do so only by walking from four to six miles to reach their posts. In a number of cases extra financial cost was involved to secure transportation facilities. Owing to the distances which many of the branch library assistants are required to traverse to reach their posts, a provisional order was issued closing the branches at 7:00 o'clock in the evening, and we recommend that the Librarian be authorized to continue this arrangement or such modification of it as seems advisable, dependent upon circumstances. Authority is further requested to close all departments of the main building at 8:30 p. m. In order that provision may be made for such of the employés as are cut off from service through the steam railroads, a new schedule has been worked out for the automobile trucks, whereby practically half a hundred of employés so circumstanced can be accommodated by gathering at 7:45 a. m. at the following points:

Madison street and Crawford avenue; Ogden and Crawford avenues; North and Crawford avenues; Milwaukee and Crawford avenues; and Broadway and Lawrence avenue.

Of course this arrangement will convenience only those members of the staff who are employed at the Main Library. With reference to the branch librarians and their assistants, arrangements have been made for temporary transfers where these could be planned advantageously, and it is hoped that as other transportation facilities are evolved normal conditions may be resumed at an early date. The willingness of the employés to adjust themselves to conditions at personal sacrifice and discomfort has been general and cordial, and your Committee is glad to make this record of their praiseworthy attitude in this emergency.

The following resignations have been received and their acceptance is recom-

mended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Stanley Beckwith, page, June 4.

James Feeney, page, May 23.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, June 14, 1915.

He, also, presented the list of vacancies and appointments for May, 1915, which was received and ordered published.

James C. Barbee, head branch librarian, appointed chief of division May 7, $1500 per year (Promotional).

Arnold F. Brendle, oiler, appointed temp. May 17, $1080 per year; separated May 27.

Hazel Burke, junior library assistant, separated April 26.

Emmet F. Byrne, page, resigned May 10.

Ercole Caprio, page, separated April 25.

Harry Chernin, page, appointed temp. May 19, $300 per year.

Roey Cowen, junior library assistant, appointed senior library assistant May 3, $720 per year (Promotional).

William Curtis, page, discharged May 4.

David DeRoches, elevator operator, separated May 25.

Anna V. Donnelly, junior library assistant, appointed senior library assistant May 3, $720 per year (Promotional).

James Feeney, page, resigned May 23.

William C. Firebaugh, senior library assistant, separated May 20; appointed civil service May 21, $720 per year.

G. A. Haworth, elevator operator, appointed temp. May 26, $840 per year.

Otto Hegbon, special officer, separated May 10.

Emanuel Holy, head library assistant, appointed chief of division May 11, $1500 per year (Promotional).

Lorette Jenks, junior library assistant, appointed temp. May 27, $420 per year.

Bob Jones, janitor, appointed temp. May 11, $25 per month.

Samuel Kaplan, senior library assistant, separated May 28; appointed civil service May 29, $720 per year.

Erick Klein, page, appointed temp. May 26, $300 per year.

William Latimer, janitor, separated May 10.

J. C. Lindsley, oiler, separated May 17.

Fred McNeill, mechanical and electrical engineer, appointed temp. April 28, $1300 per year.

E. E. Morris, oiler, appointed temp. May 29, $1080 per year.

Felix S. Pathman, page, appointed May 7, $300 per year; discharged May 12.

James Phelan, page, separated May 24.

John F. Phelan, appointed chief of division May 4, $2400 per year (Promotional).

Rose Prince, janitress, appointed temp. May 3, $660 per year.

Thomas A. Prince, page, appointed temp. May 19, $300 per year.

Frank Prochaska, elevator operator, appointed temp. May 3, $840 per year.

G. A. Rhodes, oiler, appointed temp. May 6, $1080 per year; separated May 17.

William J. Russo, page, discharged May 10.

Louis P. Salanovitz, page, separated April 28.

Sol Sax, page, appointed temp. April 26, $300 per year.

Carl Schilling, mechanical and electrical engineer, separated.

Augusta M. Schroeder, janitress, appointed May 26, $660 per year.

Blanche Shaw, appointed senior library assistant May 3, $720 per year (Promotional).

Frank Smith, janitor, appointed temp. May 11, $780 per year.

Ruth Sweeney, junior library assistant, appointed May 17, $420 per year.

Maurice Weitzman, page, appointed temp. May 1, $300 per year.

Anna Wittbrodt, janitress, appointed temp. May 24; separated May 25, $660 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report and moved its adoption.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Mayer and the President—5.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands:

1. That a contract for supplying coal to the main library building be awarded to Pottinger-Flynn Coal Company in accordance with their proposal as reported upon by your Committee May 24, 1915. In accordance with the directions of the Board the awarding of this contract was held over, pending a test of coal supplied by Pottinger-Flynn Coal Company in reference to smoke produced. From inquiry among a number of large buildings in the city using this company's coal and the report of our chief engineer this recommendation is made in accordanee with the recommendation of Krehbiel Company, analyzing engineers.

2. That the contract for supplying hard coal to the various branches be awarded to the Consumers Company on their bid of $7.35 per ton for small egg and $6.25 per ton for No. 2 chestnut, with 25 cents per ton additional when delivered in bags.

3. In reference to the request for increased facilities in the comfort station for men being installed at the corner of Garland court and Randolph street, the Chairman of your Committee conferred with the Commissioner of Public Works and the City Architect in regard to this matter and they report that it is not possible to increase the facilities in that station.

Your Committee would also report, in connection with the installation of the comfort stations, that another conference was held with the City Officials relative to power and hot water needed and a letter was received from the Commissioner of Public Works, which letter is attached hereto and made a part of this report.

Your Committee recommends that the Board agree to furnish the necessary steam for heating and for hot water at the proposed price of 30 cents per thousand pounds of condensation.

Your Committee further recommends that the Board request the City to undertake the maintenance and care of the stations when completed, subject to such police and sanitary requirements as this Board may demand.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, June 14, 1915.

"Department of Public Works,
"Chicago.
"Bureau of Architecture.
"June 11, 1915.

"*Board of Directors,*
"*Chicago Public Library.*
"*Chicago, Ill.*

"*Gentlemen:*—In answer to your letter of the 7th inst. requesting a detail statement of the facilities the Public Library plant may furnish the comfort stations for convenient operation and the compensation to be provided therefor, we would reply as follows:

"We are depending on the Public Library to furnish only one item—the steam for heating the comfort stations and for heating the water used in the stations. The steam is piped direct from the boilers and the condensation returned to the plant, all as understood and approved by your Chief Engineer, Mr. Reitz, as far as the plant is concerned, and all as covered by the specifications you now have.

"Regarding a basis of payment for this service, this can be taken up and provided for by the City Council. We have provided measuring or metering traps in each comfort station by which an accurate record may be kept of all steam

used by keeping track of the condensation returned to the Public Library plant. This metering is accurate and may be tested and checked by your representative at any time desired. We estimate that your cost for providing this steam is, at an outside estimate, thirty cents (30 c.) per 1,000 pounds of condensation returned to the plant.

"Electric current will be furnished by the Commonwealth Edison Co. entirely independent of the Public Library.

"Sewer and water connections are also independent connections in the street, and this water is used both hot and cold in the comfort stations.

"Any further information desired will be furnished by letter or in person to your honorable committee, and trust this answers your present requirement.

"Yours very truly,

"W. R. Moorhouse,

"*Commissioner of Public Works.*

"Respectfully submitted,

"Chas. W. Kallal,

"*City Architect.*"

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Mayer and the President—5.

Nays—None.

Chicago Telepbone Co., service	$ 79.40
Commonwealth Edison Co., current	74.54
Peoples Gas Light & Coke Co., gas	17.92
Consumers Co., coal	50.00
Sanitary Office Towel Co., laundering towels	31.22
Individual Towel & Cabinet Service Co., clean towel supply	8.75
Haegele Ice Co., ice	13.36
Buchanan Bros., sprinkling streets	15.00
Raymond Express Co., delivering mail	9.00
Bullard & Gormley Co., hardware	10.90
John J. McGrath, signs for branches	53.50
Hyde Park Awning & Sign Co., hanging and taking down signs	5.25
Chicago Evening Post Co., advertising	4.50
City Collecter, street car book	2.65
Bunge Bros. Coal Co., coal	601.06
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	80.24
Jenkins Bros., reducing valve	24.88
Crane Co., engineering supplies	7.52
Kieley Specialty Co., engineering supplies	7.00
Lunkenheimer Co., valves	5.62
Citizens Street Cleaning Bureau, removing cinders	16.80
Western Electric Co., mazda lamps	17.28
Inland Electric Co., electrical supplies	16.69
Joseph Dixon Crucible Co., graphite brushes	6.31
Manhattan Electrical Supply Co., engineering supplies	5.00
James S. Kirk & Co., soft soap	20.45
Chas. L. Cole, insurance, liability	92.19
Standard Oil Co, gasoline	78.38
Valvoline Oil Co., oil	17.63
Knox Motors Co., automobile parts	155.94
Velie Motor Vehicle Co., automobile part	6.00
Swinebart Tire & Rubber Co., tires	74.79
Perkins Machine Co., machinists labor, etc	84.20
Samuel Harris & Co., machinists supplies	18.61
Beckley-Ralston Co., automobile accessories	13.55
Jones & Laughlin Steel Co., steel	8.99
Weniger Garage, automobile storage	18.75
H. G. Wilson, Secretary, cash expenditures, May, 1915	112.04
	$1,890.91

He, also, presented the following list of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Mayer and the President—5.

Nays—None.

Bills to be paid from Kelly Fund Income Account.

F. A. Hill & Co., Agents, rent Austin Branch	$100.00
Lewis Institute, rent W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent 26th St. Branch	75.00
Julius Fnermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Ave. Branch (balance due)	15.89
Wm. E. Dever, rent Sberidau Branch	140.00

Bills for Improvements at Humboldt Branch to be deducted from first month's rent.

Humboldt Cabinet Works, screens for doors and windows	21.75
	$652.64

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., light	$18.82
Consumers Co., coal	12.60
Chicago Telephone Co., telephone	2.88
	$34.20

REPORTS.

The Librarian presented the statistical report for May, 1915, which was received and ordered published.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MAY, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of May was 345,145; for the corresponding month of the previous year, 276,349. The circulation was from the following sources:

Central Library	55,076
Branches	187,077
Stations	64,781
Traveling Libraries	22,596
Deposits and Miscellaneous	15,615
	345,145

The following is a summary of the books obtained at the Central Library:

Main Collection	22,348
Open Shelf	25,367
Hughes Room	2,163
Music Room	1,878
Information Desk (Teachers and special cards)	2,577
Miscellaneous	355
Books for the Blind	388
	55,076

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,623	242	2,865
Austin	10,318	400	10,718
Bessemer Park	2,976	224	3,200
Blackstone	7,217	316	7,533
Burr School	3,609	129	3,738
Cornell Square	3,313	150	3,463
Davis Square	2,292	78	2,370

Douglas Park	11,836	1,419	13,255
Dvorak Park	3,917	231	4,148
Eckhart Park	6,330	413	6,743
Fuller Park	4,272	208	4,480
Hamilton Park	4,779	264	5,043
Hamlin Park	3,916	142	4,058
Hebrew Institute	8,961	1,414	10,375
Holstein Park	4,952	204	5,156
Humboldt	8,651	1,495	10,146
Independence Park	2,938	76	3,014
Kelly	12,753	620	13,373
Lewis Institute	10,807	804	11,611
Lincoln Center	6,476	380	6,856
Logan Square	8,889	458	9,347
Mark White Square	3,837	163	4,000
Ogden Park	8,587	333	8,920
Palmer Park	4,035	100	4,135
Seward Park	3,316	744	4,060
Sheridan	8,788	268	9,056
Sherman Park	4,493	265	4,758
Stanford Park	5,587	346	5,933
Stanton Park	4,077	127	4,204
Sumner School	3,716	225	3,941
Walker	1,510	59	1,569
West 26th Street	7,306	226	7,532
Total	187,077	12,523	199,600

TRAVELING LIBRARIES.

	Direct	Station	Total		Direct	Station	Total
Ashburn	90	..	90	Mayfair	1,211	..	1,211
Brighton Park	984	..	984	Norwood Park	260	..	260
Butler House	1,937	.	1,937	Park Manor	1,160	..	1,160
Cheltenham	978	..	978	Rogers Park	1,625	66	1,691
Chicago Lawn	1,490	..	1,490	East Rogers Park	1,087	134	1,221
Edison Park	557	..	557	Washington Heights	266	..	266
Fernwood	715	..	715	West Englewood	735	..	735
Gano	785	..	785	West Pullman	1,471	..	1,471
Grand Crossing	1,386	..	1,386	West Ridge	613	.	613
Gresham	2,211	..	2,211	Woodlawn	1,827	..	1,827
Irving Park	563	62	625				
Longwood	645	..	645	Total	22,596	262	22,858

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	187,077	12,523	199,600
Traveling Libraries	22,596	262	22,858
Business House Deposits	14,774	3,033	17,807
Miscellaneous References	841	.....	841
Total	225,288	15,818	241,106

Of the 64,781 books supplied through the Stations Department 12,523 were sent to 32 branches and 52,258 to 76 stations. The books supplied for the same month of the preceding year numbered 67,682 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 13,806.

REFERENCE ROOM.

Number of books issued from stacks 36,801

Number of recorded visitors 14,222

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,543. Visitors, 928.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 6,160. Newspapers, 460. Visitors, 1,902.

CIVICS ROOM.

Magazines issued, 1,886; directories consulted, 2,255; bound documents used, 1,879; books, 968; pamphlets, 14,055. Visitors, 5,033. Package libraries, 43.

STUDY ROOM.

Volumes consulted, 1,513. Visitors, 1,139.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,942. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 131,426.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,897; issued in May of the previous year, 4,260.

Number of non-fiction cards issued, 3538,; juvenile cards, 2,965; research cards, 5; vacation cards, 7; teachers' cards, 69; summer cards, 1. The number of three-year cards outstanding is 178,955.

BINDERY DEPARTMENT.

Number of books at binderies May 1, 1915	6,537
Number of books sent to binderies in May, 1915	5,073
Total number of books at binderies in May, 1915	11,610
Number of books received from binderies in May, 1915	5,230
Number of books at binderies June 1, 1915	6,380
Number of books repaired in Library in May, 1915	5,248

GROWTH OF THE LIBRARY.

The total number of volumes in the Library June 1, 1915, was 627,619. Received since June 1, 1914, 75,837; since May 1, 1915, 5,163. Books worn out and discarded since June 1, 1914, 12,796; since May 1, 1915, 1,570. Books lost and paid for since June 1, 1914, 1,268; since May 1, 1915, 107. Books found and money refunded since June 1, 1914, 205; since May 1, 1915, 22.

HENRY E. LEGLER,
Librarian.

CHICAGO, June 14, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 28, 1915.

OFFICIAL RECORD.

There being no quorum present, the Board adjourned to meet on Wednesday, June 30, 1915, at five o'clock P. M.

H. G. WILSON, *Secretary.*

ADJOURNED REGULAR MEETING.

CHICAGO, WEDNESDAY, JUNE 30, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held June 14, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

The following communication from W. R. Moorhouse, Commissioner of Public Works:

"Department of Public Works,
"Chicago.
"June 25, 1915.

"*Board of Directors,*
"*Chicago Public Library.*
"*City of Chicago.*

"Comfort Stations,
"Public Library.

"*Gentlemen:*—We are in receipt of a recommendation from the Department of Gas and Electricity to install a throw-over switch in the comfort stations, so that either Commonwealth Edison or Public Library current may be used.

"The recommendation states that this is desirable owing to increased saving to

the city when library current is used, and the Edison service will be used at such times as the current from the library is not available.

"The current will be metered and payment taken care of in a manner similar to the steam used in the stations, and we ask the approval of your Committee for the installation of this throw-over switch.

"Yours very truly,

"W. R. Moorhouse,

"*Commissioner of Public Works.*

"Respectfully submitted,

"Chas. W. Kallal,

"*City Architect.*"

Director Healy moved that the communication be referred to the Committee on Buildings and Grounds.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 115 vols., $165.00.

Current English books, 15 vols., $25.00.

Extra copies of non-fiction for open shelves, 5 vols., $4.00.

Extra copies of fiction for open shelves, 105 vols., $124.00.

Non-fiction to be replaced, 31 vols., $41.00.

Fiction to be replaced, 113 vols., $115.00.

Books from the A. L. A. Publishing Board, 149 vols., $90.00.

Miscellaneous books, 30 vols., 15 pamphlets, $51.00; 1 vol., $2.00 (Kelly Fund).

Regular fund:	563 vols.,	$615.00
Kelly fund:	1 vol.,	2.00
Total:	564 vols.,	$617.00

Respectfully submitted,

SAMUEL DESPRES,

DR. F. J. POKORNEY,

Committee on Library.

CHICAGO, June 30, 1915.

He, also, presented the following report on the awarding of the contract for the purchase of books and for binding for the year beginning July 1, 1915, and moved the adoption of the report and the concurrence in the recommendations.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Complying with the terms of an advertisement asking for bids to supply current American books required during the ensuing year and to rebind books during the same period, your Committee on Library has received offers which assure favorable contracts to replace those which are now terminating. The offers received for supplying the required books currently published in this country embrace the following:

Marshall Field & Company — Net books published within a year, including importations and excepting text books, seventeen per cent. discount; text books, ten per cent. discount; net books more than one year old, twenty-eight per cent.

discount; publications more than one year old that are not net, excepting popular copyrights and popular series of juveniles, forty per cent. discount; popular copyrights at thirty-six cents; popular series of juveniles that retail for fifty cents at thirty six cents per volume; popular series of juveniles that retail for twenty-five cents at nineteen cents per volume.

A. C. McClurg & Company — Net books published within a year and net books more than a year old, twenty-five per cent. discount; text books, fifteen per cent. discount; publications more than one year old, discounts ranging from thirty-five per cent. to forty per cent.; popular copyright series, thirty-nine cents per copy; Burt Home Library, forty cents per copy.

The output of a few publishers is excepted from the twenty-five per cent. discount for net books, the discount in these classes ranging from twenty-two to twenty-four per cent. It will be noted that as to both the firms mentioned the terms offered are very much better than those which obtained during the year preceding, when the best discount that could be obtained on net books was ten per cent. instead of twenty-five. The acceptance of either proposition involves unusually favorable terms. It is difficult to accurately measure the relative value to the library of the two proposals, owing to the wide disparity of discounts offered for the several classes and the exceptions made in both instances. Taking the purchase of the past year as a basis, there would seem to be on the whole but slight difference between the two bidders in the gross amounts that would have to be paid on the same basis during the ensuing year. On the whole, A. C. McClurg & Company are somewhat lower if the same lines of purchases are maintained, the larger discount on net books more than a year old offered by Marshall Field & Company being offset by the larger discount on the current net books offered by A. C. McClurg & Company. Under these circumstances, and in view of the desirability from the library standpoint of continuity of service, your Committee recommends that the offer of A. C. McClurg & Company be accepted, retaining for the Board the right to avail itself of special purchases elsewhere, when opportunity offers, in the matter of books which cannot be regarded as legitimately current.

Prices for binding and rebinding books of the library as offered by the various bidders are low and samples of style and qualities of material guarantee excellent work at the prices submitted.

Medium Grade Binding—In this class of binding is included seventy-five per cent. of the work. Three considerations ought to be weighed, capacity, price and quality. Assuming that the number of books needing rebinding next year will equal the number in the current year, provision will have to be made for approximately 56,800. The limit of capacity of all the four bidders on this class of work is 63,700. The four bidders will be required to handle the work. The four bidders are the Northwestern Bindery, Brabandt & Valters, Joseph Flucke & Son and George E. Koehler, four of the five firms at present doing the work. The fifth firm withheld their bid. A tabulation of the fifty-four items on which bids were invited shows that Brabandt & Valters and Northwestern Bindery offer to do the work at practically the same prices as last year. Both firms have used the oversewing methods, which were tested with gratifying results during the year. The bids of George E. Koehler and Joseph Flucke & Son average about the same, being slightly higher than that of the two firms first mentioned.

It is recommended that the reference binding be awarded to Burgmeier Book Bindery and that the resewing in old covers and repapering worn covers be

awarded George E. Koehler on their bids. It is further recommended that the Northwestern Bindery and Brabandt & Valters be given the contract for medium grade binding up to the maximum capacity, as stated in their respective proposals, and that the remainder of the work be awarded to Geo. E. Koehler and Joseph Flucke & Son in the proportion of eight books to Koehler and five to Flucke. Under this arrangement the Northwestern Bindery would have thirteen thousand volumes to bind and Brabandt & Valters eighteen thousand two hundred.

In the matter of reference department binding of the nine classes of work, the prices of six are identical with those of the current year. An increase of five to ten cents per volume appears in the items of morocco, calfskin and pigskin bindings, due to the fact that these leathers are importations, the prices of which have sharply advanced owing to the war. By way of offset, the much-used open shelf department books and the United States patent reports will be bound in the oversewing style instead of the ordinary style without extra charge. The stained titles on the patents are likewise to be provided without extra expense. For resewing in old covers the prices are the same as during the past year, but an increase of one cent for repapering book covers is asked.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, June 30, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—With reference to the various petitions concerning library stations, your Committee on Library recommends as follows:

Transferring station 33 West to Mr. M. Barnett, who has purchased the store from the former station-keeper.

Placing on file request for station at 947 Wellington avenue and one at 2004 Addison street, both these locations being near to stations already established.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, June 30, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

Cora E. Hinkins, senior assistant, June 25.

J. Louis Gautchier, page, June 19.

Leonard D. Sachs, page, June 28.

Your Committee on Administration further recommends leaves of absence without deduction of salary as follows on account of illness in both cases:

Winifred Lagorio, senior assistant, from June 16 to 18, inclusive.

Cecelia Georgas, junior assistant, from June 5 to 24, inclusive.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, June 30, 1915.

He, also, presented the report of Wm. W. Thompson & Co., certified public accountants, on their audit of the books and accounts of the Public Library for the quarter ended May 31, 1915.

Director Mayer moved that the report be received and published.

Carried.

The following is the report:

June 29th, 1915.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—We have audited the accounts of the Chicago Public Library for the three months ended May 31st, 1915, and herewith present the following statements which we have prepared from the books and certify them to be in accordance therewith.

Exhibits:

"A" Ledger Balances May 31, 1915.

"B" Statement of Receipts and Disbursements of the Chicago Public Library Fund for the three months ended May 31, 1915.

"C" Statement of Cash Receipts and Disbursements for the three months ended May 31, 1915.

During the course of our audit we compared the vouchers with the entries in the voucher record and cash book.

We verified the receipts from fines, books lost, deposits, etc., by means of the daily receipt books and the stubs of the deposit receipt books.

We checked the postings from all sources to the ledger and proved the additions of the ledger, journal and voucher record and cash book.

In company with two of the Directors and the Secretary, we examined the securities of the various funds and found them intact.

We were permitted by the city treasurer's office to examine the Library Account in the books of the City and we found that the receipts of interest, taxes, etc., agreed with the receipts in the library books.

Yours faithfully,
WM. W. THOMPSON & CO.,
Certified Public Accountants.

LEDGER BALANCES, MAY 31, 1915.

Debits.		
Tax Levy—1914 Balance		$225,128.91
Cash in hands of City Treasurer		22,766.86
		$247,895.77
Certificate of Deposit	240.54	
Bonds	277,759.46	
Cash	7,824.38	285,824.38
Total Debits		$533,720.15
Credits.		
Public Library Fund	247,895.77	
Hiram Kelly Fund	200,000.00	
Hiram Kelly Fund, Increment	65,000.00	
Hiram Kelly Fund, Income	3,461.42	
Hiram Kelly Branch Library Fund	1,368.01	
W. H. Ryder Fund	10,000.00	
W. H. Ryder Fund, Income	78.71	
Jerome Beecher Fund	2,000.00	
Jerome Beecher Fund, Income	819.40	

H. W. Jackson Fund	1,000.00	
H. W. Jackson Fund, Income	154.82	
Insurance Fund	130.73	
Incidental Fund	58.34	
Security Deposits	1,080.75	
Special Deposits	100.00	
Rental Collections—New Books	572.20	
Total Credits		$533,720.15

STATEMENT OF RECEIPTS AND DISBURSEMENTS, THREE MONTHS ENDED MAY 31, 1915.

Receipts.

Cash in hands of City Treasurer March 1, 1915		$10,234.13	
Cash in hands of City Treasurer March 1, 1915, for redemption of Tax Warrants		498.89	
			$ 10,733.02
Taxes, 1914, Morgan Park		500.00	
Tax Warrants Sold on Acct. of 1914 Taxes,	$ 45,000.00		
Received on Account of 1914 Taxes	159,161.96		
	204,161.96		
Less: Paid on Account of Tax Warrants	90,000.00		
		114,161.96	
			114,661.96
Interest on Cash in hands of City Treasurer			114.64
Sundry Receipts			603.81
Total Receipts			$126,113.43

Disbursements.

Books		$14,446.95
Newspapers and Periodicals		1,505.84
Binding		6,789.60
Finding Lists		303.91
Freight and Express		72.33
Postage		480.00
Printing and Stationery		1,926.32
Delivery Stations—Miscellaneous		1,246.29
Branch Reading Rooms—Miscellaneous		582.44
Salaries :		
Main Building	$49,300.32	
Branches	16,801.28	
Delivery Stations	2,304.21	
		68,405.81
Miscellaneous		1,430.19
Fuel		2,622.25
Heating and Generating Plant		383.16

Elevator Supplies and Repairs	101.05	
Electric Supplies and Repairs	69.70	
Repairs, Alterations and Improvements	24.25	
Janitor Expense	97.18	
Insurance	1,989.91	
Furniture and Fixtures	555.85	
Books lost and paid for—Refunds	66.31	
Interest on Tax Warrants	247.23	
Total Disbursements		103,346.57
Balance, Cash in hands of City Treasurer May 31, 1915.		$ 22,766.86

Public Library Fund.

Taxes 1914, Balance of Levy	$225,128.91
Cash in hands of City Treasurer	22,766.86
Library Fund	$247,895.77

Cash Receipts and Disbursements, Three Months Ended May 31, 1915.

Receipts.	March 1915	April 1915	May 1915
Cash Balance at close of previous month	$ 9,895.81	$ 8,263.42	$ 8,714.24
Kelly Fund Income	1.75	1.59	2.79
Kelly Fund Income, Kelly Branch		1,720.00	320.00
Ryder Fund Income		40.00	40.00
Jackson Fund Income		25.00	.....
Insurance Fund		39.40	.....
Deposits	305.00	234.25	163.35
Incidental Fund	307.04	376.24	751.91
Fines	1,596.38	1,848.01	1,714.84
Rental of New Books	53.98	263.04	255.18
Books Lost and Paid for	70.49	93.80	110.09
Finding Lists	56.35	29.35	33.24
Miscellaneous	50.62	39.36	120.51
	$12,337.42	$12,973.46	$12,226.15
Disbursements.			
Treasurer	$ 177.46	$ 162.51	$ 263.84
Pension Fund	1,596.38	1,848.01	1,714.84
Books	42.77	36.78	79.03
Newspapers and Periodicals	28.67	19.50	6.00
Freight and Express	9.41	25.53	37.39
Binding		1.75	.....
Printing and Stationery	8.23	4.70	11.90
Postage	155.00	155.00	170.00

Delivery Stations—Miscellaneous	2.24	19.31	4.85
Branches	6.35	.64	12.25
Heating and Generating Plant	.....	.76	2.00
Electric Supplies and Repairs	.....	.25	.....
Janitor Expense	.95	.....	.....
Books Lost and Paid for—Refunds	19.01	22.00	25.30
Miscellaneous Expenses	103.61	207.98	350.65
Kelly Fund Income	726.48	692 00	667.36
Kelly Fund, Kelly Branch	727.45	761.05	667.06
Jackson Fund Income	.....	.....	123.15
Ryder Fund Income	.....	.....	54.55
Beecher Fund Income	164.29	.....	.....
Deposits Refunded	305.70	301.45	211.60
Cash Balance at close of month	8,263 42	8.714.24	7,824.38
	$ 12,337.42	$12,973.46	$12,226.15

SUMMARY OF BALANCES.

	March	April	May
Hiram Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Hiram Kelly Fund, Increment	65,000.00	65,000.00	65,000.00
Hiram Kelly Fund, Income	4,816.40	4,125.99	3,461.42
Hiram Kelly Fund (Branch Library)	756.12	1,715.07	1,368.01
W. H. Ryder Fund	10,000.00	10,000.00	10,000.00
W. H. Ryder Fund, Income,	53.26	93.26	78.71
Jerome Beecher Fund	2.000.00	2,000.00	2.000.00
Jerome Beecher Fund, Income	819.40	819.40	819.40
H. W. Jackson Fund	1,000.00	1,000.00	1,000.00
H.W. Jackson Fund, Income	252.97	277.97	154.82
Insurance Fund	91.33	130.73	130.73
Incidental Fund	123.76	5.80	58.34
Security Deposits	1,196.20	1,129.00	1,080.75
Special Deposits	100.00	100.00	100.00
Rental Collections (New Books)	53.98	317.02	572.20
	$286,263 42	$286,714.24	$285.824.38
Deduct Investments:			
Certificate of Deposit	240.54	240.54	240.54
Bonds	277,759.46	277.759.46	277.759.46
	$278,000.00	$278,000.00	$278,000.00
Cash Balance:	8,263.42	8,714.24	7,824.38
	$286,263.42	$286,714.24	$285,824.38

SPECIAL COMMITTEES.

In the absence of the Chairman, Director Breyer presented the following report of the Special Committee on Ways and Means:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Special Committee on Ways and Means begs leave to report that it has successfully concluded the work entrusted to it, and that the bill providing for an amendment to the Library Act, increasing the rate of taxation for library purposes from six-tenths of a mill to one mill on the dollar was passed by the General Assembly and signed by Governor Dunne June 29, 1915.

The new rate of one-mill will produce, after the scaling process of the "Juul Act," from $200,000.00 to $250,000.00 additional revenue for library purposes, and the increase will be included in the taxes of 1915, which will be available after January 1, 1916.

Your Committee submits this, its final report, and recommends that the Committee be discharged.

Respectfully submitted,

CHAS. C. BREYER,

Special Committee on Ways and Means.

CHICAGO, June 30, 1915.

Director Healy moved the adoption of the report.

Carried.

Director Mayer moved that the Board extend to Directors Henius, O'Connell and Breyer, members of the Special Committee on Ways and Means, and to the Secretary, a vote of appreciation and thanks for their work in connection with the legislation secured for financial relief to the library.

Carried.

Director Despres presented the following resolution and moved its adoption.

Carried.

Resolved, That this Board tender its thanks and appreciation to Senator Richard J. Barr, of Joliet, and Representative Thomas N. Gorman, of Peoria, for the interest shown and the work accomplished in the General Assembly on behalf of the public libraries of the State of Illinois.

REPORTS.

The President, Director Lagorio, presented his annual report for the year just ended.

Director Despres moved that the report of the President be received and made the Forty-Third Annual Report of the Board.

Carried.

The Secretary presented his annual financial and statistical statements for the year ended May 31, 1915.

The Librarian presented an abstract of his annual report for the year ended May 31, 1915.

Director Despres moved that the reports of the Secretary and Librarian be made a part of the Annual Report of the Board.

Carried.

Director Despres moved that the Annual Report of the Board be printed in pamphlet form, and that authority be given for an edition of 1,000 copies.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

NEW BUSINESS.

Director Pokorney presented the following resolution:

In cordial recognition of the services rendered by Dr. Antonio Lagorio to the people of the city of Chicago as a member and officer of the Library Board, it is fitting that his present associates place on record in the minutes of the Board this brief note of appreciation. Dr. Lagorio has served as a valued member of the Board continuously for a period of nine years. During the two years he was vice-president and during the past two terms he has served as president of the Board with conspicuous interest and ability.

During this long period of service, rendered whole-heartedly and frequently under circumstances of sacrifice, the Board has been compelled to carry on its large work with very limited funds. Despite this handicap the Board has made tremendous progress as shown by the official record of its work. When Dr. Lagorio first assumed his duties in the Library interests, the entire circulation of the Public Library system of Chicago was less than a million and a third annually. In the year of the completion of nine years of service his report to this Board, as presented today, shows a circulation for the past year of four and a third millions in circulation. The number of branches has increased in the same time from one to thirty-two, not counting scores of other agencies which have been created and which then did not exist. In this tremendous expansion Dr. Lagorio has had an important part.

In conclusion his associates desire to record the pleasure of association with him, officially and personally. As president of the Board particularly we extend to him our thanks for unfailing courtesy, just rulings and consideration in all matters which have come to him for his determination. We express our regret that his membership on this Board comes to a termination at this meeting and extend to him cordial good wishes for the future.

Director Healy acting as President pro tem.

Director Despres moved the adoption of the resolution by rising vote.

Carried unanimously.

The President resumed the chair and responded, thanking the Board for the honor and courtesies extended to him during his term of membership on the Board, and especially during his term as presiding officer.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JULY 12, 1915.

OFFICIAL RECORD.

There were present when the Board was called to order, the President, Director Lagorio, in the chair, and Directors Ksycki, Despres, Breyer, Healy and Pokorney.

Absent — Directors O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting of June 28 and of the adjourned regular meeting held June 30, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From W. J. Richardson, 2339 W. Harrison street, requesting the Board to establish a delivery station at that number.

Referred to the Committee on Library.

From H. S. Powers, 1445 E. Sixtieth street, requesting the Board to establish a delivery station at that number.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Non-fiction to be replaced, 83 vols., $74.00.

Juvenile books for Pulaski Park Branch, 1,085 vols., $868.00.

Total: 1,168 vols., $942.00.

Periodicals for Pulaski Park Branch, $12.60.

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $62.60, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, July 12, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

B. F. Stevens & Brown, books and subscriptions (£87/14/3) est.	$ 427.15
A. C. McClurg & Co., books	1,395.79
A. L. A. Publishing Board, books	123.25
G. E. Stechert & Co., periodicals and books	89.54
Chivers Book Binding Co., books	72.30
Yiddish Literary Publishing Co., books	47.64
John R. Anderson, books	25.00
H. R. Huntting Co., books and subscriptions	24.72
A. W. Shaw Co., books	14.71
A. Kroch & Co., subscriptions, etc	14.30
R. R. Bowker Co., books	8.00
Standard Map Co., books	8.00
Otto Harrassowitz (payable to Knauth, Nachod & Kuhne), books	7.49
H. W. Wilson Co., books	7.30
Arthur H. Clark Co., books	6.75
N. W. Ayer & Son, books	5.00
Wallace Rice, books	4.31
Walter M. Hill, books	4.00
Geo. E. Koehler, binding	738.27
John Seybold, binding	621.95
Brabandt & Valters Book Binding Co., binding	385.07
Joseph Flucke & Son, binding	332.49
Burgmeier Book Bindery, binding	179.05
Gaylord Bros., binders	21.12
Slade, Hipp & Meloy, gummed muslin	4.86
Rogers & Hall Co., printing	74.26
Dwight Bros. Paper Co., paper	25.00
Bradner Smith & Co., blotting paper	4.85
Max Stern's Sons, printing	114.25
Cameron, Amberg & Co., printing, cutting checks, etc	79.50
James Watson & Co., printing	19.55
Sewell-Clapp-Envelopes, envelopes	54 45
Rockwell Barnes Co., lead pencils	29.00
Geo. E. Cole & Co., stationery	24.95
Dennison Mfg. Co., labels and glue	15.65
P. A. Salisbury-Schulz Co., Buck dates	4.50
City Collector, pay-roll sheets, etc	6.70
H. G. Wilson, Sec'y, cash expenditures June, 1915	279.13
Dowst Magazine Binder, binders	423.25
	$5,723.10

He, also, presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 70.08
National Education Association, books	2.00
A. L. A. Publishing Board, book	1.00
Geo. E. Koehler, binding	19.82
John Seybold, binding	13.59
Joseph Flucke & Son, binding	9.49
	$115.98

Rental Collection.

A. C. McClurg & Co., books $93.56

Bills to be paid from Ryder Fund Income Account.

Geo. E. Stechert & Co., books $9.00

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Breyer presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received and their acceptance is recommended with instructions to the Librarian to fill the positions by requisition on the Civil Service Commission:

James C. O'Connor, page, July 8.

George S. Carr, page, July 4.

Your Committee recommends that leave of absence be granted William W. Scanlon, elevator operator, for ninety

days without pay; Helen Crowe July 17 to 19, inclusive, with reimbursement of salary lost.

Recent examinations by the Civil Service Commission have created eligible lists for the positions of junior library assistants, book repairers and pages. The Commission has been certifying against the sixty-day appointees from these lists and permanent appointments have therefore replaced the temporary employés in large measure in this library. For the first time in five years there are no pages in the library except those obtained from the eligible lists furnished by the Civil Service Commission.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, July 12, 1915.

Director Mayer entered the room and took his seat.

Director Breyer, also, presented the bill of Wm. W. Thompson & Co., certified public accountants, in the sum of $45.00 for their audit of the books and accounts of the Public Library for the quarter ended May 31, 1915, and moved that the bill be ordered paid.

Carried.

He, also, presented the list of vacancies and appointments for June, 1915, which was received and ordered published.

The following is the list:

Sam Abraham, page, appointed June 28, $300 per year.

Leslie Agasim, page, appointed June 28, $300 per year.

Emmet Allen, page, appointed temp. June 1, $300 per year; separated June 28.

Joseph Augustus, junior assistant, appointed senior assistant June 26, $720 per year. (Promo.)

Clara Barnes, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Annie Batchelder, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Stanley Beckwith, page, resigned June 4.

Clyde Bentley, page, appointed June 23, $300 per year.

Archie Bernstein, page, appointed June 21, $300 per year.

Joe Brown, elevator operator, appointed temp. June 7, $840 per year.

William Brown, janitor, appointed temp. June 2, $780 per year.

Wietold Bielinski, window-washer, reinstated June 14, $840 per year.

Dorothy Brown, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Isceole Browning, page, appointed June 16, $300 per year.

Ida Carlisle, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Louis Casty, page, separated June 28.

William P. Cizek, page, appointed temp. June 8, $300 per year; separated June 14.

Harry Chernin, page, separated June 7.

Morris Cohen, page, separated June 20.

Ada Cole, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

James Crowe, page, appointed June 28, $300 per year.

Chauncey Cummings, page, separated June 15.

Walter Deegan, page, appointed June 15, $300 per year.

Claire de Roque, junior assistant, appointed temp. June 8, $420 per year.

Helen Doan, junior assistant, separated June 25; appointed civil service June 26, $480 yer year.

Walter Dunn, page, appointed June 17, $300 per year.

Hans Ellison, janitor, appointed temp. June 1, $25 per month; separated June 30.

Albert Finkle, page, appointed June 14, $300 per year.

Veta Dee Gardner, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Joseph Gautchier, page, appointed June 14, $300 per year; resigned June 19.

Edward Harkin, page, separated June 20.

Horace B. Harte, page, appointed June 28, $300 per year.

William Hartney, page, appointed temp. June 9, $300 per year; separated June 15.

G. Haworth, elevator operator, separated June 5.

Cora Hinkins, senior assistant, resigned June 25.

Dean Horrobin, page, separated June 25.

Cora Hough, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Tony Hrdalo, page, separated June 29.

John Humphreys, page, appointed June 18, $300 per year.

Loretto Jenks, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Lena Klawi, janitress, appointed temp. June 2, $660 per year; separated June 5.

Bertha Klein, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Erick Klein, page, separated June 17.

Lillian Leviash, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Benjamin Levin, page, appointed June 24, $300 per year.

Nathan Levin, junior assistant, appointed senior assistant June 26, $720 per year. (Promo.)

Abe Levy, page, separated June 13.

Walter Loeffler, page, separated June 6.

Ralph Ludwig, page, appointed June 16, $300 per year; discharged June 22.

John McCauley, page, appointed June 15, $300 per year.

Harriet McCay, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Ernest Maier, page, appointed June 17, $300 per year.

Nellie Marlatt, junior assistant, separated June 25; appointed civil service June 25; $480 per year.

William Mehl, page, appointed June 29, $300 per year.

Charles Miller, page, appointed June 15, $300 yer year.

Mabel Moderwell, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Evelyn Lorgan, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Florence Mayerson, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Tony Petrone, page, separated June 20.

Morris Pick, page, separated June 16.

Thomas Prince, page, separated June 17.

Harold Regan, page, separated June 14.

Louis Rotheiser, page, separated June 24.

Helen Rountree, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Jack Rubenstyne, page, appointed June 14, $300 per year.

Irma Sachen, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

Leonard Sachs, page, appointed June 28, $300 per year.

Edward Saperstein, page, separated June 29.

Sol Sax, page, separated June 14.

Samuel Savlin, page, appointed June 28, $300 per year.

Waldine Schneider, junior assistant, separated June 16.

Frank Smith, janitor, separated June 2.

Levi Southe, page, appointed June 23, $300 per year.

Ruth Sweeney, junior assistant, appointed June 26, $480 per year.

Henry Thomson, page, appointed June 17, $300 per year.

Peter Thurston, mechanical and electrical engineer, appointed temp. June 21, $1320 per year.

Charles Titley, page, separated June 28

Reuben Weathers, page, separated June 15.

Isidore Weiner, page, appointed June 21, $300 per year.

Isadore Weissburd, page, appointed June 21, $300 per year.

Maurice Weitzman, page, separated June 21.

Arthur Wilkes, page, separated June 28.

Lawrence Wilson, page, separated June 10; appointed civil service June 11, $300 per year.

Sue Wuchter, junior assistant, separated June 25; appointed civil service June 26, $480 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly

audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Commonwealth Edison Co., cnrrent,....	$ 74.98
Peoples Gas Light & Coke Co., gas.....	16.48
Chicago Telephone Co., service.....	77.78
W. V. Geary Teaming Co., sprinkling streets, Blackstone Branch.....	25.00
Sanitary Office Towel Co., laundering towels.....	28.10
Individual Towel & Cabinet Service Co., towel supply.....	9.10
Cudahy Packing Co., soap powder.....	9.60
Haegele Ice Co., ice	15.56
Buchanan Bros., sprinkling streets, main building.....	15.00
Raymond Express Co., delivering mail...	9.00
Chicago Evening Post Co.. advertising...	6.30
Bnnge Bros. Coal Co., coal...	419.26
Pottinger-Flynn Coal Co., coal.....	114.38
Krehbiel Co., coal analysis.....	25.00
Citizens Street Cleaning Bureau, removing cinders.....	16.70
McMaster-Carr Supply Co., engineers' supplies.....	11.62
Lunkenheimer Co., valves.....	5.84
Samnel Harris & Company, machinists' supplies.....	3.46
Hills-McCanna Co., repairs to oil pump..	9.30
Gallaher & Speck, machinists' labor.....	9.00
W. H. Salisbury & Co., belting.....	9.04
John Moloney, repairing furnaces, etc....	117.35
Western Electric Co., incandescent lamps	105.60
Peerless Electric Co , rewinding magnet coils; fibre bnshings.....	6.75
Keystone Oil and Mfg. Co., grease.....	4.00
Bullard & Gormley Co., hardware.....	13.28
Remien & Knhnert Co., paint, benzine, pntty, etc.....	4.97
James S. Kirk & Co., soap powder and soap.....	31.71
Library Bureau, book stacks, counter, desks, book pockets.....	619.75
Charles L. Cole, insurance.....	11.73
H. Rosenbaum Roofing Co., repairing domes, material, etc.....	185.25
Western Slate Co., slate tile.....	140.00
Standard Oil Co., gasoline.....	84.54
New York & New Jersey Lubricant Co....	36.60
Valvoline Oil Co., oil.....	17.80
Swinehart Tire & Rubber Co., tires.....	90.28
United States Tire Co., chain tread casing, etc.....	34.50
Perkins Machine Co., machinists' supplies.....	19.75
D. J. Gallagher Mfg. Co., waste.....	10.53
Henry Landgraf, moving and hanging station signs.....	31.00
Weniger Garage, storage, etc., tonring car	17.05
H. G. Wilson, Secretary, cash expenditures, June, 1915.....	164.47
Henry Stuckart, County Collector, special assessment for street paving.....	628.34
	$3,285.75

He, also, presented a list of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

Bills for Rent to be paid from Kelly Fund Income Account.

F. A. Hill & Co., rent Austin Branch.....	$100.00
Lewis Institute, rent W. Madison St. Branch.....	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch.....	125.00
Skola Vojta Naprstek, rent W. 26th St. Branch.....	75.00
Jnlins Fuermann, rent Fullerton Av. Branch.....	75.00
A. Pink, rent Hnmboldt Branch	100.00
Wm. E. Dever, rent Sheridan Branch	140.00
	$715.00

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., current.....	$18.86
Consumers Co., coal.....	14.70
Chicago Telephone Co., service.....	3 51
Henry Stuckart, County Collector, special assessment for paving.....	295.97
	$333.04

Director Healy, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds begs leave to report on the communication from the Hon. W. R. Moorhouse, Commissioner

of Public Works, referred to this Committee at the last meeting of the Board.

The Commissioner requests the approval of the Board for the installation of a throw-over switch so that current from the library power plant may be used during the time that it is available and at other times the current from the Commonwealth Edison Company.

The Chief Engineer states that the library can furnish current without additional expense or equipment. Your Committee, therefore, recommends that consent to said installation be given with the understanding that the City shall install meters, and pay for the current used at the rate of two cents per kilowatt hour.

Respectfully submitted,

JAMES J. HEALY,
PHILIP M. KSYCKI,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, July 12, 1915.

REPORTS.

The Librarian presented his statistical report for the month of June, 1915, which was received and ordered published.

He, also, presented resolutions, prepared by a committee appointed from among the older employés of the Library who were fellow-workers with Miss Kate M. Henneberry.

Director Healy moved that the resolutions be spread upon the minutes of the Board as a mark of appreciation of the services of Miss Henneberry.

Carried.

The following are the resolutions:

Miss Kate M. Henneberry, an employé of the Chicago Fublic Library from 1875 until March, 1908, covering a period of thirty-two years, died on Saturday, July 10th, and was buried Monday, July 12th, 1915.

Miss Henneberry entered the service of the Library in its infancy and was associated with the late Dr. Poole in organizing the library, and later assistant librarian under Mr. Frederick H. Hild.

Miss Henneberry devoted the best years of her life to the Library, having filled many positions of responsibility, and instituted many of its early policies until time and growth compelled her to relinquish or divide her numerous duties. When she retired from active duty in 1908 she was in charge of the shelf-lists, and directed and edited the printed finding lists and bulletins. Many members of the staff received through her kindly assistance their first rudiments of library work.

She was one of the few remaining members of the original staff who worked with Dr. Poole in the organization of the Chicago Public Library.

Director Healy moved that when the Board adjourns, it adjourn to meet Monday, August 9, 1915, at 5 o'clock P. M.

Carried.

On motion of Director Ksycki, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JUNE, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of June was 341,426; for the corresponding month of the previous year, 276,180. The circulation was from the following sources:

Central Library	55,677
Branches	181,131
Stations	67,036
Traveling Libraries	23,527
Deposits and Miscellaneous	14,055
	341,426

The following is a summary of the books obtained at the Central Library:

Main Collection	22,690
Open Shelf	24,930
Hughes Room	1,828
Music Room	1,641
Information Desk (Teachers and special cards)	3,762
Miscellaneous	369
Books for the Blind	433
Documents	24
	55,677

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,911	247	3,158
Austin	9,369	410	9,779
Bessemer Park	2,744	207	2,951
Blackstone	7,173	255	7,428
Burr School	3,777	155	3,932
Cornell Square	2,949	143	3,092
Davis Square	1,892	57	1,949
Douglas Park	11,364	1,420	12,784
Dvorak Park	3,214	230	3,444
Eckhart Park	5,876	358	6,234
Forestville School	.....	....	.....

Fuller Park	4,152	194	4,346
Hamilton Park	4,763	258	5,021
Hamlin Park	4,097	180	4,277
Hebrew Institute	9,101	1,532	10,633
Holstein Park	4,608	201	4,809
Humboldt	9,037	1,651	10,688
Independence Park	3,184	53	3,237
Kelly	13,249	545	13,794
Lewis Institute	10,032	732	10,764
Lincoln Center	6,378	425	6,803
Logan Square	8,342	481	8,823
Mark White Square	3,486	160	3,646
Ogden Park	7,764	258	8,022
Palmer Park	3,605	118	3,723
Pulaski Park	.....	....	.....
Seward Park	3,445	67	4,062
Sheridan	8,796	320	9,116
Sherman Park	4,597	225	4,822
Stanford Park	4,778	365	5,143
Stanton Park	4,076	98	4,174
Sumner School	4,078	253	4,331
Walker	1,508	54	1,562
West 26th Street	6,786	218	7,004
Total	181,131	12,420	193,551

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	130	..	130	Mayfair	1,102	..	1,102
Brighton Park	920	..	920	Norwood Park	233	..	233
Butler House	2,243	.	2,243	Park Manor	1,023	..	1,023
Cheltenham	831	..	831	Rogers Park	2,138	62	2,200
Chicago Lawn	1,599	..	1,599	East Rogers Park	1,026	132	1,158
Edison Park	522	..	522	Washington Heights	215	..	215
Fernwood	695	..	695	West Englewood	680	..	680
Gano	798	..	798	West Pullman	1,511	..	1,511
Grand Crossing	1,709	..	1,709	West Ridge	292	.	292
Gresham	2,417	..	2,417	Woodlawn	2,173	..	2,173
Irving Park	622	52	674				
Longwood	648	..	648	Total	23,527	246	23,773

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	181,131	12,420	193,551
Traveling Libraries	23,527	246	23,773
Business House Deposits	13,442	2,951	16,393
Miscellaneous References	613	.....	613
Total	218,713	15,617	234,330

Of the 67,036 books supplied through the Stations Department, 12,420 were sent to 32 branches and 54,616 to 76 stations. The books supplied for the same month of the preceding year numbered 65,223 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 13,132.

REFERENCE ROOM.

Number of books issued from stacks 30,808

Number of recorded visitors 11,809

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,613. Visitors, 908.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 6,091. Newspapers, 491. Visitors, 1,964.

CIVICS ROOM.

Magazines issued, 1,887; directories consulted, 2,471; bound documents used, 1,799; books, 880; pamphlets, 10,320. Visitors, 4,722.

STUDY ROOM.

Volumes consulted, 1,582. Visitors, 1,033.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,371. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 110,640.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,292; issued in June of the previous year, 5,122.

Number of non-fiction cards issued, 3,859; juvenile cards, 3,113; research cards, 23; vacation cards, 431; teachers' cards, 101; summer cards, 290. The number of three-year cards outstanding is 180,205.

BINDERY DEPARTMENT.

Number of books at binderies June 1, 1915	6,380
Number of books sent to binderies in June, 1915	5,043
Total number of books at binderies in June, 1915	11,423
Number of books received from binderies in June, 1915	6,082
Number of books at binderies July 1, 1915	5,341
Number of books repaired in Library in June, 1915	9,959

GROWTH OF THE LIBRARY.

The total number of volumes in the Library July 1, 1915, was 630,227. Received since June 1, 1915, 2,746. Books lost and paid for since June 1, 1915, 152. Books found and money refunded since June 1, 1915, 14.

HENRY E. LEGLER,
Librarian.

CHICAGO, July 12, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 9, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Ksycki, Despres, Breyer, Healy and Pokorney.

Absent — Directors O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held July 12, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

The following communication from Miss Marie Plamondon, which was received and placed on file:

"CHICAGO, July 14, 1915.

"*Board of Directors,*

"*The Chicago Public Library.*

"*Gentlemen:*—I thank you sincerely for sending me a copy of the Memorial Minute upon the death of my mother and father. Your sympathy is indeed appreciated.

Sincerely,

"Marie Plamondon."

From L. Dorfman, 1105 N. California avenue, resigning as keeper of delivery station No. 42 West.

From Henry Schor, requesting the Board to appoint him keeper of delivery station No. 42 West.

From Samuel Ezrsch, requesting the Board to establish a delivery station at 4752 Harrison street.

From G. A. Primus, resigning as keeper of delivery station No. 27 West.

From Joseph Tartak, requesting the Board to appoint him keeper of delivery station No. 27 West, located at No. 4149 Armitage avenue.

From M. L. Seaman, requesting the Board to establish a delivery station at No. 2534 W. Fullerton avenue.

All the above communications were referred to the Committee on Library.

The following communication from the Secretary of the Public Library Employés Pension Fund:

CHICAGO, August 9, 1915.
To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of the following described securities:

$8,000 School District No. 99 Cook County (Cicero and Hawthorne), Illinois, 4½% bonds due July 1, 1926, at 98½ and accrued interest.

The approval of your honorable body is hereby requested.

Very truly yours,
H. G. WILSON, *Sec'y.*

Director Despres moved that the Board approve of the purchase of the bonds as requested.

Carried.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

CHICAGO, August 9, 1915.
To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library ask for the adoption of the following recommendations:

That the Secretary be and is hereby authorized to remit to the Library of Congress the sum of $500 as a deposit for catalogue cards and proof sheets.

Your Committee herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 74 vols., $93.00.

Current American fiction, 44 vols., $43.00.

Current English books, 21 vols., $40.00.

Extra copies of books for stacks and open shelves, 130 vols., $129.00.

Extra copies of non-fiction in new editions, 219 vols., $580.00.

Non-fiction to be replaced, 110 vols., $202.00.

Miscellaneous books, 95 vols., 21 pamphlets, $88.00; 2 vols., $51.00 (Ryder fund).

Juvenile books for deposit collection, 1,095 vols., $846.00.

Books for school deposit, 1,647 vols., $1,078.00.

Books to be replaced for school deposit collection, 187 vols., $106.00.

Fiction for branches, 28 vols., $28.00.

Fiction for Kelly Branch (Kelly fund), 5 vols., $5.00.

Books for main library and branches for rental collection, 66 vols., $66.00.

Regular fund:	3,650 vols.,	$3,233.00
Ryder fund:	2 vols.,	51.00
Kelly fund:	5 vols.,	5.00
Rental collection:	66 vols.,	66.00
Total:	3,723 vols.,	$3,355.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $31.20, be paid from the incidental fund.

Respectfully submitted,
SAMUEL DESPRES,
DR. F. J. POKORNEY,
Committee on Library.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres,

Breyer, Healy, Pokorney and the President—6.

Nays—None.

A. C. McClurg & Co., books	1,701.73
O. G. Waffle, books	67.00
A. G. S. Josepbson, books	15.25
G. E. Stechert & Co., books	15.22
A. Kroch & Co., subscriptions	10.41
Otto Harrassowitz (payable to Knautb, Nacbod & Kubne), books	5.60
Alfred A. Goldscbmidt, books	4.08
Northwestern Bindery, binding	558.62
John Seybold, binding	502.13
Geo. E. Koebler, binding	457 41
Brabrandt & Valters Book Binding Co., binding	378.59
Joseph Flucke & Son, binding	159.59
Gaylord Bros., binders	23.33
Max Stern's Sons, printing	90.50
Cameron, Amberg & Co., record book and printing	44.80
James Watson & Co., printing	42.40
Swigart Paper Co., paper	43.92
Bradner Smitb & Co., paper	12.70
Dwigbt Bros. Paper Co., paper	11.82
Grabam Paper Co., blotting paper	9.50
W. D. Messinger & Co., twine	5.40
Librarian of Congress, Wasbington, D. C., printed catalogue cards, etc	500.00
Library Bureau, cards, etc	100.00
H. S. Parrisb & Co, rubber stamps, pads, dates, etc	20.40
Geo. E. Cole & Co., stationery	17.45
Edwards & Hancock, paper	14.00
A. H. Abbott & Co., sbellac	7.50
Oliver Typewriter Co., ribbon coupons	7.50
Hammond Typewriter Co., typewriting supplies	4.60
H. G. Wilson, Sec'y, cash expenditures July, 1915	275.19
	$5,101.64

He, also, presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 27.89
Brabrandt & Valters Book Binding Co., binding	19.44
The Northwestern Bindery, binding	7.75
	$55.08

Bills to be paid from Ryder Fund Income Account.

Alfred A. Goldscbmidt, books	$51.00
Arcbitectural Book Publisbing Co., books	4.05
	$55.05

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., music books	$22.53

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Breyer presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

CHICAGO, August 9, 1915.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received by your Committee on Administration. We recommend that they be accepted and that the Librarian be authorized to fill the positions by requisition on the Civil Service Commission:

Sam V. Abraham, page, July 18.

Archie Bernstein, page, July 19.

William T. Horrobin, page, August 1.

Elie Hudon, senior library assistant, August 10.

John P. Humphreys, page, August 1.

Charles R. Patterson, page, August 3.

Naomi W. Pollard, senior library assistant, June 26.

J. Cornelia Wyse, senior cataloguer, August 25.

It is recommended that leaves of absence be granted as follows for the periods mentioned:

Helen Crowe, junior assistant, from August 26, 1915, to June 25, 1916, to permit attendance at a library school.

Leo J. Sheridan, page, from July 28 to September 8, 1915, without pay.

James C. Barbee for the month of September without deduction of salary.

It is further recommended that the usual vacation period of three weeks be granted to Frank M. McClain, janitor, and that salary deducted for such period of vacation be reimbursed.

Respectfully submitted,

CHAS. C. BREYER,
Committee on Administration.

He, also, presented the following list of vacancies and appointments for July, 1915, which was received and ordered published:

Sam B. Abrahams, page, resigned July 18.

Lottie Bewers, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Joe R. Brown, elevator operator, separated July 15.

George Carr, page, resigned July 4.

James Courtney, elevator operator, appointed temporary July 19, $840 per year.

John Deegan, page, appointed July 12, $300 per year.

Seymour J. Frank, page, appointed July 21, $300 per year.

Cecelia Georgas, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Marguerite Hollingsworth, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Albert Ifland, automobile care-taker, separated July 15.

Helen Kasmar, book repairer, separated July 5; appointed civil service July 6, $420 per year.

John Kolar, automobile care-taker, appointed temporary July 17, $600 per year.

Salvatore Lange, page, separated July 2; appointed senior library assistant July 3, $720 per year.

Fred McNeill, mechanical and electrical engineer, separated July 2.

Bessie R. Moberg, book repairer, separated July 5; appointed civil service July 6, $420 per year.

James O'Connor, page, resigned July 8.

Anna Olsen, book repairer, separated July 5.

Hattie O'Neal, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Nellie Patterson, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Louis Rotheiser, page, appointed temporary July 20, $300 per year.

Jacob Russansky, page, appointed July 12, $300 per year.

Charles Ryan, elevator operator, appointed temporary July 16, $840 per year.

Cleophas N. Theriault, page, appointed July 20, $300 per year.

Catherine Thomson, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Stella Turek, book repairer, separated July 5; appointed civil service July 6, $420 per year.

Percival Van Nest, page, appointed July 17, $300 per year.

Edna Vineburg, book repairer, separated July 5; appointed civil service July 6, $420 per year.

May Weaymouth, book repairer, separated July 5; appointed temporary July 6, $420 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Commonwealth Edison Co., current	$ 74.22
Peoples Gas Light & Coke Co., gas	14.40
Consumers Co, coal	13.00
Chicago Telephone Co., service	83.34
Sanitary Office Towel Co., laundering towels	34.46
Individual Towel & Cabinet Service Co, clean towel supply	9.10
Haegele Ice Co., ice	19.79
Bullard & Gormley Co., hardware	9.80
Buchanan Bros., sprinkling streets	15.00
Raymond Express Co., delivering mail	9.00
Kennedy Mfg. Co., steel cases	8.25
Pottinger-Flynn Coal Co., coal	441.31
Krebbiel Co., coal analysis	25.00
McCord Mfg. Co., gaskets	28.01
Gallaher & Speck, engineering supplies	7.45

Advance Packing & Supply Co., engineering supplies	3.70
D. J. Gallagher Mfg. Co., waste and wipers	16.29
Citizens Street Cleaning Bureau, removing cinders	14.40
Riddiford Bros., brooms	4.50
Joseph Dixon Crucible Co., graphite brushes	4.75
James S. Kirk & Co., soft soap	29.08
Colonial Soap Co. (payable to Commonwealth Commercial Co.), soap	6.08
Charles L. Cole, insurance auto delivery wagons, library property at binderies and at certain branches	237.88
Vierling Steel Works, repairing iron window frames	78.00
Tyler & Hippach, resetting glass	15.00
Knox Motors Co., auto parts	8.00
Standard Oil Co., gasoline	63.34
Valvoline Oil Co., oil	16.40
Swinehart Tire & Rubber Co., rubber tires	78.74
Perkins Machine Co., machinists' labor	10.75
Wayman & Murphy Co., auto parts, etc	7.40
American Battery Co., repairing storage battery	5.50
H. G. Wilson, Secretary, cash expenditures, July, 1915	169.41
Weniger Garage, storing touring car, etc.	16.05
	$1,577.40

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

Bills for Rent to be paid from Kelly Fund Income Account.

F. A. Hill & Co., Agents, rent Austin Branch	$100.00
Lewis Institute, rent W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent W. 26th St. Branch	75.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Av. Branch	100.00
Wm. E. Dever, rent Sheridan Branch	140.00
	$715.00

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., light	$18.23
Consumers Co., coal	12.50
Consumers Co., ice	2.01
Chicago Telephone Co., service	3 75
	$36.49

He, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Pokorney and the President—6.

Nays—None.

CHICAGO, Aug. 9, 1915.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds begs leave to submit the following recommendations on matters in its hands:

1. That an order be given to the C. A. Taylor Trunk Works for 25 special heavy canvas telescopes with steel frames at a cost not to exceed $118.75.

2. Your Committee requested proposals for resetting slate on the roof of the library building on a time and material basis. At the time of the meeting of the Committee only one proposal had been received, and your Committee therefore recommends that the matter be referred to this Committee with power to act.

All of which is respectfully submitted.

JAMES J. HEALY,
PHILIP M. KSYCKI,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

REPORTS.

The Librarian presented the following report:

CHICAGO, Aug. 9, 1915.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Steps have been taken, by arrangement with the City Clerk, to take over from his custody bound files of local daily newspapers accumulated during the past twenty years. There are about 1100 pieces comprising presumably consecutive files of Chicago Newspapers. By order

of the City Council passed June 28, 1915, City Clerk Siman has been authorized to turn these over to the Chicago Public Library. They are part of the public archives of the city, accumulated pursuant to the provision of section 1671 of the Chicago Code. While doubtless most of these newspaper files are duplicates of the papers now forming part of the Chicago Public Library collection, they will prove of very great value for future use. Unfortunately the paper on which present-day newspapers are printed is of so perishable a nature that even the many precautions taken by the Library to safeguard the files called for by the public will fail to preserve them for any great length of time.

Other gifts of value recently received by the Library include the following: From Mrs. W. F. Dummer, on behalf of the Civics Extension Committee of Chicago, a large quantity of material on civic planning originally obtained from Dr. Herman Hecker connected with the Architectural Department of the city administration of Dusseldorf, Germany. Also a large number of books and pamphlets chiefly on housing, garden cities, city planning, and a variety of municipal subjects, likewise contributed by Mrs. Dummer from accumulated material purchased by her.

From the City Club, material used in connection with the public property exhibit recently held, including a fine collection of maps and charts. From the same source a quantity of material relating to child welfare, and some material formerly used by the Playground Association of Chicago.

From A. O. Slaughter & Co., a set of Poor's Manuals and related material in consecutive numbers from the early '90's to date.

From Miss Harriet Monroe a number of valuable art works, some of them being duplicates of volumes now comprised in the Ryder collection.

Suitable acknowledgment on behalf of the Board of Directors has been made to the several donors.

Respectfully,

HENRY E. LEGLER,
Librarian.

He, also, presented the statistical report for the month of July, 1915, which was received and ordered published.

NEW BUSINESS.

Director Healy moved that when the Board adjourns it adjourn to meet on Monday, September 13, 1915, at five o'clock P. M.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR JULY, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of July was 342,161; for the corresponding month of the previous year, 278,470. The circulation was from the following sources:

Central Library	66,264
Branches	174,559
Stations	63,052

Traveling Libraries	23,668
Deposits and Miscellaneous	14,618
	342,161

The following is a summary of the books obtained at the Central Library:

Main Collection	28,595
Open Shelf	24,591
Hughes Room	2,019
Music Room	1,586
Information Desk (Teachers and special cards)	8,730
Miscellaneous	292
Books for the Blind	399
Documents	52
	66,264

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,803	238	3,041
Austin	10,072	450	10,522
Bessemer Park	2,518	191	2,709
Blackstone	7,901	269	8,170
Burr School	2,696	145	2,841
Cornell Square	2,854	122	2,976
Davis Square	1,298	60	1,358
Douglas Park	11,820	1,532	13,352
Dvorak Park	2,878	156	3,034
Eckhart Park	5,175	304	5,479
Fuller Park	3,934	218	4,152
Hamilton Park	4,915	239	5,154
Hamlin Park	3,935	165	4,100
Hebrew Institute	8,539	1,502	10,041
Holstein Park	4,205	176	4,381
Humboldt	8,920	1,839	10,759
Independence Park	3,078	70	3,148
Kelly	13,678	450	14,128
Lewis Institute	10,030	652	10,682
Lincoln Center	6,658	372	7,030
Logan Square	8,138	409	8,547

Mark White Square	3,157	113	3,270
Ogden Park	7,306	219	7,525
Palmer Park	3,476	78	3,554
Seward Park	3,293	562	3,855
Sheridan	8,104	270	8,374
Sherman Park	4,461	227	4,688
Stanford Park	4,706	311	5,017
Stanton Park	3,396	92	3,488
Sumner School	3,415	196	3,611
Walker	1,429	24	1,453
West 26th Street	5,771	129	5,900
Total	174,559	11,780	186,339

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	118	..	118	Mayfair	1,232	..	1,232
Brighton Park	1,002	..	1,002	Norwood Park	252	..	252
Butler House	1,795	.	1,795	Park Manor	907	..	907
Cheltenham	1,024	..	1,024	Rogers Park	1,834	56	1,890
Chicago Lawn	1,538	..	1,538	East Rogers Park	1,197	280	1,477
Edgewater	151	..	151	Washington Heights	379	..	379
Edison Park	657	..	657	West Englewood	658	..	658
Fernwood	863	..	863	West Pullman	1,828	..	1,828
Gano	912	..	912	West Ravenswood	107	..	107
Grand Crossing	1,451	..	1,451	West Ridge	(No report.)		
Gresham	2,185	..	2,185	Woodlawn	2,337	..	2,337
Irving Park	631	58	689				
Longwood	610	..	610	Total	23,668	394	24,062

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	174,559	11,780	186,339
Traveling Libraries	23,668	394	24,062
Business House Deposits	13,873	2,177	16,050
Miscellaneous References	745	.....	745
Total	212,845	14,351	227,196

Of the 63,052 books supplied through the Stations Department, 11,780 were sent to 32 branches and 51,272 to 77 stations. The books supplied for the same month of the preceding year numbered 59,555 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 13,160.

REFERENCE ROOM.

Number of books issued from stacks..... 30,346
Number of recorded visitors..... 11,845

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,589. Visitors, 925.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 5,154. Newspapers, 473. Visitors, 1,689.

CIVICS ROOM.

Magazines issued, 1,906; directories consulted, 2,707; bound documents used, 1,739; books, 651; pamphlets, 10,140. Visitors, 4,470.

STUDY ROOM.

Volumes consulted, 1,521. Visitors, 1,213.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,371. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 110,640.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,119; issued in July of the previous year, 5,159.

Number of non-fiction cards issued, 3,753; juvenile cards, 2,724; research cards, 3; vacation cards, 683; teachers' cards, 89; summer cards, 734. The number of three-year cards outstanding is 181,913.

BINDERY DEPARTMENT.

Number of books at binderies July 1, 1915	5,341
Number of books sent to binderies in July, 1915	6,056
Total number of books at binderies in July, 1915	11,397
Number of books received from binderies in July, 1915	5,393
Number of books at binderies August 1, 1915	6,004
Number of books repaired in Library in July, 1915	6,872

GROWTH OF THE LIBRARY.

The total number of volumes in the Library August 1, 1915, was 631,566. Received since June 1, 1915, 6,118; since July 1, 1915, 3,372. Books worn out and discarded since June 1, 1915, 1,926; since July 1, 1915, 1,926. Books lost and paid since June 1, 1915, 267; since July 1, 1915, 115. Books found and money refunded since June 1, 1915, 22; since July 1, 1915, 8.

HENRY E. LEGLER,
Librarian.

CHICAGO, August 9, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, SEPTEMBER 13, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair and Directors Ksycki, Despres, Breyer, Healy and Mayer.

Absent — Directors Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the adjourned regular meeting held August 9, 1915, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. George B. Armstrong, expressing her appreciation of flowers sent by the Board on the occasion of the funeral of her late husband, George B. Armstrong.

The communication was received and placed on file.

From Louis M. Schaffner, resigning as keeper of delivery station No. 43 South, located at 903 E. Seventy-fifth street.

Referred to the Committee on Library.

From Ivan L. Troughton, requesting the Board to appoint him keeper of delivery station No. 43 South, he having purchased the business from the former keeper.

Referred to the Committee on Library.

From Wm. R. Jordan, making application for delivery station in his store, No. 522 N. Cicero avenue.

Referred to the Committee on Library.

The following communication from the Secretary of the Public Library Employés Pension Fund:

CHICAGO, Sept. 13, 1915.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of the following securities:

Two $1,000 Chicago West Pullman Park District 5% bonds due Jan. 1, 1929, at 105.02 and accrued interest.

These bonds at this price will net 4½% income.

The approval of your honorable body on the purchase of these bonds is hereby requested.

Very truly yours,
H. G. WILSON, *Sec'y.*

Director Despres moved the Board approve of the purchase of the bonds.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 143 vols., $126.00.

Current American fiction, 96 vols., $96.00.

Current American juvenile books, 3 vols., $2.00.

Books for the Civics Department, 27 vols., $53.00.

Extra copies of non-fiction for main library, 129 vols., $91.00.

Non-fiction to be replaced, 70 vols., $75.00.

Fiction to be replaced, 9 vols., $9.00.

Juvenile books to be replaced, 2,026 vols., $1,362.00.

Modern Greek books, 284 vols., $298.00.

Polish books for main library and deposit collection, 1,034 vols., $805.00.

Miscellaneous books, 328 vols., $431.00; 13 vols., $89.00 (Ryder fund).

Fiction for branches, 143 vols., $148.00.

Fiction for deposit collection, 80 vols., $82.00.

Fiction for Kelly Branch (Kelly fund), 9 vols., $9.00.

Regular fund:	4,372 vols.,	$3,578.00
Ryder fund:	13 vols.,	89.00
Kelly fund:	9 vols.,	9.00
Rental collection:	175 vols.,	173.00
Total:	4,569 vols.,	$3,849.00

Vocal music bought from Clayton F. Summy Company (Beecher fund), 998 pieces, $199.00.

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $65.03, be paid from the incidental fund.

Of the two thousand dollars appropriated from the Beecher fund income there remains a net balance of $25.26. Approved lists for further purchases together with additional expense for taping and binding involve an additional expenditure of $250.00, and your Committee recommends that this sum be appropriated out of the income of the Beecher fund for the purpose.

A book borrowed by Anna Meisner, 459 Heine place, having been destroyed in a fire, it is recommended that the borrower be relieved from being required to pay for same.

Bids have been received by your Committee on Library for printing twenty-five hundred copies of a new finding list covering the subjects of philosophy,

religion and medicine. The number of pages is estimated at five hundred and twelve. The bids are as follows:

Rogers & Hall Co., $1,250;
Tucker, Kenworthy Co., $1,200;
Hale, Crossley Printing Co., $1,300;
Homewood Press, $1,557;
Cameron, Amberg & Co., $1,884.

We recommend that the contract be let to the Tucker, Kenworthy Co. for the sum named in their offer.

Your Committee recommends that the Secretary be authorized to secure six new No. 5 Royal typewriters, giving in exchange three old No. 1 typewriters and one old No. 5 Underwood typewriter, with a net payment of $297.50 for the six new typewriters.

It is further recommended that a bill rendered by John J. Schmidt for $150.00 for cataloging one thousand volumes printed in the Russian language and preparing the manuscript for a finding list, be ordered paid.

Respectfully submitted,
SAMUEL DESPRES,
Committee on Library.

CHICAGO, Sept. 13, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

A. C. McClurg & Co., books	$3,088.72
A. Kroch & Co., books and subscriptions	825.38
C. V. Ritter, books	114.37
American Trustee and Receivers Co., books	50.00
Efficiency-Building Bureau, books	30.00
Moody's Investors Service, books	25.00
Commerce Clearing House, books	11 00
Presbrey Syndicate, books	9.00
Education Corporation General, books	7.08
Gary Railroad Guide Co., books	5.40
Otto Harrassowitz (payable to Knauth, Nachod & Kuhne), books	5.21
Boston Book Co., books	4.00
E. H. J. Lorenz, map	75.00
Clayton F. Summy Co., hinging music	48.04
Brabandt & Valters Book Binding Co., binding	991.14
Geo. E. Koehler, binding	784 41
Joseph Flucke & Son, binding	365.69
Burgmeier Book Bindery, binding	336.55
Northwestern Bindery, binding	234.64
Thomas Nelson & Sons, binders	7.50
Kirk's Ink Co., paste	21.50
Slade, Hipp & Meloy, gummed muslin	10.80
Cameron, Amberg & Co., printing, etc.	52.00
Max Stern's Sons, printing, etc.	40.20
Holmes Mfg. Co., stationery	22.00
James Watson & Co., printing	19.30
Peterson Linotyping Co., linotype slugs	4.95
Thompson & Co., mimeographing	4.75
Dwight Bros. Paper Co., paper	41.10
Bradner Smith & Co., paper	23.76
Pilcher-Hamilton Co., paper	17.30
W. D. Messinger & Co., twine	9.00
A. L. A. Publishing Board, periodical cards	26.82
Library Bureau, cards	16.80
Geo. E. Cole & Co., stationery	37.88
Rockwell-Barnes Co., scratch blocks	7.88
International Time Recording Co., time cards	6.90
H. S. Parrish & Co, rubber stamps, etc.	3.45
Royal Typewriter Co., typewriting machine	45.00
H. G. Wilson, Sec'y, cash expenditures Aug., 1915	237.42
	$7,661.94

He, also, presented a list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$20.60
Brabandt & Valters Book Binding Co., binding	15.83
Geo. E. Koehler, binding	9 18
	$45.61

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., music books.....$198.52

Rental Collection.

A. C. McClurg & Co., books.....$14.68

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors,
Chicago Public Library.

Gentlemen:—Your Committee on Library submits the following recommendations with reference to petitions received for the opening of new stations:

That a station be opened at 1445 E. Sixtieth street in charge of H. S. Powers.

That a station be opened on trial at 4752 W. Harrison street with Samuel Ezroch as custodian thereof.

That delivery station 42 W. be transferred to Henry Schor, purchaser of the same store in which it is located.

That delivery station 27 W. be transferred to Joseph Tartak, purchaser of this store.

That petition for establishing a station at 2534 Fullerton avenue be placed on file, as Holstein Park is but six blocks distant.

That authority be given for establishing a station in the vicinity of 510 N. Fortieth street, this store having been discontinued and a new location becoming necessary.

Respectfully submitted,
SAMUEL DESPRES,
Committee on Library.

CHICAGO, Sept. 13, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved that the action in transferring funds be approved, and that the recommendations of the Committee be adopted.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

To the President and Board of Directors,
The Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to report on the following matters in its hands:

1. August 30, 1915, the Secretary of the Board, with the consent of the Chairman of the Committee and the President of the Board, made the following transfer of funds deposited as savings accounts:

Northern Trust Company.....	$ 561.41
Union Trust Company.....	561.41
Merchants Loan and Trust Company	561.41
Central Trust Company.....	561.41
Continental and Commercial Trust and Savings Bank....	561.41
First Trust and Savings Bank..	561.41
Standard Trust and Savings Bank.....	580.39
	$3,948.85

To accounts as follows:

Union Trust Company (Commercial account)	$3,759.46
Illinois Trust and Savings Bank (Savings account)....	189.39
	$3,948.85

This transfer was made in order that the balance in the Hiram Kelly income account which, together with the current income of the Kelly fund, is being used for the maintenance of the Kelly Branch Library and for the rent of the various branches in leased quarters, might be available, as needed, in a checking account.

2. That the bill of Joyce & Co., in the amount of twenty-five dollars for renewal of the bond of H. G. Wilson, Secretary, be ordered paid.

3. That a contract for the audit of the books and accounts of the Library for the current year be awarded to the United States Audit Company on its bid of $175.00 for the year ending May 31, 1916.

Respectfully submitted,
OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

Sept. 13, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Edith I. Bredin, senior assistant, August 1.

Isadore Weiner, page, August 21.

Jack Rubenstyne, page, August 28.

Walter E. Dunn, page, August 30.

Lester Vocke, page, August 30.

Leslie Agasim, page, September 7.

Percival C. Van Nest, page, September 7.

Leo J. Sheridan, page, September 8.

Bertha Tigay, page, September 10.

William Mehl, page, August 29.

Nellie Patterson, book repairer, September 11.

Julian Freeman, page, September 12.

Lawrence M. Wilson, page, September 19, 1915.

Leaves of absence are recommended as follows:

Louise Hannagan, senior assistant, November 8 to January 17, inclusive, without pay.

Eliza R. Pendry, senior assistant, for one year from September 13 to enable the applicant to take certain school courses in line with her work.

Edward Henwood, senior assistant, from October 8 for two weeks without deduction of salary on account of ill-health.

Your Committee recommends that the sum of fifty dollars be and the same is hereby appropriated for expenses in connection with official representation at the annual meeting of the Illinois Library Association to be held next month.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Sept. 13, 1915.

He, also, presented a list of vacancies and appointments for the month of August, which was received and ordered published.

Emmet J. Allen, page, appointed temp. August 12, $300 per year; separated August 26; appointed civil service August 27, $300 per year.

Archie Bernstein, page, resigned July 19.

Edith Bredin, senior assistant, resigned August 1.

William Bridges, janitor, appointed temp. August 6, $780 per year; separated August 16; appointed temp. August 23, $780 per year.

William Brown, janitor, separated July 27.

Benjamin Browning, page, appointed August 26, $300 per year.

James Courtney, elevator operator, separated August 11.

Claire de Roque, junior assistant, resigned August 10.

Walter Dunn, page, resigned August 30.

Bennie Effron, page, appointed August 27, $300 per year.

Margaret Ely, senior assistant, appointed temp. July 26, $720 per year.

Grace Flack, junior assistant, separated July 25.

Julian Freeman, page, appointed August 20, $300 per year.

Meyer Halushka, page, appointed August 26, $300 per year.

William Hansen, page, appointed August 10, $300 per year.

William Horrobin, page, resigned August 1.

Elie Hudon, senior assistant, resigned August 10.

Otto Hulicius, page, appointed August 4, $300 per year.

John P. Humphreys, page, resigned August 1.

Alice Keefe, janitress, appointed temp.

July 26, $660 per year; separated August 16.

Bertha Klein, junior assistant, resigned August 23.

Lawrence McGinty, page, appointed August 31, $300 per year.

George Meyers, page, appointed August 26, $300 per year.

Leonard Miller, page, appointed temp. August 30, $300 per year.

Clarence Nordstrom, page, appointed August 30, $300 per year.

Charles Patterson, page, resigned August 3.

Naomi Pollard, senior assistant, resigned June 26.

Mrs. Rose Prince, janitress, separated July 25.

Frank Prochaska, elevator operator, separated July 28.

George Proctor, page, appointed August 28, $300 per year.

Jack Rubenstyne, page, resigned August 28.

Charles Ryan, elevator operator, separated August 22.

John Ryan, elevator operator, appointed August 21, $840 per year.

Claud Scott, page, appointed temp. August 11, $300 per year.

Frank Smith, janitor, appointed temp. July 27, $780 per year; separated August 20.

Cecelia Troy, senior assistant, appointed temp. July 26, $720 per year; separated August 10; appointed civil service August 11, $720 per year (Promotional).

Lester Vocke, page, resigned August 30.

Isadore Weiner, page, resigned August 21.

Arthur Wilkes, page, appointed August 28, $300 per year.

Cornelia Wyse, senior cataloger, resigned August 26.

Evangeline Beck, junior assistant, appointed senior assistant August 11, $720 per year (Promotional).

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

Commonwealth Edison Co., electric current	$ 77.91
Peoples Gas Light & Coke Co., gas	14.56
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Chicago Telephone Co., telephone service	74.70
Sanitary Office Towel Co., lanndering towels	29.43
Individual Towel & Cabinet Service Co., clean towel supply	9.10
Haegele Ice Co., ice	19.17
A. P. W. Paper Co., toilet supplies	60.00
Fairbanks, Morse & Co., fitting rubber bands to book truck wheels	6.45
Forrester & Schjoldager, repairing clocks	4.50
Buchanan Bros., sprinkling streets, main library	15.00
Raymond Express Co., delivering mail	9.00
City Collector, street car book	2.65
Pottinger-Flynn Coal Co., coal	564.85
Krehbiel Co., coal analysis	25.00
John Moloney, repairing boiler	59.05
Citizens Street Cleaning Bureau, removing cinders	15.30
Remien & Kuhnert Co., janitor supplies	20.08
Bullard & Gormley Co., hardware	16.50
A. Hannibal, repairing chairs	42.50
Lampert & Keller, insurance	37.50
Edward Hines Lumber Co., lumber	45.51
Knox Motors Associates, automobile parts	10.65
Standard Oil Co., gasoline	66.31
New York & New Jersey Lubricant Co., oil	41.70
Valvoline Oil Co., oil	33.15
Harry W. Cooper, tires, etc	37.37
Chicago Engineer Supply Co., grease cups	10.37
Samuel Harris & Company, machinists' supplies	7.25
Beckley Ralston Co., automobile supplies	4.64
W. D. Allen Mfg. Co., belting	6.00
Weniger Garage, storing automobile	15.65
C. A. Taylor Trunk Works, keys for station trunks	6.60
H. G. Wilson, Secretary, cash expenditures Aug., 1915	96.05
	$1,488.00

He, also, presented a list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

Bills for Rent to be paid from Kelly Fund Income Account.

F. A. Hill & Co., rent Austin Branch	$100.00
Lewis Institute, rent W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent W. 26th St. Branch	75.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Av. Branch	100.00
Wm. E. Dever, rent Sheridan Branch	140.00
	$715.00

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., current	$18.93
Chicago Telephone Co., service	3.75
Consumers Co., ice	2.28
Michel Bros., plants	2.55
	$27.51

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands:

1. In accordance with the authority granted by the Board, your Committee received proposals for replacing slate on the roof of the Library building as follows:

	Labor	Actinolite Cement
Standard Roofing Co	92½ cts.	3¼ cts.
M. W. Powell Co	90 "	3 "
C. J. McKeon Co	90 "	2¾ "
H. Rosenbaum Roofing Co	80 "	2½ "

Your Committee awarded the work to H. Rosenbaum Roofing Co., the lowest bidder.

2. Your Committee has received bids for supplying engine and cylinder oil for the year beginning September 1, and would recommend that a contract be awarded to the Dearborn Chemical Company on their bid, from which we quote the following:

We are to guarantee that the maximum face of our bills for the said lubricating oils shall not exceed $250.00 per year, and should our bills exceed this amount, we are to accept $250.00 in full payment for all oils used from the 1st day of September, 1915, to the 31st day of August, 1916, inclusive, and these oils are to be billed as follows:

Cylinder oil	55 cts. per gallon
Less a discount of	10 per cent.
Engine oil	35 cts. per gallon
Less a discount of	10 per cent.

These prices are delivered by our trucks without cost to you to the power plant of the Chicago Public Library.

We also agree, as heretofore, to be at all times responsible for any trouble in the boilers due to the oils we are supplying and guarantee the oils to be of the very highest grade, Pennsylvania stocks, free from greases, gummy or acid ingredients, and to be of uniform quality.

Your Committee has also received proposals for replacing down spouts at the south entrance of the Library building as follows:

A. Kilander & Co.	$313.00
Gallaher & Speck	278.40
Brady & Co	261.00

Your Committee recommends that a contract for the work be awarded to Brady & Co., the lowest bidder, on their bid of $261.00.

All of which is respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Sept. 13, 1915.

Director Healy stated that the question of additional space at the Humboldt Branch had been brought to the Committee's attention, and moved that the matter be referred to the Committee on Buildings and Grounds with authority to act.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

REPORTS.

The Librarian presented the statistical report for the month of August, 1915, which was received and ordered published.

He, also, reported the theft of money at several of the branches and in the Hughes' room in the main library.

Director Healy moved that the matter be referred to the Committee on Administration with authority to act.

Carried.

NEW BUSINESS.

Director Healy moved that the question of awarding a contract for periodicals for the year 1916 be referred to the Committee on Library with authority to act.

Carried.

Yeas — Directors Ksycki, Despres, Breyer, Healy, Mayer and the President—6.

Nays—None.

The President, Director Lagorio, presented the following

MEMORIAL MINUTE.

The Board of Directors of the Chicago Public Library has learned with deep regret of the death of Mr. George B. Armstrong, who served the City of Chicago as a member of the Library Board.

Mr. Armstrong was first appointed by Mayor Harrison in July, 1881, and after a year's service resigned to accept a federal appointment as Land Commissioner in Dakota.

In July, 1908, he was appointed to the Board by Mayor Busse for a three years' term. Mr. Armstrong served as Vice-President of the Board and as a member of the Committees on Delivery Stations, Finance, By-Laws and Library.

During his earlier term as Director, Mr. Armstrong was a member of the Committee on Future Library Building and gave not only valuable service in selecting the site on which the library building now stands, but also time and energy in securing legislation in Washington that finally secured Dearborn Park as the site for the Chicago Public Library.

Mr. Armstrong had an active, energetic mind and a kindly nature that endeared him to his associates on the Board and to the members of the library staff.

He was a man of strong ideals for civic betterment and put forth progressive ideas not only for the extension and improvement of the library system, but also for the future of his beloved city.

In his death, Chicago has lost a useful and valued citizen.

As a mark of appreciation of the life and work of George B. Armstrong be it

Reso ved, That the Board of Directors of the Chicago Public Library extend to the bereaved wife and family its sincere sympathy, and

Resolved, That this minute be spread upon the records of the Board and a copy thereof be sent to the family of the deceased.

Director Despres moved the adoption of the Memorial Minute.

Carried by rising vote.

Director Despres moved that the Secretary be instructed to have the Memorial Minute suitably engrossed, and presented to Mrs. Armstrong.

Carried.

Director Healy moved that when the Board adjourns it adjourn to meet on Monday, October 11th, 1915, at five o'clock P. M.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR AUGUST, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of August was 333,484; for the corresponding month of the previous year, 281,505. The circulation was from the following sources:

Central Library	60,688
Branches	173,935
Stations	60,178
Traveling Libraries	25,337
Deposits and Miscellaneous	13,346
	333,484

The following is a summary of the books obtained at the Central Library:

Main Collection	20,423
Open Shelf	24,465
Hughes Room	2,233
Music Room	1,683
Information Desk (Teachers and special cards)	10,978
Miscellaneous	327
Books for the Blind	547
Documents	32
	60,688

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,529	182	2,711
Austin	10,201	382	10,583
Bessemer Park	2,503	228	2,731
Blackstone	8,135	243	8,378
Burr School	2,781	108	2,889
Cornell Square	2,825	114	2,939
Davis Square	1,276	61	1,337
Douglas Park	12,420	1,802	14,222

Dvorak Park	2,710	110	2,820
Eckhart Park	4.815	269	5,084
Fuller Park	3.472	152	3,624
Hamilton Park	5,215	267	5,482
Hamlin Park	3.678	147	3,825
Hebrew Institute	7,912	1,665	9,577
Holstein Park	4,008	180	4,188
Humboldt	9,158	1,825	10,983
Independence Park	3,064	59	3,123
Kelly	12,545	373	12,918
Lewis Institute	9,831	747	10,578
Lincoln Center	6,880	447	7,327
Logan Square	8,599	403	9,002
Mark White Square	3,494	130	3,624
Ogden Park	7,585	229	7,814
Palmer Park	3,218	74	3,292
Seward Park	2,785	457	3,242
Sheridan	9,022	293	9,315
Sherman Park	4,520	201	4,721
Stanford Park	4,739	241	4,980
Stanton Park	3,076	100	3,176
Sumner School	3,557	168	3,725
Walker	1,554	41	1,595
West 26th Street	5,828	143	5,971
Total	173,935	11,841	185,776

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	109	..	109	Mayfair	1,156	..	1,156
Brighton Park	1,098	..	1,098	Norwood Park	253	..	253
Butler House	1,936	.	1,936	Park Manor	862	..	862
Cheltenham	917	..	917	Rogers Park	2,604	71	2,675
Chicago Lawn	1,672	..	1,672	East Rogers Park	1,298	130	1,428
Edgewater	405	..	405	Washington Heights	360	..	360
Edison Park	582	..	582	West Englewood	631	..	631
Fernwood	757	..	757	West Pullman	2,036	..	2,036
Gano	777	..	777	West Ravenswood	332	..	332
Grand Crossing	1,518	..	1,518	West Ridge	....	..	.....
Gresham	2,212	..	2,211	Woodlawn	2,495	..	2,495
Irving Park	674	52	726				
Longwood	653	..	653	Total	25,337	253	25,590

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	173,935	11,841	185,776
Traveling Libraries	25,337	253	25,590
Business House Deposits	12,874	2,280	15,154
Miscellaneous References	472	.....	472
Total	212,618	14,374	226,992

Of the 60,178 books supplied through the Stations Department, 11,841 were sent to 32 branches and 48,337 to 76 stations. The books supplied for the same month of the preceding year numbered 57,010 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 12,826.

REFERENCE ROOM.

Number of books issued from stacks 31,624
Number of recorded visitors 12,385

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 3,790. Visitors, 900.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 5,560. Newspapers, 549. Visitors, 1,934.

CIVICS ROOM.

Magazines issued, 1,889; directories consulted, 2,778; bound documents used, 1,729; books, 620; pamphlets, 9,645. Visitors, 4,714; package libraries circulated, 3.

STUDY ROOM (Closed during August.)

Volumes consulted, ... Visitors, ...

READING ROOM.

Periodicals issued at the counter at Central Library, 11,756. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 107,541.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,418; issued in August of the previous year, 4,195.

Number of non-fiction cards issued, 3,483; juvenile cards, 1,902; research cards, 5; vacation cards, 347; teachers' cards, 64; summer cards, 297. The number of three-year cards outstanding is 182,457.

BINDERY DEPARTMENT.

Number of books at binderies August 1, 1915	6,004
Number of books sent to binderies in August, 1915	5,557
Total number of books at binderies in August, 1915	11,561
Number of books received from binderies in August, 1915	5,830
Number of books at binderies September 1, 1915	5,731
Number of books repaired in Library in August, 1915	7,444

GROWTH OF THE LIBRARY.

The total number of volumes in the Library September 1, 1915, was 636,301. Received since June 1, 1915, 11,995; since August 1, 1915, 5,877. Books worn out and discarded since June 1, 1915, 2,980; since August 1, 1915, 1,054. Books lost and paid since June 1, 1915, 368; since August 1, 1915, 101. Books found and money refunded since June 1, 1915, 35; since August 1, 1915, 13.

HENRY E. LEGLER,
Librarian.

CHICAGO, September 13, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 11, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair and Directors Henius, Ksycki, Despres, Breyer, Healy and Pokorney.

Absent — Directors O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the adjourned regular meeting held September 13, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. Mary Burns, petitioning the Board to open a delivery station at her store, No. 4702 N. Kedzie avenue.

From Otto V. Levy, requesting the Board to establish a delivery station at his store, corner Belmont, Clybourn and Western avenues.

From Henry H. Schor, resigning as keeper of delivery station No. 42 West, located at 1105 N. California avenue.

From Cyrus Mischkin, requesting the Board to appoint him keeper of delivery station No. 42 West, located at 1105 N. California avenue.

From Joseph Raskin, enclosing a petition from citizens in the vicinity of Selden and South Wood streets, requesting the Board to open a delivery station at 1003 S. Wood street.

The above communications were referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved that the Board approve of the action of the Committee.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library, to whom the matter of awarding a contract for periodicals for the year 1916 was referred with authority to act, begs leave to report that bids were received as follows:

F. C. Stechert Co., $5,140.20.

Rémond K. Haydon, $5,323.50.

The Moore-Cottrell Subscription Agencies, $4,714 84 (Newspapers, only six issues per week).

J. M. Hanson - Bennett Magazine Agency, $4,712.80.

In the Moore - Cottrell Subscription Agencies bid, six periodicals were not quoted and the daily papers were quoted on a basis of six issues per week.

Your Committee awarded the contract to the J. M. Hanson-Bennett Magazine Agency on its bid of $4,712.80.

The approval of your honorable body on this award is hereby requested.

All of which is respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
MAX HENIUS,
Committee on Library.

CHICAGO, Sept. 27, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Pulaski Park Branch was opened on September 22nd with 1,290 volumes. The neighborhood being new territory as far as public library privileges are concerned, the first few days resulted in a swarm of applications, which later led to book loans on a scale that left the shelves empty within two weeks. The end of the first week showed a circulation of 375, and on the last day of the second week 325 books were taken out. The following night only 169 books remained by actual count. As the demand continued, for purpose of temporary relief, several hundred volumes were obtained from the main library collection. As the appropriation for books has been practically exhausted, this seems to yield the only means for temporarily relieving the situation, but early next year a considerable addition to the book supply must be made.

A collection for approximately five hundred volumes has been installed at Forrestville School for neighborhood use. Due to inability sooner to furnish this supply, more than a year has elapsed in carrying out the agreement made for providing this locality with a small collection of books.

Drawings for the furniture required for library quarters to be installed in Kosciusko Park and Mozart Park have been furnished the officials of the Northwest Park Board, but owing to financial considerations there is no assurance that immediate steps will be taken to equip these proposed branches.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
MAX HENIUS,
Committee on Library.

CHICAGO, Oct. 11, 1915.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library, to whom was referred a number of communications reporting the results of burglaries in branches of the Chicago Public Library, recommends that branch librarians be required, in all cases where the delivery service will permit of such

arrangement, to send receipts twice a week instead of weekly as heretofore. In cases of negligence it is disposed to hold the custodians of these funds responsible, but where proper precautions have been taken and the losses are due to circumstances over which the branch librarians have no control, it would seem manifestly unfair to hold them personally responsible. The Secretary has been directed by your Committee to enforce such rules with reference to remittances and custody of funds as will minimize the danger of future losses.

Owing to the disturbance of transportation arrangements occasioned by the war, your Committee recommends that the Librarian be authorized to make arrangements for securing European periodicals through local or other dealers from month to month as may best insure prompt delivery and continuity of service. In this way it is hoped to greatly improve the dislocated service of the past year under contracts which are now expiring.

Your Committee herewith reports on station matter as follows:

Delivery station 39 West has been located at 522 N. Cicero avenue, in charge of William R. Gordan.

Delivery station 9 South has been closed, station-keeper having moved out of the locality.

Station 43 South has been placed in charge of Ivan L. Troughton, who has purchased the store from its former owner.

Station to be opened at 4702 N. Kedzie avenue, Albany Park subdivision, on trial for three months, in the custody of Mrs. Mary Burns.

Your Committee herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 109 vols., $118.00.

Current American fiction, 24 vols., $25.00.

Current American juvenile books, 48 vols., $45.00.

Books for Thomas Hughes Room, 49 vols., $39.00.

Books from the A. L. A. Publishing Board, 132 vols., $90.00.

Non-fiction to be replaced, 26 vols., $36.00.

Fiction to be replaced, 25 vols., $22.00.

Juvenile books to be replaced, 46 vols., $39.00.

Miscellaneous books, 226 vols. (Regular fund), $466.00; 1 vol. (Ryder fund), $6.00; 2 vols. (Kelly fund), $15.00; 27 vols. (Beecher fund), $23.00.

Non-fiction for branches, 401 vols., $319.00.

Fiction for branches, 538 vols., $492.00.

Juvenile books for branches, 1,424 vols., $1,142.00.

Fiction to be replaced for branches, 50 vols., $35.00.

Juvenile books to be replaced for branches, 1,507 vols., $956.00,

Fiction for Pulaski Park Branch Library, 85 vols., $71.00.

Juvenile books for Pulaski Park Branch Library, 27 vols., $25.00.

Non-fiction for Kelly Branch Library (Kelly fund), 30 vols., $23 00.

Fiction for Kelly Branch Library (Kelly fund), 26 vols., $22.00.

Juvenile books for Kelly Branch Library (Kelly fund), 93 vols., $76.00.

Fiction to be replaced for Kelly Branch Library (Kelly fund), 17 vols., $10.00.

Juvenile books to be replaced for Kelly Branch Library (Kelly fund), 152 vols., $115.00.

Non-fiction for deposit collection, 187 vols., $129.00.

Fiction for deposit collection, 614 vols., $564 00.

Juvenile books for deposit collection, 417 vols., $345.00.

Books to be replaced for deposit collection, 55 vols., $41.00.

Regular fund:	5,990 vols.,	$4,999.00
Ryder fund:	1 vol.,	6.00
Kelly fund:	320 vols.,	261.00
Beecher fund:	27 vols.,	23.00
Rental collection:	597 vols.,	629.00
Total:	6,935 vols.,	$5,918.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $34.69, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
DR. F. J. POKORNEY,
MAX HENIUS,
Committee on Library.

CHICAGO, Oct. 11, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

A. C. McClurg & Co., books	$ 2,619.17
B. F. Stevens & Brown, books and subscriptions, £34/8/-(est.)	167.50
J. Terquem, books, Francs 146.30 (est.)	29.26
Chicago Directory Co., books	200.00
M. Appel, books	94.45
A. L. A. Publishing Board, books	94.32
C. V. Ritter, books	50.00
A. Kroch & Co., books	45.01
H. R. Huntting Co., books	32.30
Julius Bleaden, books	21.00
Canadian Gazetteer Publishing Co., book	12.50
E. P. Dutton & Co., books	11.10
Albert Bonnier Publishing House, books and subscriptions	5.51
J. M. Hanson-Bennett Magazine Agency, subscriptions for periodicals	4,466.55
G. E. Stechert & Co., subscriptions	29.62
Brabandt & Valters Book Binding Co., binding	505.72
Northwestern Bindery, binding	471.66
Geo. E. Koehler, binding	416.15
Joseph Flucke & Son, binding	316.18
Burgmeier Book Bindery, binding	14.00
Dowst Magazine Binder, binders	11.00
The Arabol Mfg. Co., glue	9 05
Rogers & Hall Co., printing	72.05
James Watson & Co., printing	23.60
Dwight Bros. Paper Co., paper	25.00
Swigart Paper Co., paper	39.50
Bradner Smith & Co., miscellaneous paper and envelopes	23 39
Dennison Mfg. Co., glue and labels	10.89
Hollis & Duncan, wrapping paper	6.50
Library Bureau, cards	5.00
Rockwell-Barnes Co., pencils and paper	60.50
Geo. E. Cole & Co., stationery	46.23
A. H. Abbott & Co., shellac and tracing paper	5.75
Peterson Linotyping Co., linotype composition	8.82
American Type Founders Co., type and repairing rollers	7.12
H. G. Wilson, Sec'y, cash expenditures for September	286.56
	$10,242.96

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 57.33
Chicago Directory Co., book	10.00
J. M. Hanson-Bennett Magazine Agency, periodicals	201.25
Northwestern Bindery, binding	23.09
Brabandt & Valters Book Binding Co., binding	22.59
Geo. E. Koehler, binding	2.98
	$317.24

Bills to be paid from Ryder Fund Income Account.

B. F. Stevens & Brown, books, £3/9/7 (est.)	$16.70
A. Kroch & Co., books	5.76
Architectural Book Publishing Co., books	4.05
J. M. Hanson-Bennett Magazine Agency, periodicals	45.00
	$71.51

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., music books	$19.20
Thomas J. Caie Co., music books	3.50
	$22.70

Rental Collection.

A. C. McClurg & Co., books	$363.61

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Breyer presented the following re-

port, and moved that the Board approve of the action of the Committee.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—On the recommendation of the Secretary, your Committee on Administration authorized the exchange of the following securities which matured on the dates specified for bonds of a a longer term:

$13,000 West Park 4's due Apr. 1, 1916, at 100.25
1,000 West Park 4's due Jan. 1, 1917, at 100.00

Exchanged for

$ 4,000 South Park 4's due July 1, 1930, at 97.82
10,000 South Park 4's due July 1, 1931, at 97.72

By this trade the short term bonds netting 4 per cent. were turned in on a 3½ per cent. basis and the long term bonds taken on a 4.20 basis.

In addition to the extra yield per annum, the net cash difference in favor of the Library amounted to $347.70, which was paid over as follows:

Cash (placed with Union Trust Co., Certificate of Deposit No. D9102)	$207.70
Accrued interest on bonds due January 1, 1916	140.00
	$347.70

The approval of your honorable body on this transfer is hereby requested.

Respectfully submitted,
OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Oct. 1, 1915.

He, also, presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

George Meyers, page, October 4.

William Scanlon, elevator operator, September 16.

Frances Burke, junior assistant, October 10.

Joseph M. Haimowitz, page, October 4.

Bernhard J. Gunther, page, October 6.

Your Committee further recommends that leave of absence on account of illness for six days from September 11 to 16 be granted Martin Schnee, wood finisher, and that the amount deducted from his salary be reimbursed for said period; also, that similar action be taken with reference to Frank Bergman, janitor, from September 17 to October 2.

Complying with the request of the City Comptroller, your Committee recommends that the Municipal Reference Library estimate for the budget of 1916 include the following amounts:

Salaries	$6,660
Furniture, fittings, fixtures and library	450
Printing, stationery and office supplies	1,050
Impersonal service and benefits	50
Total	$8,210

The above departmental estimate makes provision for an additional cataloger and index clerk, senior library assistant and junior library assistant.

Respectfully submitted,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Oct. 11, 1915.

He, also, presented the report of the United States Audit Company on its audit of the books and accounts of the Public Library for the three months

ended August 31, 1915, and moved that the report be received and published.

Carried.

The following is the report:

September 25, 1915.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—As instructed, we have audited the books and accounts of the Chicago Public Library for the three months ended August 31, 1915.

We compared the vouchers with the entries in the Cash Book and Voucher Record; verified the receipts from fines, books lost, deposits, etc., by comparison with the Daily Receipt books and stubs of the Deposit Receipt books.

We also proved the footings of all books of original entry and traced the postings therefrom to the General Ledger.

We verified the existence of the securities of the various funds on September 23, 1915, by actual inspection.

We compared the receipts as shown by the City Treasurer with the amounts entered on the books of the Library and found them to be in agreement.

We submit various exhibits, as indexed, all of which are in accordance with the books.

Yours very truly,
UNITED STATES AUDIT CO.
WHITNEY B. FLERSHEM,
Certified Public Accountant.

FUNDING BALANCE SHEET, AUGUST 31, 1915.

Fund Assets.			
Public Library Fund:			
Tax Levy—1914 Balance	$131,961.21		
Cash in hands of City Treasurer	22,545.46		
Total Public Library Fund Assets		$154,506.67	
Current and Trust Funds:			
Certificate of Deposit	240.54		
Bonds	277,759.46		
Cash	7,400.12		
Total Current and Trust Funds, Assets		285,400.12	
Total Fund Assets			$439,906.79
Fund Liabilities.			
Public Library Fund		$154,506.67	
Current and Trust Funds:			
Kelly Fund	200,000.00		
Kelly Fund Increment	65,000.00		
Kelly Fund Income	1,443.55		
Kelly Branch	2,477.25		
Ryder Fund	10,000.00		
Ryder Fund Income	100.12		
Beecher Fund	2,000.00		
Beecher Fund Income	849.26		
Jackson Fund	1,000.00		
Jackson Fund Income	78.24		
Incidental Fund	166.53		

Security Deposits	1,057.50		
Special Deposits	100.00		
Insurance Fund	128.29		
Rental Collections	999.38		
Total Current and Trust Funds, Liabilities		285,400.12	
Total Fund Liabilities			$439,906.79

PUBLIC LIBRARY FUND—CASH RECEIPTS AND DISBURSEMENTS FOR THE THREE MONTHS ENDED AUGUST 31, 1915.

Receipts.

Taxes 1914	$93,167.70	
Interest on Cash in hands of City Treasurer	25.78	
Sundry Receipts	572.98	
Total Receipts		$ 93,766.46
Add: Cash Balance at Beginning of Period		22,766.86
Total to be Accounted for		$116,533.32

Disbursements.

Freight and Expressage	$ 32.97		
Postage	520.00		
Books Lost and Paid for—Refunds	49.75		
Salaries: Main Library	50,147.09		
Branches	16,661.38		
Delivery Stations	2,130.54		
Binding	7,726.68		
Books	8,265.48		
Delivery Stations—Miscellaneous	818.38		
Periodicals	100.07		
Finding Lists	99.26		
Printing and Stationery	1,807.24		
Fuel	1,614.80		
Miscellaneous Expense	1,014.07		
Janitor Expense	116.73		
Heating and Generating Plant	368.08		
Branches, Miscellaneous	459.23		
Elevator Supplies and Repairs	9.06		
Electric Supplies and Repairs	129.34		
Furniture and Fixtures	538.50		
Repairs, Alterations and Improvements	1,092.10		
Insurance	287.11		
Total Disbursements		93,987.86	
Add: Cash Balance August 31, 1915		22,545.46	
			$116,533.32

Current and Trust Funds.

Cash Receipts and Disbursements for the Three Months Ended August 31, 1915.

Receipts.	Total	June 1915	July 1915	August 1915
Jackson Fund Income	$ 2.12	.....	2.12	.....
Kelly Branch	3,309.68	680.00	2,627.50	2.18
Kelly Fund Income	62.59	2.19	60.40	.....
Ryder Fund Income	120.51	50.00	60.51	10.00
Beecher Fund Income	52.39	40.00	12.39	.....
Rental Collection	667.25	245.52	218.92	202.81
Incidental Fund	1,329.86	441.66	443.60	444.60
Miscellaneous	197.95	59.35	68.27	70.33
Finding Lists	77.95	30.52	21.25	26.18
Books Lost and Paid For	297.08	92.04	102.20	102.84
Deposits	663.90	234.95	214.25	214.70
Fines	4,624.49	1,736.81	1,438.58	1,449.10
Total Receipts	$11,405.77	3.613.04	5.269.99	2,522.74
Add: Cash Balance at Beginning Period	7,824.38	7,824.38	7,489.47	8,557.99
Total to be accounted for	$19,230.15	11,437.42	12,759.46	10,980.73
Disbursements.				
Treasurer	$ 572.98	181.91	191.72	199.35
Pension Fund	4,624.49	1,736.81	1,438 58	1,449.10
Kelly Branch	2,198.26	686.04	910.66	601.56
Kelly Fund Income	2,082.64	652.64	715 00	715.00
Ryder Fund Income	99.10	.....	44.05	55.05
Jackson Fund Income	78.70	.....	78.70	.....
Beecher Fund Income	22.53	.....	.....	22.53
Books	123 05	37.00	51.93	34 12
Freight and Expressage	32.97	10.08	12.84	10.05
Printing and Stationery	18.51	4 45	3.81	10.25
Periodicals	47.46	28.50	17.71	1.25
Postage	520.00	180.00	180.00	160.00
Heating and Generating Plant	28.16	11.65	6.65	9.86
Elevator Supplies and Repairs	4.52	4.27	.....	.25
Electric Supplies and Repairs	10.10	3.99	6.11	.....
Delivery Station, Miscellaneous	30.57	21.47	6.38	2.72
Branches	25.60	5.15	8.05	12.40
Janitor Expense	2.20	.....	2.20	.....
Miscellaneous Expense	328.78	117.94	140.02	70.82
Books Lost and Paid for—Refunds	49.75	19.10	8.90	21.75
Deposits	687.15	246.95	235.65	204.55
Insurance Fund	2.44	.....	2.44	.....
Rental Collections	240.07	.....	240.07	.....
Total Disbursements	$11,830.03	3,947.95	4,301.47	3,580.61

Add: Cash Balance August 31, 1915	7,400.12	7,489.47	8,457.99	7,400.12
	$19,230.15	11,437.42	12,759.46	10,980.73

CURRENT AND TRUST FUNDS—SUMMARY OF BALANCES.

	June 30, 1915	July 31, 1915	Aug. 31, 1915
Kelly Fund	$200,000.00	$200,000.00	$200,000.00
Kelly Fund Increment	65,000.00	65,000.00	65,000 00
Kelly Fund Income	2,810.97	2,156.37	1,443.55
Kelly Branch	1,361.97	3,078.81	2,477.25
Ryder Fund	10,000.00	10,000.00	10,000.00
Ryder Fund Income	128.71	145.17	100.12
Beecher Fund	2 000.00	2,000.00	2.000.00
Beecher Fund Income	859.40	871.79	846.26
Jackson Fund	1,000.00	1,000.00	1,000.00
Jackson Fund Income	154.82	78.24	78 24
Incidental Fund	56 40	55.40	166.53
Security Deposits	1,068.75	1,047.35	1,057.50
Special Deposits	100.00	100.00	100.00
Insurance Fund	130.73	128.29	128.29
Rental Collections	817.72	796.57	999.38
Total Current and Trust Funds Balance	$285,489.47	$286,457.99	$285,400.12
Represented as follows:			
Bonds	$277,759 46	$277,759.46	$277,759.46
Certificate of Deposit	240 54	240.54	240.54
Cash	7,489.47	8,457.99	7,400.12
	$285,489.47	$286,457.99	$285,400.12

He, also, presented the bill of the United States Audit Company in the sum of $43.75 on their audit for the quarter ended August 31, 1915, and moved that the bill be ordered paid.

Carried.

He, also, presented the list of vacancies and appointments for September, 1915, which was received and ordered published.

Leslie Agasim, page, resigned September 7.

Mildred M. Burke, senior assistant, appointed September 26, $720 per year.

Aaron E. Butler, page, appointed September 9, $300 per year.

Philip Carney, page, appointed temp. September 20, $300 per year.

Eva Cella, junior assistant, appointed temp. September 23, $420 per year.

Howard Drury, page, appointed temp. September 10, $300 per year; separated September 14; appointed civil service September 15, $300 per year.

Sarah Elkin, junior assistant, appointed temp. September 20, $420 per year.

Ralph Elliott, page, appointed September 17, $300 per year.

Margaret Ely, senior assistant, separated September 10; appointed senior assistant September 11, $720 per year (Promotional).

Julian Freeman, page, resigned September 15.

Joseph Greenspan, page, resigned September 3.

Ellsworth Jones, elevator operator, ap-

pointed temp. September 17, $840 per year; separated September 19; appointed civil service September 20, $840 per year.

Mrs. Alice Keefe, janitress, appointed temp. September 27, $660 per year.

John McDonald, page, appointed September 17, $300 per year.

William Mehl, page, resigned August 29.

Leonard Miller, page, separated September 2; appointed civil service September 3, $300 per year.

Margaret E. Nehler, junior assistant, appointed temp. September 21, $420 per year.

Stanley Nowicki, page, appointed temp. September 21, $300 per year; separated September 26; appointed civil service September 27, $300 per year.

Joseph Patera, page, appointed September 9, $300 per year (Municipal Reference Library).

Nellie Patterson, book repairer, resigned September 12.

Camille Rigali, junior assistant, separated September 10.

Edward Saperstein, page, appointed temp. September 14, $300 per year; separated September 14; appointed civil service September 15, $300 per year.

William Scanlon, elevator operator, resigned September 16.

Claud Scott, page, separated September 2; appointed civil service September 3, $300 per year.

Leo Sheridan, page, resigned September 8.

Tracy Smith, page, appointed September 20, $300 per year.

Peter Thurston, mechanical and electrical engineer, separated September 12.

Bertha Tigay, page, resigned September 10.

Henry Trivisonno, junior assistant, separated September 25.

Percival Van Nest, page, resigned September 7.

Lawrence Wilson, page, resigned September 19.

Director Breyer brought up the claim of N. A. Anderson, carpenter in the employ of the Board, for extra compensation from April 15 to July 10, 1915, amounting to $26.60.

Director Breyer explained that the Board had agreed to pay the union scale to carpenters and had paid at the rate of $5.60 per day (the new union scale) from July 11, and that Mr. Anderson's claim was for the difference between the new and old rates from April 15 to July 10.

He, also, stated that it was his understanding that the Board of Education and the various departments of the city had allowed the increased rate to carpenters from April 15.

Director Healy moved that the claim be allowed.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Desspres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

Consumers Co., coal	$114.72
Commonwealth Edison Co., electric current	83.57
Peoples Gas Light & Coke Co., gas	15.84
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Chicago Telephone Co., telephone service	71.65
Marshall Field & Co., mat	5.00
Sanitary Office Towel Co., laundering towels	32.45
Individual Towel & Cabinet Service Co., clean towel supply	8.75
Haegele Ice Co., ice	20.40
Remien & Kuhnert Co., janitor supplies	5.55
Buchanan Bros., sprinkling streets	15.00
Raymond Express Co., delivering mail	9.00
Geo. B. Carpenter & Co., hoisting tackle, etc	36.51
Burke & Atwell, negative	5.00
Pottinger-Flynn Coal Co., coal	348.47
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	55.26
Crane Co., engineering supplies	14.79
McMaster-Carr Supply Co., helmet oil	6.80
Bullard & Gormley Co., hardware	5.05

D. J. Gallagher Mfg. Co., waste and wipers	28.65
Citizens Street Cleaning Bureau, removing cinders	12.00
Manhattan Electrical Supply Co., electrical supplies	20.57
Inland Electric Co., electrical supplies	9.86
City Collector, elevator inspections	20.00
James S. Kirk & Co., soft soap	27.65
West Disinfecting Co., pipe klenzo	8.00
W. H. Salisbury & Co., belting, window cleaners, etc	21.54
Royal Typewriter Co., typewriting machines	190.00
Fairbanks, Morse & Co., book trucks	101.25
Remington Typewriter Co., typewriting machine	67.90
Daniel E. Brink, safe with combination lock	23.40
Alexander H. Revell & Co., table	8.40
H. Rosenbaum Roofing Co., labor and material for slate tile roof	485.95
Brady & Co., furnishing labor and material renewing downspouts	261.00
Fairbanks, Morse & Co., repairing wagon scale	147 68
George Green Lumber Co., compo boards	14.40
Federal-Huber Co., plumbing supplies	7.50
Standard Oil Co., gasoline	95.44
Valvoline Oil Co., oil	15.88
Swinehart Tire & Rubber Co., rubber tires	10.59
Perkins Machine Co., machinists' labor, etc	76.78
Wright Cooler & Hood Mfg. Co., automobile accessory	43.00
Beckley-Ralston Co., automobile accessories	23.79
Samuel Harris & Company, machinists' supplies	14.92
Weniger Garage, storing automobile, etc.	17.60
C. A. Taylor Trunk Works, telescopes	118.75
Henry Landgraf, hanging and removing station signs	29.50
H. G. Wilson, Sec'y, cash expenditures for Sept., 1915	67.23
	$2,851.54

He, also, presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

Bills for Rent to be paid from Kelly Fund Income Account.

F. A. Hill & Co., rent Austin Branch	$100.00
Lewis Institute, rent W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Skola Vojta Naprstek, rent W. 26th St. Branch	75.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Av. Branch	100.00
Wm. E. Dever, rent Sheridan Branch	140.00
	$715.00

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., light	$20.15
Chicago Telephone Co., service	3.75
Hocking & Penhallegon, paint	7.60
Englewood Window Glass Co., glass	1.15
	$32.65

Director Healy stated that a new supply of towels was needed, and moved that the Secretary be authorized to place an order with Carson, Pirie Scott & Co. for 350 hand towels, 150 roller towels and 720 marble towels for the sum of $240.00; this being the lowest bid received.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and the President—7.

Nays—None.

REPORTS.

The Librarian presented his statistical report for the month of September, 1915, which was received and ordered published.

He, also, reported that the Board of Trustees of the Newberry Library, Chicago, had re-transferred to the Library the Beethoven Society collection of music and that the collection had been placed in the music room and is being circulated at the present time.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of September was 297,965; for the corresponding month of the previous year 270,377. The circulation was from the following sources:

Central Library	53,444
Branches	152,052
Stations	54,211
Traveling Libraries	22,728
Deposits and Miscellaneous	15,530
	297,965

The following is a summary of the books obtained at the Central Library:

Main Collection	19,928
Open Shelf	23,495
Hughes Room	1,639
Music Room	1,653
Information Desk (Teachers and special cards)	5,830
Miscellaneous	394
Books for the Blind	428
Documents	77
	53,444

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	1,893	178	2,071
Austin	8,722	391	9,113
Bessemer Park	2,127	227	2,354
Blackstone	7,018	313	7,331
Burr School	3,053	106	3,159
Cornell Square	2,509	86	2,595
Davis Square	1,143	92	1,235
Douglas Park	10,641	1,522	12,163
Dvorak Park	2,717	109	2,826
Eckhart Park	4,035	267	4,302
Fuller Park	3,419	146	3,565
Hamilton Park	4,385	262	4,647
Hamlin Park	3,104	147	3,251

Hebrew Institute	5,985	1,143	7,128
Holstein Park	3,581	154	3,735
Humboldt	7,266	1,440	8,706
Independence Park	2,721	57	2,778
Kelly	10,931	328	11,259
Lewis Institute	8,832	660	9,492
Lincoln Center	5,605	411	6,016
Logan Square	7,636	362	7,998
Mark White Square	2,835	128	2,963
Ogden Park	6,057	224	6,281
Palmer Park	2,949	96	3,045
Pulaski Park	1,488	8	1,496
Seward Park	2,749	531	3,280
Sheridan	7,821	330	8,151
Sherman Park	3,666	234	3,900
Stanford Park	3,675	210	3,885
Stanton Park	2,485	76	2,561
Sumner School	3,168	176	3,344
Walker	1,563	71	1,634
West 26th Street	6,273	155	6,428
Total	152,052	10,640	162,692

TRAVELING LIBRARIES.

	Direct	Stations	Total
Ashburn	94	..	94
Brighton Park	998	..	998
Butler House	1,751	.	1,751
Cheltenham	868	..	868
Chicago Lawn	1,583	..	1,583
Edgewater	306	..	306
Edison Park	547	..	547
Fernwood	680	..	680
Gano	727	..	727
Grand Crossing	1,229	..	1,229
Gresham	1,989	..	1,989
Irving Park	498	..	498
Longwood	529	..	529
Mayfair	918	..	918
Norwood Park	206	..	206
Park Manor	737	..	737
Rogers Park	2,134	..	2,134
East Rogers Park	1,235	..	1,235
Washington Heights	289	..	289
West Brighton	250	..	250
West Englewood	576	..	576
West Pullman	2,067	..	2,067
West Ravenswood	437	..	437
West Ridge	....	..	.....
Woodlawn	2,080	..	2,080
Total	22,728	....	22,728

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	152,052	10,640	162,692
Traveling Libraries	22,728	.....	22,728
Business House Deposits	14,830	2,469	17,299
Miscellaneous References	700	.....	700
Total	190,310	13,109	203,419

Of the 54,211 books supplied through the Stations Department, 10,640 were sent to 33 branches and 43,571 to 78 stations. The books supplied for the same month of the preceding year numbered 54,752 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 11,919.

REFERENCE ROOM.

Number of books issued from stacks 31,182
Number of recorded visitors 11,752

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,092. Visitors, 926.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 5,790. Newspapers, 524. Visitors, 1,931.

CIVICS ROOM.

Magazines issued, 1,846; directories consulted, 2,323; bound documents used, 1,562; books, 696; pamphlets, 11,250. Visitors, 4,745; package libraries circulated, 26.

STUDY ROOM

Volumes consulted, 1,610. Visitors, 975.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,448. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 94,476.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,923; issued in September of the previous year, 5,602.

Number of non-fiction cards issued, 4,355; juvenile cards, 2,997; research cards, 16; vacation cards, 14; teachers' cards, 150; summer cards, 2. The number of three-year cards outstanding is 184,351.

BINDERY DEPARTMENT.

Number of books at binderies September 1, 1915	5,731
Number of books sent to binderies in September, 1915	4,365
Total number of books at binderies in September, 1915	10,096
Number of books received from binderies in September, 1915	4,552
Number of books at binderies October 1, 1915	5,544
Number of books repaired in Library in September, 1915	496

GROWTH OF THE LIBRARY.

The total number of volumes in the Library October 1, 1915, was 639,120. Received since June 1, 1915, 16,373; since September 1, 1915, 4,378. Books worn out and discarded since June 1, 1915, 4,436; since September 1, 1915, 1,456. Books lost and paid for since June 1, 1915, 489; since September 1, 1915, 121. Books found and money refunded since June 1, 1915, 53; since September 1, 1915, 18.

HENRY E. LEGLER,
Librarian.

CHICAGO, October 11, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, OCTOBER 25, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the adjourned regular meeting held October 11, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. Jennie M. Armstrong, expressing her thanks and appreciation for the engrossed memorial sent her and the resolutions adopted on the death of her husband, the late George B. Armstrong.

Received and placed on file.

From Thomas Stoy, 3455 Southport avenue, requesting the Board to establish a delivery station in his store at that number.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 63 vols., $70.00.

Current American juvenile books, 6 vols., $3.00.

Books from the A. L. A. Publishing Board, 193 vols., $90.00.

Fiction for main library and branches to be paid from rental collection, 359 vols., $371.00.

Miscellaneous books, 72 vols., 28 pts. (Regular fund), $113.00; 1 vol. (Kelly fund), $5.50.

Non-fiction for deposit collection, 21 vols., $17.00.

Fiction for deposit collection, 195 vols., $180.00.

Juvenile books for deposit collection, 252 vols., $218.00.

Regular fund:	802 vols., 21 pts.,	$691.00
Kelly fund:	1 vol.,	5.50
Rental collection:	359 vols.,	371.00
Total:	1,162 vols.,	$1,067.50

Recommendations with reference to the stations system are hereby submitted as follows:

Establishing a station at 1003 S. Wood street, on trial for three months.

Appointing Cyrus Mischkin in charge of station 42 W. to succeed Henry N. Schor, resigned.

Appointing Alexander Glassman station keeper of No. 6 W. in place of the former station keeper who has moved out of the district.

Placing on file a request for a station at 2351 Belmont avenue and one at 1130 W. Fullerton avenue, both these stations being located in the vicinity of agencies which are already in operation.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Oct. 25, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Conforming to the policy defined by the Board at the last meeting, your Committee on Administration recommends that the librarians in charge of the following places be relieved of responsibility for thefts recently committed by burglars:

Hebrew Institute, Burr School, Mark White Square and the Thomas Hughes Room.

The following resignation has been received, and its acceptance is recommended with authority to the Librarian to fill the position by requisition on the Civil Service Commission:

Howard J. Drury, page, October 15.

It is further recommended that leave of absence, without pay, for six months from October 18, be granted Ruth K. McLaughlin, junior assistant, and that leave of absence, without deduction of salary, on account of illness, be granted Mary A. Neylen, junior assistant, from October 18 to 22.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Oct. 25, 1915.

On motion of Director Mayer, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 8, 1915.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Ksycki, the minutes of the regular meeting held October 25, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Emil A. Hartzen, 3755 S. Kedzie avenue, requesting the Board to establish a delivery station in his store at that number.

From Earl Schwartz, 3711 Southport avenue, requesting the Board to establish a delivery station in his store at that number.

From H. B. Burkhardt, 1219 Devon avenue, requesting the Board to establish a delivery station in his store at that number.

From Morris Wabash, 1741 W. Sixty-ninth street, praying the Board to establish a delivery station in his store at that number.

From Anna E. Miller, 625 S. Cicero avenue, requesting the Board to establish a delivery station in her store at that number.

All the above communications were referred to the Committee on Library.

From Mrs. Florence C. Ives in reference to the spreading of infection through the use of library books.

The communication was received and placed on file.

The following communication was received and placed on file:

To the President and Board of Directors, The Chicago Public Library.

Gentlemen:—At the election of trustees for the Public Library Employés Pension Fund held October 4, 1915, the following were elected trustees for the terms specified:

From the Board of Directors, Mr. Oscar G. Mayer, one year term.

From employés contributing to the fund, Mr. George S. King, two year term.

Respectfully submitted,

H. G. WILSON, *Secretary.*

CHICAGO, Nov. 8, 1915.

Communication from the Secretary of the Public Library Employés Pension Fund, submitting report on the condition of the pension fund for the year ended September 30, 1915.

The communication was received and the report ordered published.

To the President and Trustees of the Public Library Employes Pension Fund, Chicago.

Gentlemen:—In accordance with Article VII of the by-laws of the Board, I have the honor to submit for your consideration the annual report on the condition of the pension fund for the year ended September 30, 1915.

The pension fund has now completed its tenth year, and it is of interest to note the following facts in the administration of the fund during this first decade:

The sum of $18,613.17 has been paid out as pensions, $791.98 as refunds of money to employés leaving the library service, and $1,840.00 as death benefits to the families of contributors who have died while in the service of the library.

The funds have been invested as rapidly as possible, and the securities now held aggregate $127,500.00 par value, for which the sum of $124,958.56 has been expended. The list includes the highest grade municipal and public service bonds in the market, and while the investments are of the most conservative kind the yield averages almost 5% per annum for the entire list.

The contributors have increased from 110 in 1905 to 240. This record of ten years is most gratifying, not only to the trustees, but I feel confident, to all contributors to the fund.

There has been a net increase of twenty-five in the number of contributors during the year just closed, making the total number 240.

Two employés, Jessie Booth Perry and Elie Hudon, have retired from the library service and have gone on the pension roll.

The total amount paid out for pensions was $3,551.17.

The list of pensioners with monthly pensions is as follows:

C. A. Lange	$35.00
Otto Goldberger	47.50
Charles R. Barnes	45.00
Henrietta Lovi	50.00
Samuel Rogalski	35.00
Jessie Booth Perry	42.50
Elie Hudon	35.00

Miss Kate M. Henneberry, one of our first pensioners, died during the year.

As required by Section VII of the by-laws, I submit herewith detailed statements of the receipts and expenditures, together with a list of the securities in which the funds are invested.

These securities are all in the custody of the city treasurer, who is legal custodian of the pension fund.

Respectfully submitted,

H. G. WILSON, *Secretary.*

CHICAGO, Nov. 8, 1915.

Financial Statement for Year Ended September 30, 1915.

RECEIPTS.

Balance cash in treasurer's hands October 1, 1914	$ 2,126.04
Cash collected as fines for retention of books and turned over to Pension Fund by Library Board	19,270.77
Deductions from salaries of contributors	2,082.18
Deductions from salaries of contributors (Kelly and Sheridan branches)	49.60
Cash payment from contributor on leave of absence	18.90
Liquidation of maturing bonds	1,000.00
Income from investments	5,355.00
Interest on cash balances in treasurer's hands	142.11
Total receipts	$30,044.60

DISBURSEMENTS.

Pension rolls	$3,551.17	
Refunds to contributors, withdrawing from library service	179.90	
Printing	17.00	
Premium on treasurer's bond	198.30	
Miscellaneous	5.35	
Death benefit (A. S. Einstein)	420.00	
Investments:		
3 River Grove Improvement 5% bonds ($500)	1,477.50	
1 Fernwood Park District 4½% bond	992.07	
Accrued interest on above	20.50	
2 Village of Kansas, Ill., Water 5% bonds ($500)	1,018.10	
Accrued interest on above	26.11	
4 City of West Frankfort, Ill., Water 5% bonds ($500)	2,045.40	
Accrued interest on above	15.00	
3 Marion Township (Ill.) High School 4% bonds	2,910.00	
Accrued interest on above	44.67	
4 New Trier Township (Cook Co.) School 4½% bonds	4,000.00	
Accrued interest on above	72.00	
8 School District No. 99 (Cook Co.) 4½% bonds	7,864.00	
Accrued interest on above	39.63	
2 West Pullman (Chicago) Park District 5% bonds	2,100.40	
Accrued interest on above	20.28	
Total disbursements		26,987.38
Balance cash in treasurer's hands		$ 3,057.22

Resources of Fund October 1, 1915.

	Par Value	
Balance cash in treasurer's hands		$3.057.22
8 Chicago City Ry. Co. 5% bonds	($8,000.00)	7,840.00
7 North Shore Electric Co. 5% bonds	(7,000.00)	6,940.00
4 Commonwealth Edison Co. 5% bonds	(4,000.00)	4,100.00
6 Colorado & Southern Ry. Co. 4½% bonds	(6,000.00)	5,880.00
5 Metropolitan W. Side Elevated Ry. Co. 4% bonds	(5,000.00)	4,143.75

5	Cicero Gas Co. 5% bonds	(5,000.00)	4,735.00
10	Public Service Co. Northern Illinois 5% bonds	(10,000.00)	9,750.00
5	Spokane (Wash.) Water Fund 5% bonds	(5,000.00)	5,019.50
5	Chicago Telephone Co. 5% bonds	(5,000.00)	5,050.00
10	Proviso Township Bridge 5% bonds ($500)	(5,000.00)	5,157.87
5	Mutual Fuel Co. 5% bonds	(5,000.00)	5,025.00
1	Maywood (Ill.) Improvement 5% bond	(500.00)	502.71
1	Maywood (Ill.) Municipal 5% bond	(500.00)	502.71
3	Old Portage Park District 5% bonds	(3,000.00)	3,120.00
3	City of Chicago 4% bonds	(3,000.00)	2,940.00
3	Cook County Hospital 4% bonds	(3,000.00)	2,880.00
1	Lincoln Park 4% bond	(1,000.00)	950.00
8	Fernwood Park District 4½% bonds ($500)	(4,000.00)	3,864.66
3	School District No. 98 (Cook Co.) 5% bonds	(3,000.00)	3,079.20
3	East St. Louis Park District 4½% bonds	(3,000.00)	2,943.30
7	Marion (Ill.) Township High School 4% bonds	(7,000.00)	6,742.00
3	Western United Gas and Electric Co. 5% bonds	(3,000.00)	2,951.25
6	Western United Gas and Electric Co. 5% bonds ($500)	(3 000.00)	2,951.25
6	Northwestern Elevated Ry. Co. 5% bonds	(6,000.00)	5,580.00
8	Joliet (Ill.) Refunding 4½% bonds	(4,000.00)	3,804.96
3	River Grove (Ill.) Improvement 5% bonds ($500)	(1,500.00)	1,477.50
2	Village of Kansas (Ill.) Water 5% bonds ($500)	(1,000.00)	1,018.10
4	City of West Frankfort (Ill.) Water 5% bonds ($500)	(2,000.00)	2,045.40
4	New Trier Township (Cook Co.) 4½% bonds	(4,000.00)	4,000.00
8	School District No. 99 (Cook Co.) 4½% bonds	(8,000.00)	7,864.00
2	West Pullman (Chicago) Park District 5% bonds	(2,000.00)	2,100.40
	Total		$128,015.78

I, H. G. Wilson, Secretary of the Board of Trustees of the Public Library Employés Pension Fund, do hereby certify that the foregoing statements are true and correct to the best of my knowledge and belief.

H. G. WILSON.

Signed and sworn to before me this eighth day of November, A. D. 1915.

JAMES BUGGIE,
(Seal) *Notary Public.*

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—It is planned to issue as soon after January 1st as possible a five yearly cumulation of finding lists. There will be approximately eighteen thousand titles in this cumulation, requiring with necessary indexes approximately six hundred and fifty pages. In view of the bulk and the likelihood that some of the patrons will require only a part of this proposed catalogue, it is recommended that it be issued in three parts, with an initial addition to each as follows:

Non-fiction, twenty-five hundred

copies, approximately five hundred and twenty pages.

Juvenile, five thousand copies, approximately sixty pages.

Fiction, five thousand copies, approximately seventy-two pages.

It is further recommended that the Library Committee be and is hereby authorized to obtain bids for printing the catalogue as suggested.

Your Committee herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 51 vols., $66.00.

Current American juvenile books, 49 vols., $52.00.

Books for Thomas Hughes room, 42 vols., $34.00.

Miscellaneous books—(Regular fund), 118 vols., 46 pamphlets, $24.00; (Beecher fund), 45 vols., $53.00; (Ryder fund), 1 vol., $8.00.

Non-fiction for branches, 46 vols., $37.00.

Fiction for branches, 94 vols., $116.00.

Juvenile books for branches, 227 vols., $192.00.

Books to be replaced for branches, 33 vols., $29.00.

Fiction for deposit collection, 127 vols., $132.00.

Non-fiction for Kelly Branch (Kelly fund), 26 vols., $30.00.

Fiction for Kelly Branch (Kelly fund), 13 vols., $13.00.

Juvenile books for Kelly Branch (Kelly fund), 50 vols., $42.00.

Books to be paid for from Rental Collection, 519 vols., $553.00.

Regular fund:	787 vols., 46 pamphlets	$ 682.00
Beecher fund:	45 vols.,	53.00
Ryder fund:	1 vol.,	8.00
Kelly fund:	89 vols.,	85.00
Rental Collection:	519 vols.,	553.00
Total:	1441 vols.,	$1381.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $59.95, be paid from the incidental fund.

Recommendations with reference to Stations:

Placing on file an application for a station at 3455 Southport avenue, this location being within four blocks of an established station.

Transferring station 20 West at 4752 W. Harrison street to 625 S. Cicero avenue, in charge of Mrs. Anna E. Miller, the former station keeper having gone out of business.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 8, 1915.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

A. C. McClurg & Co., books	$2,873.70
A. L. A. Publishing Board, books	90.00
A. W. Shaw Co., books	57.00
Harper & Brothers, books	22.00
A. Kroch & Co., subscriptions and books	12.06
Thomas Publishing Co., books	9.00
Standard Map Co., books	6.00
Otto Harrassowitz (payable to Knauth, Nachod & Kuhne), books	5.35
Geo. E. Koehler, binding	747.45
Brabandt & Valters Book Binding Co., binding	657.14
Northwestern Bindery, binding	360.00
Joseph Flucke & Son, binding	345.02
Burgmeier Book Bindery, binding	137.11
Gaylord Bros., binders	23.00
Slade, Hipp & Meloy, gummed muslin	10.80
Pierce Ink Co, paste	21.85
Rogers & Hall Co., printing	79.27
Dwigbt Bros. Paper Co., paper	55.40
James Watson & Co., printing	37.25
Sewell-Clapp-Envelopes, envelopes	57.93
Bradner Smith & Co., paper	15.70
Graham Paper Co., paper	9.25
J. W. Butler Paper Co., paper	4.75
Max Stern's Sons, printing	83.92

Cameron, Amberg & Co., printing, pencils, cash boxes	85.05
Geo. E. Cole & Co., stationery	54.61
Dennison Mfg. Co., gnmmed labels	22.50
Hollis & Duncan, twine	6.25
Thompson & Co., mimeographing	7.10
Edwards & Hancock, paper	5.00
Louis Melind Co., pads, type, ink, etc.	13.70
P. A. Salisbnry-Schulz Co., date holders	9.00
H. S. Parrish & Co., pencil date holders, rnbber stamps, etc	9.05
Rolle Rnbber Co., rubber bands	6.75
H. G. Wilson, Sec'y, cash expenditures October, 1915	285.60
	$8,225.56

He, also, presented lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$123.30
Harper & Brothers, books	5.50
Joseph Flucke & Son, binding	29.50
Brabandt & Valters Book Binding Co., binding	8.96
Geo. E. Koehler, binding	6.07
	$173.33

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., hinging music	$38.19
Clayton F. Summy Co., music	26.52
Novello & Co., music	26.00
	$90.71

Bills to be paid from Ryder Fund Income Account.

A. Kroch & Co., books	$ 7.78
J. B. Lippincott Co., books	7.15
	$14.93

Rental Collection.

A. C. McClurg & Co., books	$931.13

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee, and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignation, and its acceptance is recommended with authority to the Librarian to fill the position by requisition on the Civil Service Commission:

Ernest H. Maier, page, November 10.

Your Committee authorized the Librarian to grant to members of the staff, in his discretion, leave of absence to attend the annual meeting of the Illinois Library Association. We further recommend similar authorization for the Indiana Library Meeting to be held at Gary this week.

Leaves of absence are recommended as follows:

Dorothy Brown, from November 1 to 22, on account of illness.

Gladys Arnold, from October 18 to 26, inclusive, without deduction of salary, on account of illness.

Ellsworth Jones, from October 28 to 30, without deduction of salary, on account of death in immediate family.

William C. Firebaugh and Katharine H. Firebaugh, from October 29 to November 1, inclusive, without deduction of salary, on account of death in immediate family.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Nov. 8, 1915.

He, also, presented the following list of vacancies and appointments for October, 1915, which was received and ordered published:

Abraham Appelbaum, page, appointed temp. October 15, $300 per year.

Dagne Arentz, junior assistant, appointed temp. October 18, $420 per year.

Sarah Berman, junior assistant, separated October 25; appointed civil service October 26, $480 per year.

William Bielinski, window washer, laid off October 26.

William Bridges, janitor, separated November 1.

Frances Burke, junior assistant, resigned October 10.

Ida R. Carlisle, junior assistant, discharged October 4.

Philip S. Carney, page, separated October 25; appointed civil service October 26, $300 per year.

Louis Casty, page, appointed temp. October 26, $300 per year.

Ruth C. Chandler, junior assistant, separated October 25; appointed civil service October 26, $480 per year.

Louise M. Corbin, junior assistant, appointed October 26, $480 per year.

Robert F. Crosby, page, appointed October 18, $300 per year.

Howard Drury, page, resigned October 15.

Dora Feddersen, junior assistant, separated October 27.

Jack Finkle, page, appointed temp. October 25, $300 per year.

John J. Gaffney, page, appointed October 4, $300 per year; discharged October 7.

Bernhard Gunther, page, resigned October 6.

Joseph Haimowitz, page, resigned October 4.

Edmund L Harrison, page, appointed October 11, $300 per year.

Gail H. Hinman, junior assistant, appointed October 26, $480 per year.

William J. Kearns, page, appointed temp. October 28, $300 per year.

Mrs. Alice Keefe, janitress, separated October 4.

Guy V. Mariotti, senior assistant, appointed temp. September 27, $720 per year.

George Meyers, page, resigned October 4.

Grant Peterson, page, appointed temp. October 27, $300 per year.

Tony Petrone, page, appointed temp. October 25, $300 per year; separated October 25.

Fritz Pottasch, page, separated October 7.

Robert Rabinowitz, page, appointed temp. October 12, $300 per year; separated October 15; appointed civil service October 16, $300 per year.

Jacob Russansky, page, discharged September 27.

Samuel Savlin, page, discharged October 25.

Charles E. Titley, page, appointed temp. October 28, $300 per year.

Edna A. Vineburg, book repairer, separated October 25; appointed junior assistant October 26, $480 per year.

Ivae Walker junior assistant, appointed October 26, $480 per year.

Reuben Weathers, page, appointed October 11, $300 per year; discharged October 25.

Howard Weekley, page, appointed October 7, $300 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Commonwealth Edison Co., current	$ 101.42
Consumers Co., coal	112.98
J. C. Daly, sprinkling street, Sheridan Branch	6.50
Bullard & Gormley Co., hardware	56.21
Chicago Telephone Co., service	78 05
Haegele Ice Co., ice	14.42
Buchanan Bros., street sprinkling, main library	15.00
Raymond Express Co., delivering mail	9.00
City Collector, elevator inspection, street car books, sheets	8.40
Pottinger-Flynn Coal Co., coal	817.74
Krehbiel Co., coal analysis	25.00
McMaster-Carr Supply Co., packing	12.81
George B. Carpenter & Co., rope, etc	12.23
John A. Roebling's Sons Co., rope, etc	5.00
Citizens Street Cleaning Bureau, removing cinders	20.40
Cudahy Packing Co., soap polish	10.50
Western Electric Co., mazda lamps	86.40
Samuel Harris & Co , brass and drills	4.44
Gallaher & Speck, machinists' labor and material	58.27
Carson, Pirie, Scott & Co., toweling	227.00
James S. Kirk & Co., soap	32.98
Shavings & Sawdust Co., sawdust	10.00
Colonial Soap Co. (payable to Commonwealth Commercial Co.), soap powder	6.08
Crescent Brush Works, dusters	24.00
Sanitary Office Towel Co., laundering towels	40.18
Individual Towel & Cabinet Service Co., towel supply	9.10
A. Henrotin Co., soap	42.00
McNeil & Higgins Co., soap	13.50

Fuller-Morrisson Co., janitor supplies	4.60
Library Bureau, desk, oak units, book pockets, cards, etc	259.10
Royal Typewriter Co., typewriting machines	108.25
Newton & Hoit Co., chairs	55.00
Marshall Field & Co., curtains, poles and fixtures	26.00
Alexander H. Revell & Co., chairs	25.60
Tyler & Hippach, plate glass	12.75
Charles L. Cole, insurance touring car and property at branch	23.50
Standard Oil Co., gasoline	65.63
Missouri Valley Oil Co., gasoline	23 92
Valvoline Oil Co., oil	17.63
B. F. Goodrich Rubber Co., rubber tires, etc	33.49
Avenue Garage, automobile accessories	24.32
Goldsmith Bros. Smelting and Refining Co., platinum wire	20.03
The Schebler Carburetor, float valves	4.20
Pellet's Magneto Exchange, labor and automobile parts	48.75
Weniger Garage, storing touring car, etc.	15.60
Vacuum Oil Co., oil	6 83
H. Rosenbaum Roofing Co., repairs to domes, etc	319.90
Crane Co., engineering supplies	25.98
John J. McGrath, lettering windows at branch in gold	20.00
Johnson Service Co., adjusting heat regulating apparatus at branch	9.89
H. G. Wilson, Sec'y, cash expenditures Oct., 1915	43.09
A. J. Hansen, installing new gutter, etc., Walker Branch	51.30
	$3,104.97

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for Rent to be paid from Kelly Fund Income Account.

F. A. Hill & Co., rent Austin Branch	$100.00
Lewis Institute, rent W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Skola Vojta Naprstek, rent W. 25th St. Branch	75.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Av. Branch	100.00
Wm. E Dever, rent Sheridan Branch	140.00
	$715.00

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Income Account.

Commonwealth Edison Co., current	$ 25.51
Consumers Co., Coal	63.05
Federal Shade Co., cleaning Shades	24.50
Chicago Telephone Co., service	3 75
	$116.81

REPORTS.

The Librarian presented his statistical report for the month of October, 1915, which was received and ordered published.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR OCTOBER, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of October was 359,187; for the corresponding month of the previous year 335.476. The circulation was from the following sources:

Central Library	58,706
Branches	194,777
Stations	61,906
Traveling Libraries	27,346
Deposits and Miscellaneous	16,452
	359,187

The following is a summary of the books obtained at the Central Library:

Main Collection	23,971
Open Shelf	25,419
Hughes Room	2,127
Music Room	2,266
Information Desk (Teachers and special cards)	3,770
Miscellaneous	510
Books for the Blind	417
Documents and Pkg. Libs	226
	58,706

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,155	245	2,400
Austin	9,885	497	10,382
Bessemer Park	2,935	280	3,215
Blackstone	7,545	365	7,910
Burr School	5,608	139	5,747
Cornell Square	3,433	98	3,531
Davis Square	1,642	142	1,784
Douglas Park	12,899	1,930	14,829
Dvorak Park	3,915	142	4,057
Eckhart Park	4,946	326	5,272
Fuller Park	3,426	159	3,585
Hamilton Park	4,957	353	5,310
Hamlin Park	4,188	147	4,335
Hebrew Institute	7,901	1,451	9,352
Holstein Park	4,965	166	5,131
Humboldt	8,579	1,569	10,148
Independence Park	2,711	71	2,782
Kelly	13,829	568	14,397
Lewis Institute	9,906	706	10,612
Lincoln Center	6,172	466	6,638
Logan Square	8,541	401	8,942
Mark White Square	3,724	182	3,906
Ogden Park	7,733	319	8,052
Palmer Park	3,738	155	3,893
Pulaski Park	8,609	72	8,681
Seward Park	3,286	629	3,915

Sheridan	9,206	357	9,563
Sherman Park	4,334	260	4,594
Stanford Park	5,427	302	5,729
Stanton Park	3,818	92	3,910
Sumner School	3,459	172	3,631
Walker	2,010	108	2,118
West 26th Street	9,295	196	9,491
Total	194,777	13,065	207,842

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	151	..	151	Norwood Park	210	..	210
Brighton Park	1,120	..	1,120	Park Manor	876	266	1,142
Butler House	2,153	.	2,153	Ravenswood	503	940	1,443
Cheltenham	791	..	791	Rogers Park	2,362	94	2,456
Chicago Lawn	1,514	..	1,514	East Rogers Park	1,302	182	1,484
Edgewater	392	187	579	Washington Heights	356	..	356
Edison Park	566	..	566	West Brighton	1,868	..	1,868
Fernwood	664	..	664	West Englewood	585	..	585
Gano	1,035	..	1,035	West Pullman	2,280	..	2,280
Grand Crossing	1,459	137	1,596	West Ravenswood	637	367	1,004
Gresham	1,902	243	2,145	West Ridge	....	..	.....
Irving Park	518	54	572	Woodlawn	2,537	266	2,803
Longwood	684	..	684				
Mayfair	881	..	881	Total	27,346	2,736	30,082

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	194,777	13,065	207,842
Traveling Libraries	27,346	2,736	30,082
Business House Deposits	15,176	2,660	17,836
Miscellaneous References	1,276	.....	1,276
Total	238,575	18,461	257,036

Of the 61,906 books supplied through the Stations Department, 13,065 were sent to 33 branches and 48,841 to 78 stations. The books supplied for the same month of the preceding year numbered 64,477 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 13,815.

REFERENCE ROOM.

Number of books issued from stacks.....41,642
Number of recorded visitors.....16,333

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,362. Visitors, 1,094.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 6,465. Newspapers, 643. Visitors, 2,133.

CIVICS ROOM.

Magazines issued, 2,326; directories consulted, 2,537; bound documents used, 1,798; books, 1,165; pamphlets, 16,680. Visitors, 5,609; package libraries circulated, 134.

STUDY ROOM

Volumes consulted, 3,420. Visitors, 1,827.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,988. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 112,700.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 9,359; issued in October of the previous year, 9,306.

Number of non-fiction cards issued, 6,347; juvenile cards, 5,839; research cards, 20; vacation cards, . . ; teachers' cards, 213; summer cards, ... The number of three-year cards outstanding is 187,518.

BINDERY DEPARTMENT.

Number of books at binderies October 1, 1915	5,544
Number of books sent to binderies in October, 1915	5,079
Total number of books at binderies in October, 1915	10,623
Number of books received from binderies in October, 1915	5,278
Number of books at binderies November 1, 1915	5,345
Number of books repaired in Library in October, 1915	8,733

GROWTH OF THE LIBRARY.

The total number of volumes in the Library November 1, 1915, was 639,120. Received since June 1, 1915, 32,859; since October 1, 1915, 16,486. Books worn out and discarded since June 1, 1915, 5,646; since October 1, 1915, 1,210. Books lost and paid for since June 1, 1915, 583; since October 1, 1915, 94. Books found and money refunded since June 1, 1915, 75; since October 1, 1915, 22.

HENRY E. LEGLER,
Librarian.

CHICAGO, November 8, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, NOVEMBER 22, 1915.

OFFICIAL RECORD.

There were present when the Board was called to order, the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Henius the minutes of the regular meeting held November 8, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Miss M. Mulvihill, 5124 W. Madison street, requesting the Board to establish a delivery station at that number.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report of the Committee and moved that the report be adopted.

Carried.

Yeas—Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—By invitation your Committee on Library visited the Carter H. Harrison Technical High School, Marshall boulevard and Twenty-fourth street, and inspected the spacious quarters provided therein for library purposes. The room is approximately eighty feet long and thirty-five feet wide, and is equipped with shelving, tables, chairs and loan desk. With a few changes, which could be readily made without great expense, the quarters thus provided lend themselves admirably for a type of library work that shall embrace both the needs of the

school and the requirements of the community in the neighborhood. As the day enrollment is about two thousand, and the evening class registers a total of two thousand five hundred additional, and as the school is also the headquarters for social center work centering in this community, the opportunity exists for an effective type of library service differing in scope from that now carried on and affording splendid chances for the most profitable kind of co-operation between the Public Library and the public schools. The large industrial interests which underlie the prosperity of Chicago warrant the organization of the proposed library along the special lines which are represented in the school curriculum in conjunction with the general equipment usual in libraries intended for the public. Your Committee therefore recommends:

That, subject to a definite understanding with the Board of Education relative to hours of opening, the heating, lighting and janitor service required and other matters of detail, which are partly covered by the existing agreement relative to the occupancy of school quarters for library purposes, a high school branch of the public library be established in the Carter Harrison High School on or about January 1, 1916, and that the Librarian be authorized to take such preliminary steps as are needful for staff organization and book equipment when the funds therefor shall become available during the ensuing year.

Having largely outgrown the equipment and facilities provided for deposit station work, it is recommended that beginning with January 1, 1916, the Woodlawn traveling library be converted into a branch library with the customary hours and staff for its management. It is further recommended that the Committee on Buildings be and they are hereby authorized to make such provision for temporary occupancy of the present quarters as may seem desirable after such date and pending the procurement of permanent quarters.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 22, 1915.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Miscellaneous books, 30 vols., $45.00; 54 vols., $100.00 (Beecher fund).

Regular fund:	30 vols.,	$ 45.00
Beecher fund:	54 vols.,	100.00
Total:	84 vols.,	$145.00
Periodicals (Regular fund),		419.00
" (Kelly fund),		14.00

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Nov. 22, 1915.

Director Ksycki entered the room and took his seat.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Martin Schnee, wood finisher, November 25.

Seymour J. Frank, page, November 21.

Frank L. McMahon, mechanical and electrical engineer, November 15.

Leaves of absence are recommended as follows:

Dorothy Brown, extension of present leave, without pay, for one month from November 22.

Rebecca M. Bond, October 22 and 23, on account of illness, with refund of salary lost for said period.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Nov. 22, 1915.

REPORTS.

The Librarian stated that he had received a report of disorder at the Douglas Park Branch Friday, November 19, 1915.

Director Healy moved that the matter be referred to the Committee on Administration for report at the next meeting.

Carried.

NEW BUSINESS.

Director Henius presented the following resolution and moved its adoption.

Carried.

In order that the Board may formulate a logical program of development for the ensuing calendar year, it is essential to consider carefully the growing needs of the service and the resources available for meeting them. As these represent the interests which are related to the work of all the standing committees,

Resolved, That the President be and he is hereby authorized to appoint a special committee composed of one member of each of the standing committees to confer with each of the said committees and to receive recommendations from them without previous reference to the Board. Upon receiving the reports and recommendations of the standing committees the special committee shall consolidate these into a unified general report for the consideration of the Board.

The President, thereupon, appointed as members of the special committee Directors Henius, Breyer and Ksycki.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 13, 1915.

OFFICIAL RECORD.

There were present the Vice-President, Director Henius, in the chair, and Directors Ksycki, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Lagorio, Despres and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held November 22, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From R. R. Hewes, requesting the Board to establish a delivery station in his store, No. 3684 Milwaukee avenue.

From Thomas Holland, relative to the re-opening of the old Lawndale Branch, Twenty-third street and Millard avenue.

From Jessie E. Blodgett, petitioning the Board to open a branch library at the corner of Harrison street and Independence boulevard.

From citizens of Albany Park, requesting the Board to establish a branch near the intersection of Lawrence and Kimball avenues.

The above communications were referred to the Committee on Library.

From Mrs. Anna G. Miller, tendering her resignation as keeper of delivery station No. 20 West, located at 625 S. Cicero avenue.

From Mrs. Margarett Proctor, requesting the Board to appoint her keeper of delivery station No. 20 West.

Director Pokorney moved that the resignation of Mrs. Anna G. Miller be accepted, and that Mrs. Margarett Proctor be appointed keeper of delivery station No. 20 West.

Carried.

COMMITTEE ON LIBRARY.

In the absence of the Chairman, Director Pokorney presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to an invitation for bids for the composition, press work, binding, etc., required for the five yearly cumulation of finding lists and for the monthly bulletin, the following offers were received by your Library Committee:

	Five year cumulation	Monthly bulletin
Tucker-Kenworthy Co...	$1650	$59.00
Rogers & Hall Co.....	1714	70.00
James Watson & Co....	1910	65.00
Kenfield-Leach Co.....	1856	75.00
Homewood Press	1920	60.00
Regan Printing House ..	2123	74.00
Cameron, Amberg & Co.	2427	83.00
Hale-Crosby Prtg. Co...	....	70.00
Gleeson Bros.	....	69.75
Bronson Canode Prtg. Co.		65.00

Above proposals are on a basis of 512 pages for the five yearly cumulation and 20 pages for the monthly bulletin. It is recommended that the contract be awarded to the Tucker-Kenworthy Co. for above publications.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Dec. 13, 1915.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 76 vols., $112.00.

Current American fiction, 126 vols., $136.00.

Current American juvenile books, 29 vols., $28.00.

Books for the Thomas Hughes Room, 11 vols., $11.00.

Books from the A. L. A. Publishing Board, 250 vols., $90.00.

Miscellaneous books, 49 vols., $59.00; 44 vols., $121.00 (Beecher fund).

Non-fiction for branches, 189 vols., $188.00.

Fiction for branches, 147 vols., $148.00.

Juvenile books for branches, 367 vols., $303.00.

Non-fiction to be replaced for branches, 62 vols., $50.00.

Fiction for Deposit Collection, 186 vols., $199.00.

Non-fiction for Kelly Branch (Kelly fund). 76 vols., $74.00.

Fiction for Kelly Branch (Kelly fund), 10 vols., $10.00.

Juvenile books for Kelly Branch (Kelly fund), 56 vols., $55.00.

Books to be paid for from Rental Collection, 271 vols., $291.00.

Regular fund:	1492 vols.,	$1324.00
Beecher fund:	44 vols.,	121.00
Kelly fund:	142 vols.,	139.00
Rental Collection:	271 vols.,	291.00
Total:	1949 vols.,	$1875.00

Also 11,000 volumes, estimated to cost $10,000, for the following branches, anticipated from funds to be alloted for 1916: Douglas, Hebrew, Holstein, Humboldt, Lewis, Palmer, Pulaski, Seward, Sumner and West 26th Street.

Your Committee also recommends that a list of miscellaneous bills herewith

submitted, amounting to $53.74, be paid from the incidental fund.

It has been apparent for many years that a radical revision of finding lists must be made, if the best use of the great central collection of the library is to be actively promoted. The beginnings have been made in the last few years, several volumes having been issued though not as rapidly as would be desirable to keep finding lists fairly up to date. It is hoped, however, during the ensuing year to follow these up with other issues, among those planned being a five yearly cumulation of the annual lists; books for the blind; religion, ethics, philosophy and medicine; Shakespeareana; finding lists for each of the foreign languages represented in the library; books of music, and perhaps two or three others if it is found possible to compile the material. In this connection your Committee is of the positive opinion that finding lists should be sold to patrons of the library at a nominal cost merely, the widest possible distribution of these being desirable from the standpoint of publicity as well as to give students and others the widest opportunity for the use of the central collection. It is therefore recommended that the Committee on Library be authorized to put into effect a new schedule of prices for the finding lists issued by the library, with a maximum charge of fifteen cents for the finding lists of largest size.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Dec. 13, 1915.

Director Pokorney presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

A. C. McClurg & Co., books	$1,793.81
A. L. A. Publishing Board, books and subscriptions	107.05
Albert Bonnier Publishing House, books	26.32
Boston Book Co., subscription	20.00
A. Kroch & Co., subscriptions and books	10.06
Statute Law Book Co., books	7.75
M. Appel, books	6.80
Brabandt & Valters Book Binding Co., binding	849.22
Geo. E. Koehler, binding	527.65
Burgmeier Book Bindery, binding	233.70
Northwestern Bindery, binding	265.74
Joseph Flncke & Son, binding	256.02
Rogers & Hall Co., printing	76.31
Dwight Bros. Paper Co., paper	49.01
Swigart Paper Co., paper	49.00
Bradner Smith & Co., paper and envelopes	44.19
Pilcher-Hamilton Co., paper	39.00
Hollis & Duncan, paper and twine	20.69
Geo. E. Cole & Co., stationery	53.93
Rockwell-Barnes Co., paper	10.68
M. B. Cook Co., typewriting ribbons	10.00
Edwards & Hancock, carbon paper	7.00
Hammond Typewriter Co., typewriting ribbons	7.00
Goodyear Rubber Co., rubber bands	5.75
A. H. Abbott & Co., shellac	7.50
Max Stern's Sons, printing	133.00
James Watson & Co., printing	31.45
Cameron, Amberg & Co., cutting and ruling paper, etc	8.95
Library Bureau, oak revolving case, pamphlet boxes, cards, etc	247.64
H. W. Wilson Co., subscriptions	259.70
R. R. Bowker Co., subscription	70.00
A. W. Shaw Co., subscription	23.40
Library Bureau, subscription	11.20
J. M. Hanson-Bennett Magazine Agency, subscriptions	3.05
H. G. Wilson, Sec'y, cash expenditures Nov., 1915	282.60
	$5,555.17

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$131.60
H. W. Wilson Co., subscriptions	12.00
A. E. Shaw Co., subscription	1.80
A. L. A. Publishing Board, subscription	.40
Brabandt & Valters Book Binding Co., binding	41.47
Northwestern Bindery, binding	.41
Joseph Flucke & Son, binding	.41
	$188.09

Rental Collection.

A. C. McClurg & Co., books	$514.20

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., music books and binging	$206.51
A. Kroch & Co., music books	16.37
	$222.88

Bills to be paid from Jackson Fund Income Account.

American Bible Society, books for the blind	$ 34.00
Perkins Institution and Massachusetts School for Blind	18.10
	$52.10

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Ida R. Carlisle, junior assistant, October 4.

Louise Foster, junior assistant, December 26.

Samuel Savlin, page, October 25.

Carmen Filippi, junior assistant, December 11.

Esther Aaron, junior assistant, December 10.

Leaves of absence without loss of salary are recommended as follows:

Peter G. Ledeboer, engineer, November 29 and 30 and December 1, 2 and 3, on account of illness.

Fanchon I. Henderson, junior assistant, November 13 to 15 inclusive, owing to death in immediate family.

Olive Pillsbury, principal branch libraries, seven days, to enable her to investigate high school libraries in other cities.

Edith Long, junior assistant, October 5 to November 15, on half pay, absent on account of serious illness.

Also the following leaves of absence with loss of salary for the period mentioned:

Daisy Furchgott, junior assistant, from December 11, 1915, to March 11, 1916.

Mrs. Catherine Murphy, janitress, for three months from November 23.

The Administration Committee also submits the following recommendation: That from and after April 26, 1916, the maximum salary for Grade 4 be increased from $1,440 to $1,500 per annum, and that of Grade 5 from $2,400 to $3,300 per annum.

It is further recommended that the following promotional appointments be and are herewith authorized to date from certification by the Civil Service Commission:

Grade 4: Katharine Donovan; Christian Sonne.

Grade 3: Edith Kammerling; Ida B. Johnson; Loretto Crowe; Bessie H. Palmer.

Grade 2: Fanchon Henderson; Charlotte Hartman; Nordica Fenneman; Elizabeth Bell; Genevieve O'Leary.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Dec. 13, 1915.

He, also, presented the list of vacancies and appointments for November, 1915, which was received and ordered published.

Abraham Appelbaum, page, separated November 15; appointed civil service November 16, $300 per year.

Marie Bartolmei, junior assistant, appointed temp. November 9, $420 per year.

Gwendolen Crawford, junior assistant, appointed temp. November 17, $420 per year.

Isadore Drues, page, appointed November 26, $300 per year.

Jack Finkle, page, separated November 9.

Seymour Frank, page, resigned November 21.

James Keith, page, appointed temp. November 27, $300 per year.

Robert Lewis, page, appointed temp. November 8, $300 per year; separated November 25.

Frank McMahon, mechanical and electrical engineer, reinstated November 15, $1320 per year; resigned November 18

Marguerite McQuillen, junior assisiant, appointed temp. November 1, $420 per year; separated November 15; appointed civil service November 16, $480 per year.

Ernest Maier, page, resigned November 10.

Florence Royer, junior assistant, appointed temp. November 1, $420 per year; separated November 15; appointed civil service November 16, $480 per year.

Goldye Salganick, page, appointed temp. November 9, $300 per year.

Martin Schnee, wood finisher, resigned November 25.

Robert Stracke, page, appointed temp. November 12, $300 per year; separated November 19; appointed civil service November 20, $300 per year.

Helen Ullerick, junior assistant, appointed temp. November 9, $420 per year.

Wladislovo Waitiekaus, page, appointed temp. November 15, $300 per year.

Harry Weiss, page, appointed temp. November 9, $300 per year; separated November 11.

Maurice Weitzman, page, appointed temp. November 10, $300 per year.

Walter Wholihan, page, appointed temp. November 19, $300 per year; separated November 19.

Joseph Zicaro, page, appointed temp. November 26, $300 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Commonwealth Edison Co., current	$ 114.32
Peoples Gas Light & Coke Co., gas (branches)	45.12
Peoples Gas Light & Coke Co., arc lamp rental (branches)	7.00
Consumers Co., coal (branches)	38.00
W. V. Geary Teaming Co., sprinkling streets (Blackstone Branch)	25.00
Chicago Telephone Co., telephone service	75.88
Sanitary Office Towel Co., laundering towels	37.26
Individual Towel & Cabinet Service Co., clean towel supply	9.10
Buchanan Bros., sprinkling streets (main library)	15.00
Raymond Express Co., delivering mail	9.00
Haegele Ice Co., ice	7.64
Lamson Co., repairing pneumatic tube carriers	5.78
Pottinger-Flynn Coal Co., coal (main library)	917.89
Krehbiel Co., coal analysis	25.00
John Mohr & Sons, repairs to boiler	35.83
Arthur Harris & Co., copper work	4.50
Citizens Street Cleaning Bureau, removing cinders	14.40
Western Electric Co., mazda lamps	16.13
James S. Kirk & Co., soft soap	28.28
Remien & Kuhnert Co., janitor supplies	4.40
Marshall Field & Co., mirrors	5.25
W. D. Allen Mfg. Co., bucket pump, etc.	5.50
Missouri Valley Oil Co., oil	112.83
Valvoline Oil Co., oil	16.58
Gibney Tire and Rubber Co., rubber tire	27.89
Perkins Machine Co., machinists' labor, etc	44.30
Edward R. Ladew Co., leather belting	30.20
Cleveland Wire Spring Co., automobile accessories	7.60
Samuel Harris & Co., machinists' labor and material	6.24
Knox Motors Associates, automobile accessories	6.00
Weninger Garage, storage automobile	16.00
Enameled Steel Sign Co., signs	9.00
H. G. Wilson, Sec'y, cash expenditures Nov., 1915	116.62
	$1,839.54

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Ksycki, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

Bills for Rent to be paid from Kelly Fund Income Account.

F. A. Hill & Co., rent, etc., Austin Branch	$100.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Pk. Branch	125.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent 26th St. Branch	75.00
Julius Fuermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Av. Branch	100.00
Wm. E. Dever, rent Sheridan Branch	140.00
	$715.00

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Consumers Co., coal	$100.69
Commonwealth Edison Co., current	27.89
Western Electric Co., mazda lamps	23.04
Chicago Telephone Co., service	3.75
Anderson & Osterholm Co., painting	11.00
Hocking & Penhallegon, paints	2.10
Englewood Improvement Ass'n, cleaning, streets, etc	12.00
	$180.47

SPECIAL COMMITTEES.

The Vice-President, Director Henius, called Director Healy to the chair.

Director Henius presented the following report of the Special Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Based on the reports of the three standing committees, which are hereto attached and form the main part of this report, and whose recommendations we concur in and ask adoption of, the financial needs of the Chicago Public Library for the calendar year ensuing may be summarized as follows:

Library Committee	$180,000
Administration Committee	313,000
Buildings Committee	163,000
Total	$656,000

If, as now seems likely, the revenues for the coming year do not reach this total, necessarily some of the plans involved in the committee recommendations must be modified or possibly entirely eliminated. They represent, however, a program for the year neither extravagant nor inadvisable if it can be carried out. But for unexpected encroachment on the Library fund, including an assessment of approximately $42,000 for street improvement, no difficulty would have been experienced in going on with all the proposed extensions of service contemplated. These in the order of their importance embrace the following interests:

(1) Book supply, including an emergency expenditure of ten thousand dollars for a number of the branches which are so urgently in want of an additional supply that steps have been taken with the approval and authorization of the Library Committee to anticipate the forthcoming apportionment of funds for the purpose.

(2) Additional branches and outside agencies, concerning which the Library Committee has submitted an important report of needs and possibilities.

(3) Main library changes for more effective service, as outlined in detail by the Buildings Committee, with a view to largely increasing convenience of service and facilities for work, with retrenchment of current cost in handling the routine work of the library.

(4) Staff reorganization, greatly strengthening some of the departments and introducing modern methods of classification in the central collection.

For details of these contemplated changes, enlargements and improvements the members of the Board are referred to the three appended reports, as submitted through their respective chairmen, Directors Despres, Healy and Mayer, for the Library, Buildings and Administration Committees. These reports, which have grown out of a thorough consideration of the essential developments planned for the ensuing year, may well serve as an advance basis for the annual budget and apportionment of funds when final figures are secured. Their presentation at this time will save many weeks of preliminary planning later on, and to that extent expedite the realization of the program for 1916.

While your Committee on Plans and Policies has given primary consideration to the needs for the coming year, they have surveyed the library situation as its possibilities unfold for a succession of years to come, for they believe that the time has arrived when policies should be formulated not for the moment merely, with temporary expedients, but along lines of permanent development that may be pursued logically and systematically to build up a well-balanced library system yielding maximum of service at minimum cost. The Board may well commit itself at this time to such a policy, for such a system cannot be moulded in one year, or two, or three. It is just as essential that the administrators of an important public institution should look well ahead and plan accordingly as for men in charge of commercial enterprises to adopt methods anticipating larger results.

For the first time in the history of the library a fair opportunity exists to plan constructively and systematically. For the first year the added revenues made possible by last winter's legislative enactment must perforce be expended to renew large groups of books that have outlasted usefulness, to repair building properties that have gone into disrepair for lack of funds and to make necessary changes in the main building, to strengthen a staff which has been subjected because of phenomenal increase in library use to stress and strain beyond reasonable or legitimate demand upon its numerical and physical strength, to meet heavy assessments for street improvements of public importance, and in general to make good in the coming year wants which for lack of revenues could not be adequately met for several years past. At least it is possible to make a beginning in such extension of facilities as promises eventually to give to all the people of all sections of the city satisfactory library service. The more important initial steps, therefore, include:

Book purchases to an amount double that for 1914 and three times as great as for 1915, the home circulation alone having increased in the brief period covered by these years from 2,900,000 to 4,500,000.

Extension of outside agencies, including nine new general public branches, from ten to twelve business house branches, ten to fifteen deposit stations averaging 1,000 volumes each (traveling libraries), and approximately fifty smaller deposit collections in fire stations, Y. M. C. A. headquarters, girls' clubs, missions, community centers, etc., and about 300 class-room collections in schools.

Extension of open shelf privileges in the main building and other changes that will add to the convenience of the public and the better routing of the day's work.

Reclassification of the central collection of 600,000 volumes.

It would be an added gratification if it were possible to announce at this time a program of branch library building construction. While this is out of the question now, its realization at an early date must be kept steadily in mind. The library at the present time maintains 34 branches and owns but three buildings,

all of them memorial gifts and all of them designed on the standardized plan that obtains in other large cities. After going over the subject fully with the Chief Librarian, your Committee is convinced that in Chicago a radical departure may be made advantageous both as to service and cost, from the accepted type of building, familiar elsewhere as well as here. In a report prepared by the Librarian for your Committee, at their request, the reasons are fully set forth that commend to our consideration not only a logical and balanced plan for locating branches, but also a new type of library branch building adapted to our need, and costing not to exceed $25,000 each (instead of $50,000 to $150,000, according to size, for each of the usual type of such buildings). In planning branches for the future, two important facts must be borne in mind:

1. Shifting character of population in many sections of the city.

2. Enormous extent of territory to be provided — approximately 200 square miles within the corporate limits.

It would be manifestly unwise to adopt a policy involving the construction of costly buildings. These would necessarily be few in number, and many sections of large population and great extent would remain therefore unprovided. It would be an unwise expenditure to erect expensive buildings in localities whose character is likely to change so radically that the locations would soon prove unsuitable for branch libraries. In most cities of the United States, branch buildings are usually situated on residential streets, where the setting may be made attractive through ample grounds of lawn and shrubbery. At this time of transition in the character of residence neighborhoods, this is not the type of branch library building most practical for Chicago. Instead of placing branch buildings on residence streets, it would seem advisable to consider accessibility, and instead of architectural grandeur, utility and productive results should govern. It is hereby recommended:

That the busiest business thoroughfares in various centers of the city be sought for sites.

That instead of adopting designs of the classic Greek, or other monumental type of building, the plans contemplate a business front conforming in character to its neighbors—except as to commonplace ugliness.

That the store front, made ornate and attractive, and giving suitable window space for attractive displays of books, bulletins and other poster announcements, be placed flush with other business entrances adjacent and without intervening space for grass or flowers.

That the building comprise but one story and a basement for heating plant and storage, the interior being reached from the street direct, without steps, and so planned as to accommodate by means of low book shelf partitions all the usual departments of branch activities—reading room, children's room, ample reference alcove, and administration quarters, with a comfortably equipped rest room for the staff.

That for this type of branch, a lot approximating a frontage of 40 feet should be the minimum requirement, and that a frontage of 60 feet should be obtained if possible.

Such a branch could be constructed at comparatively slight cost, and the interior could be designed to give harmonious atmosphere indicative of its purpose without adding materially to the expense. The major expense involved would be for sites. A partition of cost for site and building on this basis would enable the discontinuance of the branch, without appreciable loss, if after a period of years there would prove to be so marked a change in the character of the neighbor-

hood as to justify removal. The appreciation of the real estate would in some measure balance loss of building. If not, the loss would prove inconsiderable, taking into account the modest original investment and the use of the building for a considerable period. Business men, nowadays, do not hesitate to scrap expensive machinery when it is out of date, and their larger and better output amply warrants the replacements. Empty school houses in many sections of Chicago stand as lonely survivals of neighborhoods that once were residential and are now industrial. Similarly, the library, were it to erect a number of costly branch buildings in neighborhoods now wholly residential would find itself possessed in the course of years of many handsome buildings stranded and unused because of receding tides of population.

These conclusions are forcibly borne out by the figures of use in the thirty-two branches now maintained by the library. Of these eighteen are in strictly residence districts, and they show an average annual circulation of 53,342 each. Of the others, three are in buildings owned by the library, and they have an average circulation of 88,942 each, while seven branches in rented quarters on business streets show an average annual circulation of 115,270 each.

By adopting this report and by carrying out these policies, amplifying them from time to time as opportunity offers, the Board will approach its ideal of ultimate service to every element of the population which can utilize knowledge in the form of print—business men, craftsmen, wage earners, educators, musicians, artists and other professional men, as well as those who are in the formative period of life. For after all the Public Library is the most democratic institution we possess in its common appeal to all ages and all classes. As the Board expressed it in a folder of information issued a year ago, "Next to the Public Schools, the greatest factor in education for the masses is the Public Library."

Respectfully submitted,

MAX HENIUS,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Plans and Policies.

CHICAGO, Dec. 13, 1915.

To the Chairman and Members of the Special Committee.

Gentlemen:—In conformity with the resolution adopted by the Board of Directors of the Chicago Public Library at the regular meeting held Nov. 22, 1915, your Committee on Buildings and Grounds, after receipt of your communication of Nov. 24, 1915, held a meeting to consider the needs of the library, as outlined by the special committee in matters coming under the jurisdiction of this committee.

We have taken into consideration the various improvements and changes in the library building, needed furniture and fixtures for the main building and the various branches, the usual items for the care and maintenance of the library, new automobile for the delivery of books and the equipment and rent of the branches in leased quarters.

The Committee on Buildings and Grounds estimates that it will need the sum of $163,000.00 to carry out these plans during the year 1916.

This amount includes the sum of $94,000.00 for the general items of alterations and improvements, which include the following proposed changes in the library building and other improvements, roughly estimated:

New steel book stack		$15,000.00
Entresol floor		12,000.00
Alterations, Washington st. entrance		10,000.00
Paving assessments		42,000.00
General repairs and alterations:		
Repairing and opening windows	$3,000.00	
Roof and domes	1,150.00	
Painting and glass replacement	2,000.00	
Sundries	900.00	
		7,050.00

Extra equipment, furniture and other repairs in re-arrangement of departments in main building..... $8,000.00

We recommend that the Board authorize an immediate start on the preliminary drawings and specifications for the changes in the main building.

All of which is respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Dec. 6, 1915.

For the Library Committee recommendations are made by the undersigned covering the following interests of primary importance:

Books and Binding;
Branches, old and new;
Deposits and Traveling Libraries;
Periodicals;
Finding Lists;
Reclassification of books in central collection.

Inasmuch as the last mentioned item contemplates additional members of the staff, the requirements in this connection have been submitted to the Administration Committee so that proper provision may be made to carry on the work. The minimum amount necessary in order to provide what is required for books and kindred material, for extension of service through outside agencies, and for revision of finding lists, is $180,000.

Books, Periodicals and Binding.—For many years past, as reports of this Committee have repeatedly shown, the amount annually set aside for the purchase of books has been markedly insufficient to meet the needs. Last year, when the largest annual expenditure for this purpose in the history of the library was made, the sum spent for books was not quite $60,000, and this year the sum set aside for this purpose was reduced to $45,000 because of a scarcity of funds. As a natural result in many of the branches the book shelves are bare and books have been in commission so constantly that in certain classes they have worn out more rapidly than it has been possible to replace them. This is especially true in a few of the branches located in densely populated sections of the city, and your Committee has planned to expend $10,000 to re-equip the vacant shelves additional to the usual apportionment of funds which provide for monthly additions to the book supply. The sum mentioned also provides for the central collection; liberal replacement of books worn out both in the open shelves and in the stacks, considerable additions to the books in foreign languages, increased supply of music books, including a suitable proportion of music books designed for the use of the blind, together with a suitable appropriation for the usual current purchases. For the outside agencies your Committee has made provision in addition to the item of $10,000 mentioned above to provide somewhat better than heretofore what the thirty-four branches now in operation need and to equip at least nine new branches, each with a nucleus of from 2,500 to 4,000 volumes; also to provide more books for the traveling libraries and for the class room collections.

In the matter of periodicals no material increase of titles is planned, but a proportionate increase of the total appropriation is necessary to supply new branches that may be opened during the year.

New Agencies.—If it were possible with the funds which will accrue from various sources during the ensuing year to open fifteen or twenty new branches, no difficulty would be found in selecting locations suitable by reason of distance from other branches and possessing populations of sufficient density to assure adequate use. As the amount at the disposal of the Board will not permit such widespread extension, your Committee has limited their recommendations for the present to a minimum of nine new

branches, three of them to be located in rented quarters and to be organized both as to equipment and staff similar to the branches now included in the largest group, three to be of the type known as high school branches, including the branch authorized by the Board for the Harrison Technical High School, two to be of the type known as elementary school branches, including the Forrestville School Branch recently opened. In addition it is likely that quarters will be provided shortly for library branches in the following park field houses:

Harden Square;
Kosciuszko Park;
Mozart Park.

In order to take advantage of these new opportunities which are afforded for the most inexpensive maintenance of branches, it may be necessary in the course of a year to reduce the organization of staff and hours in some of the smaller branches. Your Committee notes with regret the comparatively disproportionate expense involved in the maintenance of the Morgan Park Branch, and suggests that this is possibly due to the fact that the building is not conveniently located for the major part of the population in this district. Unless greater use is made of the facilities now provided it may prove advantageous to plan for the removal of this branch to quarters more easily accessible.

Depending entirely upon arrangements which can be made, it may be necessary to modify in part the program indicated above by substituting for some of the school branches facilities located in field houses, and if the requisite funds are forthcoming it would be desirable to incorporate both features into the program for the ensuing year. In this connection it is the judgment of your Committee that negotiations should be instituted at once with the Board of Education to define more definitely than at the present time the conditions of joint occupancy of school premises and the mutual obligations as to management and cost arising therefrom. It is further recommended that the Library Committee be authorized to formulate a definite plan of procedure governing such arrangement, and to take up the matter with the Board of Education or their accredited representatives with a view to reaching a definite policy and understanding.

In locating new branches your Committee is impressed with the advisability of trying out certain districts through the traveling libraries which the Board has installed in some of the remoter sections of the city with marked success. November statistics show that six or seven of the traveling libraries have reached a circulation paralleling that of some of the smaller branches. As compared with the circulation in the delivery stations formerly located in the same or nearby places the growth is phenomenal, ranging from three hundred to one thousand per cent. In Rogers Park there are now two traveling libraries with a combined circulation of 4,245 for the month of November. For West Pullman there is reported a circulation of 2,365. Two traveling libraries in Ravenswood have a combined circulation of 3,228. The traveling library in Woodlawn reached a total of 3,810. The twenty-six traveling libraries now maintained had a total circulation last month of 34,273. It is evident that an extension of this service is highly desirable and that as rapidly as may be delivery stations should be supplanted by means of this approved type of agency. Through this means also the Board may learn in the most practical manner where branches could be located most profitably with positive assurance of success.

It has become increasingly evident that the class-room collections fill a want which cannot be supplied otherwise and become serviceable not only as a legitimate form of service which this library is

aiming to give to all of its patrons, but that incidentally the system of public education is thereby strengthened in many ways. Inasmuch as for the last two years long waiting lists have been on file, the comparatively meager increase for this branch of service recommended by your Committee is imperative.

Reclassification—The Chicago Public Library is now more than forty years old. When its initial collection of books was organized the classification scheme put into operation was of the approved kind. Since then library classification has undergone great changes and improvements and many of the large libraries of the world have substituted for the old classification schemes the more elastic and modern ones which have been evolved to meet changing conditions and larger collections. Some of the large library systems of the United States have been engaged in this work of reclassification for many years. It would seem opportune that the Chicago Public Library should begin the work of modernizing its classification of books during the ensuing year and to carry the work steadily forward as rapidly as possible until its completion. Inasmuch as it is now contemplated to expend more for books than heretofore has been possible, delay in this very necessary work means additional expense, confusion and embarrassment in the future. It is also of importance that the vast mass of useful material now in the Civics and Documents Division should be vitalized by means of a suitable catalog bringing out the wealth of its resources and making it possible to greatly extend the usefulness of this collection for business men, students, city officials and the public in general. To this end your Committee has asked that suitable provision be made in the apportionment of funds for next year to provide competent assistants to undertake the work.

Respectfully submitted,

Samuel Despres,
Max Henius,
Dr. F. J. Pokorney,
Committee on Library.

After advising with the Committee on Library and the Committee on Buildings relative to their surveys of the needs for 1916, the members of the Administration Committee have included in their estimates for the pay-roll and other subfunds such enlargements and changes as their respective needs require. On the basis of the staff as at present organized, additions thereto called for by the opening of new branches and other agencies, amplifications of staff resulting from reorganization of certain departments in the main library, automatic increases called for by the rules, the total amount that will be needed for 1916 is $311,000. There will also be required a sum estimated at $2,000 for payment of interest on moneys to be borrowed early in the year in anticipation of tax receipts.

With a view to standardizing the staff organization in the branch libraries your Committee have made an analysis of the work in the thirty-four branches of the city for a period of years and have formulated a scheme of classification into six groups. While owing to special circumstances some variation may be necessary from the strict classification based on circulation, in general this scheme adapts itself readily to future allotment of staff and grading of the branches. To the extent that special circumstances may render necessary some deviation from the grouping suggested, departures from the accepted standard may have to be made from time to time. The subjoined schedule, however, lends itself well to a general policy that should be followed as nearly as circumstances will permit:

A—less than 20,000 circulation, one senior branch librarian.

B—less than 40,000 and more than 20,000, one senior branch librarian, one page.

C—less than 60,000 and more than 40,000, one senior branch librarian, one junior assistant, one page.

D—less than 80,000 and more than 60,000, one senior branch librarian, two junior assistants, one page.

E—from 80,000 to 100,000, one principal branch librarian, one senior assistant, two junior assistants, one or two pages; from 100,000 to 125,000 circulation, one principal branch librarian, two senior assistants, two junior assistants, one or two pages.

F—from 125,000 to 150,000, one head branch librarian, two senior assistants, two or three junior assistants, two pages; more than 150,000, additional junior assistants according to need.

High School branch—Less than 3,000 registration, one principal branch librarian, one senior assistant, and student help; more than 3,000 registration, one head branch librarian, one senior assistant, one junior assistant; student help according to need.

At the present time the several branches divide themselves into groups as follows, and will be subject to transfer to other groups as conditions change from time to time:

A	B	C	D	E	F
Walker	Armour	Cornell	Burr	Hebrew	Blackstone
	Bessemer	Dvorak	Eckhart	Humboldt	Douglas
	Davis	Fuller	Hamilton	Lincoln	Kelly
	Independence	Hamlin	Holstein	Logan	Lewis
	Forestville	Mark White	Sherman	Ogden	Austin
		Palmer	Stanford	Pulaski	
		Stanton		Sheridan	
		Sumner		West 26th	
		Seward			

It is further recommended by the Administration Committee that the departmental organization in the main library, as authorized by the Board April, 1914, be modified in accordance with the schedule which follows:

Grades	*V*	*IV*	*III*	*II*	*I*	*M*	*P*	*BM*
Accessions	1	1	4	4	1	..	1	..
Bindery	1	..	1	2	..	..	1	9
Branch (Main)	1	1	1	3	5	..	1	..
Catalog and	1	1	4	2	*2	..	..	..
Publications		..	3	1	..	..	..	..
Circulation and	1	3	1	6	4	5	17	..
Registry	1	1	1	2	4	2	..	..
Civics	1	.	3	2	**3	..	1	..
Evening and Holiday	1	..	3	..	..	4	7	..
Instructional	1	..	1	1	..	..	1	..
Reference and	1	3	3	3	..	1	1	.
Periodicals	1	..	..	2	..	..	..	..
Schools and Deposits	1	..	2	1	3	..	1	2
Stations	1	1	1	7	3	3	17	..
Municipal Reference	1	1	1	1	1	..	1	..

Branches (as per scheme of branch organization).

**one typist. *one multigraph operator.

While the Municipal Reference Department has been included in the above, the staff assigned thereto is not included in the library pay-roll, appropriations for this department being made annually by the City Council from the general corporate fund.

OSCAR G. MAYER, *Chairman.*
CHAS. C. BREYER.

REPORTS.

The Librarian presented the statistical report for November, 1915, which was received and ordered published.

On motion of Director Ksycki, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR NOVEMBER, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of November was 407,641; for the corresponding month of the previous year 374,255. The circulation was from the following sources:

Central Library	60,614
Branches	230,537
Stations	67,204
Traveling Libraries	31,860
Deposits and Miscellaneous	17,426
	407,641

The following is a summary of the books obtained at the Central Library

Main Collection	24,358
Open Shelf	26,209
Hughes Room	2,588
Music Room	2,635
Information Desk (Teachers and special cards)	3,623
Miscellaneous	613
Books for the Blind	399
Documents	189
	60,614

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,790	286	3,076
Austin	11,089	547	11,636
Bessemer Park	3,455	237	3,692
Blackstone	7,818	354	8,172
Burr School	6,570	172	6,742
Cornell Square	4,623	102	4,725
Davis Square	2,588	145	2,733
Douglas Park	14,580	2,089	16,669
Dvorak Park	5,108	248	5,356
Eckhart Park	6,441	360	6,801
Forrestville School	3,490	71	3,561
Fuller Park	4,921	221	5,142
Hamilton Park	5,327	402	5,729
Hamlin Park	5,050	185	5,235
Hebrew Institute	9,068	1,708	10,776
Holstein Park	6,136	183	6,319
Humboldt	9,676	1,787	11,463
Independence Park	3,102	73	3,175
Kelly	15,069	548	15,617
Lewis Institute	11,122	853	11,975
Lincoln Center	6,937	412	7,349
Logan Square	9,698	441	10,139
Mark White Square	5,148	156	5,304
Ogden Park	9,390	317	9,707
Palmer Park	4,061	156	4,217
Pulaski Park	7,765	78	7,843
Seward Park	4,267	812	5,079
Sheridan	10,238	387	10,625
Sherman Park	5,173	211	5,384
Stanford Park	6,243	281	6,524
Stanton Park	4,670	93	4,763
Sumner School	3,833	198	4,031
Walker	2,148	92	2,240
West 26th Street	12,943	261	13,204
Total	230,537	14,466	245,003

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Tota
Ashburn	133	..	133	Norwood Park	210	..	210
Brighton Park	1,240	..	1,240	Park Manor	871	260	1,131
Butler House	2,755	.	2,755	Ravenswood	1,362	643	2,005
Cheltenham	757	..	757	Rogers Park	2,616	61	2,677
Chicago Lawn	1,733	..	1,733	East Rogers Park	1,365	203	1,568
Edgewater	497	167	664	Washington Heights	569	..	569
Edison Park	644	..	644	West Brighton	2,127	..	2,127
Fernwood	885	..	885	West Englewood	631	..	631
Gano	923	..	923	West Pullman	2,365	..	2,395
Grand Crossing	1,676	135	1,811	West Ravenswood	903	320	1,223
Gresham	1,387	147	1,534	West Ridge	459	..	459
Irving Park	593	54	647	Woodlawn	3,337	473	3,810
Longwood	722	..	722				
Mayfair	1,100	..	1,100	Total	31,860	2,463	34,323

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	230,537	14,466	245,003
Traveling Libraries	31,860	2,463	34,323
Business House Deposits	16,169	2,635	18,804
Miscellaneous References	1,257	.....	1,257
Total	279,823	19,564	299,387

Of the 67,204 books supplied through the Stations Department, 14,466 were sent to 34 branches and 52,738 to 79 stations. The books supplied for the same month of the preceding year numbered 66,453 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 16,306.

REFERENCE ROOM.

Number of books issued from stacks 46,745
Number of recorded visitors 17,349

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,951. Visitors, 1,249.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 6,205. Newspapers, 781. Visitors, 2,105.

CIVICS ROOM.

Magazines issued, 2,260; directories consulted, 2,798; bound documents used, 2,368; books, 1,256; pamphlets, 19,470. Visitors, 6,018; package libraries circulated, 246.

STUDY ROOM

Volumes consulted, 3,782. Visitors, 2,197.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,391. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 124,707.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 9,053; issued in November of the previous year, 9,705.

Number of non-fiction cards issued, 5,831; juvenile cards, 6,859; research cards, 14; vacation cards, ..; teachers' cards, 148; summer cards, ... The number of three-year cards outstanding is 190,420.

BINDERY DEPARTMENT.

Number of books at binderies November 1, 1915	5,345
Number of books sent to binderies in November, 1915	4,390
Total number of books at binderies in November, 1915	9,735
Number of books received from binderies in November, 1915	4,707
Number of books at binderies December 1, 1915	5,028
Number of books repaired in Library in November, 1915	8,607

GROWTH OF THE LIBRARY.

The total number of volumes in the Library December 1, 1915, was 656,743 Received since June 1, 1915, 36,697; since November 1, 1915, 3,838. Books worn out and discarded since June 1, 1915, 6,986; since November 1, 1915, 1,340. Books lost and paid for since June 1, 1915, 673; since November 1, 1915, 90. Book. found and money refunded since June 1, 1915, 86; since November 1, 1915, 11.

HENRY E. LEGLER,
Librarian.

CHICAGO, December 13, 1915.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, DECEMBER 27, 1915.

OFFICIAL RECORD.

There were present the Vice-President, Director Henius, in the chair, and Directors Despres, Breyer, Healy, Pokorney and Mayer.

Absent — Directors Lagorio, Ksycki and O'Connell.

The Secretary being absent on account of illness, the Librarian was authorized and directed to serve as secretary *pro tem.*

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held December 13, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From officers of the Julia Ward Howe School Mothers' Club and the Austin Home Culture Club, petitioning for the establishment of a branch library and reading room in northeast Austin near the intersection of Chicago and Cicero avenues.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Depres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Miscellaneous books: 28 vols., $51.00 (Regular fund); 129 vols., $44.00 (Beecher fund); 84 vols., $128.00 (Insurance fund).

Non-Fiction for Deposit Collection, 48 vols., $48.00.

Fiction for Deposit Collection, 85 vols., $78.00.

Juvenile books for Deposit Collection, 278 vols., $259.00.

Books to be replaced for Deposit Collection, 211 vols., $148.00.

Regular fund:	650 vols.,	$584.00
Beecher fund:	129 vols.,	44.00
Insurance fund:	84 vols.,	128.00
Total:	863 vols.,	$756.00

Preparations are actively under way to carry out the instructions of the Board relative to the opening of the Woodlawn Branch Library on January 1st and the Carter Harrison High School Library immediately thereafter. With reference to the former, it is recommended that the Librarian be authorized to appoint a caretaker beginning on the date mentioned, and also that the Board assume the cost of electric light required from and after such date.

Your Committee further recommends that stations be opened on trial as follows:

3684 Milwaukee avenue, in charge of R. R. Hewes.

3711 Southport avenue, in charge of Earl Schwartz.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Dec. 27, 1915.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Despres, Breyer, Healy, Pokorney, Mayer and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Charles Miller, page, December 16.

Joseph Rogers, page, December 25.

The following recommendations are submitted and their approval is asked:

Leave of absence to William Kurzin, page, from January 11 to February 15, without pay.

Reimbursing Jacob D. Levin, page, for medical attendance, amounting to $5.00, for injuries received while in the performance of his duties.

Authorizing the Librarian to install a duplicate check system for the coat room in place of the present plan of checking articles and packages in said room.

Reimbursing salary losses due to absence as follows:

John D. Barchard, automobile operator, November 17 to 20, absence having been caused by the spraining of an ankle while at work.

William Yonker, page, November 26 to 29 and December 1 to 6, offsetting such absence by vacation allowance.

Agnes Donoghue, senior library assistant, December 11 to 14, inclusive, with offset of vacation allowance.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Dec. 27, 1915.

The Librarian called attention to articles in the press relative to lack of ventilation in the reading room of the main library.

On motion of Director Despres, the matter was referred to the Committee on Buildings and Grounds.

The Librarian also called attention to ventilation conditions existing in the Humboldt Branch Library.

On motion of Director Pokorney, the matter was referred to the Committee on Buildings and Grounds.

Director Despres moved that the Librarian be requested to communicate to President Lagorio and Secretary Wilson, both of whom were absent from the meeting on account of illness, an expression of sympathy on behalf of the Board and wishes for speedy recovery.

Carried.

On motion of Director Healy, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 10, 1916.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Despres, the minutes of the regular meeting held December 27, 1915, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Numerous communications were received from residents in the vicinity of Garfield Park asking for the establishment of a branch library in the district bounded by Hamlin avenue, Kenton avenue, Washington boulevard and Monroe street.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following reports and moved their adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 182 vols., $209.00.

Current American fiction, 62 vols., $60.00.

Current American juvenile books, 21 vols., $21.00.

Books for Thomas Hughes room, 60 vols., $38.00.

Books from the A. L. A. Publishing Board, 175 vols., $90.00.

Pamphlets for civics department, 51 pamphlets, $6.00.

Miscellaneous books: (Regular fund), 550 vols., $770.00; (Beecher fund), 101 vols., $70.00; (Kelly fund), 9 vols., $12.00; 79 pamphlets, $17.00.

Non-fiction for branches, 757 vols., $993.00.

Fiction for branches, 642 vols., $538.00.

Juvenile books for branches, 5,968 vols., $5,019.00.

Books to be replaced for branches, 3,526 vols., $3,057.00.

Books to be replaced for school deposit, 458 vols., $249.00.

Books to be paid for from rental collection, 92 vols., $89.00.

Regular fund:	12,401 vols.,	$11,044.00
Beecher fund:	101 vols.,	70.00
Kelly fund:	9 vols.,	12.00
Rental collection:	92 vols.,	89.00
Pamphlets:	130 pamphlets,	23.00
Total:	12,603 vols.,	$11,238.00
	130 pamphlets.	

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $29.82, be paid from the incidental fund.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Jan. 10, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Pursuant to plans contained in a report recently submitted by your Committee on Library and incorporated in the general program for the year 1916 by action of the Board, your Committee has given careful consideration to the determination of the most advisable locations for additional branches of the several types enumerated in the said report. From time to time petitions have been received from various sections of the city, reinforced by calls of delegations, urging the establishment of branches in their midst. With a view to obtaining the fullest information and at the same time giving these delegations an opportunity to be heard, their presence was invited at a meeting held Monday, January 3rd. There were at this meeting representatives of the following localities interested in obtaining branches:

Albany Park	Grand Crossing
Avondale	Garfield Park District
Edison Park	Scanlan School District
Cicero	Morse School District
Lawndale	

In making a survey of the entire situation, your Committee is impressed with the fact that general branches could be located in many sections of the city with assurance of large use. Being limited for the time being to the establishment of two branches of this type, and one of them having been decided upon for Woodlawn some months ago, your Committee has given weight to the fact that owing to a combination of circumstances a large element of the community has been up to this time without adequate opportunity to use the Library. We, therefore, recommend that the second general branch be located in the district between 33rd and 47th streets and Calumet avenue and Dearborn street, in such location as will prove most convenient for the colored people resident in largest number within the limits above described.

It is further recommended that high school branches be established as soon as the necessary arrangements can be made with the school authorities in the Nicholas Senn and Lake View High Schools, additional to the high school branch recently authorized for the Carter Harrison Technical High School; also, that branches be established in the following elementary schools, additional to the Forrestville School recently authorized:

Scanlan School, 11725 S. Perry avenue.
Morse School, 620 N. Sawyer avenue.

This action is subject to the condition that a suitable nucleus of reference books

be provided by the Board of Education to be supplemented by the general collection of books furnished by the Library.

Your Committee would further record their favorable consideration for the installation of a high school library in the John Marshall High School. While the changes which are planned in connection with this building will not permit a branch to be established there until about a year hence, we believe that this should be the first high school to be considered for the 1917 program. The district adjacent is largely populated and would make good use of a branch in this building. The location is convenient of access and the need would be met for a large community which has urgently sought library privileges.

If it is found possible to extend the branch service beyond the recommendations herein contained, your Committee is of the opinion, and so recommends, that it would be well under the usual conditions to locate them in the field houses of the following parks:

Hardin Square, 26th street and Wentworth avenue;

Kosciuszko Park, Avers and Diversey avenues;

Mozart Park, Avers and Armitage avenues.

In order to give the petitioners from the localities which are not thus cared for as ample opportunity as it is within our power now to give them, your Committee recommends that in each of the localities named deposit stations be established as soon as the necessary arrangements can be made for their installation. In the case of the Edison Park neighborhood, assurances have been given that the citizens will provide suitable quarters, properly heated and lighted. This is a locality in the extreme northwestern limits of the city, remote from other facilities, without street car connections, and in other ways so isolated as to invite special consideration on the part of the Board. We, therefore, recommend that, when the facilities above mentioned have been provided, arrangements be made to give to Edison Park a reading room in addition to the deposit station service contemplated.

Respectfully submitted,

SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Jan. 10, 1916.

Director Despres, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

B. J. Stevens & Brown, books and subscriptions, £108/9/-(est.)	$ 528.12
A. C. McClurg & Co., books	2,063.45
A. L. A. Publishing Board, books and subscriptions	90.35
Theo. E. Schulte, books	54.81
Thomas Nelson & Sons, subscription	10.00
Moran's Chicago & Cook County Guide, books	6.00
Otto Harrassowitz (payable to Knauth, Nachod & Kuhne), books	5.85
H. W. Wilson Co., subscription	100.00
R. R. Bowker Co., subscription	49.50
A. Kroch & Co., subscriptions	9.12
Brabandt & Valters Book Binding Co., binding	747.39
Geo. E. Koehler, binding	542.71
Northwestern Bindery, binding	422.75
Joseph Flucke & Son, binding	332.46
Missouri Brass-Type Foundry Co., brass type	29.03
Kirk's Ink Co., paste	17.90
Rogers & Hall Co., printing	76.52
J. W. Butler Paper Co., paper for finding lists	598.40
Swigart Paper Co., paper	52.89
Dwight Bros. Paper Co., paper	49.50
Bright Envelope Mfg. Co., envelopes	25.30
Max Stern's Sons, printing, etc	70.00
Cameron, Amberg & Co., printing, etc	63.50
James Watson & Co., printing	40.05
Geo. E. Cole & Co., stationery	20.93
Library Bureau, cards, shelf label holders, charging tray	27.75
Edwards & Hancock, paper	14.00
Rockwell-Barnes Co., paper and folders	13.00
Dennison Mfg. Co., tags, glue, etc	9.35
H.S. Parrish & Co., pencil date holders, rubber stamps, etc	9.80

A. H. Abbott & Co., shellac	8.25
American Type Founders Co., type	5.30
H. G. Wilson, Sec'y, cash expenditures Dec., 1915	301.38
	$6,395.36

Director Despres, also, presented lists of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$ 86.88
R. R. Bowker Co., subscription	1.50
Brabandt & Valters Book Binding Co., binding	77.63
Geo. E. Koehler, binding	28.36
Joseph Flucke & Son, binding	12.54
	$206.91

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy Co., music and binding	$123.52

Bills to be paid from Ryder Fund Income Account.

B. F. Stevens & Brown, subscriptions, £2/7/11 (est.)	$11.64

Bills to be paid from Insurance Fund.

C. V. Ritter, books	$127.50
A. C. McClurg & Co., books	.79
	$128.29

Rental Collection.

A. C. McClurg & Co., books	$41.52

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following reports for the Committee on Administration and moved their adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignations, and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Richard B. Erwin, page, January 10, 1916.

Charles I. Gingrich, page, January 26, 1916.

Lawrence D. McGinty, page, January 3, 1916.

It is recommended that leaves of absence without loss of salary be granted the following employés whose illness has prevented service for the periods mentioned:

Pearl I. Field, from December 30 to January 3, inclusive.

Bird Morrison, from December 6 to January 10 inclusive.

May I. Carroll, from December 21 to January 3.

Lilyan G. Morawski, from December 13 to 22 and December 23 to January 3.

Carrie Elliott, from December 29 to 31, inclusive.

Jessie B. Woodford, from December 27 to January 3.

Ida B. Johnson, from January 6 to 8, iuclusive.

Alice Pullman, from December 29 to January 4.

J. Ritchie Patterson, from December 27 to 29, inclusive.

Minnie Grube, from December 28 to January 2.

John Murray, from December 26 to January 8.

Also James H. Biddle, January 3 and 4, on account of death in immediate family.

It is also recommended that leave of absence without pay be granted Charles

F. Jackson, elevator operator, for three months, on account of illness.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 10, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — In order to close the books and accounts of the Library for the year it will be necessary to make certain transfers of funds from the following accounts:

D	$800.00	Q	$490.00
H	125.00	R	90.00
L	830.00	S	65.00
M	45.00	T	210.00
N	525.00	V	4,050.00
O	290.00	W	473.71
P	175.00		

to the following:

A } B }	$4,000.00	G	$1,331.00
		I	391.00
C	438.18	J	425 00
E	328.70	K	25.00
F	1,164.00		

Your Committee on Administration recommends that transfers be made in accordance with the above schedule.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 10, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Conforming to the provisions of section five of an act entitled "An Act to authorize cities, incorporated towns and townships to establish and maintain free public libraries and reading rooms," as amended and in force July 1, 1915, your Committee on Administration recommends that there be transmitted to the City Council the following estimate of the requirements for the Chicago Public Library for the year 1916, adopted by the Board at a regular meeting held January 10, 1916.

For library purposes and all expense of operation and maintenance of the Chicago Public Library and its branches	$1,100,000.00
Estimated loss and cost	26,400.00
From tax levy	$1,126,400.00
Miscellaneous receipts	5,000.00
Total	$1,131,400.00

The above estimate is based on an estimated equalized assessed valuation for 1916 of $1,100,000,000, and it will require a tax of one mill on the dollar to produce the revenue needed.

Your Committee further recommends the adoption of the following resolution:

Whereas, in order to provide funds for the prompt payment of the pay rolls and miscellaneous expenses of the Chicago Public Library, it will be necessary to sell anticipation tax warrants against the library tax levy for the year 1915, therefore be it

Resolved, that the City Council be and is hereby requested to authorize his honor the Mayor and the City Comptroller to issue warrants against and in anticipation of the taxes levied by the City of Chicago for the Public Library tax for the year 1915 as shall be needed to meet salaries and current expenses to an amount not exceeding 75 per centum of the total tax levy for library purposes for said year, and to attach to such warrants interest coupons for interest thereon at a rate not exceeding five per centum per annum, payable only out of the taxes against which said warrants shall be drawn when collected.

Final figures for determining the balance available January 1, 1916, will not be obtainable from the city officials until the latter part of this week. Your Committee, therefore, is deferring its recommendations for apportionment of funds until the next meeting of the Board. It is possible, however, at this time to forecast sufficient revenues to realize the full program approved at the last meeting of

the Board for the current calendar year, with the possible exception of one of the general branches. This would not be possible, however, were it not for the fact that the assessment against the library for its share of the Michigan avenue improvement will not be called during this year. Your Committee suggests, therefore, that the several committees charged with the development of the year's program begin their work on the basis as proposed.

Respectfully submitted,
OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 10, 1916.

Director Mayer also presented the list of vacancies and appointments for December, 1915, which was received and ordered published.

Esther Aaron, junior library assistant, separated December 10.

Margit Arentz, junior library assistant, appointed temp. December 28, $420 per year.

Helen S. Babcock, junior library assistant, appointed senior library assistant September 11, $720 per year. (Promotional.)

Harriet Baer, senior library assistant, appointed principal branch librarian December 28, $1020 per year. (Promotional.)

B. Rosalie Beale, junior library assistant, appointed temp. December 23, $420 per year.

Katharine Donovan, principal library assistant, appointed head library assistant December 28, $1260 per year. (Promotional.)

Pearl I. Field, supervisor of special deposits, appointed chief of division December 28, $1500 per year. (Promotional.)

Carmen Filippi, junior library assistant, separated December 10.

Barry Forman, junior library assistant, appointed temp. December 17, $420 per year.

Louise Foster, junior library assistant, resigned December 25.

Bert Harris, carpenter, appointed temp. December 8, $5.60 per day; separated December 24; appointed temp. December 28, $5.60 per day.

Edward Hartwig, auto-caretaker, appointed December 14, $600 per year.

Daniel Horrigan, guard, appointed temp. December 8, $75 per month.

Mrs. Sigrid Johnson, janitress, appointed temp. December 14, $660 per year.

Edith Kammerling, senior cataloger, appointed principal library assistant December 28, $1020 per year. (Promotional.)

Stephen Kelley, page, appointed temp. December 1, $300 per year.

John Kolar, auto-caretaker, separated December 12.

Charles Miller, page, resigned December 16.

Leonard Miller, page, separated by death December 5.

Margaret Nehler, junior library assistant, separated December 21.

Jacob Nemerofsky, page, appointed December 6, $300 per year.

Genevieve O'Leary, junior library assistant, appointed senior library assistant December 28, $720 per year. (Promotional.)

Marion Oliver, junior library assistant, appointed December 14, $480 per year.

Joseph Patera, page, transferred from Municipal Reference Library to Chicago Public Library December 31, $300 per year.

Frank Porchaska, elevator operator, appointed temp. December 27, $840 per year.

Joseph Rogers, page, resigned December 25.

William Rothbauer, page, appointed temp. December 4, $300 per year.

Charles Ryan, elevator operator, appointed temp. December 4, $840 per year; separated December 27.

Abraham Shanberg, page, appointed temp. December 6, $300 per year; separated December 6; appointed civil service December 7, $300 per year.

Christian Sonne, principal library assistant, appointed head library assistant December 28, $1260 per year. (Promotional.)

Elizabeth Stone, junior library assistant, appointed temp. December 13, $420 per year.

Mathew Weirich, janitor, appointed temp. December 27, $780 per year.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In order that contemplated changes in the main building may be carried out as expeditiously as possible, your Committee on Buildings and Grounds asks the adoption of the following recommendations:

That authority be and the same is hereby given to secure plans, specifications and bids for such structural and other changes in the main building as are contemplated in re-locating departments and for re-equipment involved in making the necessary changes.

That authority be given the Committee to order from time to time, as may be needed, such furniture, fixtures and material as may be required, and does not involve an expenditure in each case exceeding $200.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Jan. 15, 1916.

Director Healy also presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Commonwealth Edison Co., electric current (branches)	$ 125.88
Peoples Gas Light & Coke Co., gas	24.80
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Consumers Co., coal	60.80
Chicago Telephone Co., telephone service	78.78
Sanitary Office Towel Co., laundering towels	40.72
Individual Towel & Cabinet Service Co, clean towel supply	9.10
Cudahy Packing Co., soap powder	9.60
A. P. W. Paper Co., toilet supplies	60.00
Haegele Ice Co., ice	8.11
Marshall Field & Co, drinking tumblers	9.60
Raymond Express Co, delivering mail	9.00
Pottinger-Flynn Coal Co., coal	1,186.54
Krehbiel Co., coal analysis	25.00
Crane Co., engineering supplies	9.37
McMaster-Carr Supply Co., engineering supplies	8.55
Samuel Harris & Co., machinists' supplies	6.77
Crandall Packing Co., packing	10.04
D. J. Gallagher Mgf. Co., waste and wipers	27.45
Citizens Street Cleaning Bureau, removing cinders and rubbish	25.20
Western Electric Co., mazda lamps	78.72
Inland Electric Co., electrical supplies	36.46
James S. Kirk & Co., soft soap	28.35
Colonial Soap Co., soap powder	6.08
H. Channon Co., mops	30.60
Oliver Typewriter Co., typewriting machine	69.38
Gane Bros. Co., book binders' supplies	15.29
E. Baggot Co., plumbing work	194.00
Tyler & Hippach, plate glass	140.00
George Green Lumber Co. compo boards	14.40
A. Hannibal, repairs to furniture	27.75
Knox Motors Associates, automobile accessories	44.25
Chicago Auto Equipment Co., automobile accessories	15.95
Gemmer Mfg. Co., part for Velie truck	8.25
Beckley-Ralston Co., automobile accessories	4.45
Missouri Valley Oil Co., oil	162.62
Valvoline Oil Co., oil	16.40
Gibney Tire & Rubber Co., rubber tires	61.97
Bullard & Gormley Co., hardware	49.78
Tuthill Spring Co., repairing springs	14.55
Thermoid Rubber Co., rubber packing	5.50
Ideal Welding & Mfg. Co., welding crank case	5.00
W. H. Salisbury & Co., belting, etc	4.93
American Battery Co., special 6-volt storage battery, etc	36.50
Wayman & Murphy Co., automobile parts	10.00
Weninger Garage, storing automobile, etc	16.40
Henry Landgraf, hanging and taking down station signs	28.00
H. G. Wilson, Sec'y, cash expenditures Dec., 1915	78.49
	$2,942.88

Director Healy also presented the following list of bills to be paid from special

funds and moved that the bills be ordered paid.

Carried.

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Commonwealth Edison Co., electric current	$29.08
Johnson Service Co., adjusting heat regulating apparatus	25.98
McMaster-Carr Supply Co., valves	3.80
Chicago Telephone Co., telephone service	3.75
	$62 61

Director Healy moved that the Board of Directors relinquish to the Librarian, for his office, the quarters now assigned for Board meetings, and that the Board occupy for its use the room formerly assigned to the Librarian as an office. Also, that the Committee on Buildings and Grounds be vested with full power to take the neeessary steps for making these changes and for suitable equipment of both rooms.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Director Henius moved that the sum of one thousand dollars be appropriated for the purpose of effecting the necessary changes, and equipment contemplated in Director Healy's motion; expenditures from this appropriation to be made without intervention of contracts.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, Pokorney, Mayer and the President—8.

Nays—None.

Director Healy, Chairman, made a report of progress, for the Committee on Buildings and Grounds, relative to the investigation of ventilation in the reading room of the main building and of Humboldt Branch Library.

REPORTS OF OFFICERS.

The Librarian presented his statistical report for the month of December, 1915, which was received and ordered published.

On motion of Director Healy, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

REPORT OF LIBRARIAN FOR DECEMBER, 1915.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of December was 376,354; for the corresponding month of the previous year 375,674. The circulation was from the following sources:

Central Library	54,018
Branches	208,577
Stations	67,493
Traveling Libraries	30,698
Deposits and Miscellaneous	15,568
	376,354

The following is a summary of the books obtained at the Central Library:

Main Collection	21,847
Open Shelf	23,260
Hughes Room	2,289
Music Room	2,218
Information Desk (Teachers and special cards)	3,211
Miscellaneous	544
Books for the Blind	442
Documents	207
	54,018

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,674	298	2,972
Austin	9,330	465	9,795
Bessemer Park	3,365	282	3,647
Blackstone	6,525	320	6,845
Burr School	6,014	193	6,207
Cornell Square	4,558	108	4,666
Davis Square	2,208	159	2,367
Douglas Park	14,563	2,701	17,264
Dvorak Park	4,960	270	5,230
Eckhart Park	6,262	407	6,669
Forrestville School	2,534	162	2,696
Fuller Park	5,123	183	5,306
Hamilton Park	4,540	317	4,857
Hamlin Park	4 491	156	4,647
Hebrew Institute	8,830	1,632	10,462
Holstein Park	5,624	192	5,816
Humboldt	9,502	1,784	11,286
Independence Park	2,816	64	2,880
Kelly	12,878	457	13,335
Lewis Institute	10,311	700	11,011
Lincoln Center	6,167	372	6,539
Logan Square	8,138	445	8,583
Mark White Square	5,161	142	5,303
Ogden Park	7,804	332	8,136
Palmer Park	3,765	106	3,871

Pulaski Park	5,629	50	5,679
Seward Park	4,434	697	5,131
Sheridan	8,658	426	9,084
Sherman Park	4,900	186	5,086
Stanford Park	6,544	310	6,854
Stanton Park	4,315	88	4,403
Sumner School	3,834	190	4,024
Walker	1,688	94	1,782
West 26th Street	10,432	259	10,691
Total	208,577	14,547	223,124

TRAVELING LIBRARIES.

	Direct	Stations	Total
Ashburn	125	..	125
Brighton Park	1,147	..	1,147
Butler House	2,488	.	2,488
Cheltenham	803	..	803
Chicago Lawn	1,682	..	1,682
Edgewater	490	151	641
Edison Park	548	..	548
Fernwood	812	..	812
Gano	904	..	904
Grand Crossing	1,584	111	1,695
Gresham	2,799	171	2,970
Irving Park	613	55	668
Longwood	702	..	702
Mayfair	1,057	..	1,057
Norwood Park	245	..	245
Park Manor	689	228	917
Ravenswood	1,249	586	1,835
Rogers Park	2,395	73	2,468
East Rogers Park	1,195	191	1,386
Washington Heights	(no report)		
West Brighton	1,923	..	1,923
West Englewood	627	..	627
West Pullman	2,361	..	2,361
West Ravenswood	823	309	1,132
West Ridge	(no report)		
Woodlawn	3,437	931	4,368
Total	30,698	2,806	33,504

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	208,577	14,547	223,124
Traveling Libraries	30,698	2,806	33,504
Business House Deposits	14,776	2,464	17,240
Miscellaneous References	792	.....	792
Total	254,843	19,817	274,660

Of the 67,493 books supplied through the Stations Department, 14,547 were sent to 34 branches and 52,946 to 79 stations. The books supplied for the same month of the preceding year numbered 75,351 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 14,475.

REFERENCE ROOM.

Number of books issued from stacks... 36,580
Number of recorded visitors..... ...14,249

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,358. Visitors, 1,089.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 5,925. Newspapers, 636. Visitors, 2,078.

CIVICS ROOM.

Magazines issued, 2,246; directories consulted, 2,839; bound documents used, 1,803; books, 1,415; pamphlets, 20,700. Visitors, 6,033; package libraries circulated, 221.

STUDY ROOM

Volumes consulted, 3,252. Visitors, 1,674.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,523. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 136,146.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,575; issued in December of the previous year, 6,837.

Number of non-fiction cards issued, 3,867; juvenile cards, 3,320; research cards, 6; vacation cards, . . ; teachers' cards, 101; summer cards, ... The number of three-year cards outstanding is 191,769.

BINDERY DEPARTMENT.

Number of books at binderies December 1, 1915.....	5,028
Number of books sent to binderies in December, 1915.....	4,762
Total number of books at binderies in December, 1915.....	9,790
Number of books received from binderies in December, 1915.....	5,134
Number of books at binderies January 1, 1916.....	4,656
Number of books repaired in Library in December, 1915..... . ..	10,965

GROWTH OF THE LIBRARY.

The total number of volumes in the Library January 1, 1916, was 663,657 Received since June 1, 1915, 45,191; since December 1, 1915, 8,494. Books worn out and discarded since June 1, 1915, 8,501; since December 1, 1915, 1,515. Books lost and paid for since June 1, 1915, 753; since December 1, 1915, 80. Books found and money refunded since June 1, 1915, 101; since December 1, 1915, 15.

HENRY E. LEGLER,
Librarian.

CHICAGO, January 10, 1916.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JANUARY 24, 1916.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Despres, Breyer, Healy, Pokorney and Mayer.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held January 10, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communcations from L. E. Gosselin, Deputy Comptroller, were received and ordered published:

CITY OF CHICAGO
Department of Finance
January 7, 1916.

Mr. H. G. Wilson, Secretary,
Chicago Public Library,
Chicago.

Dear Sir:—You are advised that a final distribution of $664.10 has been made to the Public Library fund covering the Village of Morgan Park taxes of 1914 collected in 1915.

This makes a total of $1,164.10 due and distributed to the Public Library in accordance with the report of the County Collector.

The amount levied was $1,522.82 and the loss and cost for collection $358.72, same being 6.968 per cent. of the total village tax.

Yours very truly,
L. E. GOSSELIN,
Deputy Comptroller.

CITY OF CHICAGO
Department of Finance
January 22, 1916.

Mr. H. G. Wilson, Secretary,
Chicago Public Library,
Chicago.

Dear Sir:—The following is the analysis of the taxes of 1914 and prior collected in 1915 for Public Library purposes:

Taxes of 1914.

Based on valuation and rate	$400,318.82
Gain in extension of taxes ..	56.26
Total tax extended.....	$400,375.08

Losses.

Forfeited to state	$ 989.05
Judgments refused	1,069.89
Errors	228.40
Pending	571.91
Personal property uncollected	12,557 67
Total losses	$ 15,416.92
Total amount collected	$384,958.16

Costs.

Town Collector's commission 2%	$ 1,746.46
County Collector's commission 1%	2,976.35
County Clerk's fee for extension	519.55
Total costs	$ 5,242.36

Cash received, Town Collectors'	$ 85,576.65
Cash received, County Collectors'	294,139.15
Total cash received account taxes	$379,715.80

Taxes of 1913 and prior.

Amount extended on warrant	$ 13,597.54
Amount collected not on warrant	2,259.37
Total amount to be collected	$ 15,856.91

Losses.

Forfeited to state	$ 10,614.87
Judgments refused	615.08
Errors	300.84
Pending	1,732.23
Total losses	$ 13,263.02

Total amount collected	$ 2,593.89
County Collector's commission 1%	25.94
Total cash received account 1913 and prior	$ 2,567.95

The following is a summary of the cash collected:

Cash received account taxes of 1914	$379,715.80
Cash received account taxes of 1913 and prior	2,567.95
Total cash collected	$382,283.75

Yours very truly,
L. E. GOSSELIN,
Deputy Comptroller.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following report and moved that the report be adopted and the books be ordered purchased.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 132 vols., $142.00.

Current American fiction, 5 vols., $6.00.

Current English books, 78 vols., $135.00.

Books for Thomas Hughes room, 68 vols., $56.00.

Miscellaneous books, 96 vols., $46.00.

Non-fiction for branches, 437 vols., $473.00.

Fiction for branches, 349 vols., $378.00.

Juvenile books for branches, 4,215 vols., $3,454.00.

Juvenile books to be replaced for branches, list No. 1. 1,828 vols., $1,500.00.

Books for school deposit, 4,126 vols., $2,652.00.

Non-fiction for Kelly Branch (Kelly fund), 30 vols., $36.00.

Fiction for Kelly Branch (Kelly fund), 14 vols., $14.00.

Juvenile books for Kelly Branch (Kelly fund), 80 vols., $69.00.

Books to be replaced for Kelly Branch (Kelly fund), 225 vols., $164.00.

Regular fund:	11,334 vols.,	$8,842.00
Kelly fund:	349 vols.,	283.00
Total:	11,683 vols.,	$9,125.00

Bids have been received from binders for stamping call numbers in gold foil on the new books as received, thereby obviating the need for labels and the periodical replacement of the same, and resulting eventually in a considerable economy.

Brabandt & Valters, 1¾ cents per volume;
John Seybold, 1½ cents per volume;
Northwestern Bindery, 5 cents per volume.

We recommend that the contract be awarded to John Seybold, lowest bidder.

We also recommend that contract for furnishing the forty-third Annual Report of the Board be given to Cameron, Amberg & Co., lowest bidders, $91.00, one thousand copies. The other bids were as follows:

Rogers & Hall, $95.00;
Tucker-Kenworthy Co., $106.00.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
DR. F. J. POKORNEY,
Committee on Library.

CHICAGO, Jan. 24, 1916.

COMMITTEE ON ADMINISTRATION.

Director Mayer, Chairman, presented the following statement of receipts and expenditures for the year 1915, which was received and ordered published.

LIBRARY FUND.

STATEMENT OF RECEIPTS AND EXPENDITURES, JANUARY 1, 1915, TO DECEMBER 31, 1915.

RECEIPTS.

Balance cash library fund January 1, 1915	$ 13,371.58
Received on account taxes 1914	382,283.75
Morgan Park taxes 1914	1,164.10
Interest on cash balances with Treasurer	757.70
Unclaimed wages deposited back	13.76
Miscellaneous receipts	2,598.41
	$400,189.30

EXPENDITURES.

Salaries, main library	$197,979.92
Salaries, branches	68,868.80
Salaries, delivery stations and deposits	8,938.18
Books	46,153.86
Finding lists	1,874.72
Binding	26,334.55
Delivery stations, miscellaneous	4,201.06
Periodicals	7,673.67
Printing and stationery	6,390.10
Fuel	10,160.84

Furniture and fixtures	2,005.58	
Repairs, alterations and improvements	2,907.12	
Miscellaneous expense	4,023.03	
Janitor's expense	718.12	
Heating and generating plant	1,245.79	
Branches, miscellaneous	2,528.70	
Elevator supplies and repairs	203.20	
Electric supplies and repairs	472.07	
Insurance	2,300.52	
Freight and expressage	182.85	
Postage	2,039.42	
Books lost and paid for—refunds	222.47	
Interest on tax warrants	276.29	397,700.86
		$ 2,488.44

Also the report of the United States Audit Company, certified public accountants, on its audit of the books and accounts of the Public Library for the quarter ended November 30, 1915, which was received and ordered published. The following is the report:

January 13, 1916.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—As instructed, we have audited the books and accounts of the Chicago Public Library for the three months ended November 30, 1915.

We compared the vouchers with the entries in the Cash Book and Voucher Record; verified the receipts from fines, books lost, deposits, etc., by comparison with the Daily Receipt books and stubs of the Deposit Receipt books.

We also proved the footings of all books of original entry and traced the postings therefrom to the General Ledger.

Although there have been changes made since the last audit, we were unable at this time to verify the existence of the securities of the various funds owing to the serious illness of Mr. Wilson, the Secretary.

We compared the receipts as shown by the City Treasurer with the amounts entered on the books of the Library and found them to be in agreement.

We submit various statements, as indexed, which are in accordance with the books.

Yours very truly,
UNITED STATES AUDIT CO.
HENRY L. HERTZ,
President.

Supervised by:
WHITNEY B. FLERSHEM,
Certified Public Accountant.

FUNDING BALANCE SHEET, NOVEMBER 30, 1915.

Fund Assets.

Public Library Fund:		
Tax Levy—1914 Balance	$ 32,582.33	
Cash in hands of City Treasurer	23,774.66	
Total Public Library Fund Assets		$ 56,356.99

Current and Trust Funds:			
Certificates of Deposit	448.24		
Bonds	277,411.76		
Cash	4,379.17		
Accrued Interest	140.00		
Total Current and Trust Funds, Assets		282,379.17	
Total Fund Assets			$338,736.16
Fund Liabilities.			
Public Library Fund		$ 56,356.99	
Current and Trust Funds:			
Kelly Fund	200,000.00		
Kelly Fund Increment	65,000.00		
Kelly Fund Income	1,034.15		
Kelly Branch	604.45		
Ryder Fund	10,000.00		
Ryder Fund Income	93.68		
Beecher Fund	2,000.00		
Beecher Fund Income	537.33		
Jackson Fund	1,000.00		
Jackson Fund Income	103.24		
Incidental Fund Income	100.78		
Security Deposits	1,160.75		
Special Deposits	100.00		
Insurance Fund	128.29		
Rental Collections	516.50		
Total Current and Trust Funds—Liabilities		282,379.17	
Total Fund Liabilities			$338,736.16

PUBLIC LIBRARY FUND—CASH RECEIPTS AND DISBURSEMENTS FOR THE THREE MONTHS ENDED NOVEMBER 30, 1915.

Receipts.			
Taxes 1914		$99,378.88	
Interest on Cash in hands of City Treasurer		397.16	
Refund—Unclaimed Wages		13.76	
Sundry Receipts		838.57	
Total Receipts			$100,628.37
Add: Cash Balance at Beginning of Period			22,545.46
Total to be Accounted for			$123,173.83
Disbursements.			
Freight and Expressage	$ 37.83		
Postage	539.09		
Refunds—Books Lost and Paid for	62.81		

Salaries: Main Library	49,435.42		
Branches	18,019.79		
Delivery Stations	2,089.55		
Binding	6,174.21		
Books	8,550.31		
Delivery Stations—Miscellaneous	1,008.40		
Periodicals	4,918.68		
Finding Lists	302.63		
Printing and Stationery	1,491.60		
Fuel	2,159.10		
Miscellaneous Expense	823.42		
Janitor's Expense	312.71		
Heating and Generating Plant	261.29		
Branches—Miscellaneous Expense	808.92		
Elevator Supplies and Repairs	61.84		
Electric Supplies and Repairs	144.87		
Furniture and Fixtures	829.60		
Repairs, Alterations and Improvements	1,343.60		
Insurance	23.50		
Total Disbursements		$99,399.17	
Add: Cash Balance November 30, 1915		23,774.66	
			$123,173.83

Current and Trust Funds.

Cash Receipts and Disbursements for the Three Months Ended November 30, 1915.

Receipts.	Total	September, 1915	October, 1915	November, 1915
Duplicates	$ 20.00	$	$	$ 20.00
Kelly Fund Income	1,735.60	5.36	1,726.02	4.22
Kelly Branch	330.00	60.00	10.00	260.00
Rental Collection	826.49	227.00	247.23	352.26
Incidental Fund	1,015.95	333.47	353.79	328.69
Miscellaneous	435.63	64.21	59.62	311.80
Finding Lists	87.32	23.91	31.56	31.85
Refunds—Books Lost and Paid for	295.62	115.75	92.24	87.63
Deposits Received	819.45	248.25	299.75	271.45
Fines Collected	4,802.39	1,450.91	1,515.12	1,836.36
Ryder Fund Income	80.00	.....	40.00	40.00
Jackson Fund Income	25.00	.....	25.00	.....
Bonds	14,032.50	.....	14,032.50	.....
Total Receipts	$24,505.95	$2,528.86	$18,432.83	$3,544.26
Add: Cash Balance on hand at Beginning of Period	7,400.12	7,400.12	6,144.96	6,255.44
Total to be Accounted for	$31,906.07	$9,928.98	$24,577.79	$9,799.70

Disbursements.

Accrued Interest	$ 140.00	.....	$ 140.00	$ .....
Treasurer	838.57	203.87	183.42	451.28
Pension Fund	4,802.39	1,450.91	1,515.12	1.836.36
Kelly Branch	2,202.80	596.95	827.30	778.55
Kelly Fund Income	2,145.00	715.00	715.00	715.00
Beecher Fund Income	311.93	198.52	22.70	90.71
Rental Collection	1,309.37	14.63	363.61	931.13
Books Purchased	150.59	57.78	33.06	59.75
Freight and Express	37.83	21.19	4.20	12.44
Printing and Stationery	29.50	5.04	13.69	10.77
Periodicals	34.94	7.25	12.75	14.94
Postage	539.09	170.15	198.09	170.85
Heating and Generating Plant	22.89	4.28	12.61	6.00
Electric Supplies and Repairs	7.47	3.60	.....	3.87
Delivery Stations—Miscellaneous Expense	18.90	4.95	3.30	10.65
Branches Expenses	25.50	5.90	10.25	9.35
Miscellaneous Expenses	147.38	48.50	14.03	84.85
Refunds—Books Lost and Paid for	62.81	25.15	23.81	13.85
Deposits Returned	716.20	250.35	262.50	203.35
Certificate of Deposit	207.70	.....	207.70	.....
Ryder Fund Income	86.44	.....	71.51	14.93
Janitor's Expense	4.80	.....	2.90	1.90
Bonds	13,684.80	.....	13,684.80	.....
Total Disbursements	$27,526.90	$3.784.02	$18,322.35	$5,420.53
Add: Cash Balance Nov. 30, 1915	4.379.17	6,144.96	6,255.44	4,379.17
	$31.906.07	$9,928.98	$24.577.79	$9,799.70

CURRENT AND TRUST FUNDS—SUMMARY OF BALANCES.

	Sept. 30, 1915	Oct. 31, 1915	Nov. 30, 1915
Kelly Fund	$ 200,000.00	$200,000.00	$200,000.00
Kelly Fund Increment	65,000.00	65,000.00	65,000.00
Kelly Fund Income	733.91	1,744.93	1,034.15
Kelly Branch	1,940.30	1,123 00	604.45
Ryder Fund	10,000.00	10,000.00	10,000.00
Ryder Fund Income	100.12	68.61	93.68
Beecher Fund	2,000.00	2,000.00	2,000.00
Beecher Fund Income	650.74	628.04	537.33
Jackson Fund	1,000.00	1,000.00	1,000.00
Jackson Fund Income	.78.24	103.24	103.24
Incidental Fund Income	146.21	171.31	100.78
Security Deposits	1,055.40	1,092.65	1,160.75
Special Deposits	100.00	100.00	100.00
Insurance Fund	128.29	128.29	128 29
Rental Collections	1,211.75	1,095.37	516.50
Total Current and Trust Funds Balance	$284,144.96	$284,255.44	$282,379.17

Made up as follows:

Bonds	$277,759.46	$277,411.76	$277,411.76
Certificate of Deposit	240.54	448.24	448.24
Cash	6,144.96	6,255.44	4,379.17
Accrued interest	.....	140.00	140.00
	$284,144.96	$284,255.44	$282,379.17

Director Mayer presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Herewith your Committee on Administration submits a statement of revenues available for 1916, together with recommendations for apportionment of these funds for the several purposes required during the year. Your Committee recommends that the expenditures be kept within the estimates for the various accounts, and that the Secretary of the Board be instructed to issue no vouchers in excess of any particular appropriation without the action of the Board of Directors.

RECEIPTS.

Library Fund:		
Balance cash on hand Jan. 1, 1916		$ 2,488.44
Miscellaneous receipts (estimated)		2,500.00
Interest on cash balances (estimated)		500.00
Estimated receipts, taxes 1914 and prior		2,000.00
Taxes 1915 collectible 1916, $.0595 on each one hundred dollars of assessed valuation for 1915, $1,041,732,513	$619,830.85	
Less amount estimated for loss and costs	30,000.00	
		589,830.85
Total estimated revenues		$597,319.29

EXPENDITURES.

A & B	Salaries—main and branch libraries	$301,000
C	Salaries—delivery and deposit stations	10,000
D	Delivery stations—miscellaneous (includes care and maintenance of seven automobiles)	10,000
E	Branches—miscellaneous	15,000
F	Books	122,000
G	Binding	30,000
H	Finding lists	6,000
I	Printing and stationery	7,000
J	Newspapers and periodicals	8,500
K	Miscellaneous	5,000

L	Fuel	12,000
M	Heating and generating plant	1,500
N	Electric supplies and repairs	1,000
O	Elevator supplies and repairs	500
P	Janitor's expense	1,500
Q	Furniture and fixtures	12,000
R	Insurance	3,500
S	Freight and expressage	250
T	Postage	3,000
U	Refunds—books lost and paid for	250
V	Repairs, alterations and improvements	45,000
W	Interest	2,000
	Total	$597,000

Your Committee further recommends that the sum of $10,000 from the current income of the Kelly fund be appropriated for the maintenance of the Kelly Branch Library.

That the estimated available funds in the remaining Trust fund accounts be apportioned as follows:

Ryder fund income (books on arts and crafts), $540.

Beecher fund income (music), $435.

Jackson fund income (books for the blind), $100.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 24, 1916.

Director Mayer, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration, and their acceptance is recommended with instructions to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Edna Vineburg, junior assistant, January 10.

Margaret Bates, junior assistant, January 16.

George Stedman, mech. and elec. engineer, January 10.

Your Committee recommends that leave of absence be granted as follows:

Lillian Leviash, from January 20 to February 20, without pay.

Charles F. Jackson, from December 14 to January 14, with reimbursement of salary deducted, absence having been due to serious illness.

William P. Shanley, from December 21 to January 12, with reimbursement of salary deducted, absence being caused by serious illness.

Charles L. Green, from January 20 to 22, inclusive, without deduction of salary, on account of illness.

Jessie B. Woodford, from January 17 to 26, inclusive, without deduction of salary, absence being caused by serious illness.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Jan. 24, 1916.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

F. A. Hill & Co., rent, etc., Austin Branch	$100.00
Lewis Institute, rent, etc., W. Madison St. Branch	100.00
Isenstein & Eisenstein, rent Douglas Park Branch	125.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent 26th St. Branch	75.00
Julius Fnermann, rent Fullerton Av. Branch	75.00
A. Pink, rent North Av. Branch	100.00
Wm. E. Dever, rent Sheridan Branch	140.00
	$715.00

Director Healy, also, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In conformity with the authorization of the Board your Committee on Buildings and Grounds has gone ahead with the preliminary steps for changes of departmental locations in the main building and for other improvements contemplated, and has awarded contracts as follows, being to the lowest bidders in each instance:

Mandel Bros.—Battleship linoleum for Open Shelf section, foreign books, $177.10. This sum includes patching of cork carpet on fifth floor.

The Lamson Company—Installation of tandem line pneumatic tube service between Stations and Registration divisions, Registration and Circulation divisions, $115, exclusive of labor, which is estimated at $55 additional.

Central Chandelier Company—Eighteen electric light chain pendants for fifth floor, $108.50.

Library Bureau—Five 18-tray units and nine pull shelves, $116.

H. Schulz & Co.—100 special boxes for Music Room, $25.

Newton & Hoit—12 students' tables for Class Room, $102; 4 typewriter stands, $15.

Library Bureau—Nine wardrobe units for Directors' room, $189.

Schweizer & West Mfg. Co.—Special case for Librarian's office, $156; corner range wood shelving and cupboards, six sections, $240; loan desk, in three sections, for Open Shelf room, $282.

Royal Typewriter Co.—Seven typewriters, No. 5, equipped with card devices, brakes, back spacers and two-color ribbon mechanism, guaranteed for two years, $262.50, in exchange for seven machines of obsolete models.

Your Committee also recommends that authority be given in accordance with plans and specifications furnished by Coolidge & Hodgdon, architects, to advertise for the furnishing and erection of three tiers of stacks in the reserve stack room and for such electrical equipment and other materials and work as may be necessary in connection therewith.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, Jan. 24, 1916.

Director Healy, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Henius, Despres, Breyer, Healy, Pokorney, Mayer and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—For some years past the pressure on the resources of the Lewis Institute Branch has been so great as to demand larger quarters. The prospective removal of the tenant of an adjacent store now makes possible such addition to the space occupied as will enable the branch to be properly re-arranged to meet the increased demands. Your Committee recommends that authority be given, if satisfactory arrangements can be made, to rent the additional space at a maximum rental of $600 per annum. It is further recommended that your Committee be authorized to order such re-arrangement of branch equipment as may be necessary.

It is further recommended that the Committee be given authority, subject to satisfactory arrangements, to rent quarters in Edison Park for a reading room, rental not to exceed $300.00 per annum.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
Committee on Buildings and Grounds.

CHICAGO, Jan. 24, 1916.

On motion of Director Henius, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 14, 1916.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Despres, Breyer and Healy.

Absent—Directors O'Connell, Mayer and Pokorney.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held January 24, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Mrs. Josephine Nelson, tendering her resignation as keeper of delivery station located at 5044 N. Clark street.

From W. I. McCall, requesting the Board to appoint him keeper of delivery station No. 15 North, located at No. 5044 N. Clark street, he having purchased the store from the former keeper.

From Mrs. Katherine Crowe, requesting the Board to appoint her keeper of delivery station No. 22 North, located at 763 N. Dearborn street, she having purchased the store from the former keeper.

From John J. Vohs, requesting the Board to establish a delivery station in his store, 3153 Southport avenue.

From Mrs. H. Stilwell, 3005 N. Clark street, requesting the Board to establish a delivery station in her store.

From Herman Ginsburg, 2101 Washburne Avenue, relative to the establishment of a delivery station at his store.

From Harry L. Mandel, 3956 W. Twenty-second street, relative to the establishment of a delivery station at his store.

The above communications were referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Despres, Chairman, presented the following reports of the Committee and moved their adoption.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith submits the following recommendations and asks for their approval:

That the Secretary be and he is hereby authorized to send a deposit of $500 to the Library of Congress for catalog cards required by the several departments of the library.

Accepting an offer received from the Starr Piano Company to donate 500 rolls of player piano music for circulation through the Woodlawn branch of the library.

Accepting a tentative offer received from the Oriental Consistory of the Ancient Accepted Scottish Rite to turn over to the Chicago Public Library their valuable collection of books on Masonic subjects, the acceptance of this offer to be conditioned upon the right of the Library Board to make such disposition as to the location and use of the books as may best serve general library purposes.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Feb. 14, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 132 vols., $169.00.

Current American fiction (to be paid from Rental Collection), 84 vols., $84.00.

Books for the Civics Room, 25 vols., 6 pamphlets, $25.00.

Books to be replaced for Thomas Hughes Room, 224 vols., $198.00.

Miscellaneous books, 386 vols., $459.00 (Regular fund); 3 vols., $32.00 (Ryder fund); 1 vol., $3.00 (Kelly fund); 69 vols., $72.00 (Beecher fund).

Fiction for branches (to be paid for from Rental Collection), 50 vols., $54.00.

Non-fiction for Woodlawn Branch Library, 703 vols., $711.00.

Fiction for Woodlawn Branch Library, 668 vols., $587.00.

Juvenile books for Woodlawn and Forrestville School, 2,230 vols., $1,754.00.

Fiction for Forrestville School, 20 vols., $18.00.

Juvenile books to be replaced for branches (list No. 2), 1,912 vols., $1,632.00.

Juvenile books for Deposit Collection, 2,438 vols., $2,382.00.

Fiction for Main Library and Branches for Rental Collection, 114 vols., $122.00.

Regular fund:	8,738 vols., (6 pamphlets)	$7,935.00
Ryder fund:	3 vols.,	32.00
Kelly fund:	1 vol.	3.00
Beecher fund:	69 vols.,	72.00
Rental Collection:	248 vols.,	260.00
Total:	9,059 vols.,	$8,302.00

Periodicals for high school libraries (4), each, $175.00.

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $82.25, be paid from the incidental fund.

Respectfully submitted,
SAMUEL DESPRES,
MAX HENIUS,
Committee on Library.

CHICAGO, Feb. 14, 1916.

Director Despres also presented the following schedule of bills, regularly audited.

and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

C. V. Ritter, books	$ 562.50
A. C. McClurg & Co , books	11,467 10
A. L. A. Publishing Board, books	129.08
O. G. Waffle, books	82.00
Library Bureau, books and cards	81.00
Charles Scribner's Sons, books	50 00
Thomas J. Caie Co., books	36.00
Elliott-Madison Co., books	19.50
A. Kroch & Co.. books and subscriptions	15.88
Rand McNally & Co., maps	8.00
H. W. Wilson Co., books	4.20
B. F. Stevens & Brown, subscriptions, £185/19/11 (est.)	905.73
Mentor Association, subscription	85.00
R. S. Henshaw, subscription for newspapers	23.15
Library Bureau, subscription	11.20
G. E. Stechert & Co., subscriptions	37.08
Brabandt & Valters Book Binding Co., binding	980.90
Geo. E. Koehler & Son. binding	661.14
Northwestern Bindery, binding	386.45
Joseph Flucke & Son, binding	324 58
Burgmeier Book Bindery, binding	301.06
John Seybold, binding	9.45
Missouri Brass-Type Foundry Co., brass type	82 07
Slade, Hipp & Meloy, gummed muslin	10.80
Gaylord Bros.. binders' supplies	10.50
Gane Bros. & Co., roll gold	5.00
Tucker-Kenworthy Co., January bulletins and metal	59.65
Dwight Bros Paper Co., paper	33 53
Swigart Paper Co., paper	69.43
Bradner Smith & Co., paper	28.88
Graham Paper Co., blotting paper	12 00
J. W. Butler Paper Co., paper	9.50
W. D. Messinger & Co., twine	7.50
Librarian of Congress, printed catalog cards	500.00
James Watson & Co.. printing	49.05
Max Stern's Sons, printing, etc.	38.65
Cameron, Amberg & Co., making vouchers	21.75
Thompson & Co., mimeographing	13.60
Dennison Mfg. Co.. gummed labels	8.45
Edwards & Hancock, paper	7.00
Rockwell-Barnes Co., stationery	6.91
A. H. Abbott & Co., shellac and ruling pen	13.40
Geo. E. Cole & Co., stationery	76.57
H. S. Parrish & Co., rubber stamps and letters	21.25
Louis Melind Co., ink pads	4.80
H. Schultz & Co., music boxes	25.00
H. G. Wilson, Sec'y, cash expenditures, Jan., 1916	315 78
	$17,612.07

Director Despres also presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$130.37
C. V. Ritter, books	11.50
Mentor Association, subscription	2.50
Brabandt & Valters Book Binding Co., binding	42.94
Joseph Flucke & Son, binding	40.83
Geo. E. Koehler & Son, binding	34.23
Northwestern Bindery, binding	20.06
	$282.43

Rental Collection.

A. C. McClurg & Co., books	$371.21

Bills to be paid from Ryder Fund Income Account.

Alfred A. Goldschmidt, books	$13.98

Bills to be paid from Beecher Fund Income Account.

Thomas J. Donlan, books	$49.25
Clayton F. Summy, music and hinging	30.83
C. V. Ritter, music book	10.00
	$90.08

COMMITTEE ON ADMINISTRATION.

In the absence of a majority of the Committee the business in its hands was taken up and transacted in open Board.

Director Breyer presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Administration submits the following recommendations and asks for their adoption:

Granting leave of absence without pay for one year to Helen R. Beaumont.

Granting leave of absence without deduction of salary for absence on account of illness as follows:

Janet M. Green, January 27 to 30, inclusive, 4 days.

Olive E. Pillsbury, February 1 to 3, inclusive, 3 days.

Agnes Donoghue, February 2 to 5, inclusive, 4 days.

Walter Faerber, January 31 to February 7, inclusive, 8 days.

Florence Mayerson, January 29 to February 13, iuclusive, 16 days.

Mrs. Mary Mangan, December 19 to January 17, on half pay.

Respectfully submitted,

CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Feb. 14, 1916.

Also the list of vacancies and appointments for January, 1916, which was received and ordered published.

The following is the list:

Norman Allison, page, appointed temp. January 20, $300 per year.

Dagne Arentz, junior library assistant, separated January 2.

Louise Ayers, junior library assistant, appointed senior library assistant January 3, $720 per year (Promotional)

Gordon Baker, page, appointed temp. January 18, $300 per year.

Margaret Bates, junior library assistant, resigned January 16.

Rosalie Beale, junior library assistant, separated January 25; appointed civil service January 26, $480 per year.

Elizabeth Bell, junior library assistant, appointed senior library assistant January 3, $720 per year (Promotional).

Frances Boyd, junior library assistant, appointed temp. January 3, $420 per year.

William Bridges, janitor, appointed temp. January 3, $780 per year.

Helen Browne, junior library assistant, appointed temp January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Eva Cella, junior library assistant, separated January 2.

Frances Golombowski, junior library assistant, appointed temp. January 3, $420 per year.

Frances Cowan, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year

Sarah Elkin, junior library assistant, separated January 25; appointed civil service January 26, $480 per year.

Richard Erwin, page, resigned January 10.

Lillian Fenneman, junior library assistant, appointed senior library assistant January 3, $720 per year (Promotional).

Robert Fogelson, page, appointed January 13, $300 per year.

Ruth Goldstone, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Charlotte Hartmann, junior library assistant, appointed senior library assistant January 3, $720 per year (Promotional).

Fanchan Henderson, junior library assistant, appointed senior library assistant January 3, $720 per year (Promotional).

Clarence Hudson, page, appointed temp. January 20, $300 per year; separated January 30; appointed civil service January 31, $300 per year.

Sigrid Johnson, janitress, separated January 10.

Josie Kavencula, janitress, appointed temp. January 11, $660 per year.

Marjorie Kelley, junior library assistant, appointed temp. January 31, $420 per year.

F. B. Kincaid, elevator operator, appointed temp. January 31, $840 per year.

Kitty Lahey, janitress, appointed temp. January 6, $660 per year; separated January 9.

Jacob Levine, page, appointed January 31, $300 per year.

Lawrence McGinty, page, resigned January 3.

Florence McKenzie, janitress, appointed temp. January 11, $660 per year, separated January 28.

Rebecca McKesson, junior library assistant, appointed temp. January 20, $420 per year.

Bernadine McLaughlin, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Robert Mandel, page, appointed January 13, $300 per year.

Bessie Markson, junior library assistant,

appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Clyde Middleton, elevator operator, appointed January 18, $840 per year.

Florence Miller, junior library assistant, appointed temp. January 24, $420 per year.

Martha Mott, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Dorothy Norton, junior library assistant, appointed temp. January 3, $420 per year.

Bessie Palmer, senior library assistant, appointed principal library assistant January 3, $1020 per year (Promotional).

Joseph Patera, page, transferred from City Hall to the Chicago Public Library December 31, $300 per year.

Louis Patlak, page, appointed January 28, $300 per year.

Julia Paul, janitress, appointed temp. January 3, $15 per month.

Ruth Peterson, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Frank Porchaska, elevator operator, separated January 18.

Virginia Post, junior library assistant, appointed temp. January 3, $420 per year; separated January 26; appointed civil service January 26, $480 per year.

Abe Puzes, page, separated January 17.

Camille Rigali, junior library assistant, appointed temp. January 3 $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Goldye Salganick, page, appointed January 10, $300 per year.

Carrie Schade, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Frank Schmidt, wood finisher, appointed temp. January 10, $840 per year.

Morris Schrero, page, appointed January 13, $300 per year.

Edward Snekness, janitor, appointed temp. January 28, $780 per year.

George Stedman, mech. and elec. engineer, reinstated January 10, $1320 per year; resigned January 10.

Katherine Stites, junior library assistant, appointed January 24, $480 per year.

Ethel Taft, junior library assistant, appointed temp. January 20, $420 per year.

Charles Titley, page, separated January 25

Florence Vorght, janitress, appointed January 28, $660 per year.

Edna Vineburg, junior library assistant, resigned January 10

Helen Wilson, junior library assistant, appointed temp. January 3, $420 per year; separated January 25; appointed civil service January 26, $480 per year.

Director Breyer also presented the bill from the United States Audit Company, certified public accountants, in the sum of $43.75, for audit of the books and accounts of the Public Library for the quarter ended November 30, 1915, and moved that the bill be ordered paid.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following reports and moved their adoption.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

CHICAGO, Feb. 14, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Pursuant to the advertisement and plans and specifications drawn by our architects, your Committee on Buildings and Grounds publicly opened bids on February 10, 1916, for furnishing and properly installing metal book-stacks in the reserve stack room and for electric wiring needed for the same room. The following proposals were received:

Book-stack Proposals.

Snead & Co., Iron Works....	$ 8,130 00
General Fireproofing Co.....	8,550.00
Art Metal Construction Co..	8,835.00

Library Bureau	8,855.00
Van Dorn Co	10,732.00
Canton Art Metal Construction Co	11,421.00

Electric Wiring Proposals.

Lake City Electric Construction Co	$ 608.00
Peerless Electric Co	740.00
Freeman, Sweet Co	770.00
Pierce Electric Co	880.00
O. K. Electric Construction Co.	885.00
Beaver Electric Co	950.00
Kohler Bros	1,077.00
United Electrical Construction Co	1,377.00

The Lake City Electric Construction Co. being the lowest bidder for electric wiring, your Committee recommend that the contract be awarded to them, subject to the furnishing of a suitable bond, and that the certified checks contained in the proposals of the other bidders be returned to them.

With reference to the book-stack proposals, your Committee are advised that the two lowest bidders do not conform in their proposals to the terms of the advertisement and the specifications furnished in accordance therewith. We, therefore, recommend that these two proposals be rejected and that the contract be awarded to the Art Metal Construction Co. as per their bid, subject to a deduction of $377 00 due to elimination of extra shelves, the requirements therefor being limited to seven shelves, in conformity with stack arrangements which now obtain in this building.

It is recommended further that authorization be given the Secretary to return the certified checks to unsuccessful bidders.

Respectfully submitted,

James J. Healy,
Chas. C. Breyer,
Philip M. Ksycki,
Committee on Buildings and Grounds.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds recommends as follows:

With reference to leases for branch libraries:

That authority be given to enter into a lease for three years with the authorities of Lewis Institute for the quarters now occupied and for an additional store adjacent, the business manager of the Institute having accepted the counter proposal offered by your Committee of $150 monthly, rental conditioned upon the installation of suitable electric lighting and the making of necessary changes and decoration of the room due to extension of space for library purposes.

Authorizing the leasing of library quarters in Edison Park at a monthly rental of $22.50, subject to the condition that such rental shall include heat, light and janitor service.

Pursuant to the authorization of the Board your Committee has ordered the following materials and equipment, having accepted the lowest figures obtained in each instance:

Mandel Brothers, battleship linoleum, Grade A, $1.39 per square yard, laid, the total number of yards for the various rooms in the main building being estimated at approximately 650. Other bids received: Marshall Field & Company, $1.40 per square yard; Carson, Pirie, Scott & Company, $1.42 per square yard.

Newton & Hoit Company, partition for branches division, $165; four office desks, $22.50 each; one office desk, $26; one typewriter desk, $17; one table, mahogany, $90; one table, mahogany, $81; twelve chairs for Directors' Room, $8.25 each; three oak tables, $13 each; one oak table, $14; three exhibit cases, $19 each.

Schweizer & West Manufacturing Company, eighteen picture filing cases, $90.

Peerless Electric Company, one Peer-

less half horse-power motor, $39, with allowance for old motors of $10.

Library Bureau, one mahogany desk, $60.

Respectfully submitted.

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Feb. 14, 1916.

Director Healy also presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy, and the President—6.

Nays—None.

Wm. E. Dever, rent, Sheridan Branch	$ 140.00
Isenstein & Eisenstein, rent, etc., Douglas Park Branch	125.00
F. A. Hill & Co., Agts., rent, etc., Austin Branch	100.00
Lewis Institute, rent, etc., W. Madison st. Branch	100.00
A. Pink. rent, etc., North Ave. Branch	100.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent, 26th St. Branch	75.00
Commonwealth Edison Co., current consumed at branches	139.39
Peoples Gas Light & Coke Co., gas	28.64
Peoples Gas Light & Coke Co., arc lamp rental	4.75
Consumers Co., coal	154.46
L. H. Prentice Co., vent bags	7.50
Chicago Telephone Co., telephone service	81.74
Sanitary Office Towel Co., laundering towels	32.91
Individual Towel and Cabinet Service Co., towel supply	8.75
Haegele Ice Co., ice	7.99
Raymond Express Co., delivering mail	9.00
Chicago Mill & Lumber Co., boxes	43.00
Pottinger-Flynn Coal Co., coal	1,294.07
Krehbiel Co., coal analysis	25.00
Dearborn Chemical Co., oil	56.39
Westinghouse Air Brake Co., engineering supplies	14.56
McMaster Carr Supply Co., engineering supplies	5.34
Crane Co., engineering supplies	4.73
Crosby Steam Gage and Valve Co., globe discs	4.95
John Mohr & Sons, repairs to boiler	26.14
Citizens Street Cleaning Bureau, removing cinders	26.40
Manhattan Electrical Supply Co., electrical supplies	81.33
Adams-Bagnall Electric Co., electrical supplies	8.75
Inland Electric Co., electrical supplies	6.93
Gallaher & Speck, furnishing and installing elevator cables	24.65
Frank Scaar & Co., repairing elevator doors	23.60
James S. Kirk & Co., soft soap	28.14
Remien & Kuhnert Co., janitor supplies	20.90
Bullard & Gormley Co., hardware	18.79
Fuller-Morrisson Co., janitor supplies	4.21
Royal Typewriter Co., typewriting machines	262.50
Newton & Hoit Co., typewriter stands	11.25
International Time Recording Co., time card racks	7.50
Central Chandelier Co., special chain fixtures	103.50
Missouri Valley Oil Co., oil	144.04
Valvoline Oil Co., oil	33.33
Goodyear Tire & Rubber Co., rubber tires	68.96
Perkins Machine Co., machinists labor and supplies	86.02
A. J. Belanger, making patterns	13 80
Weniger Garage, storing automobile	15.00
City Collector, street car book	2.65
H. G. Wilson, Sec'y, cash expenditures, Jan., 1916	52.81
	$3,709.37

Director Healy presented the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas—Directors Henius, Ksycki, Despres, Breyer, Healy and the President—6.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Consumers Co., coal	$110.25
Commonwealth Edison Co., current	32.90
Chicago Telephone Co., telephone service	3.75
	$146.90

Director Healy submitted a report received by him from Health Commissioner Robertson with reference to tests made in the reading room of the main building of the Chicago Public Library, and on motion of Director Despres it was ordered that said report be made a part of the records and printed in the proceedings.

January 4, 1916.

Dr. John Dill Robertson,
Commissioner of Health.

Dear Sir:—I submit herewith a report on air conditions in the Chicago Public Library at Michigan avenue and Ran-

dolph street from tests made on December 29th and 30th and January 3d and 4th with special reference to the main reading room on the fourth floor, which has been the subject of numerous complaints to this department. The attached blue prints show the general configuration of the room, together with the method of introducing and removing the air.

The building is equipped with a complete mechanical plant which supplies and exhausts considerably more air than would be required by ordinance, or even by the most liberal ventilation practice. The air is also washed by means of two acme air washers, the first installed in Chicago, although still in good repair. An ozone machine also has been in use for the past three or four years. Tests of the equipment gave the following results:

Total air introduced into the reading room 25.700 C. F. M. Total air exhausted 31.600 C. F. M. Of the air introduced 5000' is introduced through registers near the floor line and 20,600 through small grilles in the ceiling. The total amount of air exhausted is removed through ten registers along the south wall at the floor line. Air samples analyzed for carbon dioxide at stations noted on the plans give the following results:

A–6.3.
B–5.9.
C–5.7.
D–7.
E–6.3.

Cultures for bacteria gave the following on three-minute exposures:

A–7 colonies.
B–1 colony.
C–3 colonies.
D–5 "
E–15 "
F–8 "

The temperature was 71° and the relative humidity 30%.

The smoke test showed considerable air movements throughout the room, with a general tendency toward the southeast portion. This was to be expected, as the exhaust registers are all located on the south wall.

From the above it is evident:

1st. That several times the amount of air required is being supplied to this room.

2d. That the distribution is good.

3d. The air is comparatively free from dust and bacteria.

4th. The humidity maintained is satisfactory.

The temperature was somewhat higher than is desirable, but has since been reduced with gratifying results.

Practically the entire trouble with the ventilation of this room is caused by objectionable odors from the large number of unwashed citizens who make of this place a retreat, especially in wet and inclement weather. Having no other place to go, they find a retreat here, where many of them sleep for hours with their faces buried in a book or newspaper.

Rooms of this kind should be ventilated by introducing the air through numerous registers in the floor and exhausting the same through the ceiling. In this way the odors would be carried immediately above the breathing zone. The difficulty of installing an equipment of this kind in an existing building is that the expense would be prohibitive. The only suggestion I can make is to cut large registers in the supply risers on the north wall and introduce practically all of the air at this point rather than at the ceiling line, as is practiced at the present time. In this way odors complained of would be considerably diluted, but I doubt if they could be entirely eliminated.

The radiators and registers in this room and all supply ducts should be thoroughly cleaned, as they are extremely dirty. The thermostats should also be carefully adjusted so that the temperature does not exceed 68° at any time.

Respectfully submitted,
VENTILATING INSPECTOR IN CHARGE.

On motion of Director Healy, the communication was referred to the Committee on Buildings and Grounds for consideration of possible remedies suggested by the report.

On motion of Director Henius, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

REPORT OF LIBRARIAN FOR JANUARY, 1916

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of January was 407,560; for the corresponding month of the previous year 402,333. The circulation was from the following sources:

Central Library	59,191
Branches	228,859
Stations	65,975
Traveling Libraries	35,859
Deposits and Miscellaneous	17,676
	407,560

The following is a summary of the books obtained at the Central Library:

Main Collection	23,948
Open Shelf	25,662
Hughes Room	2,576
Music Room	1,946
Information Desk (Teachers and special cards)	3,711
Miscellaneous	868
Books for the Blind	371
Documents	109
	59,191

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,813	261	3,074
Austin	10,147	426	10,573
Bessemer Park	3,986	231	4,217
Blackstone	7,388	319	7,707
Burr School	5,497	206	5,703
Cornell Square	4,709	110	4,819

Davis Square	2,356	123	2,479
Douglas Park	17,794	2,087	19,881
Dvorak Park	5,244	303	5,547
Eckhart Park	6,895	317	7,212
Forrestville School	2,962	218	3,180
Fuller Park	5,214	233	5,447
Hamilton Park	5,238	323	5,561
Hamlin Park	4,525	138	4,663
Hebrew Institute	10,948	1,561	12,509
Holstein Park	6,793	208	7,001
Humboldt	11,367	1,707	13,074
Independence Park	2,887	77	2,964
Kelly	13,984	505	14,489
Lewis Institute	11,455	646	12,101
Lincoln Center	6,615	339	6,954
Logan Square	8,678	413	9,091
Mark White Square	5,292	170	5,462
Ogden Park	8,234	356	8,590
Palmer Park	4,279	91	4,370
Pulaski Park	6,018	51	6,069
Seward Park	5,451	709	6,160
Sheridan	9,759	345	10,104
Sherman Park	5,236	140	5,376
Stanford Park	6,460	245	6,705
Stanton Park	4,637	82	4,719
Sumner School	4,394	168	4,562
Walker	1,958	83	2,041
West 26th Street	9,646	191	9,837
Total	228,859	13,382	242,241

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	88	..	88	Gano	1,010	..	1,010
Brighton Park	1,176	..	1,176	Grand Crossing	1,593	106	1,699
Butler House	2,875	.	2,875	Gresham	2,872	187	3,059
Cheltenham	843	..	843	Irving Park	598	53	651
Chicago Lawn	1,780	..	1,780	Longwood	567	..	567
Edgewater	562	145	707	Mayfair	1,154	..	1,154
Edison Park	617	..	617	Norwood Park	234	..	234
Fernwood	840	..	840	Park Manor	779	221	1,000

	Direct	Stations	Total		Direct	Stations	Total
Ravenswood	1,627	573	2,200	West Pullman	2,395	..	2,395
Rogers Park	2,788	86	2,874	West Ravenswood	1,008	299	1,307
East Rogers Park	1,415	218	1,633	West Ridge	329	..	320
Washing'n Heights	1,223	..	1,223	Woodlawn	4,297	1,183	5,480
West Brighton	2,490	..	2,490				
West Englewood	708	..	708	Total	35,859	3,071	38,930

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	228,859	13,382	242,241
Traveling Libraries	35,859	3,071	38,930
Business House Deposits	16,865	2,437	19,302
Miscellaneous References	811	.....	811
Total	282,394	18,890	301,284

Of the 65,975 books supplied through the Stations Department, 13,382 were sent to 34 branches and 52,593 to 81 stations. The books supplied for the same month of the preceding year numbered 79,774 volumes.

The circulation department was open on 25 week days. The daily average week day circulation was 16,302.

REFERENCE ROOM.

Number of books issued from stacks 41,216
Number of recorded visitors 16,705

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,358. Visitors, 1,090.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 6,280. Newspapers, 837. Visitors, 2,229. Package libraries circulated, 129.

CIVICS ROOM.

Magazines issued, 2,770; directories consulted, 2,975; bound documents used, 3,704; books, 3,420; pamphlets, 40,020. Visitors, 6,709.

STUDY ROOM

Volumes consulted, 3,418. Visitors, 1,756.

READING ROOM.

Periodicals issued at the counter at Central Library, 12,298. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 148,677.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 6,958; issued in January of the previous year, 7,798.

Number of non-fiction cards issued, 5,057; juvenile cards, 3,648; research cards, 7; vacation cards, ...; teachers' cards, 117; summer cards, ... The number of three-year cards outstanding is 192,564.

BINDERY DEPARTMENT.

Number of books at binderies January 1, 1916	4,656
Number of books sent to binderies in January, 1916	5,554
Total number of books at binderies in January, 1916	10,210
Number of books received from binderies in January, 1916	6,009
Number of books at binderies February 1, 1916	4,201
Number of books repaired in Library in January, 1916	7,910

GROWTH OF THE LIBRARY.

The total number of volumes in the Library February 1, 1916, was 671,081. Received since June 1, 1915, 54,305; since January 1, 1916, 9,114. Books worn out and discarded since June 1, 1915, 10,101; since January 1, 1916, 1,600. Books lost and paid for since June 1, 1915, 864; since January 1, 1916, 111. Books found and money refunded since June 1, 1915, 122; since January 1, 1916, 21.

HENRY E. LEGLER,
Librarian.

CHICAGO, February 14, 1916.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 28, 1916.

OFFICIAL RECORD.

There were present the President, Director Lagorio, in the chair, and Directors Henius, Ksycki, Breyer, Healy, Pokorney, Mayer and Barr.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Henius, the minutes of the regular meeting held February 14, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from the City Clerk:

City of Chicago,
Office of the City Clerk.
February 17, 1916.

Mr. H. G. Wilson,
Secretary Public Library Board.

Dear Sir:—You are hereby advised that at a meeting of the City Council held on the 14th of February, 1916, his honor, the Mayor, submitted the appointment of Mr. Alfred E. Barr to be a member of the Board of Directors of the Chicago Public Library to succeed Samuel Despres, whose term has expired. The appointment was concurred in by the City Council, and Mr. Barr has called at this office and subscribed to the Oath of Office as prescribed by statute.

Respectfully yours,
John Siman, *City Clerk.*

The President ordered the name entered on the roll and the communication made a part of the records.

President Lagorio announced the appointment of Director Alfred E. Barr as a member of the Committee on Library; this committee being constituted as follows:

Directors Henius, Pokorney and Barr.

COMMITTEE ON LIBRARY.

Director Henius, Chairman, presented the following reports of the Committee and moved that the reports be adopted.

Carried.

Yeas—Directors Henius, Ksycki, Breyer, Healy, Pokorney, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 308 vols., $362.00.

Current American fiction (to be paid from Rental Collection), 171 vols., $170.00.

Extra copies of books for stacks and open shelves, 388 vols., $429.00.

Books for Thomas Hughes Room, 101 vols., $83.00.

Miscellaneous books (Regular fund), 126 vols., 76 pamphlets, $218.00; (Ryder fund), 5 vols., $116.00.

Books from the A. L. A. Publishing Board, 171 vols., $90.00.

Non-fiction for branches, 158 vols., $161.00.

Fiction for branches (Regular fund), 1.830 vols., $1,614.00; (Rental Collection fund), 106 vols., $105.00.

Juvenile books for branches, 673 vols., $420 00.

List of Shakespeare books for branches, 288 vols., $218.00.

Fiction to be replaced for branches, 418 vols., $307.00.

Non-fiction for deposit collection, 56 vols., $55.00.

Fiction for deposit collection, 2,572 vols., $2,242.00.

Juvenile books for deposit collection, 447 vols., $417.00.

Books for school deposit, 170 vols., $160.00.

Non-fiction for Kelly Branch (Kelly fund), 3 vols., $4 00.

Fiction for Kelly Branch (Kelly fund), 65 vols., $64.00.

Juvenile books for Kelly Branch (Kelly fund), 20 vols., $8.00.

Fiction to be replaced for Kelly Branch (Kelly fund), 54 vols., $33 00.

List of Shakespeare books for Kelly Branch (Kelly fund), 14 vols., $17.00.

Books for Main Library and branches for rental collection, 242 vols., $243 00.

Regular fund:	7,706 vols., (76 pamphlets)	$6,776.00
Ryder fund:	5 vols.,	116.00
Kelly fund:	156 vols.,	126.00
Rental Collection:	519 vols.,	518.00
Total:	8,386 vols., (76 pamphlets)	$7.536.00

Respectfully submitted,

MAX HENIUS,
DR. F. J. POKORNEY,
ALFRED E. BARR,
Committee on Library.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library recommends that a contract be awarded to the Dowst Magazine Binder for such quantities of periodical binders as may be required from time to time in accordance with the following schedule of rates:

9x 6	....46½c. each
10x 7	....50½c. each
11x 9 and 12x9	....56 c. each
13x 9	....58 c. each
14x10	....63¾c. each
15x11	....69¼c. each
16x11	....75 c. each
17x12	....82 c. each
18x13	....$1.25 each

A guaranty of two years' service will be required in the case of each binder, and extra rods or keys as required will be furnished without extra charge.

Respectfully submitted,

MAX HENIUS,
DR. F. J. POKORNEY,
ALFRED E. BARR,
Committee on Library.

CHICAGO, Feb. 28, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library recommends that the following petitions for establishment of stations be

placed on file, as all the locations proposed are in the immediate neighborhoods of stations now in operation:

Mrs. H. Stillwell, 3005 N. Clark street.

Mr. Herman Ginsburg, 2101 Washburne avenue.

Mr. Harry L. Mandel, 3956 W. Twenty-second street.

Mr. John J. Vohs, 3153 Southport avenue.

The following transfer of stations is recommended, the former custodians having disposed of their places of business:

Station 15 North to Mr. W. I. McCall.

Station 22 North to Mrs. Katherine Crowe.

Respectfully submitted,
MAX HENIUS,
DR. F. J. POKORNEY,
ALFRED E. BARR,
Committee on Library.

CHICAGO, Feb. 28, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—For some time past your Committee on Library has been engaged in searching for desirable locations for the Woodlawn Branch and for the new branch authorized to be established in the territory of which the junction of Thirty-fifth and State streets is the center. With regard to the latter your Committee is unable at this time to submit a report. With reference to the Woodlawn Branch your Committee has no definite recommendation to make at this time further than the one contained below, but would call the attention of the Board to the possible desirability of acquiring a suitable site and erecting a branch library as the initial one in the new policy outlined some months ago. Without committing the Board to any final conclusion at this time, but with a view to preparing the way in the event that such action may prove advisable, the following resolution is offered for approval:

Resolved, That the Committee on Buildings and Grounds be and the same is hereby authorized to secure proposals for a suitable branch library site to be located within the following boundaries, Ingleside avenue on the west, Kimbark avenue on the east, Sixty-fourth street on the south and Sixty-second street on the north, such site to comprise a frontage of approximately forty feet with a depth of not less than one hundred feet and not more than one hundred and forty feet.

Respectfully submitted,
MAX HENIUS,
DR. F. J. POKORNEY,
ALFRED E. BARR,
Committee on Library.

CHICAGO, Feb. 28, 1916.

COMMITTEE ON ADMINISTRATION.

Director Mayer being temporarily absent, Director Breyer presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Henius, Ksycki, Breyer, Healy, Pokorney, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received by your Committee on Administration, and their acceptance is recommended with instructions to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

William Kurzin, page, February 16.

Arthur B. Wilkes, page, February 24.

Your Committee recommends that leaves of absence on account of illness without deduction of salary be granted as follows:

Harry G. Wilson, Secretary, from December 26, 1915, to March 15, 1916, inclusive.

Helen E. Doran, senior library assistant. from January 21 to 31.

Josephine Anderson, janitress, from January 29 to February 21.

Ernest A. Hart, engineer, from February 10 to 13, inclusive.

Virginia Post, junior library assistant, from January 28 to February 2.

Mildred F. Goodnow, junior library assistant, from February 7 to 11, inclusive.

Helen Kasmar, book repairer, February 2 and 3 and February 6 to 12, inclusive.

Mary E. Rae, senior library assistant, January 13 and 14 and January 18 to 24, inclusive.

James H. Biddle, senior library assistant, January 24 to 30, inclusive.

William McDearmed, janitor, February 1 and 2 and February 14 to 19, inclusive.

Elizabeth Stone, junior library assistant, February 18 and 19.

Florence W. Arnold, senior library assistant, from February 11 to 26, inclusive.

Bird Morrison, principal branch librarian, from January 11 to February 7, inclusive, on half pay.

Also the following leave of absence without pay:

Sue Wuchter, junior library assistant, from February 11 to March 10.

Respectfully submitted,

OSCAR G. MAYER,
CHAS. C. BREYER,
Committee on Administration.

CHICAGO, Feb. 28, 1916.

Director Mayer entered and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following reports and moved their adoption.

Carried.

Yeas — Directors Henius, Ksycki, Breyer, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to an advertisement for bids your Committee on Buildings and Grounds received the following proposals for constructing an iron stairway connecting the Documents Department with the new stack room on the floor above:

Frank H. Stowell Co.	$ 792.00
Frandsen Construction Co.	1149.00
J. P. & J. W. O'Connor	725.00
Klemp-Simpson Co	795.00
E. W. Sproul Co	963.00
Louvre Ornamental Iron Co.	848.00
Wieboldt Construction Co.	1211.00
S. M. Hunter Co	690.00

It is hereby recommended that the contract be awarded the lowest bidders, S. M. Hunter Co., for the sum of $690.00, and that the Secretary be authorized to return to the unsuccessful bidders the certified checks submitted with their proposals.

Your Committee has also received the following bids in accordance with specifications on file:

Unit Wood Shelving.

Library Bureau	$1017.00
Newell G. Woods & Co.	1084.00
Newton & Hoit	1180.00

Four Filing Cases.

Newton & Hoit	$100.00
Newell G. Woods & Co.	84.00
Library Bureau	129.00

It is recommended that the contracts be awarded the lowest bidders as follows:

Shelving: Library Bureau;

Filing cases: Newell G. Woods & Co.

Your Committee recommends further;

Awarding the following contracts on part exchange basis:

The Royal Typewriter Co. One No.

10 and three No. 5 typewriters, with exchange allowance for one obsolete Remington typewriter, $277.50.

The Hammond Typewriter Co. Two multiplex 1916 models, with special discount and allowance of $35.00 for an old model typewriter, $110.80.

The American Type Foundry Co. One 25½ inch Advance lever paper cutter, $102.90, net.

It is further recommended that the Committee be and the same is hereby empowered to enter into a new lease with the owners of the property now occupied by the Sheridan Branch Library at a rate of $170.00 monthly for a term of three years and subject to an allowance by the owner of $60 00 for redecorating the rooms.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Feb. 28, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In accordance with plans presented at a former meeting of the Board, your Committee on Buildings and Grounds recommends that the architects of the building be instructed to prepare plans and specifications for the erection of an entresol floor above the Stations Department, as now located, and that proposals be invited by advertisement for furnishing the material and doing the necessary work in accordance with such architects' specifications, after approval by this Committee.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
PHILIP M. KSYCKI,
Committee on Buildings and Grounds.

CHICAGO, Feb. 28, 1916.

REPORTS OF OFFICERS.

The Librarian submitted a staff report with reference to the purchase of emergency aids, amounting to the sum of $30.00.

On motion of Director Pokorney, the amount was appropriated and the Librarian was instructed to order the material.

The Librarian submitted a summary of attendance at the staff lectures covering a period of four months and a half, beginning October 5, 1915, and concluding February 15, 1916, comprising nine courses for the total of 33 lectures. The attendance record shows that 221 members of the staff attended one or more courses, and that the total attendance was 2,883 with an average attendance of 87.

On motion of Director Barr, the Board expressed its cordial approval of the policy involved in organizing staff lectures and reading courses and its wish for a continuation of the plan next fall.

ELECTION OF OFFICERS.

President Lagorio called attention to the by-laws of the Board requiring reorganization after the making of annual appointments by the Mayor, and suggested the advisability of conforming thereto by the election of officers for the concluding period of the year.

Director Healy moved to proceed to the election of a President and a Vice-President, and the motion prevailed unanimously.

Director Mayer nominated Director Lagorio for President, the motion being seconded by Director Henius.

In view of the expiration of his term and the likelihood of a new appointment

at any time, Director Lagorio declined the nomination and expressed the hope that a hold-over member of the Board should be chosen for the position. He thanked the members of the Board for the honor which they had conferred upon him repeatedly and expressed his appreciation of their uniform courtesy and good-will, but asked in the interest of an uninterrupted policy of the Board that his name be not considered for the position.

Director Healy nominated Director Henius for President of the Board to succeed the retiring incumbent.

Director Ksycki seconded the nomination, and on motion of Director Barr the Secretary was instructed to cast the vote of the Board for Director Henius.

The Secretary having followed these instructions, Director Henius was duly declared President of the Board for the remainder of the present term and by request of Director Lagorio assumed the chair.

Director Henius acknowledged the honor conferred and expressed the hope and belief that in the future as had been the past, unanimity and interest in furthering the development of the Chicago Public Library would prevail among the members of the Board.

Director Pokorney nominated Director Breyer for Vice-President.

Director Healy seconded the nomination, and on his motion the Secretary was instructed to cast the ballot of the Board for Director Breyer for the position of Vice-President.

The Secretary having cast the ballot, Director Breyer was declared Vice-President of the Board for the remainder of the present term.

On motion of Director Lagorio, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 13, 1916.

OFFICIAL RECORD.

There were present the President, Director Henius, in the chair, and Directors Breyer, Lagorio, Ksycki, Healy, Mayer and Barr.

Absent—Directors Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Breyer, the minutes of the regular meeting held February 28, 1916, were approved as recorded and printed, without being read.

The President presented the list of new standing committees, which was ordered printed.

Library: Directors Pokorney, Lagorio and Barr.

Administration: Directors Ksycki, Mayer and O'Connell.

Buildings and Grounds: Directors Healy, Breyer and Barr.

COMMITTEE ON LIBRARY.

In the absence of the Chairman, Director Lagorio presented the following report and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 211 vols., $266.00.

Current American fiction (to be paid for from Rental Collection), 70 vols., $75.00.

Extra copies of non-fiction for stacks and open shelves, 135 vols., $140.00.

Juvenile books to be replaced, 3,681 vols., $2,882.00.

Miscellaneous books to be replaced, 227 vols., $269.00.

Miscellaneous books, 226 vols., 144

pamphlets, $243.00; (Beecher fund), 22 vols., $21.00.

Books from the A. L. A. Publishing Board, 173 vols., $90.00.

Fiction for branches (to be paid for from Rental Collection), 49 vols., $52.00.

Reference books for branches bought from Ritter, 173 vols., $530.00.

Reference books for Forrestville and Woodlawn branches, 88 vols., $161.00.

Non-fiction for deposit collection, 132 vols., $132 00.

Fiction for deposit collection, 443 vols., $433 00.

Juvenile books for deposit collection, 64 vols., $43.00.

Fiction for main library and branches for rental collection, 121 vols., $121.00.

Regular fund:	5,553 vols., (144 pamphlets)	$5,189.00
Beecher fund:	22 vols.,	21.00
Rental Collection:	240 vols., (144 pamphlets)	248.00
Total:	5,815 vols., (144 pamphlets)	$5,458.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $31.23, be paid from the incidental fund.

Respectfully submitted,

A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, March 13, 1916.

Director Lagorio presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

A. C. McClurg & Co., books	$ 8430.26
C. V. Ritter, books	530.10
A. L. A. Publishing Board, books	90.00
Mrs. M. D. Miller, books	60.00
Steven Scultety, books	50.00
Charles F. Heartman, books	50.00
George L. Shuman & Co., books	25.00
Supt. of Documents. Washington, D. C., pamphlets and manuals	21.20
Charles Scribner's Sons, books	20 00
A. Kroch & Co., books and subscriptions	15.87
Law Reporting Co., book	10.00
E. P. Dutton & Co., books	9.64
Otto Harrassowitz (payable to Knauth, Nachod & Kuhne). books	4.61
J. M. Hanson-Bennett Magazine Agency, subscriptions	261.75
Illinois Publisbing Co., newspaper subscription	10.00
Brabandt & Valters Book Binding Co., binding	644.09
Geo. E. Koehler & Son. binding, etc	438.87
Northwestern Bindery, binding	403.98
Burgmeier Book Bindery, binding	370.95
Joseph Flucke & Son, binding	175.84
Arabol Mfg. Co., glue	10.56
Tucker-Kenworthy Co., printing	54.10
Dwight Bros Paper Co., paper	22.05
Bradner Smith & Co., paper and envelope	54.40
Pilcher-Hamilton Co., paper	36.32
Swigart Paper Co., paper	34.59
Hollis & Duncan, paper	32.34
Max Stern's Sons, printing, etc	220.75
James Watson & Co.. printing	36.50
Holmes Mfg. Co., stationery	35.50
Cameron, Amberg & Co., traveling library cards	15.30
Peterson Linotyping Co., setting up linotype list of magazines, etc	72.76
Geo. E. Cole & Co., stationery	62.47
Dennison Mfg. Co., glue and gummed labels	16.55
H. S. Parrish & Co., rubber stamps, etc	12.30
Rockwell-Barnes Co., pencils	9.00
Oliver Typewriter Co., typewriting ribbons	7.50
Rolle Rubber Co., rubber bands	6.25
City Collector, pay-roll sheets	4.68
Remien & Kuhnert Co., white shellac	4.65
A. H. Abbott & Co., tracing cloth	4.00
H. Schultz & Co., music and pamphlet boxes	18.50
H. G. Wilson, Sec'y, cash expenditures, Feb., 1916	223.55
	$12,616.78

Also the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$112.79
Northwestern Bindery, binding	50.66
Geo. E. Koehler, binding	34.83

Brabandt & Valters Book Binding Co., binding..... 4.18

$202.46

Bills to be paid from Ryder Fund Income Account.

Robert H. Dodd, books.....$ 40.00
Alfred A. Goldschmidt, books..... 36.00
Henry Collins Brown, books..... 25.00

$101.00

Bills to be paid from Jackson Fund Income Account.

Michigan School for the Blind, books.....$13.45

Rental Collection.

A. C. McClurg & Co., books.....$260.06

COMMITTEE ON ADMINISTRATION.

Director Ksycki, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration has received the following resignation and recommends its acceptance, with instructions to the Librarian to fill the vacancy by requisition on the Civil Service Commission:

Veta Dee Gardner, junior assistant, March 8.

It is recommended that leave of absence on account of illness be granted the following employés without deduction of salary:

Dorothy Bastin, senior assistant, March 2 and 3.

Anna J. Ferguson, principal assistant, from February 29 to March 4, inclusive.

Lottie Bewers, book repairer, February 29.

Frank E. Waska, head assistant, from February 29 to March 4, inclusive, and March 7.

John F. James, principal assistant, from March 7 to 9, inclusive.

Also the following leaves of absence:

Mrs. Catherine Murphy, janitress, extension for three months without pay from February 23.

John Renkosicwicz, engineer-janitor, from January 19 to February 26 with salary allowance of $62.60 for said period.

Benjamin Levin, page, from February 27 to March 5 with vacation offset for equivalent period.

In view of the increasing number of applications for leaves of absence on full pay for various reasons, your Committee on Administration calls attention to the rule of the Board which suggests that for a certain limited period absence without deduction of salary should counterbalance an equivalent number of days allowed for vacation during the year. It is therefore recommended that the policy be pursued from this date of adjusting claims of this character in accordance with the rule for absence not exceeding one week, prolonged absence to be given consideration in accordance with the circumstance.

Respectfully submitted,

PHILIP M. KSYCKI,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, March 13, 1916.

Also the list of vacancies and appointments for February, 1916, which was received and ordered published.

John H. Abbott, senior library assistant, appointed temp. February 14, $720 per year.

Norman J. Allison, page, separated February 18; appointed library typist February 19, $420 per year.

Alvin O. Ateman, page, appointed temp. February 2, $300 per year; separated February 20; appointed civil service February 21, $300 per year.

Paul C. Bronston, page, appointed February 14, $300 per year.

Stephen Casey, oiler, reinstated February 17, $1080 per year.

George Elger, page, appointed temp. February 2, $300 per year; separated Feb-

ruary 25; appointed civil service February 26, $300 per year.

Robert Fogelson, page, resigned February 7.

Barry Forman, junior library assistant, separated February 25; appointed library typist February 26, $420 per year.

John Gaffney, page, appointed temp. February 2, $300 per year; separated February 20; appointed civil service February 21, $300 per year.

Herbert Goodrich, page, appointed temp. February 1, $300 per year; separated February 25; appointed civil service February 26, $300 per year.

William J. A. Kearns, page, separated February 14.

James Keith, page, separated February 6.

Stephen Kelley, page, separated February 25; appointed civil service February 26, $300 per year.

F. B. Kincaid, elevator operator, separated February 2.

William Kurzin, page, resigned February 16.

Florence McKenzie, janitress, appointed temp. February 1, $660 per year; separated February 20.

E. E. Morris, oiler, separated February 17.

Joseph E. Moss, page, appointed February 4, $300 per year.

Thomas K. Moulin, janitor, appointed temp. February 7, $780 per year.

Katherine A. O'Hara, junior library assistant, appointed February 2, $480 per year.

Grant Peterson, page, separated February 14.

Frank Porchaska, elevator operator, appointed temp. February 3, $840 per year; separated February 4; appointed temp. February 13, $840 per year.

Alice M. Pullman, junior library assistant, separated February 18; appointed library typist February 19, $420 per year.

Jacob Shapiro, page, appointed February 14, $300 per year.

Ethel Taft, junior library assistant, separated February 29.

Helen Ullerick, junior library assistant, separated February 25.

Evelyn C. Wall, junior library assistant, separated February 18; appointed library typist February 19, $420 per year.

Mathew Weirich, janitor, separated February 2.

Arthur B. Wilkes, page, resigned February 24.

Joseph Zicaro, page, separated February 14.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In consultation with the Committee on Library your Committee on Buildings and Grounds has had under consideration for some time the most advisable arrangement that might be made for housing the newly established branch library in Woodlawn. The Committee has endeavored to secure quarters on a reasonable renting basis, but without result, although efforts have been made both by personal inquiry and newspaper advertisement to secure a suitable location at a reasonable price. In view of this fact your Committee has considered it good business to endeavor to secure a suitable permanent location by purchase with a view to erecting thereon a branch library building planned in accordance with the policy approved by the Board some months ago. To this end proposals have been invited from owners of real estate. The best offer which has been received is for a lot on Kimbark avenue between 63rd and 62nd streets, having a west frontage of 44½ feet and admirably adapted for the purpose wanted. Adjacent on the north is a wide alley. There is also an alley at the rear, and

similarly on the south there will be an alley 10 feet wide. The lot is 125 feet deep. After negotiating with the owners of the property, whose original offer involved a cash transaction of $8,900, your Committee has been enabled to secure more advantageous terms on the following basis, and recommends that the offer be accepted and that the Committee be given full power to close the transaction and acquire the property for library purposes:

CHICAGO, March 11, 1916.

Messrs. Gordon Strong & Company,
Republic Building,
Chicago, Illinois.

Gentlemen:—In the matter of the proposed sale of the North 44½ feet of the property at the Northeast corner of 63rd Street and Kimbark Avenue, regarding which your Mr. Sheldon has conferred with me today, I beg to advise you that as trustee under Henry Strong's will we would approve a sale of this property at a price of not less than $8,000.00. Although we believe that the property is fairly worth $200.00 a foot, which is the price at which we authorized a sale a little over a year ago, we are moved to make this reduction by the fact that the sale, if made, will be to the Chicago Public Library for improvement with a dignified branch library building which will be creditable to the neighborhood and to our corner property adjoining it.

If a sale is made at this price it must be understood that the purchaser will defray one-half of the cost of a suitable pavement, to be approved by the Board of Public Improvements, of the fourteen foot passageway between our corner property and the proposed library building, and also of the twenty-five foot passageway leading to the North at the East end of the lot.

Yours truly,
(Signed) H. C. EDMONDS,
Vice-President,
The Northern Trust Company.

Acceptance of the above proposition is to be conditioned upon the furnishing of a proper guaranty title by the present owners. It is further recommended that the Committee on Buildings and Grounds be authorized to secure plans and specifications for a suitable branch building, and to take such further necessary steps as may be essential to further the plans above proposed.

Resolved, that the sum of $8,000.00 be and the same is hereby appropriated to carry into effect the purchase of the property above described.

Also, that the Committee be given full power to arrange for incurring one-half the cost of paving adjacent alleys.

Respectfully submitted,
JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, March 13, 1916.

Director Healy presented the following report and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors,
Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds has received proposals for furniture and appliances required in connection with the changes now being made in the main building. The following purchases have been authorized, the orders being given to the lowest bidders in each case:

Newton & Hoit Co.—Loan desk for Lewis Institute branch, and two cabinets, $406. (Other bids: Library Bureau, $848; Schweizer & West Mfg. Co., $671.)

Central Chandelier Co. — Thirteen chain pendant fixtures, with 150-watt

reflectors, $7.75 each; eight, $5 50 each.

Newton & Hoit Co.—Three dozen oak chairs, $29.00 per dozen; one oak desk. $16.25; four typewriter stands, $3.75 each.

American Typefounders Co. — One wire stitcher, $147.00.

Library Bureau—Two ranges of catalog cases, with pull shelves, subject to usual library discount.

Royal Typewriter Co.—Six No. 5 machines, with an allowance of $10.00 for one obsolete Remington, $395.00, net.

Respectfully submitted,
JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, March 13, 1916.

Director Healy presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

Wm. E. Dever, rent, Sheridan Branch	$ 140.00
Isenstein & Eisenstein, rent, etc., Douglas Park Branch	125.00
F. A. Hill & Co., Agts., rent, etc., Austin Branch	100.00
Lewis Institute, rent, etc., W. Madison st. Branch	100.00
A. Pink, rent, etc., North Ave. Branch	100.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Skola Vojta Naprstek (Joseph Mattas, Tr.), rent, 26th St. Branch	75.00
Commonwealth Edison Co.. electric current	114.15
Peoples Gas Light & Coke Co., gas	24.32
Peoples Gas Light & Coke Co., arc lamp rental	4.30
Consumers Co, coal	60.80
Chicago Telephone Co, telephone service	79.49
Sanitary Office Towel Co., laundering towels	31.89
Individual Towel and Cabinet Service Co, towel supply	8.75
Raymond Express Co., delivering mail	9.00
Haegele Ice Co., ice	8.73
Bullard & Gormley Co., hardware	29.42
Pottinger & Flynn Co., coal	1,341.14
Krehbiel Co., coal analysis	25.00
Perkins Machine Co., machinists labor and supplies	30.10
The Lunkenheimer Co., valves	11.34
Jenkins Bros., pump valves	8.13
McCord Mfg. Co., gaskets	5.70
Benjamin P. Forbes Co., engineering supplies	5.63
Samuel Harris & Co., machinists supplies	5.56
D. J. Gallagher Mfg. Co., waste and wipers	28.51
Citizens Street Cleaning Bureau, removing cinders	23.60
Western Electric Co, mazda lamps	138.62
Inland Electric Co., electrical supplies	21.28
Peerless Electric Co., motor	29.00
James S. Kirk & Co., soap	32.28
Colonial Soap Co., soap powder	6.08
Wm. Dilley, brooms, brushes, etc	16.00
Newton & Hoit Co., furniture	402 50
Alexander H. Revell & Co., stools	13.28
Hammond Typewriter Co, typewriting machines	382.60
Library Bureau, furniture, pockets, books, etc	127.10
American Type Founders Co., paper cutter, type, etc	116.77
Marshall Field & Co, screen basket, etc.	9.65
Central Chandelier Co., heavy brass chain	14.25
Mandel Bros., linoleum, etc	560.27
The Lamson Co., extension of pneumatic tube system	164.55
E. Baggot Co., repairs to plumbing	17.50
Manhattan Electrical Supply Co., electrical supplies	14.11
Standard Oil Co., gasoline	130.53
Valvoline Oil Co., oil	17.28
Wm. D. Gibson, springs	17.71
Beckley-Ralston Co., automobile accessories	7.05
W. H. Salisbury & Co., rubber belting, etc.	7.07
A. J. Belanger, making patterns	6.20
Weniger Garage, storage of touring car, repairs, etc	21.75
H. G. Wilson, Sec'y, cash expenditures, Feb., 1916	108.64
	$4,952.63

Also, the following list of bills to be paid from special funds, and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Consumers Co., coal	$ 88.20
Commonwealth Edison Co., electric current	25.19
Chicago Telephone Co., service	3.78
	$117.17

REPORTS OF OFFICERS.

The Librarian transmitted to the Board from Secretary Wilson his grateful appreciation for their consideration and kindness, and his wish to return to his duties at as early a date as possible.

On motion of Director Mayer, the Librarian was directed to communicate to Mr. Wilson the express wishes of the Board that he should not return to his official duties until his full restoration to health, and on motion of Director Breyer the leave of absence previously granted terminating March 15 was unanimously extended for another month.

The vote being as follows:

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Mayer, Barr and the President—7.

Nays—None.

Director Ksycki suggested the appointment of a committee to see the mayor or chief of police to secure official recognition of the star worn by the directors and to obtain patrol box keys for members.

On motion of Director Healy, Director Ksycki was constituted a committee of one to carry out the suggestion made by him.

The Librarian presented his statistical report for the month of February, 1916, which was received and ordered published.

On motion of Director Healy, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

REPORT OF LIBRARIAN FOR FEBRUARY, 1916.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of February was 410,266; for the corresponding month of the previous year 379,726. The circulation was from the following sources:

Central Library	59,034
Branches	233,066
Stations	66,296
Traveling Libraries	35,128
Deposits and Miscellaneous	16,742
	410,266

The following is a summary of the books obtained at the Central Library:

Main Collection	23,683
Open Shelf	25,749
Hughes Room	2,706
Music Room	2,006

Information Desk (Teachers and special cards)	3,506
Miscellaneous	761
Books for the Blind	376
Documents	247
	59,034

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,773	258	3,031
Austin	9,921	437	10,358
Bessemer Park	4 182	238	4,420
Blackstone	7,251	354	7,605
Burr School	5,613	264	5,877
Cornell Square	4,680	141	4,821
Davis Square	2,316	156	2,472
Douglas Park	18,539	1,198	19,737
Dvorak Park	5,152	351	5,503
Eckhart Park	6,120	290	6,410
Forrestville School	2,053	257	2,310
Fuller Park	4,917	249	5,166
Hamilton Park	5,348	368	5,716
Hamlin Park	4,648	163	4,811
Harrison	2,902	....	2,902
Hebrew Institute	11,050	1,316	12,366
Holstein Park	6,636	144	6,780
Humboldt	12,328	1,495	13,823
Independence Park	2,954	82	3,036
Kelly	14,342	625	14,967
Lewis Institute	11,327	746	12,073
Lincoln Center	6,829	425	7,254
Logan Square	8,819	413	9,232
Mark White Square	4,894	169	5,063
Ogden Park	8,606	385	8,991
Palmer Park	4,588	92	4,680
Pulaski Park	6,402	87	6,489
Seward Park	6,112	814	6,926
Sheridan	9,323	398	9,721
Sherman Park	5,457	149	5,606
Stanford Park	6,316	218	6,534

Stanton Park	4,501	106	4,607
Sumner School	4,582	166	4,748
Walker	1,880	105	1,985
West 26th Street	9,705	175	9,880
Total	233,066	12,834	245,900

TRAVELING LIBRARIES.

	Direct	Stations	Total
Ashburn	107	..	107
Brighton Park	1,072	..	1,072
Butler House	2,617	..	2,617
Cheltenham	679	..	679
Chicago Lawn	1,662	..	1,662
Dauphin Park	642	..	642
Edison Park	510	..	510
Edgewater	593	139	732
Fernwood	760	..	760
Gano	982	..	982
Grand Crossing	1,773	130	1,903
Gresham	2,655	174	2,829
Irving Park	512	73	585
Longwood	636	..	636
Mayfair	1,115	..	1,115
Norwood Park	219	..	219
Park Manor	703	183	886
Ravenswood	1,539	503	2,042
Rogers Park	2,709	96	2,805
East Rogers Park	1,310	176	1,486
Washing'n Heights	583	..	583
West Brighton	2,240	..	2,240
West Englewood	608	..	608
West Pullman	2,472	..	2,472
West Ravenswood	1,034	334	1,368
West Ridge	174	..	174
Woodlawn	5,222	1,403	6,625
Total	35,128	3,211	38,339

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	233,066	12,834	245,900
Traveling Libraries	35,128	3,211	38,339
Business House Deposits	15,240	2,528	17,768
Miscellaneous References	1,502	.....	1,502
Total	284,936	18,573	303,509

Of the 66,296 books supplied through the Stations Department, 12,834 were sent to 34 branches and 53,462 to 80 stations. The books supplied for the same month of the preceding year numbered 75,026 volumes.

The circulation department was open on 23 week days. The daily average week day circulation was 17,838.

REFERENCE ROOM.

Number of books issued from stacks 38,825
Number of recorded visitors 16,084

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,622. Visitors, 1,167.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 6,320. Newspapers, 664. Visitors, 2,119. Package libraries circulated, 255.

CIVICS ROOM.

Magazines issued, 2,370; directories consulted, 2,805; bound documents used, 1,875; books, 1,158; pamphlets, 14,265. Visitors, 6,071.

STUDY ROOM.

Volumes consulted, 4,360. Visitors, 2,316.

READING ROOM.

Periodicals issued at the counter at Central Library, 11,703. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 135,863.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,685; issued in February of the previous year, 6,979.

Number of non-fiction cards issued, 5,207; juvenile cards, 4,826; research cards, 10; vacation cards, . . ; teachers' cards, 115; summer cards, ... The number of three-year cards outstanding is 194,216.

BINDERY DEPARTMENT.

Number of books at binderies February 1, 1916	4,201
Number of books sent to binderies in February, 1916	4,980
Total number of books at binderies in February, 1916	9,181
Number of books received from binderies in February, 1916	5,044
Number of books at binderies March 1, 1916	4,137
Number of books repaired in Library in February, 1916	7,036

GROWTH OF THE LIBRARY.

The total number of volumes in the Library March 1, 1916, was 680,587. Received since June 1, 1915, 65,945; since February 1, 1916, 11,640. Books worn out and discarded since June 1, 1915, 12,126; since February 1, 1916, 2,025. Books lost and paid for since June 1, 1915, 990; since February 1, 1916, 126. Books found and money refunded since June 1, 1915, 139; since February 1, 1916, 17.

HENRY E. LEGLER,
Librarian.

CHICAGO, March 13, 1916.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MARCH 27, 1916.

OFFICIAL RECORD.

There were present the President, Director Henius, in the chair, and Directors Breyer, Lagorio, Healy, Pokorney, Mayer and Barr.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Breyer, the minutes of the regular meeting held March 13, 1916, were approved as recorded and printed, without being read.

COMMITTEE ON LIBRARY.

Director Pokorney, Chairman, presented the following reports and moved their adoption.

Carried.

Yeas—Directors Breyer, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—On March 17th the rental collections installed in the main library building and in six of the branches terminated a year of active operation. The figures for the branches are not yet available, but those for the main building show the following result:

Total number of volumes purchased, 1,379.

Total cost, $1,449.83.

Total receipts to end of year, $1,570.61.

Your Committee would also report the successful opening of a new deposit station in Edison Park in accordance with the instructions heretofore given. The room in which the Edison Park deposit is installed has been rendered attractive and the library promises to be well patronized by the members of this far-off community.

Arrangements have likewise been made for opening a deposit station on advantageous terms at Dunning, in the extreme western section of the city.

Some time ago a communication was addressed to the South Park Commissioners with reference to the inclusion in the new $125,000 field house planned for McKinley Park, of suitable library

quarters. A letter has been received from the officers of this Board advising us that the request has been favorably entertained and that provision will be made in the plans for suitable housing of a branch library.

Your Committee recommends that all the records of registered book borrowers from May, 1874, to January, 1910, be destroyed. They comprise 88 volumes, occupying considerable space and are no longer of any use.

Your Committee on Library herewith reports the following recommendations pertaining to stations:

Transfer of station 4 South, 534 W. 43rd street, to Mrs. Emma Olson, the former station-keeper having disposed of the store to her.

Opening of station 43 South at 753 E. 75th street in charge of Robert Torlen. This station replaces one heretofore conducted at 75th street and Drexel avenue, the store in which it was located having been closed.

Respectfully submitted,

DR. F. J. POKORNEY,
ALFRED E. BARR,
Committee on Library.

CHICAGO, March 27, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 232 vols., $285.00.

Current American fiction (to be paid for from Rental Collection), 153 vols., $145.00.

Non-fiction to be replaced, 66 vols., $75.00.

Books for the Civics Room, 45 vols., $84.00.

Books for the Thomas Hughes Room, 44 vols., $28.00.

Miscellaneous books (Regular fund), 475 vols., 7 pamphlets, $330.00; (Ryder fund), 4 vols., $15.00.

Books from the A. L. A. Publishing Board, 133 vols., $90.00.

Non-fiction for branches, 985 vols., $997.00.

Fiction for branches, 305 vols., $296.00; (Rental Collection), 100 vols., $94.00.

Juvenile books for branches, 686 vols., $367.00.

Books to be replaced for branches, 27 vols., $20.00.

Non-fiction for Austin High School, 393 vols., $422.00.

Fiction for Austin High School, 34 vols., $32.00.

Juvenile books for Austin High School, 26 vols., $21.00.

Non-fiction for Harrison Technical High School, 195 vols., $265.00.

Fiction for Harrison Technical High School, 11 vols., $8.00.

Juvenile books for Harrison Technical High School, 30 vols., $28.00.

Non-fiction for Nicholas Senn High School, 233 vols., $321.00.

Fiction for Nicholas Senn High School, 12 vols., $13.00.

Non-fiction for Kelly Branch (Kelly fund), 58 vols., $61.00.

Fiction for Kelly Branch (Kelly fund), 2 vols., $2.00.

Juvenile books for Kelly Branch (Kelly fund), 20 vols., $14.00.

Books to be replaced for Kelly Branch (Kelly fund), 19 vols., $10.00.

Fiction for Main Library and branches for Rental Collection, 259 vols., $247.00.

Regular fund:	3,932 vols., (7 pamphlets)	$3,682.00
Ryder fund:	4 vols.,	15.00
Kelly fund:	99 vols.,	87.00
Rental Collection:	512 vols.,	486.00
Total:	4,547 vols.,	$4,270.00

Periodicals recommended for Edison Park, $29.50.

Respectfully submitted,

DR. F. J. POKORNEY,
ALFRED E. BARR,
Committee on Library.

CHICAGO, March 27, 1916.

COMMITTEE ON ADMINISTRATION.

In the absence of a majority of the Committee, the business in its hands was taken up and transacted in open Board.

Director Mayer presented the following report and moved its adoption.

Carried.

Yeas—Directors Breyer, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received by your Committee on Administration, and their acceptance is recommended with instructions to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

John R. Deegan, page, March 20.
John Gaffney, page, March 10.

It is recommended that leaves of absence be granted as follows:

Faith Mix, senior library assistant, February 26 to March 14, inclusive, without loss of salary, the first seven days of this period to be applied on vacation allowance.

Stephen J. Casey, oiler, for thirty days without pay from March 20.

Respectfully submitted,

OSCAR G. MAYER,
Committee on Administration.

CHICAGO, March 27, 1916.

Director Lagorio entered the room and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to invitations for bids your Committee on Buildings and Grounds has received the appended proposals for the materials and work required in the construction of an entresol over the Stations Department. It is recommended that the contracts be awarded in each instance to the lowest responsible bidder, and that the Secretary be instructed to return to the unsuccessful bidders the certified checks submitted by them with their proposals.

Lowest bidders:

Heating: Mehring & Hanson Co., $384.00.
Plumbing: G. Albin Nilson, $218.00.
Electrical work: O. K. Electrical Construction Co., $245.00.
General work: Anderson, Strandberg Co., $5,000.00.

The bids were as follows:

Heating.

Mehring & Hanson Co	$384.00
Gallaher & Speck	385.00
Thomas J. Douglass Co	400.00
L. H. Prentice Company	475.00
Phillips Getschow Co	459.00
Kehm Brothers Company	604.00

Plumbing.

O'Callaghan Brothers (Cutting and patching omitted)	$178.00
G. Albin Nilson	218.00

Thomas Conlin Plumbing and Heating Co	225.00
Hulbert & Dorsey	338.00
E. Baggot Company	340.00
M. J. Corboy Company	375.00
(The bid of O'Callagan Brothers defective, cutting and patching being omitted.)	

Electrical work.

Köhler Bros	$500.00
Freeman-Sweet Co	262.00
White City Electric Co	325.00
O. K. Electrical Construction Co.	245.00
Beaver Electric Construction Co.	397.00
Lake City Electric Construction Co	408.00

General work.

Frank H. Stowell Co	$5,727.00
E. W. Sproul Co	5,271.00
Wm. Mavor Co	5,187.00
S. M. Hunter & Co	5,530.00
Anderson, Strandberg Co	5,000.00

The total required for the construction of the entresol is $5,847, less than half the original estimate contemplated as necessary.

Your Committee recommends that authority be given for renewal of lease of branch library quarters located at 2548 S. Homan Ave., the organization owning the property having consented to renewal of said lease at the same rate as paid heretofore, $900 per annum.

Respectfully submitted,
JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, March 27, 1916.

Director Healy submitted a communication from Gordon Strong & Co., which had been addressed to him as Chairman of the Committee on Buildings and Grounds, as follows:

"CHICAGO, March 27, 1916.

"Col. J. J. Healy,
"Chairman, Building Committee,
"Chicago Public Library,
"311 Boyce Bldg., Chicago.

"Dear Sir:

"With reference to the proposed deed covering the sale of a portion of our vacant property at the N. E. Corner of Kimbark Avenue and 63rd Street, we have to advise that the revised deed, in its final form, submitted to Mr. Barr of your Committee, showing a consideration in the sum of $8,000 and showing a certain easement agreement, covers our recommendation, with the exception of the pavement on the south and to the east of the land we propose to sell to the City for library purposes. This pavement when installed is to be in accordance with the specifications prescribed by the Board of Local Improvements for such purposes, and the cost of installing said pavement is payable one-half by the city and one-half by ourselves; it being understood that the cost of the City's one-half will not exceed the sum of $500.00.

"The 1915 taxes on the above property are to be paid for by the present owner.

"The present owner is to furnish you a guarantee policy, showing the title good in the name of the Northern Trust Company, Trustee under the Will of Henry Strong, deceased, and further showing that the property is unencumbered.

"The above is the proposition we are recommending to the Northern Trust Company, and if accepted by you we see no reason why it will not be consummated as above outlined.

"Yours very truly,
"Gordon Strong & Co."

Director Healy moved that the matter be referred to the Committee on Buildings and Grounds with power to act.

Carried.

Yeas — Directors Breyer, Lagorio,

Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

REPORTS OF OFFICERS.

The Librarian called attention to the need for temporary quarters in which to house the Woodlawn Branch after May 1st and until the completion of the building contemplated by the Board.

On motion of Director Mayer, the matter was referred to the Committee on Buildings and Grounds and the Librarian with power to act.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

On motion of Director Breyer, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 10, 1916.

OFFICIAL RECORD.

There were present the President, Director Henius, in the chair, and Directors Breyer, Lagorio, Healy, Pokorney, Mayer and Barr.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held March 27, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From M. J. Dempsey, Alderman Twenty-eighth Ward, accompanied by a petition signed by many residents, recommending the establishment of a delivery station at No. 2833 W. Diversey avenue.

Referred to the Committee on Library.

From the Starr Piano Company, regarding the delivery of music rolls.

Ordered to be filed.

The following communication from Mr. John W. Eckhart, Vice-President of the Board of Education, with attached list of buildings and additions under contemplation:

Board of Education,
City of Chicago,
Chicago, April 1, 1916.

Mr. H. G. Wilson,
Secretary, Chicago Public Library.

Dear Sir:—There is a vast field through which books in the Chicago Public Library might circulate, if the proper channels for easy distribution were available. It is true that some of the school buildings are used as sub-library stations with excellent results. I speak particularly of the buildings used after 6 o'clock. If there is any objections to these sub-stations it is because of the cost of installing heating facilities for the particular room selected.

It is true that the funds for all public betterments come from the same source, for that reason co-operation among the various public bodies undoubtedly results

in greater efficiency in administering the trusts, and a wider use by the people of the various facilities—this being especially true of library books, and a greater circulation of these books will result when they are placed within easy reach of the people.

For these reasons it has occurred to me that if the Library Board would examine into the feasibility of providing additional sub-stations in contemplated new school buildings, considerable expense might be saved if the buildings to be so used were selected while the same are under construction. Therefore, I attach hereto a list showing locations of contemplated new schools or additions, which you might peruse, and advise me if room therein might be selected for this purpose. Upon advice from you I will submit the matter to the Board of Education for considering the installation of heating facilities, etc., while the building is under construction.

Respectfully,
JOHN W. ECKHART,
Vice President.

Referred to the Committee on Buildings and Grounds.

COMMITTEE ON LIBRARY.

Director Pokorney, Chairman, presented the following reports and moved their adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library submits the following recommendations with reference to stations:

Application of Elma W. Parson, 903 E. 75th street, for a station. On file, as there is a station in the neighborhood.

Application of Leo Kohn, 3821 Montrose avenue. On file, this district being outside the present limits of deliveries.

Station 16 South, 146 W. 69th street. Placed in charge of Mrs. Minnie Hall, who has purchased the store from the former station keeper.

Station 26 West, 2248 Ohio street. Placed in charge of Mrs. Esther Glatt, purchaser of the store from the former station keeper.

Application of the Workers' Institute, 920 S. Ashland boulevard. Granted for a trial period of three months.

Respectfully submitted,
DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, April 10, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 232 vols., $261.00.

Current American fiction, 167 vols., $165.00.

Books for the Civics Room, 46 vols., $8.00.

Books for Thomas Hughes Room, 16 vols., $9.00.

Non-fiction to be replaced, 93 vols., $92.00.

Juvenile books to be replaced, 1,052 vols., $757.00.

Miscellaneous books, 78 vols., 48 pamphlets, $200.

Fiction for branches, 101 vols., $100.00.

Non-fiction for Harrison High School, 257 vols. $283.00.

Reference books for Harrison High School, 152 vols., $393.00.

Fiction for Harrison High School, 161 vols., $115.00.

Non-fiction for Deposit Collection, 301 vols., $285.00.

Fiction for Deposit Collection, 506 vols., $493 00

Juvenile books for Deposit Collection, 165 vols., $139 co.

Fiction for Kelly Branch (Kelly fund), 17 vols., $17.00.

Fiction for Main Library and branches for Rental Collection, 281 vols., $278.00.

Regular fund:	3.327 vols., (48 pamphlets)	$3.300.00
Kelly fund:	17 vols.,	17.00
Rental Collection:	281 vols.,	278.00
Total:	3,625 vols., (48 pamphlets)	$3,595.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $73.70, be paid from the incidental fund.

Respectfully submitted,

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, April 10, 1916.

Director Pokorney also presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

A. C. McClurg & Co., books	$ 8457.26
A. Kroch & Co., books and subscriptions	208.00
O. G. Waffle, books	198.75
A. L. A. Publishing Board, books	139.01
Ernst Wasmuth, books, marks 113.30 (est.)	27.19
Boston Book Co., books	18.37
Rand McNally & Co., atlas	15.00
R. S. Anderson & Co., books	12.15
The Morris Book Shop, books	7.99
William Abbatt, books	7.50
J. M. Hanson-Bennett Magazine Agency, subscriptions	119.65
H. W. Wilson Co., books and subscriptions	48.80
R. S. Henshaw, subscription	33.60
Brabandt & Valters Book Binding Co., binding	675.91
Northwestern Bindery, binding	529.92
Geo. E. Koehler & Son, binding, etc	421.82
Joseph Flucke & Son, binding	389.63
John Seybold, printing call numbers	287.59
Burgmeier Book Bindery, binding	12.00
Gaylord Bros., binders	11.48
Kirk's Ink Co., paste	23.40
Tucker-Kenworthy Co., printing bulletins and finding lists	1334.95
Dwight Bros. Paper Co., paper	73.75
Bradner Smith & Co., paper and twine	22.86
Graham Paper Co., blotting paper	17.50
Swigart Paper Co., paper	8.70
Cameron, Amberg & Co., printing annual report, cash books, etc	201.65
Max Stern's Sons, printing slips, time sheets, booklets, etc	156.65
James Watson & Co., printing	30.30
Rockwell-Barnes Co., pencils and clips	61.00
Geo. E. Cole & Co., stationery	51.91
Edwards & Hancock, paper	51.00
H. S. Parrish & Co., pencil date holders, rubber stamps,	22.20
Louis Melind Co., ink and ink pads	12.10
Rolle Rubber Co., rubber bands	12.00
P. A. Salisbury-Schulz Co., Buck dates	9.00
Hollis & Duncan, twine	20.05
H. G. Wilson, Sec'y, cash expenditures, Mar., 1916	335.10
Dennison Mfg. Co., glue and labels	6.38
	$14,072.12

Also the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$165.52
Northwestern Bindery, binding	44.71
Brabandt & Valters Book Binding Co., binding	36.66
	$246.89

Bills to be paid from Ryder Fund Income Account.

A. Kroch & Co., books	$ 14.60
Paul Elder & Co., books	13.50
Architectural Book Pub. Co., books	12.15
	$ 40.25

Bills to be paid from Beecher Fund Income Account.

Clayton F. Summy, books	19.63

Rental Collection.

A. C. McClurg & Co., books	$370.36

COMMITTEE ON ADMINISTRATION.

In the absence of a majority of the Committee, Director Mayer moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Mayer presented the following report and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received by your Committee on Administration, and their acceptance is recommended with authority to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Louis Patlak, page. April 7.
Isaac Salanovitz, page, April 2.
Herbert S. Goodrich, page, April 2.
Irwin Bercu, page, April 10.

We recommend that leaves of absence, without pay, be granted as follows:

Irma A. Sachen, junior assistant, from April 10 for a period of six months.

Katherine E. Brady, senior assistant, from April 26 to July 25, 1916, inclusive.

Olive E. Pillsbury, principal branch librarian, from April 27 for a period of four months.

Ruth C. Sweeney, junior assistant, for one year from May 11, 1916.

Your Committee recommends reimbursement of salary to Lottie Bewers, book repairer, for four days, March 22 to 25, inclusive, such absence to be applied to vacation allowance.

Respectfully submitted,
OSCAR G. MAYER,
Committee on Administration.
CHICAGO, April 10, 1916.

Director Mayer also presented the list of vacancies and appointments for March, 1916, which was received and ordered published.

Lawrence Abbott, page, appointed March 22, $300 per year.

Alvin Ateman, page, discharged March 27.

Marie Bartolomei, junior library assistant, separated March 6; appointed library typist March 7, $420 per year.

Sadie Bernstein, library typist, appointed March 10, $420 per year,

Harold Blair, library cadet, appointed March 13, $ 20 per hour.

William Bridges, janitor, separated March 25.

Charles Brock, page, appointed March 21, $300 per year.

Hilda Bronson, library cadet, appointed March 13, $.20 per hour.

May Cornwall, junior library assistant, appointed temp. March 6, $420 per year.

Anna Culliton, library cadet, appointed temp. March 14, $.20 per hour.

John Deegan, page, resigned March 20.

Stephen Doyle, page, appointed March 26, $300 per year.

Blanche Dwyer, library cadet, appointed March 13, $.20 per hour.

Michael Epstein, page, appointed March 8, $300 per year.

John Gaffney, page, resigned March 10.

Veta Dee Gardner, junior library assistant, resigned March 8.

Harry Geiger, carpenter, reinstated March 20, $5.60 per day; laid off March 25.

Agnes Geisbush, library cadet, appointed March 13, $.20 per hour.

Helen Goodspeed, library cadet, appointed March 13, $.20 per hour.

Arthur Grundy, page, appointed temp. March 27, $300 per year.

D. E. Halberstadt, mech. and elec. engineer, separated March 31.

Bert Harris, carpenter, separated March 25.

Viola Helmuth, library typist, appointed March 2, $420 per year.

Leopold Hertzman, library cadet, appointed March 13, $.20 per hour.

Daniel Horrigan, guard, separated March 25.

Byrl Jorgenson, library cadet, appointed March 20, $.20 per hour.

Josie Kavencula, janitress, separated March 10.

Thomas Kehoe, library cadet, appointed March 13, $.20 per hour.

James Keith, page, appointed temp. March 4, $300 per year; separated March 21; appointed temp. March 24, $300 per year.

Marjorie Kelley, junior library assistant, separated March 5.

Beatrice Kovarik, library cadet, appointed March 13, $.20 per hour.

Viola McClory, library typist, appointed March 2, $420 a year.

Forrest McCoo, page, appointed March 6, $300 per year; discharged March 6

Florence McKenzie, janitress, appointed temp. March 18, $660 per year; separated March 23.

John Mau, library typist, appointed March 9, $420 per year.

Julius Meyer, page, appointed temp. March 1, $300 per year; separated March 5; appointed civil service March 6, $300 per year.

Thomas Moulin, janitor, separated March 10.

James O'Connell, library cadet, appointed March 13, $.20 per hour.

Elizabeth Olson, library cadet, appointed March 13, $.20 per hour.

Helen Parelius, library cadet, appointed March 13, $.20 per hour.

Lee Parker, page, appointed March 9, $300 per year.

Mrs. Julia Paul, janitress, separated March 10.

Mathew Peyton, page, appointed temp. March 6, $300 per year. (Municipal Reference Library.).

Josephine Polk, library typist, appointed March 1, $420 per year.

Frank Porchaska, elevator operator, separated March 1.

Anna Powers, library typist, appointed March 2, $420 per year.

Richard Regensburger, page, appointed temp. March 22, $300 per year; separated March 24; appointed civil service March 25, $300 per year.

James Richards, library cadet, appointed March 20, $.20 per hour.

William Roerig, library cadet, appointed March 13, $.20 per hour.

Esther Schmidt, library cadet, appointed March 13, $.20 per hour.

Myra Siegel, library cadet, appointed March 20, $.20 per hour.

Phillip Simon, library cadet, appointed March 20, $.20 per hour.

Jennie Tencate, library cadet, appointed March 13, $.20 per hour.

Leah Tencate, library cadet, appointed March 20, $.20 per hour.

Howard Thompson, page, appointed March 6, $300 per year.

Edward Turner, janitor, appointed temp. March 14, $15 per month.

Nona Walker, library cadet, appointed March 13, $.20 per hour.

Maurice Zimmerman, page, appointed temp. March 6, $300 per year; separated March 16.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following reports and moved their adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Anticipating the requirement of a suitable site, and to prevent delays in the construction of a contemplated branch in Woodlawn, your Committee on Buildings and Grounds has negotiated with a number of architects and secured preliminary sketches. After a personal interview with all the competitors your Committee has chosen Mr. Clarence E. Frazier to undertake the making of plans for the building and to superintend the construction thereof after the contracts are let.

Originality and excellence were also evident in the sketches submitted by Mr. J. C. Christensen, and your Committee suggests giving him primary consideration in the planning of the next branch.

The commission asked is 3 per cent.

of the amount to be expended, estimated at $14,000, exclusive of furnishing. The building will be approximately 44 feet wide by 125 in depth and will provide admirable facilities for adults, young people and smaller children in three separate divisions. Provision is also made for a steam heating plant in the basement, with ample storage for general purposes and special storage for supplies of the janitor. By utilizing a mezzanine, there will be rest-room accommodations and working quarters for the staff, located convenient to the administration quarters in the front of the building. Your Committee recommends the adoption of the following resolution and the approval of the selection made by the Committee for the architectural work:

Resolved, that a sum not exceeding $15,000 be and the same is hereby appropriated for the construction of a branch library building in Woodlawn on the north 54½ feet of the northeast corner of 63rd street and Kimbark avenue, such appropriation to be conditioned upon the conveyance of the property above described in accordance with the terms authorized by the Board.

Resolved, that upon the approval of the deed to the above described premises by the Committee on Buildings and Grounds authority be given for the employment of Mr. Clarence E. Frazier as architect and that the Committee on Buildings and Grounds, in conjunction with the Librarian, be given full authority to prescribe the necessary conditions and details connected with the design of the building and its arrangement, the selection of materials and any other action to carry out the plans involved within the appropriation made.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, April 10, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following contracts have been awarded by your Committee on Buildings and Grounds, subject to the approval of the Board:

Western Slate Co. One thousand slates for repair of roof, $140.00.

George B. Carpenter & Co. Recovering of thirteen square awnings and eight circle awnings and furnishing of one new circle awning, all for the main building, $384.00.

Other Bids:

Murray Tent & Awning Co., $390.00;
United States Tent & Awning Co., $409.50.

Inasmuch as the quarters now occupied for a branch library at the corner of Woodlawn avenue and 63rd street must be vacated May 1st, and a contemplated branch library building will not be ready for occupancy for some months to come, your Committee recommends that they be given authority to secure temporary quarters for a period of approximately six months, and to enter into a lease therefor at a monthly rental not to exceed $35.00.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, April 10, 1916.

Director Healy presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

Standard Oil Co., gasoline	$ 192.25
Valvoline Oil Co., oil	18.15
B. F. Goodrich Rubber Co., rubber tires.	67.64
Perkins Machine Co., machinists labor and material	124.75
Beckley-Ralston Co., automobile accessories	35.09
Bishop Garage, repairs to touring car, etc.	29.45
American Battery Co., repairing storage batteries	18.75
Avenue Garage, water pump	12.50
Samuel Harris & Co., machinists supplies	11.31
Chicago Engineer Supply Co., brass valves, plugs, etc	8.83
The Timken Roller Bearing Co., automobile accessories	4 20
Weniger Garage, storing touring car,	5.50
Wm. E. Dever, rent, etc., Sheridan Branch	140.00
Isenstein & Eisenstein, rent, etc., Douglas Park Branch	125.00
F. A. Hill & Co , Agts., rent, etc., Austin Branch	100.00
Lewis Institute, rent, etc., W. Madison st Branch	100.00
A. Pink, rent, etc., North Ave. Branch	100.00
Skola Vojta Naprstek, (Richard Dusil, Pres.), rent, 26th St. Branch	75.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Herman W. Freund, rent, Edison Park branch. (2 months)	45.00
Commonwealth Edison Co., electric current	112.85
Peoples Gas Light & Coke Co., gas	26.88
Peoples Gas Light & Coke Co., arc lamp rental	4.30
Consumers Co., coal	101.13
Chicago Telephone Co., telephone service	75.67
Sanitary Office Towel Co., laundering towels	45.74
Individual Towel and Cabinet Service Co , towel supply	9.45
Haegele Ice Co., ice	10.28
Marshall Field & Co., repairing clock. etc.	33.25
Raymond Express Co , delivering mail	9.00
Riddiford Bros., brooms	5 00
F. L. Chase Sign Co., relettering doors in gold	14.00
John J. McGrath, changing bulletin boards	9.00
City Collector, City of Chicago, street car book	2.65
Pottinger & Flynn Coal Co., coal	1,286.46
Krehbiel Co., coal analysis	25.00
McMaster Carr Supply Co., engineering supplies	15.15
Lunkenheimer Co., engineering supplies	11.22
Crane Co., engineering supplies.	11.05
General Specialty Co., cutters and cutter shafts	7.00
Schaeffer & Budenberg, gauge	4.00
Citizens Street Cleaning Bureau, removing cinders.	24.00
Inland Electric Co., electrical supplies	30.42
Manhattan Electrical Supply Co., electrical supplies	21.68
Commonwealth Edison Co., mazda lamps	17.39
Peerless Electric Co., rewinding arc lamp magnets	4.50
Otis Elevator Co., repair parts for elevators	103.65
John A. Roebing's Sons Co., rope	5.44
Dearborn Chemical Co., oil	27.95
City Collector, City of Chicago, elevator inspections	18.00
Bullard & Gormley Co., hardware	39.11
Wakem & McLaughlin, soap	43.50
James S. Kirk & Co., soft soap	32.80
Peter VanSchaack & Sons, sponges	35.00
Remien & Kuhnert Co., janitor supplies	12.50
Nanz Clock Co., dials	7.31
Schweizer & West Mfg. Co., case, shelving, filing cases, etc	775.00
Library Bureau, oak units, shelving, etc.	512.70
Newton & Hoit Co., furniture	240.75
Alexander H. Revell & Co., furniture	37.28
Newell G. Woods & Co., filing cabinets	84.00
S. & F. Frame Mfg. Co., frames	12.50
Central Chandelier Co., chandeliers, etc.	150.50
American TypeFounders Co., wire stitcher, etc.	148.92
Wm. M. Hepburn, book supports	58.00
Royal Typewriter Co , typewriting machines	395.00
Eliel & Loeb, insurance	31.25
O. E. Brooks & Son. shelving	35.00
The Lamson Co., changes in pneumatic system	30.38
E. Baggot Co., plumbing	18.70
A. Hannibal, repairing furniture	9.00
H. G. Wilson, Sec'y, cash expenditures, Mar., 1916	59.31
	$6,129.04

Also the following list of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Carried.

Bills for maintenance of Kelly Branch to be paid from Kelly Fund Income Account.

Consumers Co., coal	$ 56.60
Commonwealth Edison Co., electric current	24.81
Chicago Telephone Co., service	3.72
	$ 85.13

Director Healy also stated that after negotiations with Northern Trust Company, satisfactory arrangements for the transfer of the property for the Woodlawn branch had been made.

Director Healy presented a voucher in favor of Northern Trust Company, Trustee of the estate of Henry Strong, in the amount of $8,000.00 for the North 54½ feet on Kimbark avenue of the northeast corner of Kimbark avenue and Sixty-third street, and moved that the voucher be approved and ordered paid.

Carried.

Yeas.— Directors Breyer, Lagorio, Healy, Pokorney, Mayer, Barr and the President—7.

Nays—None.

President Henius announced the appointment of Director Lagorio as a member of the Committee on Administration during the absence or inability of Director O'Connell.

REPORTS OF OFFICERS.

The Librarian presented his statistical report for the month of March, 1916, which was received and ordered published.

On motion of Director Healy, the Board adjourned.

HENRY E. LEGLER,
Librarian and Secretary pro tem.

REPORT OF LIBRARIAN FOR MARCH, 1916.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of March was 460,014; for the corresponding month of the previous year 422,921. The circulation was from the following sources:

Central Library	63,370
Branches	262,466
Stations	74,252
Traveling Libraries	41,178
Deposits and Miscellaneous	18,748
	460,014

The following is a summary of the books obtained at the Central Library:

Main Collection	26,860
Open Shelf	25,927
Hughes Room	3,211
Music Room	2,414
Information Desk (Teachers and special cards)	3,688
Miscellaneous	755
Books for the Blind	391
Documents	124
	63,370

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	3,084	326	3,410
Austin	11,080	514	11,594

Bessemer Park	4,825	340	5,165
Blackstone	7,966	427	8,393
Burr School	5,708	267	5,975
Cornell Square	4,853	139	4,992
Davis Square	2,560	181	2,741
Douglas Park	19,929	957	20,886
Dvorak Park	5,215	379	5,594
Eckhart Park	7,455	329	7,784
Forrestville School	2,053	433	2,486
Fuller Park	5,152	319	5,471
Hamilton Park	5,603	429	6,032
Hamlin Park	5,936	147	6,083
Hebrew Institute	12,577	1,400	13,977
Holstein Park	6,919	199	7,118
Humboldt	14,109	1,591	15,700
Independence Park	3,460	89	3,549
Kelly	16,526	694	17,220
Lewis Institute	11,890	810	12,700
Lincoln Center	7,792	433	8,225
Logan Square	9,514	555	10,069
Mark White Square	5,120	174	5,294
Ogden Park	10,135	461	10,596
Palmer Park	5,123	112	5,235
Pulaski Park	5,982	86	6,068
Seward Park	6,852	709	7,561
Sheridan	10,518	488	11,006
Sherman Park	7,317	168	7,485
Stanford Park	7,151	200	7,351
Stanton Park	4,914	104	5,018
Sumner School	5,306	197	5,503
Walker	2,343	115	2,458
West 26th Street	10,613	209	10,822
Total	262,466	13,981	276,447

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	119	..	119	Chicago Lawn	1,961	..	1,961
Albany Park	317	218	535	Dauphin Park	1,951	417	2 368
Brighton Park	1,268	..	1,268	Edison Park	1,080	..	1,080
Butler House	2,862	..	2,862	Edgewater	655	169	824
Cheltenham	747	..	747	Fernwood	929	..	929

Gano	1,081	..	1,081	East Rogers Park	1,330	207	1,537
Grand Crossing	2,202	137	2,339	Washing'n Heights	538	..	538
Gresham	3,022	223	3,245	West Brighton	2,541	..	2,541
Irving Park	491	84	575	West Englewood	750	..	750
Longwood	733	..	733	West Pullman	2,584	..	2,584
Mayfair	1,035	..	1,035	West Ravenswood	1,020	318	1,338
Norwood Park	232	..	232	West Ridge	232	..	232
Park Manor	742	214	956	Woodlawn	6,175	1,667	7,842
Ravenswood	1,538	593	2,131				
Rogers Park	3,043	119	3,162	Total	41,178	4,366	45,544

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	262,466	13,981	276,447
Traveling Libraries	41,178	4,366	45,544
Business House Deposits	17,769	2,919	20,688
Miscellaneous References	979	.....	979
Total	322,392	21,266	343,658

Of the 74,252 books supplied through the Stations Department, 13,981 were sent to 34 branches and 60,271 to 79 stations. The books supplied for the same month of the preceding year numbered 85,311 volumes.

The circulation department was open on 27 week days. The daily average week day circulation was 17,038.

REFERENCE ROOM.

Number of books issued from stacks 47,545
Number of recorded visitors 19,046

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,782. Visitors, 1,287.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 7,125. Newspapers, 761. Visitors, 2,183.

CIVICS ROOM.

Magazines issued, 2,286; directories consulted, 2,792; documents used, 2,126; books, 1,226; pamphlets, 15,855. Visitors, 6,375; package libraries circulated, 206.

STUDY ROOM.

Volumes consulted, 3,902. Visitors, 2,360.

READING ROOM.

Periodicals issued at the counter at Central Library, 13,024. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 135,860.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 7,769; issued in March of the previous year, 7,162.

Number of non-fiction cards issued, 5,024; juvenile cards, 5,364; research cards, 8; vacation cards, . . ; teachers' cards, 148; summer cards, ... The number of three-year cards outstanding is 196,977.

BINDERY DEPARTMENT.

Number of books at binderies March 1, 1916	4,137
Number of books sent to binderies in March, 1916	6,147
Total number of books at binderies in March, 1916	10,284
Number of books received from binderies in March, 1916	5,015
Number of books at binderies April 1, 1916	5,269
Number of books repaired in Library in March, 1916	5,697

GROWTH OF THE LIBRARY.

The total number of volumes in the Library April 1, 1916, was 695,849. Received since June 1, 1915, 82,121; since March 1, 1916, 16,176. Books worn out and discarded since June 1, 1915, 12,926; since March 1, 1916, 800. Books lost and paid for since June 1, 1915, 1,117; since March 1, 1916, 127. Books found and money refunded since June 1, 1915, 152; since March 1, 1916, 13.

HENRY E. LEGLER,
Librarian.

CHICAGO, April 10, 1916.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, APRIL 24, 1916.

OFFICIAL RECORD.

There were present the President, Director Henius, in the chair, and Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer and Barr.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held April 10, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

From Mrs. S. Weiss, 1221 W. Taylor street, requesting the Board to establish a delivery station in her store at that number.

Referred to the Committee on Library.

COMMITTEE ON LIBRARY.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American books, 315 vols., $357.00.

List of books on poetry, 32 vols., $26.00.

Books to be replaced, 357 vols., $321.00.

Juvenile books to be replaced, American, 636 vols., $411.00; English, 328 vols., $236.00.

Extra copies of juvenile books, 266 vols., $204.00.

Miscellaneous books, 79 vols., 5 pamphlets, $197.00 (Regular fund); 8 vols., $71.00 (Ryder fund).

Books for branches, 2,016 vols., $1,847.00.

Books for Kelly Branch (Kelly fund), 83 vols., $87.00.

Rental Collection for Main Library and branches, 139 vols., $135.00.

Regular fund:	4,029 vols., (5 pamphlets),	$3,599.00
Ryder fund:	8 vols.,	71.00
Kelly fund:	83 vols.,	87.00
Rental Collection:	139 vols.,	135.00
Total:	4,259 vols., (5 pamphlets),	$3,892.00

Proposals have been received by your Committee for printing a finding list of books for the blind. We recommend that the contract be awarded to Rogers & Hall, lowest bidders, for $107.50.

It is further recommended that a delivery station be established at 2833 Diversey avenue for the probationary period of three months.

Respectfully submitted,

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, April 24, 1916.

COMMITTEE ON ADMINISTRATION.

Director Ksycki, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

Robert Rabinowitz, page, April 25.
Stephen Kelley, page, April 18.
Katharine A. O'Hara, junior library assistant, April 10.
Howard B. Thompson, page, April 18.

We recommend that leave of absence heretofore granted to John Toman, principal library assistant, be extended for one year from April 26, in accordance with the law.

Your Committee recommends that the sum of $300.00 be appropriated for official representation at the Annual Conference of the American Library Association to be held in June.

Resolved, that leave of absence without deduction of salary be given to members of the staff, whose places can be supplied without extra expense to the library, for attendance at the Annual Conference of the American Library Association, such absence to be by arrangement with and subject to the approval of the Librarian.

Respectfully submitted,

PHILIP M. KSYCKI,
OSCAR G. MAYER,
A. LAGORIO,
Committee on Administration.

CHICAGO, April 24, 1916.

He, also, presented the following report and moved that the recommendations contained therein be concurred in.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Herewith your Committee on Administration submits a complete list of the employés in this Library regularly qualified under civil service rules, together with salaries recommended for the ensuing year subject to such rules and efficiency ratings. In the case of most of them, such salaries are determined automatically in accordance with schedules heretofore adopted by the

Board and approved by the Civil Service Commission. Recommendations for promotion from grade to grade, as noted, are subject to civil service certification, promotions taking effect from date of such certification.

The total amount required to carry the pay roll for 1916, on the basis of these recommendations and of contemplated additions to the staff, is $318,000 in addition to $10,000 needed for cost of service in delivery and deposit stations. Your Committee recommends that the sum of $17,000 be and the same is hereby ordered transferred from F to A and B accounts to provide the necessary funds.

A reorganization of departments has been rendered advisable by plans for reclassification of the central book collection, and by new activities recently undertaken. To conform with the new plans, it is recommended that the scheme of departmental organization be modified as follows:

GRADES	V	IV	III	II	I	M	P	BR
Accessions	1	2	3	3	2	..	1	.
Arts and Crafts	1	..	..	..	1	1	..	..
Bindery	1	..	1	2	..	..	1	6
Branch (Main)	1	1	1	3	5	..	1	1
Catalog	1	2	2	2	1	..	..	..
Publications	..	..	2	1	..	..	..	..
Circulation	1	1	1	2	2	6	17	..
Registry	1	1	1	1	4	2	..	..
Loan Record	1	1	1	2	..	..	1	..
Civics	1	1	2	2	3	..	1	..
Evening and Holiday	1	..	2	2	..	3	7	..
Instructional	1	..	1	1	..	..	1	..
Reference	1	4	2	4	..	1	..	..
Periodicals	1	..	..	2	..	..	.	.
Schools and Deposits	1	..	2	2	5	..	1	2
Stations	1	1	2	6	2	5	15	..
Municipal Reference	1	1	1	1	1	..	1	..

Branches (as per scheme of branch organization).

NOTE: Typists included in first grade.

Respectfully submitted,

PHILIP M. KSYCKI,
OSCAR G. MAYER,
A. LAGORIO,
Committee on Administration.

CHICAGO, April 24, 1916.

Director Ksycki moved that the Board go into

EXECUTIVE SESSION

to consider the roster of employés and salaries for the ensuing year.

Carried.

Director Mayer acting as Secretary.

Director Ksycki presented the following list of employés with the Committee's recommendations in reference to salaries.

Administration Division

Henry E. Legler, $8000
Carl B. Roden, $3750
Walter A. Faerber, $480
Gertrude C. Shine, $1080 (Nov. 26)
Harry G. Wilson, $5000
James Berardo, $480 (Jan. 26)
Emanuel Holy, $1620
James McGovern, $660
Minnie E. Wills, $1500

Accessions Division

Caroline Bernhardt, $1260 (Gr. 4)
Katherine E. Brady, $960 (Oct. 26)
Dorothy Brown, $540 (Sept. 26)
Anna V. Donnelly, $780 (May 26)
Rosalind L. Lillibridge, $960 (Oct. 26)
Ethel Owen, $840
Bessie H. Palmer, $1080 (Jan. 26)
Lora Rich, $1020 (Gr. 3)
Robert Stracke, $360 (May 26)

Arts and Crafts Division

Frank E. Waska, $1500 (Gr. 5)
Irma A. Sachen, $540 (June 26)
Nathan Kier, $540 (M.)

Bindery Division

J. Ritchie Patterson, $1800
Lottie Bewers, $450
Margaret Crain, $960
George E. Hillman, $420
Mary M. Hishen, $1200
Marguerite Hollingsworth, $480 (July 26)

Anna A. O'Brien, $960
Hattie L. O'Neal, $480 (July 26)
Kathryn A. Stevens, $540 (May 26)
Catherine Thomson, $480 (July 26)

Branches Division

John F. Phelan, $2520
Roey Cowen, $780 (May 26)
Nellie Doran, $960
Alice Farquhar, $1020 (Gr. 3)
Barry Forman, $450 (Aug. 26)
Prudence Higley, $720 (Gr. 2)
Augusta Kessell, $660
Bernadine McLaughlin, $540 (Jan. 26)
Faith Mix, $960
Rose W. Moberg, $480 (Aug. 26)
Jesse Pruskauer, $480 (Dec. 26)
Alice Pullman, $450 (Aug. 26)
M. Lillian Ryan, $1020 (Gr. 3)

Head Assistants

Julia Baker, $1260 (Gr. 4)
Janet Green, $1260 (Gr. 4)
Olive Pillsbury, $1260 (Gr. 4)
Ada Whitcomb, $1440 (Aug. 26)
Mary W. Wood, $1500 (June 26)

Principal Assistants

Harriet Baer, $1080 (Jan. 26)
Minnie Clark, $1140 (Oct. 26)
Edith Erskine, $1020 (Gr. 3)
Ada Lanquist, $1020 (Gr. 3)
Emma Levin, $1020 (Gr. 3)
Bird Morrison, $1140 (Dec. 26)
Mary Moser, $1020 (Gr. 3)
Frances V. Rice, $1140 (July 26)
Myrtle Sette, $1140

Senior Assistants

Adah Anderson, $960 (Mar. 26)
Helen Babcock, $780 (Sept. 26)
Helen Barlow, $720 (Gr. 2)
Dorothy Bastin, $960
Annie Batchelder, $720 (Gr. 2)
Evangeline Beck, $780 (Aug. 26)
Elizabeth Bell, $780 (Jan. 26)
Maude Blake, $960
Rebecca Bond, $720 (Gr. 2)
Philomena Brennan, $720 (Gr. 2)
Mildred Burke, $780 (Sept. 26)
Frances Cantner, $840 (May 26)
Kate Chase, $960
Muriel Dunne, $900 (June 26)
Margaret Ely, $780 (Sept. 26)
Pearl Feddersen, $960
Nordica Fenneman, $780 (Jan. 26)
Helen Forman, $900
Catherine Fox, $960 (Sept. 26)
Julia Gerloff, $960 (Sept. 26)
Clara German, $840 (Aug. 26)
Louise Hannagan, $960
Vivian Harsh, $900
Charlotte Hartmann, $780 (Jan. 26)
Fanchon Henderson, $780 (Jan. 26)
Ella J. Horrobin, $900 (May 26)
Gertrude Husenetter, $840 (May 26)
Lorette Jenks, $720 (Gr. 2)
Winifred Lagorio, $900
Jessie Lawson, $900
Edith Long, $720 (Gr. 2)
Alberta McDermott, $960
Margaret McDonald, $720 (Gr. 2)
Daisy McHale, $900 (Nov. 26)
Catherine McNulty, $840 (May 26)
Nellie Marlatt, $720 (Gr. 2)
Evelyn Morgan, $720 (Gr. 2)
Mathilda Nodek, $960
Sylvia Oakley, $720 (Gr. 2)
Genevieve O'Leary, $780 (Jan. 26)
Charlotte Olson, $840 (May 26)
Eliza Pendry, $900
Mary Pomerene, $840 (Aug. 26)
Anna W. Thayer, $960
Cecilia M. Troy, $780 (Aug. 26)

Junior Assistants

Sarah Berman, $540 (Oct. 26)
Helen Browne, $540 (Jan. 26)
Lorene Campbell, $660 (Dec. 26)
Ruth Chandler, $540 (Oct. 26)
Phyllis Cleaver, $600 (July 26)
Ada Cole, $540 (June 26)
Roberta Cooke, $600 (May 26)
Frances Cowan, $540 (Jan. 26)
Sarah Elkin, $540 (Jan. 26)
Mildred Goodnow, $600
Olive Griffith, $600 (Nov. 26)
Gail H. Hinman, $540 (Oct. 26)
Cora Hough, $540 (June 26)
Anna Kelley, $660 (Oct. 26)
Helen LaBerge, $600 (July 26)
Gertrude Leberstine, $660 (Oct. 26)
Lillian Leviash, $540 (July 26)
Mary Livshis, $660 (Oct. 26)
Harriet McCay, $540 (June 26)
Ruth McLaughlin, $540 (Aug. 26)
Bessie Markson, $540 (Jan. 26)
Florence Mayerson, $540 (June 26)
Mabel Moderwell, $540 (June 26)
Martha Mott, $540 (Jan. 26)
Adeline Neiman, $600 (Mar. 26)
Ruth Peterson, $540 (Jan. 26)
Virginia Post, $540 (Jan. 26)
Camille Rigali, $540 (Jan. 26)
Erva Romaine, $660 (Oct. 26)
Florence Royer, $540 (Nov. 26)
Carrie Schade, $540 (Jan. 26)
Geraldine Scott, $600 (Mar. 26)
Jennie Smock, $600 (June 26)
Katherine Stites, $540 (Jan. 26)

Ruth Sweeney, $540 (June 26)
Ivae Walker, $540 (Oct. 26)
Sonja Wennerblad, $600 (Oct. 26)
Helen Wilson, $540 (Jan. 26)
Sue Wuchter, $540 (July 26)

Book Repairer

Stella Turek, $480 (July 26)

Pages

Abraham Appelbaum, $360 (May 26)
Axel Bay, $480 (Feb. 26)
Clyde Bentley, $420 (June 26)
Harry Blummer, $480 (Oct. 26)
Philip Carney, $360
Robert Crosby, $360
James Crowe, $420 (July 26)
Nathan Dolnitzky, $420 (July 26)
Isadore Drues, $360 (May 26)
Melville Eaton, $480 (Dec. 26)
Edward Eckhardt, $420 (July 26)
Max Goldenson, $480 (Dec. 26)
Meyer Halushka, $420 (Aug. 26)
William Hansen, $420 (Aug. 26)
Horace Harte, $420 (July 26)
Leo Henikoff, $480 (Dec. 25)
Daniel J. Hussey, $480 (Dec. 26)
Louis Kaplan, $480 (Mar. 26)
Otto Laske, $480 (Dec. 26)
Michael Leberstein, $480 (Feb. 26)
Benjamin Levin, $420 (June 26)
Joseph Lindenbaum, $480 Dec. 26)
John McCauley, $420 (June 26)
Frank Magilner, $480 (Feb. 26)
Robert Mandel, $360 (July 26)
Gladstone Matejka, $480 (Dec 26)
Jacob Nemerofsky, $360 (June 26)
Stanley J. Nowicki, $360
Emmett O'Neill, $480 (Dec. 26)
Meyer Pidot, $480 (Dec. 26)
Robert Rabinowitz, $360
Richard Regensburger, $360 (Sept. 26)
Stephen A. Ryan, $480 (Sept. 26)
Goldye Salganick, $360 (July 26)
Abraham Shanberg, $360 (June 26)
Morris Schrero, $360 (July 26)
Henry Thomson, $420 (June 26)
Peter Werner, $480 (Dec. 26)
William Yonker, $480 (Dec. 26)

Catalog Division

Bessie Goldberg, $1680
Florence W. Arnold, $840 (May 26)
Gladys Arnold, $1260 (Gr. 4)
Lucy E. Brown, $1200
Minnie Grube, $660 (June 26)
Samuel Kaplan, $780 (June 26)
Emily T. Larson, $1260 (Gr. 4)
Anna C. Reque, $1260 (Gr. 4)
Pyrrha B. Sheffield, $900 (Aug. 26)
Irma L. Snyder, $900 (Mar. 26)

Civics Division

Charles Lhotka, $1860
Norman Allison, $450 (Aug. 26)
Clara Barnes, $540 (June 26)
Agnes Donoghue, $960
Ruth Goldstone, $540 (Jan. 26)
Edward Henwood, $960
Edith Kammerling, $1080 (Jan 26)
Edward Peterson, $900 (Mar. 26)
Jessie M. Woodford, $1200

Circulation Division

James C. Barbee, $1560
George S King, $1500
Lawrence Abbott, $360 (Sept. 26)
Elizabeth Barnes, $1020 (Gr. 3)
Florence L. Berg $720 (Gr. 2)
Charles Brock, $360 (Sept. 26)
Paul Bronston, $360 (Aug. 26)
Benjamin Browning, $420 (Aug. 26)
Chester Cole, $540 (M.)
Stephen Doyle, $360 (Sept. 26)
Benjamin Effron, $420 (Sept. 26)
George Elger, $360 (Aug. 26)
Michael Epstein, $360 (Sept. 26)
Albert Finkle, $420 (June 26)
Katharine H. Firebaugh, $660 (Oct. 26)
Daisy Furchgott, $660 (Feb. 26)
George Harris, $540 (M.)
Edmund L. Harrison, $360
Otto Hulicius, $420 (Aug. 26)
Jacob Levine, $360 (Aug. 26)
Julius Meyer, $360 (Sept. 26)
Joseph Moss, $360 (Aug. 26)
Marion Oliver, $540 (Dec. 26)
Joseph Patera, $420 (Sept. 26)
George F. Proctor, $420 (Sept. 26)
Jacob Shapiro, $360 (Aug. 26)
Howard Thompson, $360 (Sept. 26)

Evening and Holiday Division

Benjamin M Smith, $2040
Emmet J. Allen, $360
Joseph J. Augustus, $1020 (Gr. 3)
Walter Deegan, $420 (June 26)
Lee R. Egan, $480 (Dec. 26)
Walter Flintrup, $900 (Jan. 26)
Michael Janowsky, $480 (Sept. 26)
Steven Klos, $540 (M.)
Salvatore Lange, $780 (July 26)
Jacob Levin, $480 (Dec. 26)
Nathan Levin, $1020 (Gr. 3)
Rocco Motto, $540 (M.)
William Perlman, $540 (M.)

Bennie Rudy, $480 (Dec. 26)
Levi E. Southe, 420 (June 26)

Instruction Division

Faith E. Smith, $1680
Louise Ayers, $780 (Jan. 26)
Ralph C. Elliott, $420 (Sept. 26)
Mary A. Wilson, $960

Loan Record Division

May I. Carroll, $1500 (Gr. 5)
Rosalie Beale, $540 (Jan. 26)
Irene Ives, $900
Margaret C. O'Shaughnessy, 1260 (Gr. 4)
Jessie E. Reed, $900

Reference Division

Carrie L. Elliott, $1860
Bert Bloom, $540 (M.)
William C. Firebaugh, $1020 (Gr. 3)
Charles L. Green, $960
J. Frank James, $1260 (Gr. 4)
Margaret Kearney, $960
Amelia M Platt, $1260 (Gr. 4)
Mary E. Rae, $960
Charles F. Zak, $1200 (Dec. 26)

Registry Division

Lilyan G. Morawski, $1620
Loretta M. Crowe, $960
Katharine A. Donovan, $1320 (Jan. 26)
Isadore Glick, $600
John Mau, $450 (Sept. 26)
Mary A. Neylen, $660
Josephine Polk, $450 (Sept. 26)
Anna Powers, $450 (Sept. 26)
Mary E. Ryan, $960
Blanche V. Shaw, $780 (May 26)
Evelyn Wall, $450 (Aug. 26)

Periodicals Division

Reider Arentz, $1620
James Biddle, $960
Charles Macko, $900 (Jan. 26)

Publications Division

Anna Ferguson, $1200
Maude Freeman, $840 (May 26)
Anna Riordan, $1200.

Schools and Deposits Division

Pearl I. Field, $1560
Marie Bartolomei, $450 (Sept. 26)
Sadie Bernstein, $450 (Sept. 26)
Anna Cylkowski, $660 (Oct. 26)
Helen Doan, $540 (June 26)
Cecilia Georgas, $480 (July 26)
Viola Helmuth, $450 (Sept. 26)
Ida B. Johnson, $960
Helen Kasmar, $480 (July 26)
Viola McClory, $450 (Sept. 26)
Marguerite McQuillen, $540 (Nov. 26)
Clarence Nordstrom, $420 (Sept. 26)

Stations Division

William A. Purer, $2100
George F. Bell, 1020 (Gr. 3)
Osceola A. Browning, $420 (June 26)
Aaron Butler, $420 (Sept. 26)
Jacob Cohen, $660
Louise M. Corbin, $540 (Oct. 26)
James Edwards, $900 (Jan. 26)
Raymond Dwyer, $900 (Feb. 26)
Harold Hellgren, $1020 (Gr. 3)
John McDonald, $420 (Sept. 26)
Herman Miller, $900 (Jan. 26)
Lee Parker, $360 (Sept. 26)
Henry Petersen, $420 (Aug. 26)
Otto Refke, $480 (Jan. 26)
William Renner, $900 (Sept. 26)
Alfred C. Rogers, $420
Joseph Rzepinski, $900 (Dec. 26)
Edward H. Saperstein, $420 (Sept. 26)
Claud V. Scott, $420 (Sept. 26)
Abe Shapiro, $480 (Dec. 26)
Emma Shaw, $840 (May 26)
Tracy Smith, $420 (Sept. 26)
Christian Sonne, $1320 (Jan. 26)
Lawrence Strauss, $480 (Nov. 26)
Cleophas Theriault, $420 (July 26)
Howard Weekley, $360
Isadore B. Weissburd, $420 (June 26)
Joseph Weitzenfeld, $540 (M.)
Agatha A. Wieboldt, $660.

Automobile Corps

John D. Barchard, $1200
John Gawron, $1200
Edward C. Hartwig, $660 (June 26)
Fred C. Lutter, $1200
William J. Soper, $1200
John P. Wallenborn, $1200
George A. Wiborg, $1200

Engineers Division

Jacob Reitz, $2600
Robert G. Allison, $1600
Amby J. Beery, $1140
John Clarke, $1020
John Finn, $1140
John Guthrie, $1140
Thomas Guthrie, $1140
Peter Thurston, $1380
Ernest A. Hart, $1840
Peter Ledeboer, $1600
Charles Moulton, $2020
John Murray, $1020
Cosmo Pacente, $960
John Stretch, $1140

Janitors Division

James J. Linehan, $2040
John Ampey, $840
Josephena Anderson, $720
N. A. Anderson, $5.60 per day
Joseph Bennett, $840
Frank Bergman, $1020
Oscar Carlson, $900
Dominick Carsello, $900
John Christian, $1050
Agnes F. Cronin, $720
Josephine Cubecheck, $720
Alexander Farroli, $1020
Ernest Grabe, $960
Mary Higgins, $720

Charles F. Jackson, $900
Ellsworth Jones, $900
James C. King, $1080
Martin Logan, $840
William McDearmed, $840
John McKay, $900
Frank Malina, $840
Mary Mangan, $720
Clyde Middleton, $900
Catherine Murphy, $720
Peter Murphy, $840
Catherine Murray, $720
Axel F. Olson, $900
Robert H. Proudie, $900
John F. Ryan, $900
Emil Schoenbacher, $900
William P. Shanley, $840
Michael J. Sheridan, $900
Christian Ullrich, $1200
Florence Voight, $720
George D. Wedel, $900

Switchboard Clerk

Rebecca M. Burke, $900

After amendment the recommendations of the Committee were adopted.

The Board resumed open session.

Director Mayer, Secretary, reported the action of the Board in executive session, and moved that said action be made the action of the Board.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds recommends that the Secretary be authorized to advertise for proposals for coal for the main library and branches for the year beginning July 1, 1916; the contract for coal for the main library to be let on the B. T. U. basis.

Your Committee further recommends that the Secretary be authorized to enter into a contract with Krehbiel Company to furnish specifications and contract form for coal proposals for the main library and to make the analyses of the coal delivered during the year; the fee for this service to be $25.00 per month.

All of which is respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, April 24, 1916.

He, also, presented a voucher with certificate of the architect in favor of S. M. Hunter & Co. in the sum of $575.00, being first payment on their contract for erecting an iron stairway in the new stack room, and moved that it be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

On motion of Director Mayer, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 8, 1916.

OFFICIAL RECORD.

There were present, when the Board was called to order, the President, Director Henius, in the chair, and Directors Breyer, Lagorio, Healy, Mayer and Barr.

Absent—Directors Ksycki, Pokorney and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held April 24, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From A. C. Batchelder, 421 E. Sixty-ninth street, requesting the Board to establish a delivery station in his store at that number.

From S. Loseff, requesting the Board to establish a delivery station at his store, corner of Western and Elston avenues.

From Bennie Orenstien, requesting the Board to appoint him keeper of delivery station No. 49 West, located at 1303 Blue Island avenue.

The above communications were referred to the Committee on Library.

From Miss Gertrude Smith, requesting permission for the use of a small room in the Hiram Kelly Branch Library Thursday evening of each week for the use of a class in lip reading.

Referred to the Committee on Buildings and Grounds.

From Director Oscar G. Mayer, enclosing a letter from John Fitzpatrick, President of the Chicago Federation of Labor, in reference to the salaries of the window washers.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

In the absence of the Chairman, Director Lagorio presented the following

report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Mayer, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American books, 599 vols., $556.00.

Books to be replaced, 396 vols., $316.00.

List of foreign textbooks, 366 vols., $170.00.

Books for the Training Class, 72 vols., $42.00.

Books from the A. L. A. Publishing Board, 106 vols., $90.00.

Miscellaneous books, 2 vols., 1 pamphlet, $6.00 (Ryder fund); 204 vols., 35 pamphlets, $440.00 (Regular fund).

Fiction for branches, 379 vols., $380.00.

Fiction for Kelly Branch (Kelly fund), 26 vols., $26.00.

Fiction for Main Library and branches for Rental Collection, 195 vols., $193.00.

Regular fund:	2,122 vols., (35 pamphlets),	$1,994.00
Ryder fund:	2 vols., (1 pamphlet),	6.00
Kelly fund:	26 vols.,	26 00
Rental Collection:	195 vols.,	193.00
Total:	2,345 vols., (36 pamphlets),	$2,219.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $59 00, be paid from the incidental fund.

Respectfully submitted,

A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, May 8, 1916.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Mayer, Barr and the President—6.

Nays—None.

A. C. McClurg & Co., books	$ 9349.25
A. Kroch & Co., books	124.42
A. L. A. Publishing Board, books	92.70
H. W. Wilson Co., books	81.50
G. E. Stechert & Co., subscriptions and books	79.71
C. V. Ritter, books	40.90
Willard Company, books	37.50
Metropolitan Magazine Co., books	18.75
Theo. E. Schulte, books	18 15
Boston Book Co., books	16.00
Herman Obenhaus, books	15.50
Wm. J. Morris, books	10.80
Geo. E. Koehler & Son, binding	582.61
Northwestern Bindery, binding	503.39
Brabandt & Valters Book Binding Co., binding	381.88
Joseph Flucke & Son, binding	348.49
John Seybold, lettering backs of books	152.94
Burgmeier Book Bindery, binding	81.85
Slade, Hipp & Meloy, gummed muslin	12.00
Kirk's Ink Co., paste	17 90
J. W. Butler Paper Co., paper for finding lists, etc	149.21
Dwight Bros. Paper Co., paper	44.45
Swigart Paper Co., buff filing index	120.80
Bradner, Smith & Co., paper and envelopes	59.73
W. D. Messinger & Co., paper	35.14
Max Stern's Sons, printing, etc	72 50
James Watson & Co., printing	24.80
Holmes Mfg. Co., embossed stationery	19.95
Library Bureau, book pockets, cards, etc.	216 69
Geo. E. Cole & Co., stationery	80.46
Rockwell-Barnes Co., paper	15.00
A. Buch, blotter holders	6.00
Oliver Typewriter Co., ribbon coupons	17.50
M. B. Cook Co., ribbon coupons	10.00
Dennison Mfg. Co., fasteners and labels	9.07
H. S. Parrish & Co., daters and dates	6.45
American Type Founders Co., type	12.96
Cameron, Amberg & Co., cash boxes	8.26
Carson Pirie Scott & Co., waste baskets	5.40
John J. Schmidt, calaloging books in foreign languages	89.50
McIntosh Stereopticon Co., enlargements for Hughes Room	5.00
H. G. Wilson, Sec'y, cash expenditures, April, 1916	352.11
Tucker-Kenworthy Co., printing	53.60
	$13,380.82

He, also, presented the following lists of bills to be paid from special funds and moved that the bills be paid from the funds as indicated.

Music Room	2,257
Information Desk (Teachers and special cards)	3,602
Miscellaneous	530
Books for the Blind	372
Documents	76
	54,975

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2 437	238	2,675
Austin	9,440	387	9,827
Austin High	1,029	....	1,029
Bessemer Park	3,911	239	4,150
Blackstone	7,563	350	7,913
Burr School	4,262	203	4,465
Cornell Square	3,752	102	3,854
Davis Square	1,772	150	1,922
Douglas Park	15,547	829	16,376
Dvorak Park	3,807	314	4,121
Eckhart Park	6,035	269	6,304
Forrestville School	999	290	1,289
Fuller Park	4,194	282	4,476
Hamilton Park	5,363	332	5,695
Hamlin Park	4,764	134	4,898
Harrison High	2,928	....	2,928
Hebrew Institute	10,031	1,018	11,049
Holstein Park	4,818	164	4,982
Humboldt	11,416	1,499	12,915
Independence Park	2,860	91	2,951
Kelly	14,105	475	14,580
Lewis Institute	10,144	670	10,814
Lincoln Center	6,838	405	7,243
Logan Square	7,941	450	8,391
Mark White Square	4,204	150	4,354
Ogden Park	8,653	364	9,017
Palmer Park	4,462	108	4,570
Pulaski Park	3,910	63	3,973
Senn High	1,070	....	1,070
Seward Park	5,455	536	5,991

Sheridan	9,210	345	9,555
Sherman Park	6,461	126	6,587
Stanford Park	5,946	153	6,099
Stanton Park	3,429	100	3,529
Sumner School	4,286	162	4,448
Walker	2 017	65	2,082
West 26th Street	7,525	161	7,686
Total	212,584	11,224	223,808

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	56	..	56	Mayfair	826	..	826
Albany Park	548	138	686	Norwood Park	215	..	215
Brighton Park	1,130	..	1,130	Park Manor	556	162	718
Butler House	2,224	.	2,224	Ravenswood	1,275	546	1,821
Cheltenham	843	..	843	Rogers Park	3,066	106	3,172
Chicago Lawn	1,783	..	1,783	East Rogers Park	1,202	167	1,369
Dauphin Park	1,711	310	2,021	Washing'nHeights	378	..	378
Edgewater	731	144	875	West Brighton	2,342	..	2,342
Edison Park	1,253	..	1,253	West Englewood	686	..	686
Fernwood	767	..	767	West Pullman	2,480	..	2,480
Gano	798	..	798	West Ravenswood	942	296	1,238
Grand Crossing	1,671	128	1,799	West Ridge	133	..	133
Gresham	2,894	170	3,064	Woodlawn	5,904	1,531	7,435
Irving Park	480	61	541				
Longwood	636	..	636	Total	37,530	3,759	41,289

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	212,584	11,224	223,808
Traveling Libraries	37,530	3,759	41,289
Business House Deposits	16,300	2,405	18,705
Miscellaneous References	1,547	.....	1,547
Total	267,961	17,388	285,349

Of the 62,078 books supplied through the Stations Department, 11,224 were sent to 34 branches and 50,854 to 82 stations. The books supplied for the same month of the preceding year numbered 72,514 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 14,808.

Joseph F. Baumeister Co., recovering chairs	9.25
Charles L. Cole, general liability insurance	1,836.90
Anderson Strandberg Co., 1st payment acct. contract for general work, new entresol	2,300.00
Coolidge & Hodgdon, services in connection with new stack room	390.24
Central Chandelier Co., chain fixtures	58.75
Chas. Gulbranson, sheet iron deflectors	20.65
Standard Oil Co., gasoline	167.44
Valvoline Oil Co., oil	34.38
Samuel Harris & Co., machinists' supplies	11.53
Wm. D. Gibson Co., springs	9.00
Beckley-Ralston Co., automobile accessories	7.84
Joseph V. Lawrence, fan for Velie motor	6.00
Exide Battery Depots, Inc., repairing battery	14.35
American Battery Co., repairs to storage batteries	12.50
Weniger Bros. Garage, storage of touring car	15.40
A. J. Belanger, making patterns	11.35
Henry Landgraf, hanging delivery station signs	23.00
H. G. Wilson, Sec'y, cash expenditures, April, 1916	55.56
	$8,653.43

He, also, presented the following list of bills for the maintenance of the Kelly Branch and moved that the bills be paid from the Kelly Branch fund.

Carried.

Bills for maintenance of Kelly Branch to be paid from Kelly Branch Fund.

Commonwealth Edison Co., current	$20.40
Chicago Telephone Co., telephone	3.75
Vaughan's Seed Store, fertilizer	3.25
	$27.40

REPORTS.

The Librarian presented his statistical report for the month of April, 1916, which was received and ordered published.

He, also, presented a letter of appreciation of the services of Mr. James C. Barbee, whose resignation was accepted early in the meeting.

Director Breyer moved that the letter be received and made a part of the records of the Board.

Carried.

The following is the letter:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In submitting the resignation of Mr. James C. Barbee, Chief of the Circulation Division, it is fitting that permanent record should be made in the minutes of the Board of the faithful and valuable service rendered by him during the twenty-seven years that he has been connected with the Library in various capacities. Mr. Barbee was appointed in 1889 and for a number of years held the arduous position of reading room attendant, discharging his duties with signal ability: When the Madison street reading room was converted into a circulating branch, in 1910, he was made branch librarian. His record of usefulness there led to promotion in 1913 to the post of Circulation Division Chief in the Central Library. Here, again, interest in his work and in the wishes of the Library's patrons was manifest, and his departure will be regretted alike by his associates and by the public, whom he served at all times cheerfully and willingly. This regret is shared as well by the undersigned.

Respectfully submitted,

HENRY E. LEGLER,
Librarian.

CHICAGO, May 8, 1916.

He, also, presented the following communication:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Plans are under way for early opening to the public of the new municipal pier. Inasmuch as a number of activities of civic import are contemplated in connection therewith, and as there is reason to apprehend that large gatherings of citizens will at all times utilize the advantages of the facilities there afforded for enjoyment and profit, it is suggested that the Library Board consider the advisability of making arrangements, if possible, to install a reading room with a suitable collection of

books and magazines for the use of the public.

Respectfully submitted,

HENRY E. LEGLER,
Librarian.

CHICAGO, May 8, 1916.

Director Barr moved that the communication be referred to the Committee on Library.

Carried.

The Librarian, also, reported that Mr. and Mrs. W. F. Dummer had presented the Library with a very fine collection of mounted pictures, municipal maps, stereopticon slides and photographs.

Director Barr moved that the Secretary be instructed to extend to Mr. and Mrs. Dummer the thanks and appreciation of the Board for this gift.

Carried.

NEW BUSINESS.

On motion of Director Healy the Board went into

EXECUTIVE SESSION.

Director Barr acting as Secretary.

After consideration of matters brought before the executive session the Board resumed open session and Director Barr reported the action of the executive session fixing the salary of Henry E. Legler, Librarian, at $8,500.00 for the year beginning April 26, 1916.

Director Barr moved that the action of the Board in executive session be made the action of the Board.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, O'Connell, Mayer, Barr and the President—7.

Nays—None.

On motion of Director Mayer, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR APRIL, 1916.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of April was 385,014; for the corresponding month of the previous year 354,840. The circulation was from the following sources:

Central Library	54,975
Branches	212,584
Stations	62,078
Traveling Libraries	37,530
Deposits and Miscellaneous	17,847
	385,014

The following is a summary of the books obtained at the Central Library:

Main Collection	21,111
Open Shelf	24,413
Hughes Room	2,614

Janet Green, principal branch librarian, appointed head library assistant April 28, $1260 per year (Promotional).

Bert Harris, carpenter, appointed temp. April 3, $5.60 per day.

Daniel Horrigan, janitor, appointed temp. April 29, $50 per month.

Clarence Hudson, page, separated April 16.

Lorette Jenks, junior library assistant, appointed senior library assistant April 28, $720 per year (Promotional).

Dora Kaplan, library cadet, appointed April 10, 20 cts. per hour; laid off April 25.

Thomas L. Kehoe, library cadet, laid off April 3.

Stephen Kelley, page, resigned April 18.

Nathan Levin, senior library assistant, appointed principal library assistant April 28, $1020 per year (Promotional).

Jacob Levine, page, resigned April 30.

Harlow Lindeberg, page, appointed April 24, $300 per year.

Raymond Lumpp, page, appointed temp. April 27, $300 per year.

Florence McKenzie, janitress, appointed temp. April 3, $660 per year, separated April 10; appointed temp. April 17, $660 per year.

John Meredith, janitor, reinstated April 26, $780 per year.

Mary Moser, senior library assistant, appointed principal library assistant April 28, $1020 per year (Promotional).

Clarence Nordstrom, page, resigned April 25.

James F. O'Connell, library cadet, laid off April 25.

Katherine O'Hara, junior library assistant, resigned April 10.

Lee Parker, page, separated April 24.

Louis Patlak, page, resigned April 7.

Frank Porchaska, elevator operator, appointed temp. April 3, $840 per year, separated April 9; appointed temp. April 11, $840 per year.

Robert Rabinowitz, page, resigned April 25.

James H. Richards, library cadet, laid off April 25

William Roerig, library cadet, laid off April 25.

Louis Rotheiser, page, separated April 16.

Francis Ryan, page, appointed temp. April 28, $300 per year.

Isaac Salanovitz, page, resigned April 2.

Esther Schmidt, library cadet, laid off April 25.

Frank Schmidt, wood finisher, separated April 24.

Jacob Shapiro, page, resigned April 25.

Myra Siegel, library cadet, laid off April 25.

Philip Simon, library cadet, laid off April 25.

Ed Snekness, janitor, separated April 2.

Jennie C. Tencate, library cadet, laid off April 25.

Leah G. Tencate, library cadet, laid off April 25.

Howard Thompson, page, resigned April 18.

Peter Thurston, mechanical and electrical engineer, transferred from Police Department to Chicago Public Library April 1, $1320 per year.

Adolph Tychsen, page, appointed temp. April 27, $300 per year.

Bethany Uphaus, library cadet, appointed temp. April 13, 20 cts. per hour.

Nona Walker, library cadet, laid off April 25.

Frank Waska, head library assistant, appointed chief of division April 28, $1500 per year (Promotional).

Bob Yates, janitor, separated April 28.

Director O'Connell entered the room and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, O'Connell, Mayer, Barr and the President—7.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds begs leave to report on the following matters in its hands:

1. In reply to an advertisement for

proposals for three one-ton automobile trucks proposals were received from fifteen concerns at bids ranging from $2,198.10 to $6,300.00.

Your Committee recommends that the awarding of the contract be postponed and that the matter be referred to the Committee on Buildings and Grounds with authority to act.

2. Your Committee recommends that the Secretary be authorized to equip one of the delivery cars now in service with Motz cushion tires at a cost of $70.33 per tire.

3. That the Secretary be authorized to install one Eclipse smoke indicator at a cost of $91.20.

4. That a contract for furnishing 700 new hand towels, 200 roller towels, 1500 marble towels and 500 paste towels be awarded to Carson, Pirie, Scott & Co. for the sum of $422.37; this being the lowest bid received.

5. That the Secretary be authorized to advertise for proposals for opening various windows in the Public Library building in accordance with specifications prepared for the work.

6. That the question of additional furniture for the Lewis Institute Branch, made necessary by the enlarged quarters, be referred to this Committee with authority to act in the matter and to purchase the necessary furniture at a cost of not to exceed $625.00.

7. That the request of Miss Gertrude Smith for the use of a room in the Hiram Kelly Branch Library for Thursday evening of each week for class in lip reading be granted, subject to the control of the Librarian in charge.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,

Committee on Buildings and Grounds.

CHICAGO, May 8, 1916.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Breyer, Lagorio, Healy, O'Connell, Mayer, Barr and the President—7.

Nays—None.

Wm. E. Dever, rent, etc., Sheridan Branch	$ 170.00
Lewis Institute, rent, W. Madison St. Branch	150.00
Isenstein & Eisenstein, rent, etc., Douglas Park Branch	125.00
F. A. Hill & Co , Agts., rent, etc., Austin Branch	100.00
A. Pink, rent, etc., North Ave. Branch	100.00
Julius Fuermann, rent, etc., Fullerton Ave. Branch	75.00
Skola Vojta Naprstek, (Richard Dusil, Pres.), rent, 26th St. Branch	75.00
Ackley Bros., Agts., rent, Woodlawn Branch	35.00
Herman W. Freund, rent, Edison Park Branch	22.50
Commonwealth Edison Co., current (branches)	79.68
Commonwealth Edison Co., current (Woodlawn Branch)	38.00
Peoples Gas Light & Coke Co., gas	21.44
Peoples Gas Light & Coke Co., arc lamp rental	3.50
Chicago Telephone Co , service	82.22
A. P. W. Paper Co., toilet supplies	66.00
Cudahy Packing Co., soap powder	9.60
Sanitary Office Towel Co., laundering towels	35.25
Haegele Ice Co., ice	11.58
Buchanan Bros., sprinkling streets (main building)	15.00
Raymond Express Co , delivering mail	9 00
Bullard & Gormley Co., hardware	35.58
Marshall Field & Co., shade cord	4.00
Pottinger-Flynn Coal Co., coal	695.72
Krehbiel Co , coal analysis	25.00
John Mohr & Sons, repairing boiler	72.00
McMaster-Carr Supply Co., grease, hand wheels, oilers, etc	17.65
Ball Engine Co., governor springs	7.47
Dearborn Chemical Co., oil	56.07
D. J. Gallagher Mfg. Co., waste and wipers	37.63
Citizens Street Cleaning Bureau, removing cinders	20.40
Inland Electric Co., electrical supplies	75.24
Commonwealth Edison Co , mazda lamps	17.39
James S. Kirk & Co., soft soap	45.54
Colonial Soap Co., soap powder	12.15
Remien & Kuhnert Co., janitor supplies.	30.29
Wm. Dilley, mop handles	5.00
Shavings and Sawdust Co., sawdust	10.00
Mandel Bros., linoleum	514.08
Newton & Hoit Co., furniture and fixtures	449.08
Royal Typewriter Co., typewriting machines	292.50
Yale & Towne Mfg. Co., keys	22.73

Carried.

Yeas — Directors Breyer, Lagorio, Healy, Mayer, Barr and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$105.63
Brabandt & Valters Book Binding Co., binding	47.66
Geo. E. Koehler & Son, binding	6.19
Joseph Flucke & Son, binding	10.92
	$170.40

Rental Collection.

A. C. McClurg & Co., books	$431.11

Bills to be paid from Ryder Fund Income Account.

Koelling & Klappenbach, books	$ 44.40
G. Broes VanDort Co., books	27.00
A. Kroch & Co., books	6.20
	$ 77.60

He, also, presented the following report and moved that it be received and published.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The third and concluding part of a finding list comprising a five-year cumulation of titles is now in press and will be ready for distribution about the end of the month. It will contain about 11,000 titles and will be fully indexed, making a volume of 566 pages. The subjects represented are History and Biography, Geography and Travels, Poetry and Drama, Essays and Miscellanies, Language and Literature, Fine Arts, Useful Arts, Natural Sciences, Social Sciences, Religion, Ethics, Philosophy and Medicine. With Part I (English Prose Fiction) and Part III (Juvenile Literature), issued recently and comprising with indexes 72 and 48 pages respectively, plans formulated in 1910 have been brought to successful realization in furnishing to the public and to the staff a ready key to the up-to-date resources of the Library. Each Book Bulletin lists books added to the shelves during the preceding month, and at the close of each calendar year the titles are cumulated in one alphabet, with full indexes. The fifth year's issue is combined with the preceding four annual "Books of the Year," merging them into one alphabet with consolidated index. Thus at all times it is possible to find readily what books the Library has acquired, and users of the Stations and Branch service are given like convenient reference to the central collection.

Books for the blind and books in foreign languages are not included, as it is purposed to issue these in separate form. The compilation of books for the blind, including the four systems of raised characters represented in this library, is now ready for printing and will make a volume of 32 pages. Lists of books in Yiddish and in the Russian language will follow, and these in turn will be followed by lists of books in German, French, Bohemian, Polish, Italian, Danish, Norwegian, Lettish, Spanish and other languages.

The eighth edition of general finding lists was completed recently with the volume of titles on the subjects of Religion, Philosophy and Medicine. The initial volume of this edition appeared January 1, 1898, more than eighteen years ago. Other volumes, consecutively paged, were issued as follows: History and Biography, 1901; Geography and Travels, 1904; Poetry and Drama, 1904; Language and Literature, 1905; Fine Arts, 1907; Useful Arts, 1908; Natural Sciences, 1909. As none of these volumes was provided with adequate indexes, and as numerous supplements and bulletins of additions, issued at irregular intervals, had further added to the confusion of alphabets and difficulty of ready use, it was deemed inadvisable, in 1910, to continue the work on the eighth edition, and the final volumes which would have completed the eighth series were compiled with reference to the new plan then formulated, and have been issued

independently with separate pagination and with full indexes as follows:

English Prose Fiction, 302 pages; January, 1911,

Young People's Books, 320 pages; June, 1912.

The Social Sciences, 372 pages; September, 1914.

Philosophy, Religion, Medicine, 454 pages; April, 1916.

Prior to 1911, English Prose Fiction and Young People's Books were issued jointly. In separating them, added features of interest were included. The Young People's Books, for instance, embodies a useful subject index to titles on special topics grouped in alphabetical arrangement, and also in collected biography lists the names of all biographees.

Many of the old finding lists are now out of print. Especially needful are revised lists of books in all the foreign languages represented in the Library. Owing to the difficulties of importation at the present time, it is not possible to replace copies worn out and to bring the collections up to date.

For fully 90 per cent. of the patrons of the Library, the five-year cumulations will answer all practical requirements. Finding lists are costly as to compilation and expensive as to publication. It is questionable whether the Library ought to start a ninth series of the complete collection. It would seem far wiser to continue the plan of monthly bulletins of additions, with annual and five-year cumulations, and to issue from time to time special topical lists and select lists on the Drama, Poetry, Useful Arts, etc.

Respectfully submitted,

A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, May 8, 1916.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Mayer presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received and their acceptance is recommended with authority to the Librarian to fill the positions by requisition on the Civil Service Commission:

James C. Barbee, chief of division, June 17.

Jacob L. Levine, page, April 30.

Clarence Nordstrom, page, April 25.

We recommend that leave of absence, without pay, be granted Mary E. Ryan, senior library assistant, for four months from May 11, 1916.

Respectfully submitted,

OSCAR G. MAYER,
A. LAGORIO,
Committee on Administration.

CHICAGO, May 8, 1916.

He, also, presented the list of vacancies and appointments for April, 1916, which was received and ordered published.

Lawrence Abbott, page, separated April 25.

Joseph Bardwell, page, appointed temp. April 29, $300 per year.

Irwin Bercu, page, resigned April 10.

Harold Blair, library cadet, laid off April 25.

William Bridges, janitor, appointed temp. April 3, $780 per year; separated April 25.

May I. Carroll, head library assistant, appointed chief of division April 28, $1500 per year (Promotional).

Frank J. Cullnan, page, appointed temp. April 28, $300 per year.

Blanche Dwyer, library cadet, laid off April 25.

John Finn, oiler, appointed April 1, $1080 per year.

Herbert Goodrich, page, resigned April 2.

Helen Goodspeed, library cadet, laid off April 25.

REFERENCE ROOM.

Number of books issued from stacks... 37,034
Number of recorded visitors.....14,530

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,285. Visitors, 1,108.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 5,740. Newspapers, 585. Visitors, 1,817.

CIVICS ROOM.

Magazines issued, 1,860; directories consulted, 2,289; documents used, 1,653; books, 913; pamphlets, 12,585 Visitors, 5,136; package libraries circulated, 177.

STUDY ROOM.

Volumes consulted, 3,422. Visitors, 2,663.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,716. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 103,028.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 4,883; issued in March of the previous year, 4,950.

Number of non-fiction cards issued, 3,364; juvenile cards, 2,915; research cards, 13; vacation cards, ...; teachers' cards, 115; summer cards, ... The number of three-year cards outstanding is 197,551.

BINDERY DEPARTMENT.

Number of books at binderies March 31, 1916.....	5,269
Number of books sent to binderies in April, 1916.....	5,028
Total number of books at binderies in April, 1916.....	10,297
Number of books received from binderies in April, 1916.....	4,753
Number of books at binderies April 30, 1916.....	5,544
Number of books repaired in Library in April, 1916.....	4,434

GROWTH OF THE LIBRARY.

The total number of volumes in the Library May 1, 1916, was 705,379. Received since June 1, 1915, 92,847; since April 1, 1916, 10,726. Books worn out and discarded since June 1, 1915, 14,026; since April 1, 1916, 1,100. Books lost and paid for since June 1, 1915, 1,231; since April 1, 1916, 114. Books found and money refunded since June 1, 1915, 170; since April 1, 1916, 18.

HENRY E. LEGLER,
Librarian.

CHICAGO, May 8, 1916.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, MAY 22, 1916.

OFFICIAL RECORD.

There were present the President, Director Henius, in the chair, and Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer and Barr.

Absent—Director O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held May 8, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Anna Deegan, 6248 S. Park avenue, requesting the Board to open a delivery station in her store at that number.

From M. F. Ernst, 6721 Stony Island avenue, requesting the Board to open a delivery station in his store at that number.

From Ben Roberts, requesting the Board to open a delivery station at his store, 2836 W. Twelfth street.

From citizens of the neighborhood known as Hermosa, bounded on the east by Hamlin avenue, on the west by Leclaire avenue, on the north by Fullerton avenue and on the south by North avenue, requesting the Board to establish a branch in that district.

The above communications were referred to the Committee on Library.

From T. E. Doughtery, Chairman, Civic Industrial Committee of the Association of Commerce, requesting the Board to join in the flower box movement this year.

Referred to the Committee on Buildings and Grounds.

COMMITTEE ON LIBRARY.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Breyer, Lagorio, Ksycki, Healy, Pokorney, Mayer, Barr and the President—8.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American non-fiction, 163 vols., $194.00.

Non-fiction to be replaced, 151 vols., $173.00.

Juvenile books to be replaced, 214 vols., $156.00.

Miscellaneous books, 461 vols., $351.00 (Regular fund); 9 vols., $55 00 (Ryder fund).

Non-fiction for branches, 1,590 vols., $1,485.00.

Juvenile books for branches, 381 vols., $253.00.

Non-fiction to be replaced for branches, 224 vols, $242.00.

Books for Austin High School, 108 vols., $61.00.

Books for Harrison High School, 35 vols., $33.00.

Books for Senn High School, 354 vols., $424.00.

Boy Scout books for Stanton Park, 12 vols., $4.00.

Books for Deposit Collection, 343 vols., $297.00

Books for Kelly Branch (Kelly fund), 207 vols., $228.00.

Regular fund:	4,036 vols.,	$3,673.00
Ryder fund:	9 vols.,	55 00
Kelly fund:	207 vols..	228.00
Total:	4,252 vols.,	$3 956 00

Respectfully submitted.

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, May 22, 1916.

COMMITTEE ON ADMINISTRATION.

Director Ksycki, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following resignations have been received by your Committee on Administration and their acceptance is recommended with instructions to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Patrick H. Doherty, page, May 15.

William H. Hansen, page, May 10.

Joseph E. Moss, page, May 21.

We recommend that leaves of absence be granted as follows:

William P. Perlman, messenger, June 4 to 9, inclusive, without pay.

Margaret Crain, senior library assistant, four months from May 17, the first month thereof on half pay.

Agnes F. Cronin, janitress, three months from May 15.

Emily T. Menz, janitress, three months from June 16.

Respectfully submitted,

PHILIP M. KSYCKI,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, May 22, 1916.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved that the report be received and approved.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report on the following matters which were referred to the Committee with power to act:

1. Your Committee awarded a contract for furnishing three one-ton automobile trucks as follows:

CHASSIS:

Master Motor Co., three one-ton Republic chassis for the sum of.....$3,510.00

BODIES:

Wayman & Murphy Co., three bodies for the sum of 996.00

2. Furniture and fixtures contracts for the additional room at Lewis Institute Branch were awarded as follows:

CARSON, PIRIE, SCOTT & CO.:

Cork carpet.....$152.25

LIBRARY BUREAU:

14 three ft. sections wall stack 4 ft. 6 in. high 10 in. shelves	$216.75
2 magazine racks.....	60.00
1 18 tray card cabinet unit.	28.08
1 4 drawer plan unit.....	16.00

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, May 22, 1916.

NEW BUSINESS.

The President presented a communication from the Chicago Association of Commerce requesting the Board to cooperate with the Chicago preparedness parade committee.

Director Healy moved that the employés of the Library who wish to join in the parade to be held Saturday, June 3, 1916, on application to the Librarian, be given the necessary leave of absence without loss of pay.

Carried.

The President stated that he had made arrangements to sail to Denmark, Wednesday, May 31st inst., and expected to be absent until about the first of September next.

Director Healy moved that the President, Director Henius, be given a leave of absence during the period stated.

Carried.

On motion of Director Breyer, the Board adjourned.

H. G. WILSON,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 12, 1916.

OFFICIAL RECORD.

There were present the Vice-President, Director Breyer, in the chair, and Directors Lagorio, Ksycki, Healy, Pokorney and Barr.

Absent — Directors O'Connell and Mayer.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held May 22, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Cyrus Mischkin, resigning as keeper of delivery station No. 42 West, located at 1105 N. California avenue.

From Otto H. Beyer, the successor in business to Cyrus Mischkin, requesting the Board to appoint him keeper of delivery station No. 42 West.

From L. Schoenbaum, requesting the Board to establish a delivery station at 5618 Madison street.

The above communications were referred to the Committee on Library.

The following communication from the Secretary of the Public Library Employés Pension Fund:

CHICAGO, June 12, 1916.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The Board of Trustees of the Public Library Employés Pension Fund has decided on the purchase of the following named securities:

$5,000 Cincinnati Gas and Electric Company First and Refunding 5% gold bonds at par.

The approval of your honorable body is hereby requested.

Very truly yours,
H. G. WILSON, *Sec'y.*

Director Ksycki moved that the Board approve of the purchase of the bonds.

Carried.

COMMITTEE ON LIBRARY.

Director Barr, for the Chairman, pre-

sented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Lagorio, Ksycki, Healy, Pokorney, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American books, 419 vols., $484.00.

Books for the Thomas Hughes Room, 33 vols., $22.00.

Books to be replaced, 171 vols., $146.00.

Books from the A. L. A. Publishing Board, 175 vols., $90.00.

Miscellaneous books, 86 vols., 45 pamphlets, $238.00 (Regular fund); 1 vol., $4.00 (Kelly fund).

Fiction for branches, 314 vols., $311.00.

Fiction for Kelly Branch (Kelly fund), 20 vols., $20.00.

Fiction for Main Library and branches for Rental Collection, 235 vols., $223.00.

Regular fund:	1,198 vols., (45 pamphlets),	$1,291.00
Kelly fund:	21 vols.,	24.00
Rental Collection:	235 vols.,	223.00
Total:	1,454 vols., (45 pamphlets),	$1,538.00

Your Committee also recommends that a list of miscellaneous bills herewith submitted, amounting to $97.37, be paid from the incidental fund.

Respectfully submitted,

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, June 12, 1916.

He, also, presented the following report and moved its adoption.

Carried.

Yeas — Directors Lagorio, Ksycki, Healy, Pokorney, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—As it is customary at this time of the year your Library Committee has authorized the usual advertisement for proposals to supply for one year books issued by American publishing houses. In view of disturbed conditions in the European book markets we deem it advisable to continue existing relations for securing books issued by English and foreign publishers.

For like reasons your Committee deems it inadvisable to advertise at this time for bids for the necessary bindery work required during the ensuing year. Prices of needed materials are fluctuating to such a degree that bidders would undoubtedly, in order to safeguard all contingencies, charge materially higher prices than those which the Library has paid during the past year. We have, therefore, negotiated with the four binderies which have done the library work, with a view to continuing present arrangements as long as market conditions will permit, with the following result:

Burgmeier Book Bindery will maintain present contract prices until such time as conditions will compel a change.

Joseph Flucke and Son are willing to continue the old contract, with the elimination of pigskin binding and the assurance of a six months' continuance.

George E. Koehler and Son will live up to the current schedule, with a slight increase for morocco bindings and the omission of pigskin, also with assurance of a six months' continuation of the arrangement.

Brabandt and Valters ask for an increase slightly less than the prices paid the others, but guarantee it for only four months and limit the number of volumes to eight thousand. For the remaining eight months the prices asked by them are slightly higher, but they will furnish a goatskin instead of a roan leather which is worth the difference, estimated for the entire year to be $575.00. This means an increase of two cents a volume on roans and an increase of three cents for goatskin bindings.

The Northwestern Bindery asks a price equivalent to that of other contractors, but agrees to the acceptance of work on this basis only as long as market conditions of materials will admit, when a new schedule may be mutually agreed upon.

The new arrangement involves approximately one thousand dollars more for the entire year on the basis suggested.

Following the manifest trend in the large library systems of the country, your Committee recommends that the Librarian be authorized to put into effect, as soon as the necessary arrangements can be made without confusion, such modifications of the present plans for issuing books as will give to students, research workers and other patrons of the library who may require them, an additional number of books on the general cards, with the suggested maximum of five. Inasmuch as it is proposed to make material changes in the loan system which now obtains, this would seem to be a good opportunity to effect other changes of a progressive character in connection with the issuance of books for home use.

Your Committee would report further at this time that a catalog of books for the blind has just been issued. The finding list classifies the books according to the Dewey Decimal System and groups them under the several kinds represented in the library—American Braille, Moon, Line and New York Point. The list is well indexed under authors, titles and subjects and will meet a real need in making it possible for the blind patrons of the library to secure what they desire by mail as well as upon personal request.

Respectfully submitted,

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, June 12, 1916.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Lagorio, Ksycki, Healy, Pokorney, Barr and the President—6,

Nays—None.

A. C. McClurg & Co., books	$5,233.84
O. G. Waffle, books	216.40
Hecht Nielsen, books	151.00
C. V. Ritter, books	90.50
A. L. A. Publishing Board, books	90.20
Moody Manual Co., books	60.00
United States Patent Office, subscription	50.00
B. DeClarke Yates, books	45.00
McDevitt-Wilson, books	39.05
Theo. E. Schulte, books	20.95
G. Broes VanDort Co., books	9.00
R. S. Anderson & Co., books	7.30
A. Kroch & Co., books and subscriptions	1,381.54
Pan American Union, subscription	32.00
Brabandt & Valters Book Binding Co., binding	786.72
Geo. E. Koebler & Son, binding	597.78
Northwestern Bindery, binding	578.43
Burgmeier Book Bindery, binding	423.05
Joseph Flucke & Son, binding	411.95
John Seybold, lettering backs of books	111.40
Gaylord Bros., pamphlet binders	27.14
Missouri Brass Type Foundry Co., type	10.53
Tucker-Kenworthy Co., printing	48.10
Dwight Bros. Paper Co., paper	72.20
Hollis & Duncan, twine and paper	152.76
Swigart Paper Co., paper	61.92
Bradner, Smith & Co., paper and envelopes	39.93
J. W. Butler Paper Co., paper	13.00
Sewell Clapp-Envelopes, envelopes	74.04
Bright Envelope Mfg. Co., envelopes	27.80
Max Stern's Sons, printing	108.75
Cameron, Amberg & Co., cutting paper, printing, etc.	57.60
James Watson & Co., printing	48.55

Rockwell - Barnes Co., carbon paper, folders, etc.	32.76
Geo. E. Cole & Co., stationery	5.10
Dennison Mfg. Co., glue	5.25
Louis Melind Co., ink pads	4.00
H. S. Parrish & Co., rubber stamps	3.50
H. G. Wilson, Sec'y, cash expenditures, May, 1916	308.65
	$11,437.69

He, also, presented the following lists of bills to be paid from trust funds and moved that the bills be paid from the funds as indicated.

Carried.

Yeas — Directors Lagorio, Ksycki, Healy, Pokorney, Barr and the President—6.

Nays—None.

Bills for Kelly Branch to be paid from Kelly Branch Fund.

A. C. McClurg & Co., books	$204.95
O. G. Waffle, books	4.00
Pan American Union, subscription	2.00
Brabandt & Valters Book Binding Co., binding	43.84
Joseph Flucke & Son, binding	36.91
Northwestern Bindery, binding	18.71
Geo. E. Koehler & Son, binding	3.60
	$314.01

Bills to be paid from Ryder Fund Income Account.

G. Broes VanDort Co., books	$ 49.40
Alfred A. Goldschmidt, books	16.20
R. S. Anderson & Co., books	6.50
	$ 72.10

Rental Collection.

A. C. McClurg & Co., books	$201.69

COMMITTEE ON ADMINISTRATION.

Director Ksycki, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — The following resignations have been received by your Committee on Administration, and their acceptance is recommended with instructions to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Florence L. Mayerson, junior assistant, June 5.

Jesse Pruskauer, page, June 5.

Catherine Murphy, janitress, May 23.

Your Committee recommends granting leaves of absence as follows:

Adeline Neiman, junior assistant, June 5 to November 25, inclusive, such leave including the vacation period provided for by the rules.

A. Agnes O'Brien, senior assistant, May 29 to June 23.

Irma L. Snyder, senior cataloger, for one year dating from July 11, in order to permit attendance at a library school.

Phyllis Cleaver, junior assistant, June 17 to September 10.

Leo W. Henikoff, page, May 31 to June 30.

All of the above leaves of absence are without pay.

Respectfully submitted,

PHILIP M. KSYCKI
A. LAGORIO,
Committee on Administration.

CHICAGO, June 12, 1916.

He, also, presented the following list of vacancies and appointments for May, 1916, which was received and ordered published.

Gladys Arnold, principal cataloger, appointed head library assistant May 8, $1260 per year (Promotional).

Joseph Augustus, senior library assistant, appointed principal library assistant May 8, $1020 per year (Promotional).

Julia Baker, principal branch librarian, appointed head library assistant May 26, $1260 per year (Promotional).

Annie Batchelder, junior library assistant, appointed senior library assistant May 29, $720 per year (Promotional).

Irwin Blank, page, appointed temp May 1, $300 per year; separated May 2.

Rebecca Bond, junior library assistant, appointed senior library assistant May 15, $720 per year (Promotional).

Philomena Brennan, junior library as-

sistant, appointed senior library assistant May 26, $720 per year (Promotional).

William Bridges, janitor, appointed temp. May 1, $840 per year.

Winthrop Brown, page, appointed temp. May 11, $300 per year.

Louis Casty, page, separated May 11.

Maurice Clarke, page, appointed temp. May 1, $300 per year.

Chester Cole, page, appointed messenger May 19, $540 per year (Promotional).

Frank Cullnan, page, separated May 10.

Patrick Doherty, page, appointed temp. May 10, $300 per year; separated May 12; appointed civil service May 13, $300 per year; resigned May 15.

Gladys Donahue, junior library assistant, appointed temp. May 1, $420 per year.

Alice Farquhar, senior library assistant, appointed principal library assistant May 19, $1020 per year (Promotional).

William Firebaugh, senior library assistant, appointed principal library assistant May 15, $1020 per year (Promotional).

Edmund Foley, page, appointed May 15, $300 per year.

Walter Gacek, wood finisher, appointed temp. May 16, $840 per year.

Louis Goodman, page, appointed temp. May 2, $300 per year.

Arthur Grundy, page, separated May 1.

D. E. Halberstadt, mechanical and electrical engineer, appointed temp. May 8, $1320 per year.

William Hansen, page, resigned May 10.

Bert Harris, carpenter, separated May 11; appointed temp. May 15, $5 60 per day.

Harold Hellgren, senior library assistant, appointed principal library assistant May 26, $1020 per year (Promotional).

Albert Hergesheimer, page, appointed temp. May 22, $300 per year; separated May 29.

Prudence Higley, junior library assistant, appointed senior library assistant May 19, $720 per year (Promotional).

Nathan Kier, page, appointed messenger May 29, $540 per year (Promotional).

Steven Klos, page, appointed messenger May 15, $540 per year (Promotional).

Emma Levin, senior library assistant, appointed principal library assistant May 15, $1020 per year (Promotional).

Edith Long, junior library assistant, appointed senior library assistant May 8, $720 per year (Promotional).

Raymond Lumpp, page, separated May 1; appointed civil service May 2, $300 per year.

Joseph Moss, page, resigned May 21.

Catherine Murphy, janitress, resigned May 23.

Bruno Nowakouski, page, appointed temp. May 19, $300 per year; separated May 21; appointed civil service May 22, $300 per year.

Archie O'Callaghan, page, appointed temp. June 2, $300 per year; separated June 10.

William Perlman, page, appointed messenger May 8, $540 per year (Promotional).

Amelia Platt, principal cataloger, appointed head library assistant May 19, $1260 per year (Promotional).

Frank Porchaska, elevator operator, appointed temp May 1, $900 per year.

Joseph Probst, page, appointed temp. May 1, $300 per year; separated May 3.

Anna C. Reque, principal cataloger, appointed head library assistant May 15, $1260 per year (Promotional).

Lora Rich, senior library assistant, appointed principal library assistant May 8, $1020 per year (Promotional).

Harry Sloan, page, appointed temp. May 1, $300 per year.

Adolph Tyschen, page, separated May 28.

He, also, presented the report of the United States Audit Company, certified public accountants, on their audit of the books and accounts of the Public Library for the quarter ended February 29, 1916, which was received and ordered published.

The following is the report:

June 7, 1916.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—As instructed, we have audited the books and accounts of the Chicago Public Library for the three months ended February 29, 1916.

We compared the vouchers with the entries in the Cash Book and Voucher Record; verified the receipts from fines, books lost, deposits, etc., by comparison

with the Branch Library Daily Receipt books and stubs of the Deposit Receipt books.

We proved the footings of all books of original entry, and traced the postings therefrom to the General Ledger.

We inspected and checked the securities representing the various investments in the presence of two of the Directors and of the Secretary.

We compared the receipts as shown by the City Treasurer with the amounts as shown on the books of the Library and found them to be in agreement.

We submit herewith various statements, as indexed, which are in accordance with the books.

Yours very truly,
UNITED STATES AUDIT CO.
HENRY L. HERTZ,
President.

Supervised by:
WHITNEY B. FLERSHEM,
Certified Public Accountant.

FUNDING BALANCE SHEET, FEBRUARY 29, 1916.

Fund Assets.			
Public Library Fund:			
Tax Levy—1915 Balance	$611,635.26		
Less: 1915 Tax Warrants Outstanding	95,000.00		
	$516,635.26		
Cash in hands of City Treasurer	12,851.01		
Cash for Redemption of 1915 Tax Warrants	8,195.59		
Total Public Library Fund Assets		$537,681.86	
Current and Trust Funds:			
Bonds	277,411.76		
Certificates of Deposit	588.24		
Cash	5,150.88		
Total Current and Trust Funds, Assets		283,150.88	
Total Fund Assets			$820,832.74
Fund Liabilities.			
Public Library Fund		$537,681.86	
Current and Trust Funds:			
Kelly Fund	200,000.00		
Kelly Fund Increment	65,000.00		
Kelly Fund Income	488.76		
Kelly Fund Branch	1,806.16		
Ryder Fund	10,000.00		
Ryder Fund Income	214.32		
Beecher Fund	2,000.00		
Beecher Fund Income	362.61		
Jackson Fund	1,000.00		
Jackson Fund Income	52.49		
Incidental Fund	167.81		
Security Deposits	1,114.75		

Special Deposits	100.00		
Rental Collections	843.98		
Total Current and Trust Funds—Liabilities		283,150.88	
Total Fund Liabilities			$820,832.74

PUBLIC LIBRARY FUND — CASH RECEIPTS AND DISBURSEMENTS FOR THE THREE MONTHS ENDED FEBRUARY 29, 1916.

Receipts.			
Taxes: 1913 and Prior		$ 2,567.95	
1914		12,479.31	
1915		8,195.59	
Morgan Park Taxes 1914—Balance		664.10	
Sale of Tax Warrants Account 1915 Taxes		95,000.00	
Interest on Cash in hands of City Treasurer		148.52	
Special Interest on Bank Deposits During 1915		34.83	
Sundry Receipts		647.58	
Total Receipts		$119,737.88	
Add: Cash Balance December 1, 1915		23,774.66	
Total to be Accounted for			$143,512.54
Disbursements.			
Freight and Express	$ 30.77		
Postage	600.93		
Refunds—Books Lost and Paid for	63.24		
Salaries: Main Library	51,257.52		
Branches	19,886.85		
Delivery Stations	2,364.07		
Binding	6,915.27		
Books	24,537.11		
Delivery Stations—Miscellaneous	1,062.33		
Periodicals	1,539.19		
Finding Lists	856.72		
Printing and Stationery	2,094.30		
Fuel	3,896.75		
Miscellaneous Expense	674.08		
Janitor's Expense	230.46		
Heating and Generating Plant	342.36		
Branches—Miscellaneous	3,050.06		
Elevator Supplies and Repairs	60.60		
Electric Supplies and Repairs	350.91		
Furniture and Fixtures	1,492.91		
Repairs, Alterations and Improvements	1,159.51		
Total Disbursements		122,465.94	
Add: Cash Balance February 29, 1916:			
Available Balance in Hands of City Treasurer	12,851.01		
Balance for Redemption of Tax Warrants 1915	8,195.59	21,046.60	
Total Accounted for			$143,512.54

Current and Trust Funds.

Cash Receipts and Disbursements for the Three Months Ended February 29, 1916.

Receipts.	Total	December, 1915	January, 1916	February 1916
Kelly Fund Income	$ 14.89	$ 3.01	$ 2.11	$ 9.77
Kelly Branch	3,431.98	680.00	2,748.48	3.50
Ryder Fund Income	120.64	50.00	60.64	10.00
Beecher Fund Income	48.16	40.00	8.16	.....
Jackson Fund Income	1.35	.....	1.35	.....
Rental Collections	833.20	297.76	326.95	258.49
Incidental Fund	1,147.68	399.22	379.87	368.59
Miscellaneous	256.77	73.02	95.09	88.66
Finding Lists	75.86	21.82	25 70	28.34
Books Lost and Paid for	314.95	76.22	117.95	120.78
Deposits Received	846.00	238.85	358.20	248.95
Fines Collected	5,660.02	1,914.46	2,070.26	1,675.30
Accrued Interest	140.00	.....	140.00	.....
Certificate of Deposit	448.24	.....	448.24	.....
Total Receipts	$13,389.74	$3,794.36	$ 6,783.00	$2,812.38
Add: Cash Balance on hand at Beginning of Period	4,379.17	4,379.17	2,654.32	5,348.08
Total to be Accounted for	$17,768.91	$8,173.53	$9,437.32	$8,160.46
Disbursements.				
Treasurer	$ 647.58	171.06	$ 238.74	$ 237.78
Pension Fund	5,660.02	1,914.46	2,070.26	1.675.30
Kelly Branch	2,075.55	1,129.73	471.46	474.36
Kelly Fund Income	715.00	715.00	.....	.....
Beecher Fund Income	222.88	222.88	.....	.....
Jackson Fund Income	52.10	52.10	.....	.....
Rental Collections	555.72	555.72	.....	.....
Books Purchased	53.72	30.89	20.73	2.10
Freight and Express	30.77	9.79	9.44	11.54
Printing and Stationery	41.18	29.77	3.42	7.99
Periodicals	50.87	29.10	21.67	.10
Postage	600.93	185.33	235.27	180.33
Heating and Generating Plant	15.81	5.00	10.24	.57
Electric Supplies and Repairs	5.75	5.75	.....	.....
Delivery Stations—Miscellaneous	34.35	16.53	12.37	5.45
Branches Expenses	35.85	23.65	5.15	7.05
Miscellaneous Expenses	145.30	24.68	25.05	95.57
Refunds—Books Lost and Paid for	63.24	16.50	25.25	21.49
Deposits Refunded	892.00	250.10	351.95	289.95
Certificate of Deposit	588.24	.....	588.24	.....

Janitor's Expense	2.88	2.88	.....	.....
Insurance Fund	128.29	128.29	.....	.....
Total Disbursements	$12,618.03	$5.519.21	$ 4,089.22	$3,009.58
Add: Cash Balance on Hand at End of Period	5,150.88	2,654.32	5,348.08	5,150.88
Total Accounted for	$17.768.91	$8,173.53	$ 9.437.32	$8,160.46

CURRENT AND TRUST FUNDS—SUMMARY OF BALANCES.

	Dec. 31, 1915	Jan. 31, 1916	Feb. 29, 1916
Kelly Fund	$ 200,000 00	$200.000.00	$200,000.00
Kelly Fund Increment	65,000.00	65,000.00	65,000.00
Kelly Fund Income	476.88	478.99	488.76
Kelly Branch	.....	2,277.02	1,806.16
Ryder Fund	10,000.00	10,000.00	10,000.00
Ryder Fund Income	143.68	204.32	214.32
Beecher Fund	2,000.00	2,000.00	2,000.00
Beecher Fund Income	354.45	362.61	362.61
Jackson Fund	1,000.00	1,000.00	1,000.00
Jackson Fund Income	51.14	52.49	52.49
Incidental Fund	120.13	131.41	167.81
Security Deposits	1,149.50	1,155.75	1,114.75
Special Deposits	100.00	100.00	100.00
Rental Collections	258.54	585.49	843.98
Total Current and Trust Funds Balances	$280,654.32	$283,348.08	$283.150.88
Made up as follows:			
Bonds—Book Value	$277,411.76	$277,411.76	$277,411.76
Certificate of Deposit	448.24	588.24	588.24
Cash	2,654.32	5,348.08	5,150.88
Accrued Interest	140.00	.....	.....
	$280,654.32	$283,348.08	$283,150.88

RECONCILIATION OF TRUST FUNDS,
FEBRUARY 29, 1916.

Trust Funds:		
Hiram Kelly Bequest	$200,000.00	
William H. Ryder Bequest	10,000.00	
Jerome Beecher Bequest	2,000.00	
H. W. Jackson Bequest	1,000,00	
Hiram Kelly Increment	65,000.00	
Total Trust Funds		$278,000.00
Investments:		
Municipal and Sundry Bonds (par value $278,000.00)	$277,411.76	
Union Trust Company Certificate of Deposit No. D9302, Dated January 31, 1916	588.24	
Total Investments		$278,000,000

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas — Directors Lagorio, Ksycki, Healy, Pokorney, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen: — Your Committee on Buildings and Grounds begs leave to report that proposals for supplying the library building with smokeless coal for the year beginning July 1, 1916, were opened on June 2d and referred to the Krehbiel Company, the Board's analyzing engineers. Attached hereto is the report of the Krehbiel Company.

Your Committee recommends that the matter of awarding the contract for coal be referred back to this Committee with power to act after further tests have been made.

Your Committee further recommends that the Secretary be authorized to purchase one "Ford roadster" for the sum of $402.75; this machine to be used by the Superintendent of the delivery station department in the work of that department.

Also that the Secretary be authorized to purchase card filing cabinets for use in the various branches at a cost not exceeding $150 00.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, June 12, 1916.

Krehbiel Company,
Chicago, June 3, 1916.

Mr. H. G. Wilson,
Secretary, Chicago Public Library.

Dear Sir:—We beg to herewith enclose in triplicate the tabulation of bids for coal supply for the ensuing year.

From this you will note that the bid of Bunge Bros. Coal Company, offering to furnish 75857 net B. T. U. for 1 cent is the lowest bid and we advise that the proposition be accepted.

Before actually accepting the contract we suggest that you order in two or three wagon loads of coal for test purposes, allowing your chief engineer to determine the smokeless quality of the coal and giving us an opportunity to sample and analyze this initial shipment. We will then report to you as to how near the actual results in the coal compare with the contract.

We are herewith returning formal proposals of the bidders.

Respectfully submitted,

FRED A. KREHBIEL, *President.*

Bidders	Size of Coal Smokeless	Moist	Ash (Dry)	B.T.U. (Dry)	Price per ton delvd.	Origin	Net B. T. U. for 1c
Bunge Bros. & Co.	Slack Pocahontas	3.0	7.0	14800	$3.75	McDowell, W. Va.	75857
Pottinger Flynn Coal Co.	Nut & Slack *New River	2.50	6.0	14900	3.85	Mercer, W. Va.	74886
Pilsen Coal Co.	Slack *New River	2.0	4.0	15000	3.98	Fayette, W. Va.	73058
Pilsen Coal Co.	Mine Run Berwinds Po.	2 0	4.0	15000	4.18	Fayette, W. Va.	70000
F. G. Hartwell Co.	Nut & Slack	3.0	6.0	14800	3.90	McDowell, W. Va.	73500
Taylor Coal Co.	Poca. M. R.	2.0	4.0	15860	4.35	McDowell, W. Va.	71134
Consumers Co.	Poca. Slack	3.0	5.0	14910	4.05	McDowell, W. Va.	71006
Consumers Co.	Poca. M. R.	2.0	4.0	15175	4.60	McDowell, W. Va.	64378
Baker Bros.	Poca. M. R.	3.0	5.0	14800	4.05	McDowell, W. Va.	70459
Crerar Clinch & Co.	Poca. M. R.	4.0	5.50	14500	4.35	McDowell, W. Va	63597

*Tendency to smoke.

Data on last year's coal contract, Pottinger & Flynn.

Guarantee	Pocahontas	2.50	6.0	14900	3.75	Mercer, W. Va.	76865
As delivered for 11 months		3.63	6.60	14800	3.6745	Mercer, W. Va.	76865

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas — Directors Lagorio, Ksycki, Healy, Pokorney, Barr and the President—6.

Nays—None.

Wm. E. Dever, rent, Sheridan Branch	$ 170.00
Lewis Institute, rent, W. Madison St. Branch	150.00
Isenstein & Eisenstein, rent, Douglas Park Branch	125.00
F. A. Hill & Co., Agents, rent, Austin Branch	100.00
A. Pink, rent, North Ave. Branch	100.00
Skola Vojta Naprstek, (Richard Dusil, Pres.), rent, 26th St. Branch	75.00
Julius Fuermann, rent, Fullerton Ave. Branch	75.00
Ackley Bros., Agts., rent, Woodlawn Branch	35.00
Herman W. Freund, rent, Edison Park Branch	22.50
Commonwealth Edison Co., electric current	114.05
Peoples Gas Light & Coke Co., gas	18.08
Chicago Telephone Co., telephone service	78.50
Consumers Co., coal	40.20
Sanitary Office Towel Co., laundering towels	34 61
Individual Towel & Cabinet Service Co., clean towel supply	17.50
Haegele Ice Co., ice	10.01
City Collector, street car books	5.30
John J. McGrath, sign for Woodfawn Branch	12.50
Buchanan Bros., sprinkling streets, main library	15.00
Raymond Express Co , delivering mail	9.00
Geo. C. Waterman, County Surveyor, surveying Woodlawn Branch property	25.00
Bullard & Gormley Co., hardware	10.08
Pottinger-Flynn Coal Co., coal	629.35
Krehbiel Co., coal analysis	25.00
John Moloney, mason work on boiler	35.65
McMaster-Carr Supply Co., helmet oil	6.80
Samuel Harris & Co., machinists supplies	3.65
Citizens Street Cleaning Bureau, removing cinders	4.80
Inland Electric Co., electrical supplies	13.96
Gallaher & Speck, furnishing and installing elevator cable	20.09
Library Bureau, wall shelving, furniture, cards, etc	1,375.97
Marshall Field & Co , mirrors	11.95
Charles L. Cole, insurance on library property. High School Branches	25.00
Coolidge & Hodgdon, services in connection with building improvements	245.38
Anderson Strandberg Co , 2d payment general work new entresol	1,000.00
Geo. B. Carpenter & Co,, awnings	384.00
Carson Pirie Scott & Co., cork carpet and toweling	484.42
Standard Oil Co., gasoline	201.66
Goodyear Tire & Rubber Co., rubber tires	157.16
Valvoline Oil Co., oil	10.63
American Battery Co., repairs to storage batteries	11.75
Perkins Machine Co., machinists supplies	65.83
Beckley-Ralston Co., automobile accessories	9.00
Weniger Garage, storage of touring car, etc	15.60
Henry Landgraf, hanging delivery station sign	4.00
Nelson & LeMoon, motor truck service	10.00
Vacuum Oil Co., oil	6.83
Art Metal Contruction Co., 1st payment metal bookstacks	8 000.00
H. G. Wilson, Sec'y, cash expenditures, May, 1916	65.94
	$14,066.75

He, also, presented the following bills for the maintenance of the Kelly Branch and moved that the bills be paid from the Kelly Branch fund.

Carried.

Commonwealth Edison Co., current	$20.40
Chicago Telephone Co., telephone service	4.32
Hockin & Penhallegon, galvanized pans	1.40
	$26.12

REPORTS.

The Librarian presented the statistical report for May, 1916, which was received and ordered published.

The Librarian reported that he would be absent from the next meeting of the Board owing to his attendance at the American Library Association conference at Asbury Park.

NEW BUSINESS.

Director Healy moved that during the absence of the Librarian, the Secretary be appointed acting librarian.

Carried.

On motion of Director Ksycki, the Board adjourned.

H. G. WILSON,
Secretary.

REPORT OF LIBRARIAN FOR MAY, 1916.

HOME USE OF BOOKS.

The number of books taken from the Library for home use during the month of May was 384,584; for the corresponding month of the previous year 347,241. The circulation was from the following sources:

Central Library	54 928
Branches	210,141
Stations	61,347
Traveling Libraries	17,706
Deposits and Miscellaneous	40,462
	384,584

The following is a summary of the books obtained at the Central Library:

Main Collection	21,808
Open Shelf	24,317
Hughes Room	2,231
Music Room	2,234
Information Desk (Teachers and special cards)	3,124
Miscellaneous	619
Books for the Blind	441
Documents	154
	54,928

The circulation from the branches, including volumes supplied through the Stations Department, was as follows:

BRANCHES	DIRECT	STATIONS	TOTAL
Armour Square	2,488	223	2,711
Austin	9,170	352	9,522
Austin High	1,824	....	1,824
Bessemer Park	3,580	244	3,824
Blackstone	7,438	298	7,736
Burr School	4,992	199	5,191
Cornell Square	3,638	86	3,724
Davis Square	1,893	207	2,100
Douglas Park	13,986	912	14,898
Dvorak Park	3,782	317	4,099
Eckhart Park	6,103	344	6,447
Forrestville School	1,571	324	1,895
Fuller Park	4,140	225	4,365
Hamilton Park	5,593	275	5,868
Hamlin Park	4,495	131	4,626

Harrison High	3,859	....	3,859
Hebrew Institute	9,076	1,129	10,205
Holstein Park	4,764	152	4,916
Humboldt	10,924	1,641	12,565
Independence Park	2,931	81	3,012
Kelly	13,740	653	14,393
Lewis Institute	9,518	642	10,160
Lincoln Center	6,649	344	6,993
Logan Square	7,872	494	8,366
Mark White Square	3,867	148	4,015
Ogden Park	8,493	343	8,836
Palmer Park	3 939	76	4,015
Pulaski Park	3,376	103	3 479
Senn High	2,386	....	2,386
Seward Park	5,078	485	5,563
Sheridan	8,653	365	9,018
Sherman Park	5,886	209	6,095
Stanford Park	6,483	138	6,621
Stanton Park	4,141	98	4,239
Sumner School	4,803	174	4,977
Walker	1,978	92	2,070
West 26th Street	7,032	136	7,168
Total	210,141	11,640	221,781

TRAVELING LIBRARIES.

	Direct	Stations	Total		Direct	Stations	Total
Ashburn	48	..	48	Longwood	640	..	640
Albany Park	595	160	755	Mayfair	778	..	778
Brighton Park	1,190	..	1,190	Norwood Park	177	..	177
Butler House	2,667	..	2,667	Park Manor	622	173	795
Cheltenham	1,080	..	1,080	Ravenswood	1,374	473	1,847
Chicago Lawn	1,737	..	1,737	Rogers Park	3,222	106	3,328
Dauphin Park	1,609	..	1 609	East Rogers Park	1,337	152	1,489
Dunning	1,582	..	1,582	Washing'n Heights	452	..	452
Edgewater	678	177	855	West Brighton	1,949	..	1,949
Edison Park	1,134	..	1,134	West Englewood	748	..	748
Fernwood	925	..	925	West Pullman	2,612	..	2,612
Gano	995	..	995	West Ravenswood	1,061	..	1,061
Grand Crossing	2,215	120	2,335	West Ridge	190	..	190
Gresham	2,463	101	2,564	Woodlawn	5,845	1,406	7,251
Irving Park	537	47	584	Total	40,462	2,915	43,377

SUMMARY	DIRECT	STATIONS	TOTAL
Branches	210,141	11,640	221,781
Traveling Libraries	40,462	2,915	43,377
Business House Deposits	16,410	2,553	18,963
Miscellaneous References	1,296	.....	1,296
Total	268,309	17,108	285,417

Of the 61,347 books supplied through the Stations Department, 11,640 were sent to 34 branches and 49,707 to 80 stations. The books supplied for the same month of the preceding year numbered 64,781 volumes.

The circulation department was open on 26 week days. The daily average week day circulation was 14,792.

REFERENCE ROOM.

Number of books issued from stacks 37,036
Number of recorded visitors 13,626

No record was kept of the number of books consulted at or borrowed from the open shelves.

ARTS AND CRAFTS ROOM.

Books consulted, 4,492. Visitors, 1,088.

PATENTS AND BOUND NEWSPAPER ROOM.

Volumes consulted, Patents, 5,575. Newspapers, 555. Visitors, 1,757.

CIVICS ROOM.

Magazines issued, 1,851; directories consulted, 2,458; documents used, 1,727; books, 1,174; pamphlets, 12,165. Visitors, 5,505; package libraries circulated, 272.

STUDY ROOM.

Volumes consulted, 3,176. Visitors, 2,394.

READING ROOM.

Periodicals issued at the counter at Central Library, 10,150. No record was kept of the use of periodicals and newspapers on open stands and racks. Total attendance, 86,579.

REGISTRATION.

Number of cards issued on new registrations and re-registrations, 5,094; issued in May of the previous year, 4,897.

Number of non-fiction cards issued, 3,424; juvenile cards, 3,052; research cards, 12; vacation cards, 10; teachers' cards, 99; summer cards, ... The number of three-year cards outstanding is 199,044.

BINDERY DEPARTMENT.

Number of books at binderies April 30, 1916	5,544
Number of books sent to binderies in May, 1916	6,191
Total number of books at binderies in May, 1916	11,735
Number of books received from binderies in May, 1916	6,316
Number of books at binderies May 31, 1916	5,419
Number of books repaired in Library in May, 1916	3,652

GROWTH OF THE LIBRARY.

The total number of volumes in the Library June 1, 1916, was 711,450. Received since June 1, 1915, 100,527; since May 1, 1916, 7,680. Books worn out and discarded since June 1, 1915, 15,516; since May 1, 1916, 1 490. Books lost and paid for since June 1, 1915, 1,362; since May 1, 1916, 131. Books found and money refunded since June 1, 1915, 182; since May 1, 1916, 12.

HENRY E. LEGLER,
Librarian.

CHICAGO, June 12, 1916.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, MONDAY, JUNE 26, 1916.

OFFICIAL RECORD.

There were present the Vice-President, Director Breyer, in the chair, and Directors Lagorio, Healy, Pokorney, Mayer and Barr.

Absent—Directors Ksycki and O'Connell.

MINUTES APPROVED.

On motion of Director Healy, the minutes of the regular meeting held June 12, 1916, were approved as recorded and printed, without being read.

COMMUNICATIONS.

A communication from J. J. O'Connor, Director Central Division American National Red Cross, expressing the thanks of the Chicago Chapter for the courtesy of the Board in permitting the use of the north foyer for Red Cross Emergency Station in connection with the preparedness parade, was received and placed on file.

COMMITTEE ON LIBRARY.

Director Pokorney, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Healy, Pokorney, Mayer, Barr and the Presdent—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library herewith presents a schedule of book lists recommended by the Librarian, duly approved by us and recommended for purchase:

Current American books, 544 vols., $607.00.

Current English books, 129 vols., $229 00,

Books to be replaced, 459 vols., $398.00.

Extra copies of non-fiction for stacks and open shelves, 663 vols., $969 00.

Miscellaneous books (Regular fund), 167 vols., 13 pam., $379.00; (Beecher fund), 1 vol., $5.00; (Jackson fund), 4 vols., $8.50.

Books to be purchased from the Ryder fund, 22 vols., $63.00.

Books for branches, 655 vols., $575.00.

Books for Harrison High School, 41 vols., $36.00.

Books for Senn High School, 145 vols., $194 00.

Books for Kelly Branch (Kelly fund), 56 vols., $69.00.

Fiction for main library and branches for Rental Collection, 67 vols., $67.00.

Regular fund:	2,803 vols., 13 pam.,	$3,387.00
Kelly fund:	56 vols.,	69.00
Ryder fund:	22 vols.,	63.00
Beecher fund:	1 vol.,	5.00
Jackson fund:	4 vols.,	8.50
Rental Collection:	67 vols.,	67.00
Total:	2,953 vols., 13 pam.,	$3,599.50

Respectfully submitted,

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, June 26, 1916.

He, also, presented the following report and moved its adoption.

Carried.

Yeas—Directors Lagorio, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In response to invitations for proposals to supply the Library for the ensuing year with books selected from the lists of American publishers, two bids were received by your Committee on Library—A. C. McClurg & Co. and Marshall Field & Co., subject to the usual privilege of special purchases elsewhere by the Library when deemed advisable.

After careful consideration of the bids submitted, your Committee is of the unanimous opinion that the interests of the Library will be best served by awarding contract for supplying books for the year beginning July 1, 1916, to Marshall Field & Co. in accordance with the schedule of discounts submitted in their bid. Said discounts are now on file in the office of the Secretary of the Board. Your Committee recommends that the contract be so awarded.

Respectfully submitted,

DR. F. J. POKORNEY,
A. LAGORIO,
ALFRED E. BARR,
Committee on Library.

CHICAGO, June 26, 1916.

COMMITTEE ON ADMINISTRATION.

In the absence of the Chairman, Director Mayer presented the following report of the Committee and moved its adoption.

Carried.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—The following employés of the Chicago Public Library have responded to the call of the President for service on the Mexican border as members of the National Guard:

Martin R. Logan, janitor, $840 per annum.

George Hillman, page, $360 per annum.

Cleophas N. Theriault, page, $360 per annum.

Benjamin A. Browning, page, $360 per annum.

Osceole A. Browning, page, $360 per annum.

Chester Cole, messenger, $540 per annum.

George F. Proctor, page, $360 per annum.

John L. McDonald, page, $360 per annum,

Your Committee on Administration recommends that leave of absence on full pay be granted the above-named employés during period of service with res-

toration to their respective positions upon return.

The following additional leaves of absence without pay are recommended:

Cora I. Hough, junior assistant, July 17 to August 5, inclusive.

Samuel Kaplan, senior assistant, for one year commencing July 5.

Viola E. Helmuth, library typist, from August 7 to September 2, inclusive.

Lottie Bewers, book repairer, from July 20 to September 3, inclusive.

Gladys L. Donahue, junior assistant, for one month from July 29.

The following resignations have been received by your Committee on Administration and their acceptance is recommended with instructions to the Librarian to fill the vacancies by requisition on the Civil Service Commission:

Emil Schoenbacher, janitor, June 25.
Michael Janowsky, page, June 20.
Abraham Shapiro, page, June 22.

Respectfully submitted,

PHILIP M. KSYCKI,
OSCAR G. MAYER,
Committee on Administration.

CHICAGO, June 26, 1916.

He, also, presented the quarterly report of the United States Audit Company covering audit of the books and accounts of the Public Library for the three months ended May 31, 1916, which was received and ordered published.

The following is the report:

June 24, 1916.

To the President and Board of Directors,
Chicago Public Library,
Chicago, Illinois.

Gentlemen:—As instructed, we have audited the books and accounts of the Chicago Public Library for the three months ended May 31, 1916.

We compared the vouchers with the entries in the cash book and voucher Record; verified the receipts from fines, books lost, deposits, etc., by comparison with the branch library daily receipt books and stubs of the Deposit Receipt books.

We proved the footings of all books of original entry, and traced the postings therefrom to the general ledger.

We verified the cash account by checking the bank accounts and counting the cash in office.

We inspected and checked the securities representing the various investments in the presence of two of the Directors and of the Secretary.

We compared the receipts as shown by the City Treasurer with the amounts as shown on the books of the Library and found them to be in agreement.

We submit herewith various statements, as indexed, which are in accordance with the books.

Yours very truly,
UNITED STATES AUDIT CO.
HENRY L. HERTZ,
President.

Supervised by:
WHITNEY B. FLERSHEM,
Certified Public Accountant.

FUNDING BALANCE SHEET, MAY 31, 1916.

Fund Assets.

Public Library Fund:		
Tax Levy—1915 Balance	$365,601.21	
Cash in hands of City Treasurer	19,206.65	
Total Public Library Fund Assets		$384,807.86

Current and Trust Funds:			
Bonds	277,411.76		
Certificate of Deposit	588.24		
Cash	3,180.51		
Total Current and Trust Funds, Assets		281,180.51	
Total Fund Assets			$665,988.37
Fund Liabilities.			
Public Library Fund		$384,807.86	
Current and Trust Funds:			
Kelly Fund	200,000.00		
Kelly Fund Increment	65,000.00		
Kelly Fund Income	488.76		
Kelly Fund Branch	801.85		
Ryder Fund	10,000.00		
Ryder Fund Income	74.86		
Beecher Fund	2,000.00		
Beecher Fund Income	129.38		
Jackson Fund	1,000.00		
Jackson Fund Income	39.04		
Incidental Fund	125.41		
Security Deposits	1,118.00		
Special Deposits	100.00		
Rental Collections	267.21		
Insurance Fund	36.00		
Total Current and Trust Fund—Liabilities		281,180.51	
Total Fund Liabilities			$665,988.37

PUBLIC LIBRARY FUND — CASH RECEIPTS AND DISBURSEMENTS FOR THE THREE MONTHS ENDED MAY 31, 1916.

Receipts.		
Taxes: 1915	$246,034.05	
Sale of Tax Warrants Account 1915 Taxes	120,000.00	
	$366,034.05	
Less: Tax Warrants Redeemed	215,000.00	
	$151,034.05	
Interest on Cash in hands of City Treasurer	148.94	
Sundry Receipts	1,107.42	
Total Receipts	$152,290.41	
Add: Cash Balance February 29, 1916	21,046.60	
Total to be Accounted for		$173,337.01
Disbursements.		
Freight and Express	$ 29.72	
Postage	598.74	
Refunds—Books Lost and Paid for	49.10	
Salaries: Main Library	53,927.80	
Branches	21,034.46	
Delivery Stations	2,394.28	

Binding	7,379.60		
Books	25,102.39		
Delivery Stations—Miscellaneous	1,278.70		
Periodicals	1,768.04		
Finding Lists	1,664.11		
Printing and Stationery	2,388.39		
Fuel	2,686.53		
Miscellaneous Expense	818.52		
Janitor's Expense	277.82		
Heating and Generating Plant	385.83		
Branches—Miscellaneous	3,158.53		
Elevator Supplies and Repairs	160.63		
Electric Supplies and Repairs	117.02		
Furniture and Fixtures	4,910.49		
Repairs, Alterations and Improvements	21,642.08		
Insurance	1,893.15		
Interest on Tax Warrants	464.43		
Total Disbursements		154,130.36	
Add: Cash Balance May 31, 1916:			
Available Balance in Hands of City Treasurer		19,206.65	
Total Accounted for			$173,337.01

Current and Trust Funds.

Cash Receipts and Disbursements for the Three Months Ended May 31, 1916.

Receipts.	Total	March, 1916	April, 1916	May 1916
Kelly Branch	$1,787.29	$ 3.11	$ 1,521.45	$ 262.73
Ryder Fund Income	105.00	.....	65.00	40.00
Rental Collections	855.97	283.29	296.69	275.99
Incidental Fund	1,134.27	332.19	394.41	407.67
Miscellaneous	571.89	225.38	249.89	96.62
Finding Lists	167.07	69.53	55.94	41.60
Books Lost and Paid for	368.46	128.54	116.02	123.90
Deposits Received	861.35	383.85	240.25	237.25
Fines Collected	5,824.53	1,873.07	1,887.08	2,064.38
Insurance Fund	36.00	.....	36.00	.....
Total Receipts	$11,711.83	$3,298.96	$ 4,862.73	$3,550.14
Add: Cash Balance at Beginning of Period	5,150.88	5,150.88	3,195.89	3,824.82
Total to be Accounted for	$16,862.71	$8,449.84	$8,058.62	$7,374.96

Disbursements.

Treasurer	$ 1,107.42	$ 423.45	$ 421.85	$ 262.12
Pension Fund	5,824.53	1,873.07	1,887.08	2.064.38
Kelly Branch	2,791.60	1,245.87	820.83	724.90
Ryder Fund Income	244.46	114.98	51.88	77.60
Beecher Fund Income	233.23	213.60	19.63	.....
Jackson Fund Income	13.45	13.45	.....	.....
Rental Collections	1,432.74	631.27	370.36	431.11
Books Purchased	192.36	76.32	68.75	47.29
Freight and Express	29.72	9.90	12.06	7.76
Printing and Stationery	43.35	21.46	10.14	11.75
Periodicals	76.80	41.14	18.17	17.49
Postage	598.74	170.33	218.11	210.30
Heating and Generating Plant	12.75	4.50	2.96	5.29
Electric Supplies and Repairs	1.50	1.50	.....	.....
Delivery Stations—Miscellaneous	9.22	.....	4.70	4.52
Refunds—Books Lost and Paid for	49.10	15.95	21.60	11.55
Deposits Refunded	858.10	343.85	254.50	259.75
Janitor's Expense	2.75	.....	2.75	.....
Branches	24.10	8.35	5.30	10.45
Miscellaneous Expense	130.49	44.96	39.85	45.68
Binding	5.79	.....	3.28	2.51
Total Disbursements	$13,682.20	$5,253.95	$ 4,233.80	$4,194.45
Add: Cash Balance at End of Period	3,180.51	3,195.89	3,824.82	3,180.51
Total Accounted for	$16,862.71	$8,449.84	$ 8,058.62	$7,374.96

Current and Trust Funds—Summary of Balances.

	Mar. 31, 1916	Apr. 30, 1916	May 31, 1916
Kelly Fund	$ 200,000.00	$200,000.00	$200,000.00
Kelly Fund Increment	65,000.00	65,000.00	65,000.00
Kelly Fund Income	488.76	488.76	488.76
Kelly Branch	563 40	1,264.02	801.85
Ryder Fund	10,000.00	10,000.00	10,000.00
Ryder Fund Income	99.34	112.46	74.86
Beecher Fund	2,000.00	2,000.00	2,000.00
Beecher Fund Income	149.01	129.38	129.38
Jackson Fund	1,000.00	1,000.00	1,000.00
Jackson Fund Income	39.04	39.04	39.04
Incidental Fund	105.59	92.33	125.41
Security Deposits	1,154.75	1,140.50	1,118.00
Special Deposits	100.00	100.00	100.00
Rental Collections	496.00	422.33	267.21
Insurance Fund	.....	36.00	36.00
Total Current and Trust Funds	$281,195.89	$281,824.82	$281,180.51

Made up as follows:			
Bonds—Book Value	$277,411.76	$277,411.76	$277,411.76
Certificate of Deposit	588.24	588.24	588.24
Cash	3,195.89	3,824.82	3,180.51
	$281,195.89	$281,824.82	$281,180.51

RECONCILIATION OF TRUST FUNDS,
MAY 31, 1916.

Trust Funds:		
Hiram Kelly Bequest	$200,000.00	
William H. Ryder Bequest	10,000.00	
Jerome Beecher Bequest	2,000.00	
H. W. Jackson Bequest	1,000,00	
Hiram Kelly Increment	65,000.00	
Total Trust Funds		$278,000.00
Investments:		
Municipal and Sundry Bonds (par value $278,000.00)	$277,411.76	
Union Trust Company Certificate of Deposit No. D9302, Dated January 31, 1916.	588.24	
Total Investments		$278,000,000

CURRENT AND TRUST FUNDS.
RECONCILIATION OF CASH ACCOUNT
AS AT JUNE 22, 1916.

Balance Per Cash Book May 31, 1916	$ 3,180.51	
Add: Receipts June 1st to 22nd, 1916, inclusive	2,977.05	
	$ 6,157.56	
Deduct: Disbursements June 1st to 22nd, 1916, inclusive	1,328.26	
		$ 4,829.30
Bank Balances per Check Books June 22, 1916:		
Union Trust Company Special Account	285.80	
Union Trust Company Regular Account	874.64	
First National Bank	2,403.22	
Illinois Trust and Savings Bank, Savings Account	464.14	
Cash in Office	801.50	
		$ 4,829.30

He, also, presented the following bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

United States Audit Company, auditing books and accounts	$ 87.50
H. G. Wilson, Sec'y, cash advanced for official representation, A. L. A. Conference	300.00
	$387.50

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Healy, Chairman, presented the following report of the Committee and moved its adoption.

Carried.

Yeas—Directors Lagorio, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds begs leave to report that in response to advertisement for proposals for opening certain windows in the Public Library Building bids were received as follows:

	Group I.	Group II.
Fransen Construction Co.	$1,740.00	$1,198.00
Kaufman & Thomas	1,390.00	1,040.00
Vierling Steel Works	1,146.00	817.00
Joseph Halsted Co.	1,044.00	718.00

The specifications called for two bids, the first for opening six windows and the second for two windows.

Your Committee recommends that a contract be awarded to Joseph Halsted Co. for opening six windows, as submitted in Group I. of the specifications, for the sum of $1,044.00.

Respectfully submitted,

JAMES J. HEALY,
CHAS. C. BREYER,
ALFRED E. BARR,
Committee on Buildings and Grounds.

CHICAGO, June 26, 1916.

He, also, presented the following schedule of bills, regularly audited and approved, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Lagorio, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

Mehring & Hanson, first payment on contract for ventilation	$285.00
O. K. Electric Co., first and second payments on contract for electrical work	208.25
Ford Motor Co., one runabout	402.70
	$895.95

Director Healy reported informally, for the information of the Board, that the Committee on Buildings and Grounds had received an informal estimate on the cost of erecting a new branch library building in Woodlawn, and stated that the Secretary had been instructed to advertise for bids.

REPORTS.

The Chair, Director Breyer, presented his annual report for the year ended May 31, 1916.

Director Lagorio moved that the report of the Chair be received and made the Forty-fourth Annual Report of the Board.

Carried.

The Secretary presented his annual financial and statistical statements for the year ended May 31, 1916.

He, also, presented a statistical summary and abstract of the annual report of the Librarian.

Director Lagorio moved that the reports of the Secretary and Librarian be received and made a part of the annual report of the Board and that the report be transmitted to the City Council.

Carried.

Director Lagorio moved that the Forty-fourth Annual Report of the Board be printed in pamphlet form and that authority be given for an edition of 1,000 copies.

Carried.

Yeas—Directors Lagorio, Healy, Pokorney, Mayer, Barr and the President—6.

Nays—None.

NEW BUSINESS.

Director Mayer moved that the Secretary be instructed to prepare an index to the proceedings of the Board for the two years ending June 30, 1916, and that thirty volumes be bound at an estimated cost of fifty dollars.

Carried.

Director Mayer called attention to the statement of the annual inventory, as given in the Librarian's report, and moved that the Committee on Library be instructed to investigate the matter and report on the possibility of preventing the large annual loss of books.

Carried.

On motion of Director Healy, the Board adjourned.

H. G. WILSON,
Secretary.

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